

Introduction:

Instructions:

- Note:** Consistent with **Memorandum Circular No. 2018-1** dated May 28, 2018 the APP-CSE for FY 2019 must be submitted on or before **August 31, 2018**.

Agency Account Code: No Code
Organization Type:

Contact Person: Marla Lourdes V. German
Position: Designated Procurement Assistant
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Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
PART I. AVAILABLE AT PROCUREMENT SERVICE STORES																										
8	14111506-CF-L11	CONTINUOUS FORM, 1 PLY, 280 x 241mm	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	682.24	0.00
9	14111506-CF-L12	CONTINUOUS FORM, 1 PLY, 280 x 378mm	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,029.60	0.00
10	14111506-CF-L22	CONTINUOUS FORM, 2 ply, 280 x 378mm, carbonless	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,300.00	0.00
11	14111506-CF-L21	CONTINUOUS FORM, 2 ply, 280mm x 241mm, carbonless	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	765.44	0.00
12	14111506-CF-L31	CONTINUOUS FORM, 3 PLY, 280 x 241mm, carbonless	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	596.80	0.00
13	14111506-CF-L32	CONTINUOUS FORM, 3 PLY, 280 x 378mm, carbonless	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,034.80	0.00
14	14111509-LL-C01	LOOSELEAF COVER, made of chipboard, for legal	bundle				0	0.00				0	0.00				0	0.00				0	0.00	0.00	670.70	0.00
15	14111514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad				0	0.00				0	0.00				0	0.00				0	0.00	0.00	32.22	0.00
16	14111514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad				0	0.00				0	0.00				0	0.00				0	0.00	0.00	56.06	0.00
17	14111514-NP-S03	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	pad				0	0.00				0	0.00				0	0.00				0	0.00	0.00	41.50	0.00
18	14111514-NB-S01	NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	piece	0	10	0	10	120.43	0	6	0	6	72.26	0	8	0	8	96.35	0	0	0	0	0.00	24.00	12.04	289.04
19	14111507-PP-M01	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	ream	2	5	0	7	926.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7.00	132.37	926.60
20	14111507-PP-M02	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	ream				0	0.00				0	0.00				0	0.00				0	0.00	0.00	154.75	0.00
21	14111507-PP-C01	PAPER, Multi-Purpose (COPY) A4, 70 gsm	ream	29	14	4	47	5,382.18	25	9	14	48	5,496.69	15	16	7	38	4,351.55	23	4	2	29	3,320.92	162.00	114.51	18,551.33
22	14111507-PP-C02	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	ream	27	15	4	46	5,979.04	25	5	15	45	5,849.06	16	16	4	36	4,679.25	27	4	3	34	4,419.29	161.00	129.98	20,926.65
23	14111531-PP-R01	PAPER, PAD, ruled, size: 216mm x 330mm (± 2mm)	pad				0	0.00				0	0.00				0	0.00				0	0.00	0.00	17.35	0.00
24	14111503-PA-P01	PAPER, PARCHMENT, size: 210 x 297mm, multi-purpose	ream				0	0.00				0	0.00				0	0.00				0	0.00	0.00	96.20	0.00
25	14111508-TH-P02	PAPER, THERMAL, 55gsm, size: 216mm±1mm x 300mm±0.3mm	roll				0	0.00				0	0.00				0	0.00				0	0.00	0.00	48.78	0.00
26	14111531-RE-B01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	1	21	0	22	1,555.84	1	0	0	1	70.72	2	0	0	2	141.44	2	0	0	2	141.44	27.00	70.72	1,909.44
27	14111531-RE-B02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	48	20	8	76	7,745.92	2	0	17	19	1,936.48	3	0	22	25	2,548.00	3	0	0	3	305.76	123.00	101.92	12,536.16
28	14111704-TT-P01	TOILET TISSUE PAPER 2 plys sheets, 150 pulls	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	65.42	0.00
Batteries and Cells and Accessories																										
29	26111702-BT-A01	BATTERY, dry cell, AA, 2 pieces per blister pack	pack	34	40	0	74	1,459.93	6	1	0	7	138.10	19	0	1	20	394.58	6	0	0	6	118.37	107.00	19.73	2,110.98
30	26111702-BT-A02	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack	18	17	0	35	682.50	6	0	0	6	117.00	19	4	0	23	448.50	6	0	0	6	117.00	70.00	19.50	1,365.00
31	26111702-BT-A03	BATTERY, dry cell, D, 1.5 volts, alkaline	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	88.40	0.00
Manufacturing Components and Supplies																										
32	31206611-GL-J01	GLUE, all purpose, gross weight: 200 grams min	jar	0	2	0	2	95.64				0	0.00				0	0.00				0	0.00	2.00	47.82	95.64
33	31151804-SW-H01	STAPLE WIRE, for heavy duty staplers, (23/13)	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	20.68	0.00
34	31151804-SW-S01	STAPLE WIRE, STANDARD, (26/6)	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	20.05	0.00
35	31209502-TA-E01	TAPE, ELECTRICAL, 18mm x 16M min	roll				0	0.00				0	0.00				0	0.00				0	0.00	0.00	18.20	0.00
36	31201503-TA-M01	TAPE, MASKING, width: 24mm (±1mm)	roll	14	4	1	19	1,047.28	1	2	0	3	165.36	2	1	0	3	165.36	2	0	0	2	110.24	27.00	55.12	1,488.24

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
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PART I. AVAILABLE AT PROCUREMENT SERVICE STORES																										
37	31201503-TA-Mo2	TAPE, MASKING, width: 48mm (±1mm)	roll	4	1	0	5	533.00	1	0	0	1	106.60	1	0	0	1	106.60	1	0	0	1	106.60	8.00	106.60	852.80
38	31201517-TA-P01	TAPE, PACKAGING, width: 48mm (±1mm)	roll	12	19	1	32	582.40	7	0	1	8	145.60	6	0	1	7	127.40	6	1	0	7	127.40	54.00	18.20	982.80
39	31201512-TA-T01	TAPE, TRANSPARENT, width: 24mm (±1mm)	roll				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9.10	0.00
40	31201512-TA-T02	TAPE, TRANSPARENT, width: 48mm (±1mm)	roll	9	18	9	36	655.20	1	2	7	10	182.00	3	14	2	19	345.80	1	2	0	3	54.60	68.00	18.20	1,237.60
41	31151507-TW-P01	TWINE, plastic, one (1) kilo per roll	roll				0	0.00				0	0.00				0	0.00				0	0.00	0.00	50.96	0.00
Heating and Ventilation and Air Circulation																										
42	40101604-EF-C01	ELECTRIC FAN, INDUSTRIAL, ground type, metal blade	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	974.48	0.00
43	40101604-EF-C01	ELECTRIC FAN, ORBIT type, ceiling, metal blade	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,192.88	0.00
44	40101604-EF-S01	ELECTRIC FAN, STAND type, plastic blade	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,006.39	0.00
45	40101604-EF-W01	ELECTRIC FAN, WALL type, plastic blade	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	669.66	0.00
Lighting and Fixtures and Accessories																										
46	39101605-FL-F01	FLUORESCENT LAMP, 18 WATTS, linear tubular (T8)	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	40.56	0.00
47	39101628-LB-L01	Ligh Bulb, LED, 7 watts 1 pc in individual box	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	72.49	0.00
Measuring and Observing and Testing Equipment																										
48	41111604-RU-P02	RULER, plastic, 450mm (18"), width: 38mm min	piece	8	7	0	15	232.13	1	6	0	7	108.33	2	0	0	2	30.95	2	0	0	2	30.95	26.00	15.48	402.36
Cleaning Equipment and Supplies																										
49	47131812-AF-A01	AIR FRESHENER, aerosol, 280ml/150g min	can	35	24	1	60	5,163.60	25	1	2	28	2,409.68	32	0	1	33	2,839.98	26	1	0	27	2,323.62	148.00	86.06	12,736.88
50	47131604-BR-S01	BROOM, soft (tambo)	piece	3	29	0	32	4,160.00	1	0	0	1	130.00	3	1	0	4	520.00	1	0	0	1	130.00	38.00	130.00	4,940.00
51	47131604-BR-T01	BROOM, STICK (TING-TING), usable length: 760mm min	piece	8	29	0	37	1,131.31	6	0	0	6	183.46	6	1	0	7	214.03	6	0	0	6	183.46	56.00	30.58	1,712.26
52	47131829-TB-C01	CLEANER,TOILET BOWL AND URINAL, 900ml-1000ml cap	bottle	21	0	0	21	873.60	12	1	3	16	665.60	15	0	0	15	624.00	12	0	0	12	499.20	64.00	41.60	2,662.40
53	47131805-CL-P01	CLEANSER, SCOURING POWDER, 350g min./can	can				0	0.00				0	0.00				0	0.00				0	0.00	0.00	23.92	0.00
54	47131811-DE-B02	DETERGENT BAR, 140 grams as packed	bar	2	0	0	2	16.02	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	8.01	16.02
55	47131811-DE-P02	DETERGENT POWDER, all purpose, 1kg	pack	27	18	9	54	2,021.20	14	8	28	50	1,871.48	16	8	8	32	1,197.75	13	8	8	29	1,085.46	165.00	37.43	6,175.88
56	47131803-DS-A01	DISINFECTANT SPRAY, aerosol type, 400-550 grams	can	26	6	0	32	3,935.36	23	0	1	24	2,951.52	24	6	0	30	3,689.40	24	0	0	24	2,951.52	110.00	122.98	13,527.80
57	47131801-DU-P01	DUST PAN, non-rigid plastic, w/ detachable handle	piece	1	1	0	2	49.67	1	0	0	1	24.84	1	0	0	1	24.84	1	0	0	1	24.84	5.00	24.84	124.18
58	47131802-FW-P02	FLOOR WAX, PASTE, RED	can	27	0	0	27	7,272.72	25	0	0	25	6,734.00	27	0	0	27	7,272.72	25	0	0	25	6,734.00	104.00	269.36	28,013.44
59	47131830-FC-A01	FURNITURE CLEANER, aerosol type, 300ml min per can	can				0	0.00				0	0.00				0	0.00				0	0.00	0.00	87.36	0.00
60	47111804-MP-B01	MOP BUCKET, heavy duty, hard plastic	unit	13	0	0	13	24,843.00	1	1	11	13	24,843.00	1	0	0	1	1,911.00	1	0	0	1	1,911.00	28.00	1,911.00	53,508.00
61	47131613-MP-H02	MOPHANDLE, heavy duty, aluminum, screw type	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	145.60	0.00
62	47131619-MP-R01	MOPHEAD, made of rayon, weight: 400 grams min	piece	3	0	0	3	330.72	3	0	0	3	330.72	3	0	0	3	330.72	3	0	0	3	330.72	12.00	110.24	1,322.88
63	47131501-RG-C01	RAGS, all cotton, 32 pieces per kilogram min	bundle	4	1	0	5	248.46	1	0	2	3	149.07	1	0	0	1	49.69	0	0	0	0	0.00	9.00	49.69	447.22

