



ANNUAL PROCUREMENT PLAN

\*\*\*FOR FY 2017\*\*\*

CAPITAL EXPENDITURES

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance / Turnover		Total	MOOE	CO	
241	<b>F. MOTOR VEHICLES</b>																			
	Motorcycle	Cust. Ser.	NP-SVP											Jan - Dec				51,900.00	Add'l service vehicles for daily operation	
	Suzuki APV	Engineering	N/A											Jan - Dec				208,000.00	Add'l service vehicles for daily operation	
	AUV	Engineering	N/A											Jan - Dec				181,600.00	Add'l service vehicles for daily operation	
	<b>Total Motor Vehicles</b>																	<b>441,500.00</b>		
250	<b>G. OTHER PROPERTY, PLANT, AND EQUIPMENT</b>																			
	Power Production																			
	Pressure Transmitter	WR	NP-SVP											Jan - Dec				77,850.00		
	Surge Suppressor	WR	NP-SVP											Jan - Dec				110,000.00		
	<b>Total Other Property, Plant and Equipment</b>																	<b>187,850.00</b>		
312	<b>Tools, Shops and Garage Equipment:</b>																			
	Portable Welding Machine	WR	NP-SVP											Feb-Mar				15,000.00		
	<b>Total Tools, Shops and Garage Equipment</b>																	<b>15,000.00</b>		
313	<b>Pumping Equipment</b>																			
	Danfoss Variable Frequency Drive 30hp	WR	NP-SVP											Apr-Nov				295,550.00		
	Flow Meter Display	WR	NP-SVP											Apr-Nov				390,000.00		
	Submersible Pump	WR	NP-SVP											Apr-Nov				900,000.00		
	Submersible Motor	WR	NP-SVP											Apr-Nov				600,000.00		
	BI Pipe 100mm sch.40	WR	NP-SVP											Apr-Nov				221,250.00		
	B.I. coupling sch.60	WR	NP-SVP											Apr-Nov				56,000.00		
	Submersible cable 1/0	WR	NP-SVP											Apr-Nov				726,000.00		
	THHN wire #14	WR	NP-SVP											Apr-Nov				37,800.00		
	Electrical Tape	WR	NP-SVP											Apr-Nov				2,820.00		
	Rubber Tape	WR	NP-SVP											Apr-Nov				6,090.00		
	HDPE 3/4	WR	NP-SVP											Apr-Nov				19,125.00		
	Emergency Pull-out and Replace of Pump & Mo	WR	NP-SVP											Apr-Nov				195,000.00		
	<b>Total Pumping Equipment</b>																	<b>3,449,635.00</b>		
314	<b>Water Treatment Equipment</b>																			
	Chlorine Dosing Pump	WR	NP-SVP											Feb-Sept				278,400.00		
	Chlorine Tank 100L	WR	NP-SVP											Feb-Sept				5,650.00		
	Chlorine Tank 200L	WR	NP-SVP											Feb-Sept				22,600.00		
	<b>Total Water Treatment Equipment</b>																	<b>306,650.00</b>		
315	Construction of Storage Tanks at Patag and	WR	Public Bidding											Feb-Dec				17,920,833.33		
326	<b>Restoration Activities for 2016 Additional</b>																			
	Sitio Gulod Side Street Extension Project	C.M	NP-SVP											Jan - Dec				1,890.00		
	Brgy. M. Sapa Mainline Extension Project	C.M	NP-SVP											Jan - Dec				29,650.00		
	Brgy. Poblacion Side Street Expansion Project	C.M	NP-SVP											Jan - Dec				9,595.00		
	Brgy. San Vicente Side Street Extension Project	C.M	NP-SVP											Jan - Dec				51,907.50		
	Brgy. M. Parang Mainline Extension Proj.	C.M	NP-SVP											Jan - Dec				37,800.00		
	Brgy. Balasing Side Street Extension Project	C.M	NP-SVP											Jan - Dec				90,382.50		
	Brgy. Catmon Side Street Extension Project	C.M	NP-SVP											Jan - Dec				30,510.00		
	Brgy. San Jose Patag Side St. Expansion Proj.	C.M	NP-SVP											Jan - Dec				119,745.00		
	<b>Total Restoration Activities</b>																	<b>371,480.00</b>		

