



P-RFQ No. 2017-0050

November 7, 2017

REQUEST FOR QUOTATION

(CERTIFYING BODY / EXTERNAL AUDITOR OF ISO 9001:2015)

The Santa Maria Water District (SMWD) hereinafter referred to as "the Entity", through its Bids and Awards Committee (BAC), invite interested parties to submit price quotation for the project, "(CERTIFYING BODY / EXTERNAL AUDITOR OF ISO 9001:2015)" through Small Value Procurement (Sec. 53.9 of R.A. No. 9184) with Approved Budget for the Contract (ABC) of Ninety Two Thousand Five Hundred Fifty pesos only (**P 92,500.00**)

	Description	Unit	Qty	Unit Cost	Total Amount
1	ISO 9001:2015 Certification of SMWD	lot	1		
	nothing follows				

Item listed under the Entity's specifications must be complied on a pass-fail basis.

Failure to meet any one of the requirements will result to rejection. Likewise, it is understood that Entity's specifications are minimum requirements. The Bidder may offer higher specifications or additional items, if any.

Procurement procedures will be conducted in accordance with the provisions of the Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (Government Procurement Reform Act).

It is the intent of the Entity to evaluate the quotation for the item and award will be made to the quotation resulting in the overall lowest cost. Contract Award will be made to the lowest evaluated quotation meeting Entity requirements.

Likewise, in accordance with Section 54.6 and Appendix A of Annex "H" (Consolidated Guidelines for the Alternative Methods of Procurement) of the IRR of RA No. 9184, the supplier shall provide the following documentary requirements as a **condition for award** of the contract:

1. PhilGEPS Registration Number; and
2. Mayor's/Business Permit
3. Tax Clearance Certificate.

Your prices must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid and other incidental cost to the delivery site if the contract is awarded.

#3 M. De Leon St., Poblacion, Santa Maria, Bulacan
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Email Address: smwdbulacan@yahoo.com
www.smwdbulacan.gov.ph



All quotations may be typewritten or handwritten and may be placed in sealed envelope marked "**CERTIFYING BODY / EXTERNAL AUDITOR OF ISO 9001:2015**" (RFQ No. 2017-0050) and must be delivered on or before **November 13, 2017, 11:59AM** at the SMWD main office (BAC Secretariat). It may also be sent thru email on our official email address at smwdbulacan@yahoo.com on the specified time stated above and address to the BAC Secretariat, Charito S. Fernando and /or Procurement Assistant, Randy S. Sazon.

Quotations shall be valid for thirty (30) calendar days from the deadline of submission of the same.

The delivery period shall be within 3 to 5 calendar days from receipt of the Purchase Order (PO). The supplier should inform the purchaser at least two (2) days before the date of delivery. The Purchaser shall have the right to reject or to return the items/fittings that will be declared defective. The delivery will be made only during working days from 8:00 AM to 5:00 PM.

The prospective Bidder shall submit the following:

- a) Duly accomplished Quotation Form (*Attachment A*); and

The Santa Maria Water District reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to Contract award, without thereby incurring any liability to the affected bidder or bidders. SMWD also reserves the right to waive any required formality in the proposals received, and select the proposal which it determines to be the most advantageous to the government.

Prepared by:

Randy S. Sazon
Procurement Assistant

Noted by:

Emmanuel Enrico A. De Vera
BAC Chairperson