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
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PART I. AVAILABLE AT PROCUREMENT SERVICE STORES																										
64	47131602-SC-No1	SCOURING PAD, made of synthetic nylon, 140 x 220mm	pack	6	0	0	6	617.76	0	1	3	4	411.84	0	0	0	0	0.00	0	0	0	0	0.00	10.00	102.96	1,029.60
65	47121701-TB-P02	TRASHBAG, plastic, transparent	roll	32	0	0	32	4,476.16	10	0	0	10	1,398.80	10	0	0	10	1,398.80	10	0	0	10	1,398.80	62.00	139.88	8,672.56
66	47121702-WB-P01	WASTEBASKET, non-rigid plastic	piece	34	4	0	38	896.31	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	38.00	13.59	896.31
Information and Communication Technology (ICT) Equipment and Devices and Accessories																										
67	43211507-DCT-03	Desktop Computer, branded	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	39,208.00	0.00
68	43202003-DV-W01	DVD REWRITABLE, speed: 4x min, 4.7GB capacity min	piece	0	50	0	50	1,089.40	0	0	0	0	0.00	0	50	0	50	1,089.40	0	0	0	0	0.00	100.00	21.79	2,178.80
69	43201827-HD-X02	EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,724.80	0.00
70	43202010-FD-U01	FLASH DRIVE, 16 GB capacity	piece	1	6	0	7	1,936.48	6	0	0	6	1,659.84	0	0	0	0	0.00	0	0	0	0	0.00	13.00	276.64	3,596.32
71	43211503-LCT-02	Laptop Computer, branded	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	35,916.40	0.00
72	43211708-MO-D01	MOUSE, optical, USB connection type	unit	6	2	0	8	1,079.94	1	0	0	1	134.99	1	0	0	1	134.99	2	0	0	2	269.98	12.00	134.99	1,619.90
73	43212102-PR-D02	PRINTER, IMPACT DOT MATRIX, 24 pins, 136 column	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	33,131.28	0.00
74	43212102-PR-D01	PRINTER, IMPACT DOT MATRIX, 9 pins, 80 columns	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7,995.52	0.00
75	43212105-PR-L01	PRINTER, LASER, monochrome, network-ready	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	724.88	0.00
76	N/A	PRINTER, LASER, Color	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
77	N/A	PRINTER, Inkjet, Monochrome	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
78	N/A	PRINTER, Inkjet, Color	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
79	N/A	Hub/Switches	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
80	N/A	Network Routers	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
81	N/A	Wireless Access Point	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Office Equipment and Accessories and Supplies																										
82	44121710-CH-W01	CHALK, molded, white, dustless, length: 78mm min	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	25.68	0.00
83	44122105-BF-C01	CLIP, BACKFOLD, all metal, clamping: 19mm (-1mm)	box	16	18	2	36	272.56	14	0	2	16	121.14	14	0	2	16	121.14	2	0	2	4	30.28	72.00	7.57	545.13
84	44122105-BF-C02	CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)	box	13	18	2	33	442.04	13	0	2	15	200.93	13	0	2	15	200.93	0	0	2	2	26.79	65.00	13.40	870.69
85	44122105-BF-C03	CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm)	box	27	18	2	47	965.87	14	0	11	25	513.76	14	0	2	16	328.81	2	0	2	4	82.20	92.00	20.55	1,890.64
86	44122105-BF-C04	CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm)	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	39.52	0.00
87	44121801-CT-R01	CORRECTION TAPE, film base type, UL 6m min	piece	65	42	16	123	2,159.29	68	27	30	125	2,194.40	63	36	26	125	2,194.40	83	22	22	127	2,229.51	500.00	17.56	8,777.60
88	44111515-OF-B01	DATA FILE BOX, made of chipboard, with closed ends	piece	14	35	5	54	3,768.34	14	5	5	24	1,674.82	14	5	5	24	1,674.82	14	5	5	24	1,674.82	126.00	69.78	8,792.78
89	44123011-DF-F01	DATA FOLDER, made of chipboard, tagila lock	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	68.64	0.00
90	44121506-EN-D01	ENVELOPE, DOCUMENTARY, for A4 size document	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	408.14	0.00
91	44121506-EN-D02	ENVELOPE, DOCUMENTARY, for legal size document	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	518.08	0.00
92	44121506-EN-X01	ENVELOPE, EXPANDING, KRAFTBOARD, for legal size doc	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	738.40	0.00