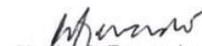
ANNUAL PROCUREMENT PLAN

\*\*\*FOR FY 2017\*\*\*

CAPITAL EXPENDITURES

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				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance / Turnover		Total	MOOE	CO		
				<b>Proposed 2017 Non-Revenue Water Reduction Program</b>																	
	Brgy. Poblacion Mainline Rehabilitation Project (R. Mercado Street)	Cons. & Maint.	Public Bidding													Jan - Dec	GOP			2,452,078.29	
	Brgy. Poblacion Side Street Rehabilitation Project (Lote, Dulong Bayan)	Cons. & Maint.	Public Bidding													Jan - Dec	GOP			1,396,728.93	
	Brgy. Mahabang Parang Mainline Rehabilitation Project (Molave to Creek)	Cons. & Maint.	Public Bidding													Jan - Dec	GOP			460,217.53	
	Brgy. Manggahan Side Street Rehabilitation Project (Manggahan Chapel)	Cons. & Maint.	Public Bidding													Jan - Dec	GOP			322,381.50	
	<b>Total Non-Revenue Water Reduction</b>																			<b>4,631,406.25</b>	
<b>Proposed 2017 Extension/Expansion Projects</b>																					
	Bulk Supply Improvement Project 2017 (Balasing Bridge to National Road)	Cons. & Maint.	Public Bidding													Jan - Dec	GOP			11,294,978.91	
	Brgy. Mag-asawang Sapa Mainline Extension Project (L. Dela Torre Street)	Cons. & Maint.	Public Bidding													Jan - Dec	GOP			2,326,200.10	
	Brgy. Pulong Buhangin Side Street Extension Project (Fausto Street)	Cons. & Maint.	Public Bidding													Jan - Dec	GOP			1,834,101.18	
	Brgy. San Gabriel Mainline Extension Project (Chexers to T-Bakod San Gabriel Road)	Cons. & Maint.	Public Bidding													Jan - Dec	GOP			1,431,433.31	
	Brgy. Buenavista Mainline Extension Project (Sitio Libis)	Cons. & Maint.	Public Bidding													Jan - Dec	GOP			1,064,961.46	
	Brgy. Buenavista Side Street Extension Project (Francisco Street)	Cons. & Maint.	Public Bidding													Jan - Dec	GOP			577,435.79	
	Brgy. Sta. Clara Side Street Extension Project (Kakawate Street)	Cons. & Maint.	Public Bidding													Jan - Dec	GOP			178,738.25	
	<b>Total Non-Revenue Water Reduction</b>																			<b>18,707,849.00</b>	
	<b>Total Annual Procurement Plan - Capital Outlay for the year 2017</b>																			<b>47,799,609.38</b>	

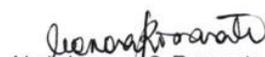
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**ANNUAL PROCUREMENT PLAN**

