



# Santa Maria

WATER DISTRICT

## MINUTES OF THE PRE-BID CONFERENCE

SMWD Engineering Division's Office, Farmacia Emilia, J.P. Rizal St., Poblacion, Santa Maria, Bulacan  
May 2, 2019, 3:00 P.M.

### PROJECTS:

DESIGN, CONSTRUCTION AND INSTALLATION OF BOOSTER PUMP FOR SITIO BATO STORAGE TANK

### ATTENDEES:

#### BIDS AND AWARDS COMMITTEE

1. ENGR. EMMANUEL ENRICO A. DE VERA- CHAIRMAN
2. ENGR. GERSON L. FRANCISCO-TECHNICAL
3. MARIA LEONORA S. ROMARATE-ADMIN
4. MARY DIANA S. DELA CRUZ, CPA-LEGAL
5. JOVITA I. DALMACIO-END-USER
6. ENGR. MAC DANIEL ALEJANDRO (REPRESENTATIVE OF END USER)

#### BAC SECRETARIAT

1. CHARITO S. FERNANDO
2. MARICHU Y. FERRER

#### PROSPECTIVE BIDDERS

1. ELVIE MACALINO – AQUA HAUS, INC.
2. JERICHO PICHAI-TRADE ONE, INC.
3. SHARLYN DICKSON- HOUSTON HYDROTECH
4. ETHEL VALMONTE-TRADE ONE, INC.
5. NIEL SANTOS – TRADE ONE, INC.
6. YSRAEL FRANCISCO-HOUSTON HYDROTECH

At 3:14 in the afternoon, the pre-bid conference for the project, "Design, Construction and Installation of Booster pump for Sitio Bato Storage Tank" started. It was again presided by Ms. Maria Leonora S. Romarate; the Chairman was still attending other office matters but said he will come later.

Ms. Romarate began the conference by introducing the members of the BAC as well as the BAC Secretariat. She also acknowledged the presence of the prospective bidders.

Ms. Romarate after making some details with regards the project, open the floor for the queries and clarifications. She said she presumed that the prospective bidders had already read and reviewed the documents since it was already posted in the philgeps and SMWD website.

Mr. Neil Santos of Trade Ones, Inc. asked about the operation of booster pump. Engr. Daniel, who represented the end-user answered that they will probably set time for the operation of the booster pump. Mr. Santos also asked about the pump suction and the discharge line. Engr. Daniel also answered that VFD will be installed and will be provided by the district. As of now, there is an existing pump in the area. If ever this project will pursue, the VFD will be transferred to the Booster then the pump will be directly connected to the tank, Engr. Daniel added.

*Handwritten signatures and initials on the right margin.*





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Mr. Santos also asked about the provisions that might be included, Engr. Gerson said that for future use they prefer to use the wireless. Mr. Santos stated that they have made program for PLC before and it costs 1M already, without the controller, so it might cost much of the budget. Engr.Gerson said that it is a part and included in the bill of quantities as stated in the bidding documents.

On the other hand, Ms. Elvie Macalino of Aqua Haus, Inc. asked if everything will be supplied by them including the booster pump, motor controller and PLC. Engr.Gerson answered yes, they will be the one to do the program, design, piping and the installation.

Next to the question is Mr. Jericho of Trade One Inc. He asked the extent of the piping. Again, Engr.Gerson Answered that the piping will be from the tank up to the discharge line.

Ms. Romarate acknowledged the presence of Engr. Emmanuel De Vera, BAC Chairman. The Chairman presided the meeting. He cleared about the PLC. According to him, Pump house is part of the PLC. The Pump house has its controller with the PLC. They are planning to install VFD to the booster pump. The Chairman clearly stated that VFD will be provided by SMWD.

Ms. Macalino also asked about the PCAB license, Engr. De Vera said that requirement for PCAB license will be adjusted and a supplemental / bid bulletin for this will be issue prior to bid opening.

The Chairman asked for further questions, no further queries and Clarifications.

The meeting adjourned at 3:27pm.

*"The minutes of the pre-bid conference shall be prepared not later than five (5) calendar days after the pre-bid conference, and shall be made available to prospective bidder not later than five (5) days upon written request of the bidder".*

Prepared by:

Marichu Y. Ferrer

Engr. Gerson L. Francisco  
BAC Member-Technical

María Leonora S. Romarate  
BAC Member-Admin

Attested by:

Engr. Emmanuel Enrico A. De Vera  
BAC Chairman

Charito S. Fernando  
BAC Secretariat

Mary Diana S. Dela Cruz  
BAC Member-Legal

Jovita I. Dalmacio  
BAC Member- End User