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PART I. AVAILABLE AT PROCUREMENT SERVICE STORES																											
93	44121506-EN-X02	ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	piece	1	20	7	28	853.80	1	0	0	1	30.49	2	0	0	2	60.99	2	0	0	2	60.99	33.00	30.49	1,006.26	
94	44121506-EN-M01	ENVELOPE, MAILING,white, 80gsm (35)	box	2	30	0	32	10,516.48	2	0	20	22	7,230.08	3	0	0	3	985.92	3	0	0	3	985.92	60.00	328.64	19,718.40	
95	44121504-EN-W01	ENVELOPE, mailing, white, with window	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	410.80	0.00	
96	4411912-ER-B01	ERASER, FELT, for blackboard/whiteboard	piece	7	2	3	12	133.29	1	0	0	1	11.11	1	1	0	2	22.21	0	0	0	0	0.00	15.00	11.11	166.61	
97	44122118-FA-P01	FASTENER, METAL, 70mm between prongs	box	20	3	0	23	1,815.05	2	0	1	3	236.75	3	0	0	3	236.75	1	0	0	1	78.92	30.00	78.92	2,367.46	
98	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, 12 pockets	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	70.61	0.00	
99	44122018-FT-D01	FILE TAB DIVIDER, bristol board, for A4	set				0	0.00				0	0.00				0	0.00				0	0.00	0.00	12.48	0.00	
100	44122018-FT-D02	FILE TAB DIVIDER, bristol board, for legal	set				0	0.00				0	0.00				0	0.00				0	0.00	0.00	16.64	0.00	
101	44122011-FO-F01	FOLDER, FANCY, for A4 size documents	bundle				0	0.00				0	0.00				0	0.00				0	0.00	0.00	253.29	0.00	
102	44122011-FO-F02	FOLDER, FANCY, for legal size documents	bundle				0	0.00				0	0.00				0	0.00				0	0.00	0.00	291.20	0.00	
103	44122011-FO-L01	FOLDER, L-TYPE, PLASTIC, for A4 size documents	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	171.08	0.00	
104	44122011-FO-L02	FOLDER, L-TYPE, PLASTIC, for legal size documents	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	213.72	0.00	
105	44122027-FO-P01	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	746.72	0.00	
106	44122011-FO-T03	FOLDER, TAGBOARD, for A4 size documents	pack	72	20	20	112	24,344.32	12	10	0	22	4,781.92	38	40	0	78	16,954.08	12	0	0	12	2,608.32	224.00	217.36	48,688.64	
107	44122011-FO-T04	FOLDER, TAGBOARD, for legal size documents	pack	112	67	17	196	54,808.50	27	37	47	111	31,039.51	63	37	17	117	32,717.32	47	17	17	81	22,650.45	505.00	279.64	141,215.78	
108	44122008-IT-T01	INDEX TAB, self-adhesive, transparent	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	51.88	0.00	
109	44111515-MF-B02	MAGAZINE FILE BOX, LARGE size, made of chipboard	piece	5	2	0	7	291.20	1	0	0	1	41.60	1	0	0	1	41.60	0	0	0	0	0.00	9.00	41.60	374.40	
110	44121716-MA-F01	MARKER, FLUORESCENT, 3 assorted colors per set	set				0	0.00				0	0.00				0	0.00				0	0.00	0.00	37.23	0.00	
111	44121708-MW-B01	MARKER, whiteboard, black, felt tip, bullet type	piece	19	10	1	30	309.19	7	8	3	18	185.52	9	3	1	13	133.98	6	1	1	8	82.45	69.00	10.31	711.14	
112	44121708-MW-B02	MARKER, whiteboard, blue, felt tip, bullet type	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	10.31	0.00	
113	44121708-MW-B03	MARKER, whiteboard, red, felt tip, bullet type	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	10.31	0.00	
114	44121708-MP-B01	MARKER, PERMANENT, bullet type, black	piece	74	17	23	114	1,100.24	10	28	7	45	434.30	47	12	29	88	849.31	10	29	7	46	443.96	293.00	9.65	2,827.80	
115	44121708-MP-B02	MARKER, PERMANENT, bullet type, blue	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9.65	0.00	
116	44121708-MP-B03	MARKER, PERMANENT, bullet type, red	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9.65	0.00	
117	44122104-PC-G01	PAPER CLIP, vinyl/plastic coat, length: 32mm min	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5.98	0.00	
118	44122104-PC-J02	PAPER CLIP, vinyl/plastic coat, length: 48mm min	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	12.74	0.00	
119	44121706-PE-L01	PENCIL, lead, w/ eraser, wood cased, hardness: HB	box	138	22	12	172	3,575.81	40	5	0	45	935.53	4	0	5	9	187.11	4	0	0	4	83.16	230.00	20.79	4,781.61	
120	44122037-RB-P10	RING BINDER, 80 rings, plastic, 32mm x 1.12m	bundle				0	0.00				0	0.00				0	0.00				0	0.00	0.00	201.64	0.00	
121	44122101-RL-B01	RUBBER BAND, 70mm min lay flat length (#18)	box	4	2	0	6	580.32	0	0	1	1	96.72	2	0	0	2	193.44	1	0	0	1	96.72	10.00	96.72	967.20	
122	44121905-SP-F01	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	piece	2	5	1	8	221.31	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8.00	27.66	221.31	
123	44121612-BL-H01	CUTTER BLADE, for heavy duty cutter	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	11.77	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
PART I. AVAILABLE AT PROCUREMENT SERVICE STORES																										
124	44121612-CU-H01	CUTTER KNIFE, for general purpose	piece	3	4	0	7	191.83			1	1	27.40				0	0.00				0	0.00	8.00	27.40	219.23
125	44103202-DS-M01	DATING AND STAMPING MACHINE, heavy duty	piece	3	0	0	3	1,435.14	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	478.38	1,435.14
126	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	1	2	0	3	561.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	187.20	561.60
127	44101603-PU-P01	PUNCHER, paper, heavy duty, with two hole guide	piece	5	2	1	8	1,055.64	0	0	1	1	131.96	0	0	0	0	0.00	0	0	0	0	0.00	9.00	131.96	1,187.60
128	44121618-SS-S01	SCISSORS, symmetrical, blade length: 65mm min	pair	10	9	0	19	296.40	2	6	0	8	124.80	2	0	0	2	31.20	1	0	0	1	15.60	30.00	15.60	468.00
129	44121615-ST-S01	STAPLER, STANDARD TYPE, load cap: 200 staples min	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	82.16	0.00
130	44121615-ST-B01	STAPLER, BINDER TYPE, heavy duty, desktop	unit	6	14	0	20	17,576.00	1	6	0	7	6,151.60	0	0	0	0	0.00	0	0	0	0	0.00	27.00	878.80	23,727.60
131	44121613-SR-P01	STAPLE REMOVER, PLIER-TYPE	piece	6	6	0	12	218.15	1	6	0	7	127.25	2	0	0	2	36.36	2	0	0	2	36.36	23.00	18.18	418.12
132	44121605-TD-T01	TAPE DISPENSER, TABLE TOP, for 24mm width tape	piece	2	1	0	3	167.48	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	55.83	167.48
133	44101603-PB-M01	BINDING AND PUNCHING MACHINE, binding cap: 50mm	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	10,400.00	0.00
134	44101807-CA-C01	CALCULATOR, compact, 12 digits	unit	0	2	0	2	270.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	135.20	270.40
135	44101714-FX-M01	FACSIMILE MACHINE, uses thermal paper	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4,711.20	0.00
136	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE, max paper size: B4	unit				0	0.00				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8,088.08	0.00
137	44101603-PS-M01	PAPER SHREDDER, cutting width: 3mm-4mm (Entry Level)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5,699.20	0.00
138	44101603-PS-M02	PAPER SHREDDER, cutting width: 3mm-4mm (Mid-Level)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Printer or Facsimile or Photocopier Supplies																										
139	44103109-BR-D05	DRUM CART, BROTHER DR-3455	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6,864.00	0.00
140	44103105-CA-C04	INK CART, CANON CL-741, Col.	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,001.52	0.00
141	44103105-CA-C02	INK CART, CANON CL-811, Colored	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,029.60	0.00
142	44103105-CA-B04	INK CART, CANON PG-740, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	754.00	0.00
143	44103105-CA-B02	INK CART, CANON PG-810, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	780.00	0.00
144	44103105-EP-B17	INK CART, EPSON C13T664100 (T6641), Black	cart	20	7	3	30	7,644.00	4	3	7	14	3,567.20	5	4	3	12	3,057.60	3	3	2	8	2,038.40	64.00	254.80	16,307.20
145	44103105-EP-C17	INK CART, EPSON C13T664200 (T6642), Cyan	cart	5	5	4	14	3,567.20	1	1	3	5	1,274.00	2	4	1	7	1,783.60	1	1	1	3	764.40	29.00	254.80	7,389.20
146	44103105-EP-M17	INK CART, EPSON C13T664300 (T6643), Magenta	cart	5	5	4	14	3,567.20	1	1	3	5	1,274.00	2	4	1	7	1,783.60	1	1	1	3	764.40	29.00	254.80	7,389.20
147	44103105-EP-Y17	INK CART, EPSON C13T664400 (T6644), Yellow	cart	4	5	4	13	3,312.40	1	2	3	6	1,528.80	1	4	2	7	1,783.60	1	1	1	3	764.40	29.00	254.80	7,389.20
148	44103105-HP-B40	INK CART, HP C2P04AA (HP61) Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
149	44103105-HP-T40	INK CART, HP C2P06AA (HP62) Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
150	44103105-HP-B09	INK CART, HP C9351AA, (HP21), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	658.32	0.00
151	44103105-HP-T10	INK CART, HP C9352AA, (HP22), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	745.68	0.00
152	44103105-HP-T30	INK CART, HP C9363WA, (HP97), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,492.40	0.00
153	44103105-HP-P48	INK CART, HP C9397A (HP72) 69ml Photo Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,996.80	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
PART I. AVAILABLE AT PROCUREMENT SERVICE STORES																										
154	44103105-HP-C48	INK CART, HP C9398A (HP72) 69ml Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,996.80	0.00
155	44103105-HP-M48	INK CART, HP C9399A (HP72) 69ml Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,996.80	0.00
156	44103105-HP-Y48	INK CART, HP C9400A (HP72) 69ml Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,996.80	0.00
157	44103105-HP-C48	INK CART, HP C9401A (HP72) 69ml Gray	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,996.80	0.00
158	44103105-HP-B48	INK CART, HP C9403A (HP72) 130ml Matte Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3,016.00	0.00
159	44103105-HP-B17	INK CART, HP CC640WA, (HP60), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	650.00	0.00
160	44103105-HP-T17	INK CART, HP CC643WA, (HP60), Tri color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	766.48	0.00
161	44103105-HP-B35	INK CART, HP CD887AA, (HP703), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	339.04	0.00
162	44103105-HP-T35	INK CART, HP CD888AA, (HP703), Tri color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	339.04	0.00
163	44103105-HP-C40	INK CART, HP CD972AA, (HP 920XL), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	619.20	0.00
164	44103105-HP-M40	INK CART, HP CD973AA, (HP 920XL), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	619.20	0.00
165	44103105-HP-Y40	INK CART, HP CD974AA, (HP 920XL), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	619.20	0.00
166	44103105-HP-B40	INK CART, HP CD975AA, (HP 920XL), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,242.80	0.00
167	44103105-HP-B20	INK CART, HP CH561WA, (HP61), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	644.80	0.00
168	44103105-HP-T20	INK CART, HP CH562WA, (HP61), Tricolor	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	816.80	0.00
169	44103105-HP-B49	INK CART, HP CH565A (HP82) Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,872.00	0.00
170	44103105-HP-C49	INK CART, HP CH566A (HP82) Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,300.00	0.00
171	44103105-HP-M49	INK CART, HP CH567A (HP82) Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,300.00	0.00
172	44103105-HP-Y49	INK CART, HP CH568A (HP82) Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,300.00	0.00
173	44103105-HP-B43	INK CART, HP CN045AA, (HP950XL), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,554.80	0.00
174	44103105-HP-C43	INK CART, HP CN046AA, (HP951XL), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,175.20	0.00
175	44103105-HP-M43	INK CART, HP CN047AA, (HP951XL), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,180.40	0.00
176	44103105-HP-Y43	INK CART, HP CN048AA, (HP951XL), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,180.40	0.00
177	44103105-HP-B36	INK CART, HP CN692AA, (HP704), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	339.04	0.00
178	44103105-HP-T36	INK CART, HP CN693AA, (HP704), Tri color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	339.04	0.00
179	44103105-HP-B38	INK CART, HP CZ107AA, (HP678), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	339.04	0.00
180	44103105-HP-T33	INK CART, HP CZ108AA, (HP678), Tricolor	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	339.04	0.00
181	44103105-HP-B42	INK CART, HP CZ121A (HP685A), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	366.08	0.00
182	44103105-HP-C33	INK CART, HP CZ122A (HP685A), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	249.60	0.00
183	44103105-HP-M33	INK CART, HP CZ123A (HP685A), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	249.60	0.00
184	44103105-HP-Y33	INK CART, HP CZ124A (HP685A), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	249.60	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
PART I. AVAILABLE AT PROCUREMENT SERVICE STORES																										
185	44103105-HP-143	INK CART, HP F6V26AA (HP680) Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	403.83	0.00
186	44103105-HP-B43	INK CART, HP F6V27AA (HP680) Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	403.83	0.00
187	44103105-HP-C50	INK CART, HP L0551AA (HP955) Cyan Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
188	44103105-HP-M50	INK CART, HP L0554AA (HP955) Magenta Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
189	44103105-HP-Y50	INK CART, HP L0557AA (HP955) Yellow Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
190	44103105-HP-B50	INK CART, HP L0560AA (HP955) Black Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
191	44103105-HX-C48	INK CART, HP L0563AA (HP955XL) Cyan Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,277.76	0.00
192	44103105-HX-M48	INK CART, HP L0566AA (HP955XL) Magenta Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,277.76	0.00
193	44103105-HX-Y48	INK CART, HP L0569AA (HP955XL) Yellow Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,277.76	0.00