OPERATING AND MAINTENANCE EXPENSES  
Support Office

\*\*\*FOR FY 2017\*\*\*

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity											Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)			
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion		Acceptance / Turnover	Total	MOOE		CO		
<b>A. SUPPLIES AND MATERIALS</b>																						
	Common Use Supplies	All Divisions	NP-Agency to Agency												17 JAN 31 P3:34	Jan-Dec		GOP	447,306.17			ballpens,pencils, multi-copy papers, etc. needed in the daily office works
	Other Office Supplies	All Divisions	NP-SVP													Jan-Dec		GOP	116,239.15			coffee, sugar, creamer and alcohol
	Printed Forms/Supplies	All Divisions	NP-SVP													Jan-Dec		GOP	215,747.00			disbursement vouchers, BUS, IAR, BIN , Leave cards, etc.
	Small Office Equipment Devices	All Divisions	NP-SVP												Received by <i>DOWE</i>	Jan-Dec		GOP	59,962.45			calculators, metal desk tray, staplers, punchers, etc.
	Computer Supplies	GS, F, CA, CS	NP-SVP													Jan-Dec		GOP	1,962.00			Printer Cartridge
	Toners and Inks	All Divisions	NP-SVP													Jan-Dec		GOP	30,680.00			Printer Ink/refill with different colors
	Miscellaneous Office Supplies	All Divisions	NP-SVP													Jan-Dec		GOP	121,696.00			photo copies, tarpaulins, transparent plastics, decors, etc
	Accountable Forms	CA	NP-Agency to Agency													Jan-Dec		GOP	456,750.00			Official Receipts
	Accountable Forms - Others	Finance	NP-Agency to Agency													Jan-Dec		GOP	23,200.00			Checks, Journal Entry Vouchers, OR (Cashier)
	Gasoline, Oil and Lubricants	GS, CS, WR, CM, E	Direct Contracting													Jan-Dec		GOP	1,803,088.79			Gasoline, Oil, Grease/lubricants for SMWD vehicles and heavy equipment
	Other Supplies-Calcium Hypochlorite	WR	Public Bidding													Jan-Dec		GOP	2,030,500.00			Calcium Hypochlorite granules
	Other Supplies- Chlorine Dioxide	WR	Direct Contracting													Jan-Dec		GOP	184,800.00			Chlorine Dioxide in Powder Form
	Other Supplies-Ortho-Iodine solution	WR	Direct Contracting													Jan-Dec		GOP	22,500.00			Ortho-Iodine solution
	Other Supplies-Chemicals	WR	NP-SVP													Jan-Dec		GOP	69,585.20			chlornne re-agent powder pillows, disinfectant, PH reagent, chlorine dioxide reagent
	Other Supplies- Various Tools & Small Equipment	G.S, C, M, E, WR	NP-SVP													Jan-Dec		GOP	628,222.25			raincoat, vest, umbrella, helmets, gloves, diff. tools
	Other Supplies- Safety & Protective Gears & Other Cleaning/Painting Materials	All Divisions	NP-SVP													Jan-Dec		GOP	467,333.90			
	Other Supplies- Disconnection Supplies	C.S	NP-SVP													Jan-Dec		GOP	151,800.00			Magnetic Wire, Lead Seal, Bolts & Nuts, Disconnection Tag
<b>B. UTILITIES</b>																						
	Water - Drinking	Admin	Direct Contracting													Jan-Dec		GOP	46,080.00			drinking water
	Bulk Supply of Water	Water Resource	Direct Contracting													Jan-Dec		GOP	55,166,100.00			Bulk supply of water distributed directly to SMWD pipelines
	Electric Power Supply	Finance	Direct Contracting													Jan-Dec		GOP	25,614,930.71			Electric Power consumed by the office and Pump stations of SMWD
	Cooking Gas Expenses	Genserv	Shopping													Jan-Dec		GOP	2,000.00			cooking gas
<b>C. COMMUNICATION</b>																						
	Postage and Deliveries	Admin	N/A													Jan-Dec		GOP	2,000.00			Not Applicable
	Telephone - landline and mobile	Finance/GS/CS	N/A													Jan-Dec		GOP	550,748.95			With existing agreement - telephone and mobile provider companies
	Internet	Adm., Fin., GS	N/A													Jan-Dec		GOP	102,545.36			With existing agreement - with internet provider
	Portable Radios	Genserv	Direct Contracting													Jan-Dec		GOP	525,000.00			With existing agreement - radio communication provider/company.
	Membership Dues	Admin/Finance	N/A													Jan-Dec		GOP	119,220.00			Not Applicable
	Advertisement- Customer's Handbook	C.S	NP-SVP													Jan-Dec		GOP	450,000.00			To be procured by the Procurement Section as the need arises
	Advertisement - Supplies for GAD's project, tarpaulin, flyers, etc.	CS	NP-SVP													Jan-Dec		GOP	681,780.00			To be procured by the Procurement Section as the need arises
	Advertisement - Others	Admin	Direct Contracting													Jan-Dec		GOP	165,000.00			To be procured as the needs arises
	Binding of Budget (BAR)	Finance	shopping													Jan-Dec		GOP	500.00			To be purchased/paid directly from cash fund
	Rentals- Office and warehouse	Genserv	Direct Contracting													Jan-Dec		GOP	680,400.00			With existing contract with the owner of the establishment being rented

