



# Santa Maria

WATER DISTRICT

August 29, 2017

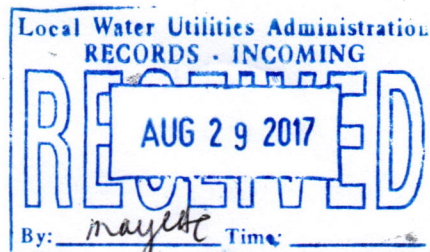
**ENGR. JECI A. LAPUS**

*Administrator*

Local Water Utilities Administration

Katipunan Road, Balara

Quezon City



Dear Engr. Lapus:

This has reference to the Joint Memorandum Circular No. 2017-014-17 dated July 31, 2017 issued by the Local Water Utilities Administration and the Department of Budget and Management regarding the "Guidelines on the Grant of the Fiscal Year 2017 Performance-Based Bonus (PBB) for Local Water Districts (LWDs) issued pursuant to Executive Order No. 80 and Memorandum Circular No. 2017-1".

In compliance with the requirements under Section 8, 8.2.d of the said circular, the Santa Maria Water District is hereby submitting the following documents:

1. Certified True Copy of Board Resolution No. 2017-05 "Approval of Budget for Calendar Year 2017 of the Santa Maria Water District"
2. Photocopy of the Approved 2017 Budget of the Santa Maria Water District

We hope that we have complied with the requirements setforth.

Thank you and more power.

Respectfully yours,

ENGR. CARLOS N. SANTOS JR.

*General Manager*