194	44103105-HX-B48	INK CART, HP L0572AA (HP955XL) Black Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,737.02	0.00
195	44103105-HP-C51	INK CART, HP T6L89AA (HP905) Cyan Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	453.62	0.00
196	44103105-HP-M51	INK CART, HP T6L93AA (HP905) Magenta Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	453.62	0.00
197	44103105-HP-Y51	INK CART, HP T6L97AA (HP905) Yellow Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	453.62	0.00
198	44103105-HP-B51	INK CART, HP T6M01AA (HP905) Black Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	741.28	0.00
199	44103105-HX-C49	INK CART, HP T6M05AA (HP905XL) Cyan Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
200	44103105-HX-M49	INK CART, HP T6M09AA (HP905XL) Magenta Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
201	44103105-HX-Y49	INK CART, HP T6M13AA (HP905XL) Yellow Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
202	44103105-HX-B49	INK CART, HP T6M17AA (HP905XL) Black Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
203	44103112-EP-R05	RIBBON CART, EPSON C13S015516 (#8750), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	76.75	0.00
204	44103112-EP-R07	RIBBON CART, EPSON C13S015531 (S015086), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	724.88	0.00
205	44103112-EP-R13	RIBBON CART, EPSON C13S015632, Black, for LX-310	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	75.92	0.00
206	44103103-BR-B03	TONER CART, BROTHER TN-2025, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,556.32	0.00
207	44103103-BR-B04	TONER CART, BROTHER TN-2130, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,820.00	0.00
208	44103103-BR-B05	TONER CART, BROTHER TN-2150, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,615.60	0.00
209	44103103-BR-B09	TONER CART, BROTHER TN-3320, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,941.95	0.00
210	44103103-BR-B01	TONER CART, BROTHER TN-3350, Black, for HL5450DN (CU Printer)	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4,288.54	0.00
211	44103103-HP-B12	TONER CART, HP CB435A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,857.92	0.00
212	44103103-HP-B14	TONER CART, HP CB540A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3,312.40	0.00
213	44103103-HP-B18	TONER CART, HP CE255A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6,791.20	0.00
214	44103103-HP-B31	TONER CART, HP CE278A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3,179.28	0.00
215	44103103-HP-B32	TONER CART, HP CE285A (HP85A), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,953.60	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
PART I. AVAILABLE AT PROCUREMENT SERVICE STORES																										
216	44103103-HP-B23	TONER CART, HP CE310A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,386.80	0.00
217	44103103-HP-C23	TONER CART, HP CE311A, Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,490.80	0.00
218	44103103-HP-Y23	TONER CART, HP CE312A, Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,490.80	0.00
219	44103103-HP-M23	TONER CART, HP CE313A, Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,490.80	0.00
220	44103103-HP-B24	TONER CART, HP CE320A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,854.80	0.00
221	44103103-HP-C24	TONER CART, HP CE321A, Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3,010.80	0.00
222	44103103-HP-Y24	TONER CART, HP CE322A, Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3,010.80	0.00
223	44103103-HP-M24	TONER CART, HP CE323A, Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3,010.80	0.00
224	44103103-HP-B25	TONER CART, HP CE390A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7,690.80	0.00
225	44103103-HP-B26	TONER CART, HP CE400A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6,754.80	0.00
226	44103103-HP-C26	TONER CART, HP CE401A, Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9,978.80	0.00
227	44103103-HP-Y26	TONER CART, HP CE402A, Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9,978.80	0.00
228	44103103-HP-M26	TONER CART, HP CE403A, Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9,978.80	0.00
229	44103103-HP-B27	TONER CART, HP CE410A, (HP305), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3,868.80	0.00
230	44103103-HP-C27	TONER CART, HP CE411A, (HP305), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5,512.00	0.00
231	44103103-HP-Y27	TONER CART, HP CE412A, (HP305), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5,512.00	0.00
232	44103103-HP-M27	TONER CART, HP CE413A, (HP305), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5,512.00	0.00
233	44103103-HP-B28	TONER CART, HP CE505A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4,079.92	0.00
234	44103103-HP-B28	TONER CART, HP CE505X, Black, high cap	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7,213.44	0.00
235	44103103-HP-B52	TONER CART, HP CF217A (HP17A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,932.80	0.00
236	44103103-HP-B53	TONER CART, HP CF226A (HP26A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
237	44103103-HP-B50	TONER CART, HP CF226XC (HP26XC) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
238	44103103-HP-B55	TONER CART, HP CF280A, LaserJet Pro M401/M425 2.7K Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
239	44103103-HP-B51	TONER CART, HP CF280XC	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6,962.80	0.00
240	44103103-HP-B56	TONER CART, HP CF281A (HP81A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8,640.85	0.00
241	44103103-HP-B57	TONER CART, HP CF283A (HP83A) LaserJet Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3,241.70	0.00
242	44103103-HP-B51	TONER CART, HP CF283XC (HP83X) Blk Contract LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3,946.80	0.00
243	44103103-HP-B58	TONER CART, HP CF287A (HP87) black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	10,051.60	0.00
244	44103103-HP-B59	TONER CART, HP CF310AC (HP826) black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
245	44103103-HP-C59	TONER CART, HP CF311AC (HP826) cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
246	44103103-HP-Y59	TONER CART, HP CF312AC (HP826) yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
PART I. AVAILABLE AT PROCUREMENT SERVICE STORES																										
247	44103103-HP-M59	TONER CART, HP CF313AC (HP826) magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
248	44103103-HX-B52	TONER CART, HP CF325XC (HP25X) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	13,156.00	0.00
249	44103103-HP-B60	TONER CART, HP CF350A Black LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,901.60	0.00
250	44103103-HP-C60	TONER CART, HP CF351A Cyan LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,943.20	0.00
251	44103103-HP-Y60	TONER CART, HP CF352A Yellow LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,943.20	0.00
252	44103103-HP-M60	TONER CART, HP CF353A Magenta LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,943.20	0.00
253	44103103-HP-B61	TONER CART, HP CF360A (HP508A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7,389.20	0.00
254	44103103-HX-B53	TONER CART, HP CF360XC (HP508X) Black Contract LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
255	44103103-HP-C61	TONER CART, HP CF361A (HP508A) Cyan LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9,474.40	0.00
256	44103103-HX-C53	TONER CART, HP CF361XC (HP508X) Cyan Contract LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
257	44103103-HP-Y61	TONER CART, HP CF362A (HP508A) Yellow LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9,474.40	0.00
258	44103103-HX-Y53	TONER CART, HP CF362XC (HP508X) Yellow Contract LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
259	44103103-HP-M61	TONER CART, HP CF363A (HP508A) Magenta LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9,474.40	0.00
260	44103103-HX-M53	TONER CART, HP CF363XC (HP508X) Magenta Contract LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
261	44103103-HP-B62	TONER CART, HP CF400A (HP201A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
262	44103103-HP-C62	TONER CART, HP CF401A (HP201A) Cyan LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
263	44103103-HP-Y62	TONER CART, HP CF402A (HP201A) Yellow LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
264	44103103-HP-M62	TONER CART, HP CF403A (HP201A) Magenta LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
265	44103103-HP-B63	TONER CART, HP CF410A (HP410A) black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4,440.80	0.00
266	44103103-HX-B54	TONER CART, HP CF410XC (HP410XC) black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7,441.20	0.00
267	44103103-HP-C63	TONER CART, HP CF411A (HP410A) cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5,049.20	0.00
268	44103103-HX-C54	TONER CART, HP CF411XC (HP410XC) cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7,472.40	0.00
269	44103103-HP-Y63	TONER CART, HP CF412A (HP410A) yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5,049.20	0.00
270	44103103-HX-Y54	TONER CART, HP CF412XC (HP410XC) yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7,472.40	0.00
271	44103103-HP-M63	TONER CART, HP CF413A (HP410A) magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5,049.20	0.00
272	44103103-HX-M54	TONER CART, HP CF413XC (HP410XC) magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7,472.40	0.00
273	44103103-HP-B34	TONER CART, HP Q2612A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3,164.72	0.00
274	44103103-HP-B39	TONER CART, HP Q5942A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7,482.80	0.00
275	44103103-HP-B48	TONER CART, HP Q7553A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3,972.80	0.00
276	44103103-LX-B03	TONER CART, LEXMARK E360H11P, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8,874.32	0.00
277	44103103-LX-B05	TONER CART, LEXMARK T650A11P, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9,630.40	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
PART I. AVAILABLE AT PROCUREMENT SERVICE STORES																										
278	44103103-SA-B06	TONER CART, SAMSUNG MLT-D101S, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,641.60	0.00
279	44103103-SA-B07	TONER CART, SAMSUNG MLT-D103S, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,912.00	0.00
280	44103103-SA-B08	TONER CART, SAMSUNG MLT-D104S, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,444.00	0.00
281	44103103-SA-B09	TONER CART, SAMSUNG MLT-D105L, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,787.20	0.00
282	44103103-SA-B14	TONER CART, SAMSUNG MLT-D108S, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,745.60	0.00
283	44103103-SA-B21	TONER CART, SAMSUNG MLT-D203E, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7,124.00	0.00
284	44103103-SA-B28	TONER CART, SAMSUNG MLT-D203L, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4,617.60	0.00
285	44103103-SA-B30	TONER CART, SAMSUNG MLT-D203U, black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9,464.00	0.00
286	44103103-SA-B12	TONER CART, SAMSUNG MLT-D205E, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9,204.00	0.00
287	44103103-SA-B05	TONER CART, SAMSUNG MLT-D205L, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5,064.80	0.00
288	44103103-SA-B10	TONER CART, SAMSUNG SCX-D655A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4,357.60	0.00
289	44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-3478, Blackf, for printer HL-6400DW (for auto reset)	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6,069.44	0.00
290	44103103-CA-B00	TONER CARTRIDGE, CANON 324 II, for printer LBP6780x	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	13,399.36	0.00
Audio and Visual Equipment and Supplies																										
291	45121512-DO-C01	DOCUMENT CAMERA, 3.2M pixels	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	28,860.00	0.00
292	45111609-MM-P01	MULTIMEDIA PROJECTOR, 4000 min ANSI Lumens	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	18,616.00	0.00
Flag or Accessories																										
293	55121905-PH-F01	PHILIPPINE NATIONAL FLAG, 100% polyester	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	319.28	0.00
Printed Publications																										
294	55101514-RA-H01	HANDBOOK (RA 9184), 7th Edition	book				0	0.00				0	0.00				0	0.00				0	0.00	0.00	46.28	0.00
Fire Fighting Equipment																										
295	46191601-FE-M01	FIRE EXTINGUISHER, DRY CHEMICAL, 4.5kgs	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,144.00	0.00
296	46191601-FE-H01	FIRE EXTINGUISHER, PURE HCFC 123, 4.5kgs	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4,992.00	0.00
Consumer Electronics																										
297	52161535-OVA-R01	DIGITAL VOICE RECORDER, memory: 4GB (expandable)	unit	0	0	5	5	34,140.70				0	0.00				0	0.00				0	0.00	5.00	6,828.14	34,140.70
Furniture and Furnishings																										
298	56101504-CM-B01	CHAIR, monobloc, beige, with backrest, w/o armrest	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	262.60	0.00
299	56101504-CM-W01	CHAIR, monobloc, white, with backrest, w/o armrest	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	262.60	0.00
300	56101519-TM-S01	TABLE, MONOBLOC, WHITE, 889 x 889mm (35" x 35")min	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,326.00	0.00
301	56101519-TM-S02	TABLE, MONOBLOC, BEIGE, 889 x 889mm (35" x 35")min	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,326.00	0.00
Arts and Crafts Equipment and Accessories and Supplies																										