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<b>D. SERVICES</b>																											
	Legal Services	Admin/GS		N/A	Provided by GOCC lawyer																						
	Auditing Services	Finance		N/A	Provided by the Commission on Audit																						
	Consultancy Services	Admin		NP-SVP	To be Procured on January 2017 with the assistance of Administrative Division																						
	General Services	W.R		NP-SVP	To be procured on February 2017																						
	Security Services	Genserv		Public Bidding	To be procured immediately																						
	Medical Benefits	All Divisions		NP-SVP	To be procured immediately																						
<b>E. REPAIRS OF STRUCTURES, EQUIPMENTS, FURNITURES AND COMPUTERS</b>																											
	Repair of Structures-Office Building, GS, warehouse	Genserve		NP-SVP	To be procured/implemented as the need arises																						
	Repair of Office Building-Pump Stations	WR		NP-SVP	To be procured implemented as the need arises																						
	Repair of Office Equipments	Genserve		NP-SVP	To be procured/implemented as the need arises																						
	Repairs of Furnitures and Fixtures	Genserve		NP-SVP	To be procured/implemented as the need arises																						
	Repairs of IT equipment and software-Technician	Genserve		NP-SVP	To be procured immediately																						
	Repairs of IT equipment and software- Parts	Genserve		NP-SVP	To be procured as the need arises																						
<b>F. REPAIRS OF MACHINERIES AND EQUIPMENTS</b>																											
	Repairs of Communication Equipment	Genserve		NP-SVP	To be procured/ implemented as the need arises																						
	Repairs of Construction and Heavy Equipments	Genserve		NP-SVP	To be procured/ implemented as the need arises																						
	Repairs of Firefighting Equipment & Accessories	GS & CM		NP-SVP	To be procured/ implemented as the need arises																						
<b>F. REPAIRS OF TRANSPORTATION EQUIPMENT</b>																											
	R & M of 4-wheeled service vehicles	Genserve		NP-SVP	To be procured immediately as the need arises																						
	R & M of 2-wheeled service vehicles	Genserve		NP-SVP	To be procured immediately as the need arises																						
	R & M -Cleaning Supplies for vehicles	Genserve		NP-SVP	To be procured as the needs arises																						
<b>F. OTHER PROPERTY, PLANT AND EQUIPMENT</b>																											
	Other Property Plant and Equipment	Genserve		NP-SVP	To be procured as the need arises																						
	Power Production Equipment	Water Resource		Direct Contracting	To be procured immediately as the need arises																						
	Pumping Equipment	Water Resource		Direct Contracting	To be procured immediately as the need arises																						
	Water Treatment Equipment	Water Resource		Direct Contracting	To be procured immediately as the need arises																						
	Reservoir and Tanks	Water Resource		NP-SVP	To be procured immediately as the need arises																						
	<b>G. Transmission and Distribution Mains - Brass Gate Valves &amp; Butterfly Valves</b>	Water Resource		Direct Contracting	To be procured on February 2017																						
	Transmission and Distribution Mains - Cast Iron , Ductile & GI Fittings (big)	Const. & Maintenance		Public Bidding	To start Bidding Process on February 2017																						
	Transmission and Distribution Mains - uPVC Pipes w/ Rubber Rings	Const. & Maintenance		Direct Contracting	To be procured as the needs arises																						
	Transmission and Distribution Mains - Construction Materials	Const. & Maintenance		NP-SVP	To be procured as the needs arises																						
	Transmission and Distribution Mains - Mainline Rehab Proj. @A. Bonifacio St.,	Const. & Maintenance		NP-SVP	To be procured as the needs arises																						
	Repainting of Various Transmission and Distribution Line (Bridge Crossing)	Water Resource		NP-SVP	To be procured as the needs arises																						
	Transmission and Distribution Mains - Reinstallation of BI Pipe Sta.Cruz-Guyong	Const. & Maintenance		Direct Contracting	To be procured as the needs arises																						

