



Santa Maria

WATER DISTRICT

MINUTES OF THE PRE-BID CONFERENCE

PROJECTS: "DESIGN AND INSTALLATION OF PUMP HOUSE WITH BOOSTER PUMP AND GLASS-FUSED-TO-STEEL BOLTED GROUND RESERVOIRS".

Venue: SMWD Operation Department's Office, Farmacia Emilia, J.P. Rizal St., Poblacion, Santa Maria, Bulacan

Date & Time: March 10,2021 at 1:00 P.M.

ATTENDEES:

1. BAC MEMBERS:

ENGR.EMMANUEL ENRICO A. DE VERA-CHAIRMAN
Ms. MARIA LEONORA S. ROMARATE-MEMBER
ENGR.GERSON L. FRANCISCO-MEMBER
Ms. MARY DIANA S. DELA CRUZ-CPA-MEMBER
Ms. JOVITA I. DALMACIO-MEMBER
ENGR.EDGARDO E. DELA TORRE, JR.-MEMBER

2. BAC SECRETARIAT:

Ms. MARICHU Y. FERRER
Ms. CHARITO S. FERNANDO

3. PROSPECTIVE BIDDERS:

Mr. JUAN CARLO SANTIAGO-GLOBAL SOLUTIONS CORPORATION
Mr. REYNATO ELORTA- GLOBAL SOLUTIONS CORPORATION
Mr. DELBERT ERNI- GLOBAL SOLUTIONS CORPORATION
Mr. REYNALDO GATAPIA-HOUSTON HYDROTECH PRODUCTS AND SYSTEMS, INC.
Mr. JOVEN DALA- HOUSTON HYDROTECH PRODUCTS AND SYSTEMS, INC.
Ms. CECILE CAJES-TGV BUILDERS, INC. JV-QUADHOMES, INC.
Mr. JORDAN VINUYA- TGV BUILDERS, INC. JV-QUADHOMES, INC.
Mr. DOIE DINEROS-CG INTEGRA CORPORATION

The Pre-Bid conference started at 1:20 PM. Before the meeting starts, BAC Chairman, Engr. Emmanuel De Vera presided the meeting. Chairman announced that the project is named "Design and Installation of Pump House with Booster Pump and Glass-Fused-to-Steel Bolted Ground Reservoirs" funded and supervise by the Asian Development Bank (ADB). BAC Chairman introduced the Bid and Awards Committee (BAC) members to the bidders and acknowledged the presence of the prospective bidders namely Global Solutions Corporation, Houston Hydrotech Products and System, Inc., TGV Builders, Inc. JV- QuadHomes, Inc. and CG Integra Corporation.

The Chairman mentioned that the project is an Asian Development Bank (ADB) loan and they were the one who provided the Bidding Documents where they have their own procedure and format for the design and build which is different from R.A 9184.

The Pre-bid conference is more on clarifying matters about the project and bidding documents. He assumed that bidding documents have been read already by the prospective bidders. Then, he opened the floor for questions and clarifications.



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QUERIES AND CLARIFICATIONS:

Mr. Delbert Erni from Global Solutions Corporation clarified if section 4-12 schedule no.3.1.4, the site development is only in Brgy. Bulac ; Brgy. San Vicente is not included. The Chairman answered yes, because site development of San Vicente will be done simultaneously with the installation of Booster Pump and Pump House. Engr. De Vera also added that the scope of booster pump and pump house including the perimeter fence in San Vicente site is our in house project.

Mr. Reynaldo Gatapia of Houston Hydrotech Products and System, Inc. clarified the dimension of tank in San Vicente, 14 meters in diameter and height of 9.87 meters is the maximum? Chairman de Vera answered that the said measurement is only a presumption considering the fact that the measurement of the lot in San Vicente is somehow restricted. That is why this project is entitled "Design and Built". The bidder may suggest/recommend/offer a design that will fit the need or the capacity requirement. The bidders just have to make sure that the design is structurally stable. If the design will affect the stability of the structure, the bidder must provide justification. Chairman de Vera also added that the capacity requirement will always prevail based on the design of the bidders.

BAC Chairman explained the two (2) stages procedure from ADB. Technical proposal will be opened first for pre-qualification/ evaluation followed by the opening of the financial docs. ADB will be there to assist during the bid opening. Mr. Gatapia asked for the checklist of requirements to be submitted and the PCAB license which states Category B-medium A-General Engineering-Water treatment System. Engr. De Vera said that requirements can be found at the bidding documents and supplemental bid bulletin will be released regarding the PCAB license after thorough analysis of the guidelines.

Mr. Erni clarified if there is a specified duration for the plants and mandatory spare parts, and if ever there is how many years will be projected for that? the Chairman said that year for mandatory spare parts and duration of Preventive Maintenance Services (PMS) are included in the technical specification of the bidding docs.

Mr. Gatapia asked if there is a minimum number of key personnel required, the Chairman said that there is no minimum personnel required but personnel will be evaluated based on their experience. Technical and eligibility documents will be thoroughly examined for about 1 to 2 weeks before the opening of the financial docs.

Prospective bidders asked for the schedule of site inspection and the BAC Chairman suggested Friday afternoon (March 12, 2021) which was agreed upon by the prospective bidders. Mr. Gatapia clarified if the documents required to be submitted should be authenticated by Philippine Consul or the Office of the Local Chamber of Commerce considering the pandemic? the Chairman said that we will examine all the documents first and then choose from these documents which are not necessarily authenticated and we will be included in the supplemental bid bulletin.

Mr. Gatapia asked about the restrictive provisions required for the pump. The Chairman explained that the protection of the end user can be found at the specification in order to maintain and come up with a good quality of material. They will try to lessen the restrictions indicated though in any government agency; the specification always safeguards the end user, added by the Chairman. The presider also said that all queries were noted for inquiry from the ADB and supplemental bid bulletin will be released and posted as approved by the ADB.

Mr. Gatapia asked again if submission of bid will be extended since they will still wait for the approval of the ADB. Engr. The Chairman said that they will let everybody informed for any changes. Mr. Gatapia also asked if they should meet all the parameters in the performance required by the pump



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since other manufacturers cannot comply 100%. The Chairman said yes, it should be 100% compliance since the specified requirement is only the minimum; it's up to the bidder if they could perform beyond the specified requirement.

Once again, the Chairman reminded the bidders that the schedule of the site visit will be on Friday, around 2 to 3 in the afternoon. The presider also announced that the release of the bid bulletin including all the queries will be 7 days prior to the bid opening. added that the soil testing was not able to upload, so they could have the form using USB or by sending it to their email add by the BAC Secretariat. Geo Technical Analysis form provided by the ADB is included and the winning bidder will be the one who will furnish this.

The BAC Chairman asked if there are still other queries they would like to discuss, and there are no other queries, the Pre-bid conference was put to a close at 2:21PM.

"The minutes of the pre-bid conference shall be prepared not later than five (5) calendar days after the pre-bid conference, and shall be made available to a prospective bidder not later than five (5) days upon written request of the bidder".

Prepared by:

03/15/21
Marichu Y. Ferrer
BAC Secretariat-Assistant

Attested by:

DL
Engr. Gerson L. Francisco
BAC Member

DL
Mary Diana S. Dela Cruz, CPA
BAC Member

Jeonora Romarate 3/15/2021
Maria Leonora S. Romarate
BAC Member

15 MAR 2021
Engr. Edgardo E. Dela Torre, Jr.
BAC Member

DL
Jovita I. Dalmacio
BAC Member

[Signature]
Engr. Emmanuel Enrico A. De Vera
BAC Chairman