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
PART I. AVAILABLE AT PROCUREMENT SERVICE STORES																										
302	60121413-CB-P01	CLEARBOOK, 20 transparent pockets, for A4 size	piece	4	4	0	8	318.24	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8.00	39.78	318.24
303	60121413-CB-P02	CLEARBOOK, 20 transparent pockets, for LEGAL size	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	42.38	0.00
304	60121534-ER-P01	ERASER, PLASTIC/RUBBER, for pencil draft/writing	piece	17	20	0	37	163.54	1	0	0	1	4.42	2	0	0	2	8.84	2	0	0	2	8.84	42.00	4.42	185.64
305	60121524-SP-G01	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece	14	8	1	23	796.06	21	0	19	40	1,384.45	2	20	0	22	761.45	11	0	0	11	380.72	96.00	34.61	3,322.68
306	60121524-SP-G02	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	34.61	0.00
307	60121524-SP-G03	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	34.61	0.00
308	60121124-WR-P01	WRAPPING PAPER, kraft, 65gsm (-5%)	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	129.67	0.00
																								612,701.26		
SOFTWARE																										
1	43230000-SFT-001	Business function specific software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2	43230000-SFT-002	Finance accounting and enterprise resource planning ERP software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3	43230000-SFT-003	Computer game or entertainment software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
4	43230000-SFT-004	Content authoring and editing software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
5	43230000-SFT-005	Content management software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
6	43230000-SFT-006	Data management and query software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
7	43230000-SFT-007	Development software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
8	43230000-SFT-008	Educational or reference software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
9	43230000-SFT-009	Industry specific software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
10	43230000-SFT-010	Network applications software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
11	43230000-SFT-011	Network management software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
12	43230000-SFT-012	Networking software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
13	43230000-SFT-013	Operating environment software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
14	43230000-SFT-014	Security and protection software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
15	43230000-SFT-015	Utility and device driver software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
16	43230000-SFT-016	Information exchange software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
OTHER SOFTWARE																										
1							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
PASSENGER AIR TRANSPORTATION																										
1	7811505-GFA-001	* Airline Ticket	ticket				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
PART I. AVAILABLE AT PROCUREMENT SERVICE STORES																										
PART II. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of Items)																										
COMMON ELECTRICAL SUPPLIES																										
1		BATTERY - 9 VOLTS	PC	2	0	0	2	312.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	156.00	312.00
2		BATTERY (RECHARGEABLE AA)	PACK	2	0	0	2	1,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	500.00	1,000.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
COMMON OFFICE EQUIPMENT																										
1		CORK BOARD	PC	1	0	0	1	1,343.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	1,343.00	1,343.00
2		METAL DESK TRAY (3 LAYERS)	PC	6	4	1	11	8,325.77	1	0	0	1	756.89	4	0	0	4	3,027.55	2	0	0	2	1,513.78	18.00	756.89	13,623.98
3		OFFICE TABLE - 24 X 48	PC	1	0	0	1	3,744.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	3,744.00	3,744.00
4		WHITE BOARD	PC	1	0	0	1	1,865.76	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	1,865.76	1,865.76
5		MONEY DETECTOR	PC	0	4	0	4	2,912.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4.00	728.00	2,912.00
COMMON OFFICE SUPPLIES																										
1		BROWN ENVELOP - SHORT	PC	20	64	0	84	266.99	0	0	0	0	0.00	13	0	0	13	41.32	0	0	0	0	0.00	97.00	3.18	308.31
2		Brown envelope - A4	PC	0	50	0	50	211.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50.00	4.23	211.40
3		BROWN ENVELOPE - LONG	PC	87	133	0	220	881.07	6	3	32	41	164.20	55	3	0	58	232.28	6	3	0	9	36.04	328.00	4.00	1,313.60
4		CLIP FOLDER with COVER - LONG	PC	3	0	10	13	950.95	1	0	0	1	73.15	1	0	0	1	73.15	3	0	0	3	219.45	18.00	73.15	1,316.70
5		CLIPBOARD LONG	PC	34	4	0	38	1,819.91	1	0	23	24	1,149.42	1	0	0	1	47.89	2	0	0	2	95.78	65.00	47.89	3,113.00
6		COMPACT DISC	PC	0	30	0	30	951.30	20	0	0	20	634.20	30	0	0	30	951.30	0	0	0	0	0.00	80.00	31.71	2,536.80
7		DOUBLE ADHESIVE TAPE	PC	10	1	2	13	402.50	1	1	1	3	92.88	1	1	1	3	92.88	1	1	1	3	92.88	22.00	30.96	681.15
		DISCONNECTION TAG	PC	0	0	1500	1500	52,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1,500.00	35.00	52,500.00
8		FOLDER LONG (COLORED)	PC	0	100	0	100	634.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100.00	6.34	634.20
9		FOLDER ADJUSTABLE	PC	100	100	15	215	2,601.33	15	5	0	20	241.98	57	0	5	62	750.15	15	5	0	20	241.98	317.00	12.10	3,835.45
10		FOLDER WITH CLIP	PC	0	6	0	6	374.40	0	0	0	0	0.00	0	2	0	2	124.80	0	0	0	0	0.00	8.00	62.40	499.20
11		INDEX CARD	PC	5	0	0	5	244.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	48.88	244.40
12		Magic Tape	ROLL	0	6	0	6	570.78	0	0	0	0	0.00	6	0	0	6	570.78	0	0	0	0	0.00	12.00	95.13	1,141.56
13		PAPER CACHE	PC	4	0	0	4	160.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4.00	40.00	160.00
14		Paper Multicopy (A3)	REAM	1	0	0	1	676.00	0	1	0	1	676.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	676.00	1,352.00
15		PAY ENVELOPE	BOX	6	0	0	6	1,350.00	0	0	0	0	0.00	6	0	0	6	1,350.00	0	0	0	0	0.00	12.00	225.00	2,700.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
PART I. AVAILABLE AT PROCUREMENT SERVICE STORES																										
16		PLASTIC ENVELOPE COLORED 6 X 9	PC	1	0	0	1	31.20	1	0	0	1	31.20	0	0	0	0	0.00	0	0	0	0	0.00	2.00	31.20	62.40
17		PLASTIC ENVELOPE WITH DIVIDER	PC	47	3	0	50	6,397.59	1	2	0	3	383.86	0	2	0	2	255.90	0	0	0	0	0.00	55.00	127.95	7,037.35
18		RUBBER STAMP		4	10	0	14	3,641.46	0	0	10	10	2,601.04	0	0	0	0	0.00	0	0	0	0	0.00	24.00	260.10	6,242.50
19		SELF INKING DATER STAMP	PC	1	2	0	3	1,969.05	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	656.35	1,969.05
20		STAPLE WIRE #35	BOX	33	20	30	83	3,674.41	13	21	35	69	3,054.63	14	20	23	57	2,523.39	13	12	21	46	2,036.42	255.00	44.27	11,288.85
COMMON JANITORIAL SUPPLIES																										
1		BATH SOAP	PC	13	0	0	13	258.44	0	0	12	12	238.56	0	0	0	0	0.00	0	0	0	0	0.00	25.00	19.88	497.00
2		DISHWASHING SOAP	SACHET	45	24	0	69	8,432.82	21	0	15	36	4,399.73	26	0	0	26	3,177.58	22	0	0	22	2,688.73	153.00	122.21	18,698.86
3		DOORMAT - FABRIC	PC	26	3	0	29	1,694.48	2	0	25	27	1,577.62	2	0	0	2	116.86	1	0	1	2	116.86	60.00	58.43	3,505.82
4		DOORMAT - RUBBER	PC	5	2	0	7	2,194.20	1	0	0	1	313.46	3	0	0	3	940.37	0	0	0	0	0.00	11.00	313.46	3,448.03
5		MOISTURIZING HAND SOAP	BOTTLE	30	4	0	34	3,078.56	15	0	3	18	1,629.83	17	0	0	17	1,539.28	15	0	0	15	1,358.19	84.00	90.55	7,605.86
		DIPPER	PC	40	0	0	40	1,830.40	0	0	15	15	686.40	0	0	0	0	0.00	0	0	0	0	0.00	55.00	45.76	2,516.80
6		PLASTIC PAIL (TIMBA)	PC	16	0	0	16	1,797.12	0	0	15	15	1,684.80	0	1	0	1	112.32	0	0	0	0	0.00	32.00	112.32	3,594.24
7		TOILET DEODORIZER	PC	15	0	0	15	2,001.00	9	0	3	12	1,600.80	12	0	0	12	1,600.80	9	0	0	9	1,200.60	48.00	133.40	6,403.20
Office Equipment and Accessories																										
1		STICKER PAPER	PC	60	0	0	60	436.80	50	0	0	50	364.00	50	0	0	50	364.00	50	0	0	50	364.00	210.00	7.28	1,528.80
2		SPECIALTY PAPER	PACK	3	50	0	53	1,357.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	53.00	25.60	1,357.00
3		RIBBON CARTRIDGE (LX 300+II)- SO 15516	PC	0	0	2	2	268.32	0	0	0	0	0.00	0	2	0	2	268.32	0	0	0	0	0.00	4.00	134.16	536.64
4		RIBBON CARTRIDGE (LQ310)- SO 15634	PC	15	5	0	20	3,942.40	1	0	4	5	985.60	6	5	0	11	2,168.32	0	0	0	0	0.00	36.00	197.12	7,096.32
5		SD Card 16 GB	PC	0	2	0	2	1,456.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	728.00	1,456.00
6		Lamination Sheets	Sheets	0	0	50	50	7,927.50	0	0	0	0	0.00	0	50	0	50	7,927.50	0	0	0	0	0.00	100.00	158.55	15,855.00
7		MOUSE -wireless	PC	1	1	0	2	782.08	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	391.04	782.08
8		MOUSE PAD	PC	5	0	0	5	720.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	144.00	720.00
9		MOUSE PAD HEAVY DUTY	PC	2	21	8	31	4,630.95	4	0	0	4	597.54	0	0	0	0	0.00	0	0	0	0	0.00	35.00	149.39	5,228.50
10		INVENTORY TAG	PC	75	0	0	75	936.00	75	0	0	75	936.00	75	0	0	75	936.00	75	0	0	75	936.00	300.00	12.48	3,744.00
11		INVENTORY TAG SMALL	PC	25	0	0	25	182.00	25	0	0	25	182.00	25	0	0	25	182.00	25	0	0	25	182.00	100.00	7.28	728.00
12		THERMAL TAPE	PC	600	603	600	1803	37,539.17	600	600	600	1800	37,476.71	600	600	600	1800	37,476.71	600	600	600	1800	37,476.71	7,203.00	20.82	149,969.29
Office Supplies																										
1		BALLPEN HOLDER	PC	16	0	0	16	3,200.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	16.00	200.00	3,200.00
2		LEVER ARCH FILE SIDE LONG B	PC	15	0	0	15	1,500.00	0	0	15	15	1,500.00	0	0	0	0	0.00	0	0	0	0	0.00	30.00	100.00	3,000.00
3		Lever Arch File Side Short B	PC	0	5	0	5	792.75	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	158.55	792.75