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				To be procured/ implemented as the need arises													Jan-Dec				
	<b>H. Repairs &amp; Maint. - New Connections</b>	Engineering	NP-SVP	To be procured/ implemented as the need arises												GOP		94,327.81		Painting materials, cement and white sand	
	Repairs & Maint. Services- Leak Repairs Flow Meters	Construction & Maintenance	NP-SVP	To be procured immediately												Jan-Dec	GOP		110,105.69		Flow meters 2", 3", 4"
	Repairs & Maint. Services- Leak Repairs Water Meters	Construction & Maintenance	Public Bidding	To be procured immediately												Jan-Dec	GOP		4,005,340.50		water meters 1/2, 3/4", 1"
	Repairs & Maint. Services- Leak Repairs HDPE Tubing & Plastic Fittings	Construction & Maintenance	Public Bidding	To be procured immediately												Jan-Dec	GOP		998,398.25		plastic saddle clamps, union couplings, HDPE Pipe, plastic adaptors, plastic elbows
	Repairs & Maint. Services- Leak Repairs Brass and GI Fittings	Construction & Maintenance	Public Bidding	To be procured immediately												Jan-Dec	GOP		2,539,927.25		brass adaptors, gate valves, Bushing, GI elbows, nipple, couplings, etc.
	Repairs & Maint. Services- Leak Repairs CI & DI Fittings	Construction & Maintenance	NP-SVP	To be procured immediately												Jan-Dec	GOP		128,392.10		CI saddle clamps, Tee Reducers Threaded Flanges
	Repairs & Maint. Services- Leak Repairs Construction Materials & Other Fittings	Construction & Maintenance	NP-SVP	To be procured as the needs arises												Jan-Dec	GOP		193,510.20		cement, gravel, , lumbers, CHB, wire, white, sand, paints, etc.
	Repairs & Maint. Services- Leak Repairs Air Release and Gate Valves	Construction & Maintenance	NP-SVP	To be procured as the needs arises												Jan-Dec	GOP		151,250.00		gate valves (big sizes), air release valves
	Repairs & Maint. Services- Leak Repairs Teflon	Construction & Maintenance	NP-SVP	To be procured as the needs arises												Jan-Dec	GOP		186,462.00		teflon
	Repairs & Maint. Services- Leak Repairs Pressure Gauges	Construction & Maintenance	NP-SVP	To be procured as the needs arises												Jan-Dec	GOP		29,282.50		pressure gauges
	I. Extention, Rehabilitation, Pipe Laying - Excavation & Other Civil Works Brgy. Guyong, Poblacion, Sta. Clara, Patag	Construction & Maintenance	Direct Contracting	with existing contract with Pakyaw laborers												Jan-Dec	GOP		217,743.27		concrete breaking, hauling, interconnection, pipe excavation, etc.
	Extention, Rehabilitation, Pipe Laying - Construction Materials Brgy. Guyong, Poblacion, Sta. Clara, Patag	Construction & Maintenance	NP-SVP	To be procured/implemented as the need arises												Jan-Dec	GOP		152,445.00		white sand, gravel, cement,
	Extention, Rehabilitation, Pipe Laying - Various Pipes and Fittings Brgy. Guyong, Poblacion, Sta. Clara, Patag	Construction & Maintenance	Public Bidding	To be procured/implemented as the need arises												Jan-Dec	GOP		1,731,240.25		Pipes and Fittings
	J. Well- Halovac System	Water Resource	Direct Contracting	To be procured as the need arises												Jan-Dec	GOP		450,000.00		Halovac System for Kamatis Well
	K. Well-Rehabilitation	Water Resource	Public Bidding	To be procured as the need arises												Jan-Dec	GOP		1,485,000.00		Rehabilitation of Kamatis, Sacred and Sta. Clara Well-Camera Logging
	<b>L. Customer Service - New Installation Fittings:</b>																				
	Water Meter	C.S	Public Bidding	To be procured immediately												Jan-Dec	GOP		5,170,200.00		for new installations-to be billed to concessionaires
	HDPE Tubing & Plastic Fittings	C.S	Public Bidding	To be procured immediately												Jan-Dec	GOP		1,418,693.95		for new installations-to be billed to concessionaires
	Brass & GI Fittings	C.S	Public Bidding	To be procured immediately												Jan-Dec	GOP		4,696,903.80		for new installations-to be billed to concessionaires
	CI, DI, & GI Fittings (big)	C.S	Public Bidding	To be procured immediately												Jan-Dec	GOP		459,773.87		for new installations-to be billed to concessionaires
	Flow Meter	C.S	NP-SVP	To be procured as the needs arises												Jan-Dec	GOP		125,950.00		for new installations-to be billed to concessionaires
	uPVC Pipe	C.S	Public Bidding	To be procured immediately												Jan-Dec	GOP		60,789.00		for new installations-to be billed to concessionaires
	Other Supplies/Fittings	C.S	NP-SVP	To be procured as the needs arises												Jan-Dec	GOP		3,649.50		for new installations-to be billed to concessionaires
	Teflon	CS	NP-SVP	To be procured as the needs arises												Jan-Dec	GOP		360,000.00		for new installations-to be billed to concessionaires

