



Santa Maria

WATER DISTRICT

MINUTES OF THE PRE-BID CONFERENCE

PROJECTS: "WELL DRILLING OF 2-200MM DIAMETER PILOT HOLE WITH SUPPLY AND DELIVERY OF SCREENS AND CASINGS" & "SUPPLY OF LABOR AND MATERIALS FOR THE CONSTRUCTION OF PUMPHOUSE & SITE DEVELOPMENT AT SACRED HEART AND CELESTE PUMP STATION".

Venue: SMWD Operation Department's Office, Farmacia Emilia, J.P. Rizal St., Poblacion, Santa Maria, Bulacan

Date & Time: November 06,2019 at 2:00 & 3:00 P.M

ATTENDEES:

1. BAC MEMBERS:

ENGR.EMMANUEL ENRICO A. DE VERA- CHAIRMAN
ENGR.GERSON L. FRANCISCO-TECHNICAL
Ms. MARY DIANA S. DELA CRUZ-CPA-LEGAL
Ms. MARIA LEONORA S. ROMARATE-ADMIN
Ms. JOVITA I. DALMACIO-END USER

2. BAC SECRETARIAT:

Ms. MARICHU Y. FERRER
Ms. CHARITO S. FERNANDO

3. PROSPECTIVE BIDDER:

Engr.Edgardo C. Laforteza- E.C Laforteza Construction

No bidders attended the Pre bid conference for the project, Well Drilling of 2-200mm diameter Pilot Hole with Supply and Delivery of Screens and Casings at 2pm.

Pre bid conference for the project, Supply of Labor and Materials for the Construction of Pump House and Site Development in Sacred heart and Celeste Pump Stations was presided by Bac Chairman, Engr. Emmanuel De Vera at 3pm. Before the meeting starts, the Chairman introduced himself as well as the Bids and Awards Committee (BAC) Members and BAC Secretariat. The BAC Chairman also acknowledged the presence of the prospective bidder.

The BAC Chairman stated that this Pre-bid conference is more on clarification of matters about the project and bidding documents. The Chairman added that Bidding documents are downloadable from the PhilGEPS and SMWD website and he assumed that bidding documents have already been read by the prospective bidder.

QUERIES AND CLARIFICATIONS:

The Chairman proceeded with the meeting announcing that the location of the project for the Constructions of Pump House and Site Development will be in Celeste St., Brgy. Guyong and T. Santiago St., Poblacion. Engr. De Vera said that the project will begin right after the well drilling project has been completed. Awarding of this project will be done upon completion of the well drilling.

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Bid opening of the projects, Well drilling and construction of Pump house will be conducted on November 18, 2019. The chairman announced that the works for Pump house project will start right after the completion of Well drilling. Engr. Laforteza asked if there's a possibility that Pump house will be cancelled in case Well drilling did not turn out right. BAC Chairman answered no, because they will be using the same wells used from the previous years which means that they are already familiar with the capacity and characteristics of the wells including its water table. The Chairman added that the distances of these new wells will be 5 meters in Celeste, Guyong and 4 meters in Sacred Heart Pump Station (T. Santiago St.).

Engr. Laforteza also asked if the old pump houses will be demolished, and the Chairman answered that Pump house in Celeste Guyong will be demolished but the one in T. Santiago St. will just be improved. Engr. Laforteza asked if the contractor could start preparing some of their paper works like the drawings while the project for well drilling is ongoing even without the notice to proceed. The Chairman explained that they could do that in order to save time so by the time they receive the notice to proceed, everything is already prepared and ready.

Engr. Laforteza, mentioned about the time allocated in the project. The BAC Chairman said that the schedule is 90 days after the issuance of notice to proceed. Supplemental/Bid bulletin for this matter will be released or posted in Philgeps and SMWD website before the bid opening. Engr. De Vera said that they should be informed earlier in case they wished to visit the site in order to assist them. The Chairman also mentioned that the PCAB license will be category A, and size range is Small B.

No other concerns, the meeting was closed at 4:00PM.

"The minutes of the pre-bid conference shall be prepared not later than five (5) calendar days after the pre-bid conference, and shall be made available to prospective bidder not later than five (5) days upon written request of the bidder".

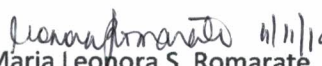
Prepared by:


Marichu Y. Ferrer & Charito S. Fernando
BAC Secretariat

Attested by:


Engr. Gerson L. Francisco
BAC Member-Technical


Mary Diana S. Dela Cruz, CPA
BAC Member-Legal


Maria Leonora S. Romarate
BAC Member-Admin


Jovita I. Dalmacio
BAC Member-End user


Engr. Emmanuel Enrico A. De Vera
BAC Chairman