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
PART I. AVAILABLE AT PROCUREMENT SERVICE STORES																										
4		LEVER ARCH FILE TOP LONG B	PC	33	10	0	43	4,390.07	1	0	30	31	3,164.93	0	0	0	0	0.00	0	0	0	0	0.00	74.00	102.09	7,555.00
5		LEVER ARCH FILE TOP LONG G	PC	0	3	0	3	468.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	156.00	468.00
6		LEVER ARCH FILE TOP SHORT B	PC	0	10	0	10	1,532.65	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	153.27	1,532.65
7		TRANSPARENT PLASTIC ***For receipts & documents	PACK	0	0	1	1	1,367.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	1,367.60	1,367.60
8		TRANSPARENT PLASTIC 10 X 16	PACK	0	2	0	2	174.72	2	0	2	4	349.44	0	2	0	2	174.72	1	0	1	2	174.72	10.00	87.36	873.60
9		TRANSPARENT PLASTIC 16 x 24	PACK	5	3	1	9	929.70	1	1	1	3	309.90	1	1	1	3	309.90	1	1	1	3	309.90	18.00	103.30	1,859.40
10		TRANSPARENT PLASTIC 4 X 12	PACK	10	0	0	10	124.80	10	0	10	20	249.60	10	0	0	10	124.80	10	0	0	10	124.80	50.00	12.48	624.00
11		PUSH PINS	BOX	2	3	0	5	72.16	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	14.43	72.16
12		PLANNER	PC	5	0	0	5	782.18	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	156.44	782.18
Audio and visual presentation and composing equipment																										
1							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Photographic or filming or video equipment																										
1							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Cleaning Equipment and Supplies																										
1		COBWEB DUSTER	PC	1	0	0	1	124.80	1	0	0	1	124.80	1	0	0	1	124.80	1	0	0	1	124.80	4.00	124.80	499.20
2		GLASS CLEANER	BTL	5	0	0	5	2,334.80	3	0	0	3	1,400.88	5	0	0	5	2,334.80	3	0	0	3	1,400.88	16.00	466.96	7,471.36
3		LIQUID FLOOR WAX	BTL	12	0	0	12	5,928.00	12	0	0	12	5,928.00	12	0	0	12	5,928.00	12	0	0	12	5,928.00	48.00	494.00	23,712.00
4		SACK FOR GARBAGE COLLECTION	PC	15	0	0	15	124.80	15	0	0	15	124.80	15	0	0	15	124.80	15	0	0	15	124.80	60.00	8.32	499.20
5		SPONGE	PC	18	4	0	22	380.08	9	0	3	12	207.32	15	0	0	15	259.14	9	0	0	9	155.49	58.00	17.28	1,002.02
6		SURFACE PROTECTOR	BTL	6	0	0	6	1,140.00	0	0	0	0	0.00	6	0	0	6	1,140.00	0	0	0	0	0.00	12.00	190.00	2,280.00
7		TOILET BRUSH	PC	7	0	0	7	393.12	0	0	4	4	224.64	1	0	0	1	56.16	0	0	0	0	0.00	12.00	56.16	673.92
8		PUSH BRUSH	PC	10	22	0	32	4,659.20	0	0	32	32	4,659.20	0	0	0	0	0.00	0	0	0	0	0.00	64.00	145.60	9,318.40
9		TOILET PLUNGER	PC	4	0	0	4	331.38	1	0	0	1	82.84	2	0	0	2	165.69	2	0	0	2	165.69	9.00	82.84	745.60