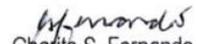
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**OPERATING AND MAINTENANCE EXPENSES**

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				To be procured when requires or when the plan push thru													to be scheduled			
	<b>M. TRAININGS -Team Building/stress mngt.</b>	ADMIN	NP-SVP	To be procured when requires or when the plan push thru												GOP	1,000,000.00			
	Business Planning, Reproductive Health, Basic Life Support, Fire/Earthquake Trainings	ADMIN	NP-SVP	To invite speakers and trainers with expertise on the matter												GOP	440,000.00			For improvement and awareness of employees
	Other Trainings & Seminar	ADMIN	N/A	With invitations from other agencies												GOP	709,900.00			For improvement and enhancement of employees
	<b>N. OTHER MAINTENANCE &amp; OPERATING EXPENSES:</b>																			
	Sports Activity	ADMIN	NP-SVP	Procurement to be delegated to the assigned committee												GOP	750,840.00			Recreational activities for employees
	Anniversary Celebration	ADMIN	NP-SVP	Procurement to be delegated to the assigned committee												GOP	93,400.00			To celebrate anniv. Of the district
	Summer Outing/Scouting	ADMIN	NP-SVP	Procurement to be delegated to the assigned committee												GOP	211,200.00			To enjoy summer with all employees
	Christmas Party	ADMIN	NP-SVP	Procurement to be delegated to the assigned committee												GOP	441,600.00			To celebrate Christmas with all employees
	Christmas Give-Aways for concessionaires	Cus. Accts.	Public Bidding	Procurement will be started on September 2017												GOP	1,040,000.00			Give-aways for all concessionaires
<b>TOTAL ANNUAL PROCUREMENT PLAN FOR THE YEAR 2017</b>														<b>132,620,596.13</b>						

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 Charito S. Fernando  
 BAC Secretariat

Certified with Funds Available/  
 Certified Appropriate Funds Available:

  
 Ms. Jovita I. Dalmacio  
 Division Manager B - Finance

Certified Correct :

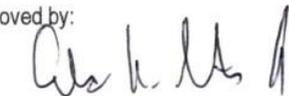
  
 Nonela M. Concepcion  
 BAC Member

  
 Ginabelle G. Datorayta  
 BAC Member

  
 Maria Leonora S. Romarate  
 BAC Member

  
 Engr. Emmanuel Enrico A. De Vera  
 BAC Chairman

Approved by:

  
 Engr. Carlos N. Santos Jr.  
 General Manager

Date Prepared: