



PRE-BID CONFERENCE FOR THE PROCUREMENT OF CONTRACT NO. BD 2018-11-016

"DESIGN AND CONSTRUCTION OF 1 – 1,000 CU.M GLASS-FUSED-TO-STEEL BOLTED TANK AT BRGY. MANGGAHAN FOR THE SANTA MARIA WATER DISTRICT FOR THE YEAR 2018"

DATE: November 29, 2018 @ 2:30 PM

VENUE: SMWD Operation Department Office (Farmacia Emilia) , J. P. Rizal St., Poblacion, Santa Maria, Bulacan

ATTENDEES:

BIDS AND AWARDS COMMITTEE

- | | | |
|-------------------------------------|---|--------------------|
| 1. Engr. Emmanuel Enrico A. de Vera | - | Chairman |
| 2. Engr. Gerson L. Francisco | - | Member – Technical |
| 3. Maria Leonora S. Romarate | - | Member – Admin |

BAC SECRETARIAT

1. Charito S. Fernando
2. Marichu Y. Ferrer

PROSPECTIVE BIDDER:

Engr. Reynaldo F. Gatapia – Houston Hydrotech Products and Systems, Inc.

The BAC Chairman, Engr. Emmanuel Enrico A. de Vera called the meeting to order at exactly 2:30 PM. The chairman presided the Pre-bid conference.

QUERIES AND CLARIFICATIONS:

The Chairman said that the project is, "Design and Construction of 1 – 1,000 cu.m Glass-Fused-To-Steel Bolted Tank at Brgy Manggahan for the Santa Maria Water District." The Approved Budget for the contract is Fifteen Million One Hundred Thirty Two Thousand Three Hundred Ninety Two Pesos and 31/100 (P15,132,392.31), so one (1) pre-bid conference is required to clarify and explain queries of the prospective bidders with regards the bidding documents and the project itself. He also said that no supplemental bid bulletin will be posted since there's nothing to be adjusted or corrected unless the bidder will raised other matters or queries.

It was reiterated that the project is design and construct and the chairman explained that a provision for booster pump must be included. It is not included in the construction but the design for the provision of booster pump shall be incorporated with the design. The construction of booster pump will be another project which according to the chairman will be scheduled by next year if there will be sufficient budget for this.

The elevation will be 1.5 meters from the ground level or from the natural grade line but from the finish ground the elevation will be around 1.2 meters. This is still for verification depending on the result of the design. The site was already developed, the bidders may survey or may make an ocular inspection on the site of the project.

With regards payment, ten percent (10%) will be paid for advance payment/mobilization, forty percent (40%) progress payment and the remaining fifty percent (50%) shall be paid in twelve (12) months after the completion of the project.



The deadline for submission of bids will be on December 11, 2018 at 12:00PM and bid opening will be on the same day at 1:30PM. Two (2) sets of bidding documents will be submitted by the bidders, "Original" Technical and Financial Component and "Copy 1" of the Technical and Financial Component. It was the decision of the BAC to ask for only two (2) sets of bidding documents. It was also clarified that each document shall be properly labeled as instructed in BDS Clause 20.3

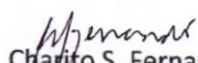
No other question or query has been raised for clarification and so the pre-bid conference was put into close at 2:50PM.

OTHER MATTERS:

1. Motor Vehicle – the Notice of Award for this project will be on December 22, 2018 and the payment will be upon signing and receipt of Notice of Award. Deadline for Submission of Bids and Bid Opening will be on December 19, 2018, and the BAC will push thru with the procurement activities as scheduled. The representative of the end user is Ginabelle G. Datolayta, the head of the Transport Section.
2. Christmas give away - will no longer be posted since there's no ample time for the bidding activities and it is imperative for the bidder to deliver all the goods by the end of December. It was suggested that early procurement for Christmas give away be scheduled for the year 2019.
3. Fittings needed by January – Engr. De Vera asked Engr. Francisco what are the fittings included in their milestone that will be used by January. He said that the fittings shall be identified, checked its availability with General Services Division and process the procurement immediately if necessary.
4. For the Procurement Section - to follow up fittings needed for the application of Centennial Water Resource Venture Corporation. The schedule of work will depend on the availability of fittings so the Construction and Maintenance Division would like to know the exact date of deliveries. Ms. Fernando committed to call up suppliers to follow up the said fittings.

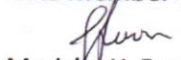
There being no issues to discuss the meeting adjourned at 3:45 PM.

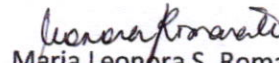
Prepared By:


Charito S. Fernando
BAC Secretariat

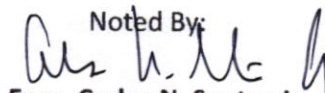
Attested By:


Engr. Gerson L. Francisco
BAC Member-Technical


Marichu Y. Ferrer
BAC Secretariat


Maria Leonora S. Romarate
BAC Member-Admin


Engr. Emmanuel Enrico A. de Vera
BAC Chairman

Noted By:

Engr. Carlos N. Santos Jr.
General Manager 12/04/18