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT	
PART I. AVAILABLE AT PROCUREMENT SERVICE STORES																											
Paper Materials and Products																											
1		BINCARD	PC	250	0	0	250	2,860.00	250	0	0	250	2,860.00	250	0	0	250	2,860.00	250	0	0	250	2,860.00	1,000.00	11.44	11,440.00	
2		BUDGET UTILIZATION SLIP	PAD	50	0	0	50	10,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50.00	210.00	10,500.00	
3		DISBURSEMENT VOUCHER	PAD	75	0	0	75	13,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	75.00	180.00	13,500.00	
4		LEAVE CARD	PC	0	100	0	100	2,008.30	0	0	0	0	0.00	100	0	0	100	2,008.30	100	0	0	100	2,008.30	300.00	20.08	6,024.90	
5		LETTERHEAD SHORT	RM	4	13	1	18	39,761.33	1	0	1	2	4,417.93	1	0	0	1	2,208.96	0	0	0	0	0.00	21.00	2,208.96	46,388.22	
6		LETTERHEAD LONG	RM	6	13	3	22	51,961.30	1	0	2	3	7,085.63	1	2	0	3	7,085.63	2	0	0	2	4,723.75	30.00	2,361.88	70,856.32	
7		CASH VOUCHER	PAD	50	0	0	50	7,400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50.00	148.00	7,400.00	
8		PURCHASE ORDER	PAD	0	50	0	50	26,530.70	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50.00	530.61	26,530.70	
9		RETURNED MATERIALS SLIP	PAD	50	0	0	50	7,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50.00	150.00	7,500.00	
10		SERVICE APPLICATION CARD	PC	250	250	250	750	4,500.00	250	250	250	750	4,500.00	250	250	250	750	4,500.00	250	250	250	750	4,500.00	3,000.00	6.00	18,000.00	
11		SERVICE ORDER	PC	12	13	12	37	5,550.00	13	12	13	38	5,700.00	12	13	12	37	5,550.00	13	12	13	38	5,700.00	150.00	150.00	22,500.00	
12		YELLOW PAD	PAD	7	1	1	9	224.94	1	0	0	1	24.99	2	0	0	2	49.99	1	0	0	1	24.99	13.00	24.99	324.91	
13		JOURNAL ENTRY VOUCHER	pad	20	0	0	20	4,520.00	20	0	0	20	4,520.00	20	0	0	20	4,520.00	20	0	0	20	4,520.00	80.00	226.00	18,080.00	
14		Checks (50 pcs/bklt)	bklt	20	0	0	20	32,400.00	20	0	0	20	32,400.00	20	0	0	20	32,400.00	20	0	0	20	32,400.00	80.00	1,620.00	129,600.00	
15		OFFICIAL RECEIPT - CASHIER	PAD	25	0	0	25	11,250.00	0	0	0	0	0.00	25	0	0	25	11,250.00	0	0	0	0	0.00	50.00	450.00	22,500.00	
16		OFFICIAL RECEIPT - COLLECTORS	BOX	220	220	220	660	288,288.00	220	220	220	660	288,288.00	220	220	220	660	288,288.00	220	220	220	660	288,288.00	2,640.00	436.80	1,153,152.00	
17		INSPECTION & ACCEPTANCE REPORT	PAD	3	0	0	3	1,297.92	3	0	0	3	1,297.92	3	0	0	3	1,297.92	3	0	0	3	1,297.92	12.00	432.64	5,191.68	
Lighting and fixtures and accessories																											
1		UV FLUORESCENT BULB - 4 WATTS	PC	0	0	3	3	475.65	0	0	0	0	0.00	0	3	0	3	475.65	0	0	0	0	0.00	6.00	158.55	951.30	
2		FLUORESCENT TUBE 40 WATTS	PC	1	0	0	1	172.64	1	0	0	1	172.64	1	0	0	1	172.64	1	0	0	1	172.64	4.00	172.64	690.56	
3		FLOURESCENT HOUSING 40W	SET	1	0	0	1	149.76	1	0	0	1	149.76	0	0	0	0	0.00	0	0	0	0	0.00	2.00	149.76	299.52	
4		LED BULB 11W	PC	40	0	0	40	10,400.00	5	0	35	40	10,400.00	6	0	0	6	1,560.00	6	0	0	6	1,560.00	92.00	260.00	23,920.00	
Electrical equipmt and components and supplies																											
1							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00	
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00	
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00	
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00	
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00	
Computer Supplies																											
1		CONT FORM 11 X 9 1/2 1PLY	BOX	7	0	1	8	11,873.58	0	1	0	1	1,484.20	1	0	1	2	2,968.39	0	1	1	2	2,968.39	13.00	1,484.20	19,294.56	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
PART I. AVAILABLE AT PROCUREMENT SERVICE STORES																										
2		CONT FORM 13 X 9 1/2 1PLY	BOX	1	0	0	1	813.89	0	1	0	1	813.89	0	0	1	1	813.89	0	0	0	0	0.00	3.00	813.89	2,441.67
3		CONT FORM 13 X 9 1/2 2PLY	BOX	2	2	2	6	11,225.34	1	2	1	4	7,483.56	2	1	2	5	9,354.45	1	2	2	5	9,354.45	20.00	1,870.89	37,417.80
4		CONT FORM 9 1/2 X 6 1/2 1 PLY - YELLOW	BOX	1	1	1	3	20,960.31	1	1	1	3	20,960.31	1	1	1	3	20,960.31	1	1	1	3	20,960.31	12.00	6,986.77	83,841.24
5		CONT FORM 9 1/2 X 6 1/2 1PLY - WHITE	BOX	1	0	1	2	5,980.00	0	1	0	1	2,990.00	1	0	1	2	5,980.00	0	1	0	1	2,990.00	6.00	2,990.00	17,940.00
6		CONT FORM 9 1/2 X 6 1/2 3PLY (carbonless)	BOX	10	0	1	11	16,145.94	0	10	1	11	16,145.94	0	0	1	1	1,467.81	0	0	1	1	1,467.81	24.00	1,467.81	35,227.51
7		CONT. FORM 9 1/2 X 6 1/2 1 PLY - BLUE	BOX	1	0	0	1	3,926.00	0	0	1	1	3,926.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	3,926.00	7,852.00
8		CONT. FORM 9 1/2 X 6 1/2 1 PLY - GREEN	BOX	0	0	1	1	1,697.18	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	1,697.18	1,697.18
9		CONT. FORM 9 1/2 X 6 1/2 1 PLY - PINK	BOX	1	0	0	1	3,932.04	1	0	0	1	3,932.04	1	0	0	1	3,932.04	1	0	0	1	3,932.04	4.00	3,932.04	15,728.16
Common ICT Equipment																										
1							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
CONSUMABLES																										
1		BALLPEN - BLACK/BLUE	PC	196	130	49	375	5,512.33	152	69	121	342	5,027.24	159	85	85	329	4,836.15	128	55	55	238	3,498.49	1,284.00	14.70	18,874.20
2		BALLPEN - BLUE	PC	20	0	0	20	300.00	19	0	0	19	285.00	20	0	0	20	300.00	19	0	0	19	285.00	78.00	15.00	1,170.00
3		BALLPEN - RED	PC	30	33	8	71	1,056.39	25	8	8	41	610.03	40	8	8	56	833.21	25	8	9	42	624.90	210.00	14.88	3,124.52
4		BLACK INK - GI 790 BK	BTL	6	1	1	8	3,111.68	6	1	1	8	3,111.68	6	0	1	7	2,722.72	5	1	0	6	2,333.76	29.00	388.96	11,279.84
5		CALENDAR DESK (GM)	PC	1	0	0	1	317.10	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	317.10	317.10
6		Calling Card Organizer	PC	1	0	0	1	73.99	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	73.99	73.99
7		COFFEE	PACK	45	71	8	124	11,138.33	14	36	26	76	6,826.72	40	8	21	69	6,197.94	14	8	8	30	2,694.76	299.00	89.83	26,857.74
8		COFFEE (DECAFFEINATED)	PACK	0	25	0	25	2,246.13	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	25.00	89.85	2,246.13
9		CREAMER	PACK	54	37	11	102	9,597.41	40	34	45	119	11,196.98	23	27	24	74	6,962.82	40	21	11	72	6,774.64	367.00	94.09	34,531.85
10		CYAN - GI 790 C	BTL	3	0	1	4	1,555.84	2	1	0	3	1,166.88	4	0	1	5	1,944.80	3	1	0	4	1,555.84	16.00	388.96	6,223.36
11		HIGHLIGHTER	PC	77	34	23	134	4,427.47	26	23	32	81	2,676.30	38	29	29	96	3,171.92	33	29	29	91	3,006.71	402.00	33.04	13,282.40
12		MAGENTA INK GI 790 M	BTL	3	0	1	4	1,555.84	2	1	0	3	1,166.88	4	0	1	5	1,944.80	3	1	0	4	1,555.84	16.00	388.96	6,223.36
13		PASTE	BTL	3	0	0	3	91.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	30.40	91.20
14		RIBBON - PRINTER (REFILL)	ROLL	93	68	68	229	8,747.84	93	68	68	229	8,747.84	93	68	68	229	8,747.84	93	68	68	229	8,747.84	916.00	38.20	34,991.36
15		Sign Pen Refill	PC	13	12	0	25	385.26	0	0	13	13	200.34	0	12	0	12	184.92	0	0	0	0	0.00	50.00	15.41	770.52
16		Steel Pen (for BODs)	PC	5	0	0	5	2,642.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	528.50	2,642.50
17		SUGAR	KL	69	24	9	102	4,685.84	25	27	32	84	3,858.93	15	19	22	56	2,572.62	25	15	9	49	2,251.04	291.00	45.94	13,368.43
18		YELLOW INK - GI 790 Y	BTL	3	0	1	4	1,555.84	2	1	0	3	1,166.88	4	0	1	5	1,944.80	3	1	0	4	1,555.84	16.00	388.96	6,223.36

