



Santa Maria

WATER DISTRICT

MINUTES OF THE PRE-BID CONFERENCE

PROJECT: "SUPPLY AND DELIVERY OF CALCIUM HYPOCHLORITE AND CHLORINE DIOXIDE LIQUID FOR WATER TREATMENT REQUIREMENTS OF THE SMWD FOR CY 2020".

Venue: SMWD Operation Department's Office, Farmacia Emilia, J.P. Rizal St., Poblacion, Santa Maria, Bulacan

Date & Time: February 12, 2019 at 2:00 P.M.

ATTENDEES:

1. BAC MEMBERS:

ENGR. EMMANUEL ENRICO A. DE VERA- CHAIRMAN
ENGR. GERSON L. FRANCISCO-TECHNICAL
Ms. MARY DIANA S. DELA CRUZ-CPA-LEGAL
Ms. MARIA LEONORA S. ROMARATE-ADMIN
ENGR. EDGARDO E. DELA TORRE, JR.-END USER

2. BAC SECRETARIAT:

Ms. MARICHU Y. FERRER
Ms. CHARITO S. FERNANDO

3. PROSPECTIVE BIDDERS:

Ms. MARISSA DIRECTO-Chemical Research Products Industrial Sales, Inc.
Ms. MARITES VILORIA- Chemical Research Products Industrial Sales, Inc.

The Pre Bid started at 2:00 in the afternoon. The BAC Chairman started the conference by mentioning the name of the project which is "Supply and Delivery of Calcium Hypochlorite and Chlorine Dioxide Liquid for Water Treatment Requirements of the SMWD for CY 2020". The BAC Chairman acknowledged the presence of the prospective bidders.

Before the meeting starts, the Chairman introduced himself as well as the Bids and Awards Committee (BAC) Members and BAC Secretariat. The BAC Chairman stated that this Pre-bid conference is more on clarifying matters about the project and bidding documents. The Chairman added that Bidding documents are downloadable from the PhilGEPS and SMWD website and he assumed bidding documents have already been read by the prospective bidders.

QUERIES AND CLARIFICATIONS:

The Chairman asked the prospective bidders if they have any queries or clarifications about the bidding documents. The prospective bidders answered that they have no clarifications about the bidding documents. The Chairman has clarified the number of quantities stated on the purchase request and the schedule for the submission of requirements. It was mentioned that the quantity of Chlorine Dioxide Liquid from 350 will now be 2,016 sets and Chlorine-Calcium Hypochlorite will be 205 sets. The BAC Secretariat prepared the Supplemental Bid Bulletin for these corrections already that will be posted to the SMWD Website.

[Handwritten signatures and initials in blue ink]



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The BAC Chairman reminded the prospective bidders about their compliance on the specifications for Chlorine-Calcium Hypochlorite and Chlorine Dioxide Liquid. Bidders should comply with the minimum Chlorine content requirements needed to be able to pass the Philippine Institute of Pure and Applied Chemistry (PIPAC) testing. The BAC Chairman also instructed the prospective bidders to read the Bid Data Sheet for the additional requirements that should be included in the bidding documents upon the submission of Bidding Documents. Number of copies of the Bidding Documents to be prepared will be the same from the previous biddings. (Original, Copy 1 and Copy 2). The BAC Chairman reminded the bidders about the submission of Bidding Documents and Bid Opening Will be on February, 24,2020.

The BAC Chairman asked if there are still other queries they would like to discuss, and there are no other queries, the Pre-bid conference was put to a close at 3:00 PM.

"The minutes of the pre-bid conference shall be prepared not later than five (5) calendar days after the pre-bid conference, and shall be made available to a prospective bidder not later than five (5) days upon written request of the bidder".

Prepared by:

Marichu Y. Ferrer
BAC Secretariat

Attested by:

Engr. Gerson L. Francisco
BAC Member-Technical

Mary Diana S. Dela Cruz, CPA
BAC Member-Legal

Maria Leonora S. Romarate
BAC Member-Admin

Engr. Edgardo E. Dela Torre, Jr.
BAC Member-End User

Engr. Emmanuel Enrico A. De Vera
BAC Chairman