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year						
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT									
PART I. AVAILABLE AT PROCUREMENT SERVICE STORES																																
Other Categories																																
1		COPY, SCAN AND PRINT	PAGE	8213	0	0	8213	4,954.08	8213	0	0	8213	4,954.08	8213	0	0	8213	4,954.08	8213	0	0	8213	4,954.08	32,852.00	0.60	19,816.33						
2		COMPANY IDS	LOT	0	50	0	50	10,570.00	0	0	0	0	0.00	0	0	0	0	0.00	78	0	0	78	16,489.20	128.00	211.40	27,059.20						
3		CORRUGATED FILE BOX	PC	0	0	25	25	2,540.71	10	0	0	10	1,016.29	0	0	0	0	0.00	0	0	0	0	0.00	35.00	101.63	3,557.00						
4		DECORATIONS	LOT	0	1	0	1	3,428.33	0	0	0	0	0.00	0	0	0	0	0.00	1	1	0	2	6,856.67	3.00	3,428.33	10,285.00						
5		RISO PRINTING	REAM	0	1	1	2	651.05	0	1	1	2	651.05	61	0	1	62	20,182.60	0	1	0	1	325.53	67.00	325.53	21,810.23						
6		SURGICAL GLOVES	BOX	0	100	0	100	528.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100.00	5.29	528.50						
7		SURGICAL MASK	BOX	0	100	0	100	634.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100.00	6.34	634.20						
8		STORAGE PLASTIC BOX/CONTAINER	PC	0	2	0	2	517.93	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	258.97	517.93						
9		TARPAULIN	LOT	0	2	2	4	2,114.00	0	2	0	2	1,057.00	0	0	5	5	2,642.50	3	0	1	4	2,114.00	15.00	528.50	7,927.50						
10		Picture Frame (8.5x11)	PC	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	0	0	10	3,171.00	10.00	317.10	3,171.00						
A. TOTAL																							P	3,134,639.40								
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																							P	313,463.94								
C. GRAND TOTAL (A + B)																							P	3,448,103.34								
D. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																							P	-								
G. MONTHLY CASH REQUIREMENTS																							P	-								
G.1 Available at Procurement Service Stores							287,544.34				140,383.86				113,832.41				70,940.66				P		612,701.26							
G.2 Other Items not available at PS but regularly purchased from other sources							894,772.12				554,131.77				557,441.99				515,592.25		P		2,521,938.13									
TOTAL MONTHLY CASH REQUIREMENTS							1,182,316.46				694,515.62				671,274.40				586,532.91		P		3,134,639.40									

*Agency must put the monthly requirement for air tickets both local and international.

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:

Maria Lourdes V. German
Designated Procurement Assistant

Certified Funds Available / Certified Appropriate Funds Available:

Maribel O. C. Gravador

Accountant / Local Budget Officer

Approved by:

Engr. Carlos N. Santos Jr.

Head of Office/Agency

Date Prepared August 21, 2018