



Santa Maria WATER DISTRICT

Resolution No. BCR 2021-019

Date: March 9, 2021

Project: **PROCUREMENT OF DISCONNECTION TAGS**

BAC RESOLUTION RECOMMENDING AWARD OF CONTRACT TO FOUR M'S PRINTING SERVICES

WHEREAS, Customer Service Division through Purchase Request (PR) nos. CSD-2021-01-001 has requested for the procurement of disconnection tags to replenish stocks;

WHEREAS, the project was included in the APP for the year 2021 with a total Approved Budget for the Contract (ABC) amounting to Fifty Two Thousand Five Hundred Pesos (Php52,500.00) to be procured pursuant to Section 53-9 Negotiated Procurement-Small Value Procurement of 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184;

WHEREAS, the procurement activity has been initiated by the procurement section and thereby published the Request for Quotation (RFQ) in PhilGEPS and in the website of the Procuring Entity on February 17 to 22, 2021. PhilGEPS reference number is 7475290;

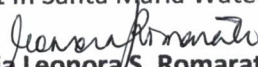
WHEREAS, three (3) legitimate suppliers responded and submitted quotation, the details of which are listed in Abstract of Quotation (AOQ) No. A2021-035 dated February 23, 2021, to wit:


Item No.	Qty	Unit	ITEMS/DESCRIPTIONS AND SPECIFICATIONS	FOUR M's PRINTING		SOFT WAREHOUSE		JP ARTIZZA	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
01	1500	pc	Disconnection Tag 3.5" (W) x 2" (H); PVC	33.00	49,500.00	41.00	61,500.00	70.00	105,000.00

WHEREAS, after verification of the quoted price and documents submitted by the suppliers, the offer of FOUR M'S PRINTING SERVICES was declared to be the Lowest Calculated and Responsive with a total contract price of Forty Nine Thousand Five Hundred Pesos (Php49,500.00).

NOW, THEREFORE, with the foregoing findings, we, the members of the BAC, hereby RESOLVE, as it is hereby RESOLVED, to recommend to the Head of Procuring Entity (HOPE) the award of the contract, **PROCUREMENT OF DISCONNECTION TAGS to FOUR M'S PRINTING SERVICES.**, whose offer is the lowest calculated and responsive with a total contract price of **FORTY NINE THOUSAND FIVE HUNDRED PESOS (Php49,500.00).**


Resolved this 9th day of March 2021 in Santa Maria Water District's Office, Santa Maria, Bulacan.

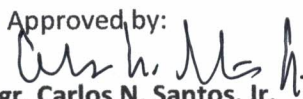

Maria Leonora S. Romarate
BAC Chairman


Engr. Gerson L. Francisco
BAC Member-Admin


Engr. Edgardo E. Dela Torre, Jr.
BAC Member-Technical


Mary Diana S. Dela Cruz
BAC Member-Legal


Angelo G. Rosillas
BAC Member-End User

Approved by:

Engr. Carlos N. Santos, Jr.
General Manager

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Santa Maria WATER DISTRICT

NOTICE OF AWARD

NOA-2021-03-026-A

March 9, 2021

Ms. Maricel Fernando
Proprietress/Manager
FOUR M'S PRINTING SERVICES
Narra St., Sta. Clara
Santa Maria, Bulacan

Re: PROCUREMENT OF DISCONNECTION TAGS

Dear Ms. Fernando:

We are happy to inform you that the project for the Procurement of Disconnection Tags is hereby awarded to **FOUR M'S PRINTING SERVICES**, as the lowest calculated and responsive quotation, in the amount of **Forty Nine Thousand Five Hundred Pesos (PhP49,500.00)** per BAC Resolution No. BCR 2021-016. The disconnection tags shall be delivered within fourteen (14) days upon confirmation of the approved P.O. The Procuring Entity shall be notified prior to delivery.

Very truly yours,

ENGR. CARLOS N. SANTOS, JR.

General Manager

Received By: _____

Printed Name: Ms. Cecilia Fernando

Signature: [Handwritten Signature]



Santa Maria

WATER DISTRICT

NOTICE TO PROCEED
NTP-2021-03-026-A

Project: PROCUREMENT OF DISCONNECTION TAGS
Mode of Procurement – Small Value Procurement

March 12, 2021

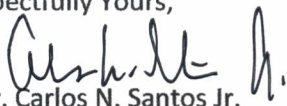
Ms. Maricel Fernando
Proprietress/Manager
FOUR M'S PRINTING SERVICES
Narra St., Sta. Clara
Santa Maria, Bulacan

Dear Ma'am:

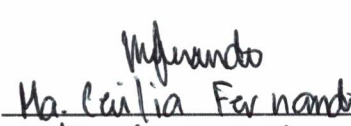
This is to inform you that Purchase Order No. B202103-0057 dated March 10, 2021, as a result of Small Value Procurement for the project, **Procurement of Disconnection Tags** has been approved. You may now proceed with the implementation of the project effective upon the receipt of this notice. Delivery of the items shall be within fourteen (14) days upon confirmation of the approved Purchase Order (P.O).

Enclosed is the copy of Purchase Order for your reference in the execution of this project/contract.

Respectfully Yours,


Engr. Carlos N. Santos Jr.
General Manager

Conforme:

Name and Signature: 
Date: March 12, 2021



PURCHASE ORDER

Supplier: FOUR M'S PRINTING SERVICES
Address: Narra St. Sta Clara Santa Maria Bulacan
TIN: 740-658-806-000
Mode of Procurement: Negotiated Procurement - Small Value Procurement

P.O. No.: B202103-0057
Date: 03/10/2021
P.R. No.: GSD-2021-01-001
Date: 01/23/21
AQO No.: A2021-035
Date: 02/23/2021

Gentlemen: Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: GS Farmacia Emilia Dulong Bayan, Sta. Maria, Bulacan
Date of Delivery:
Delivery Term: 14 days upon receipt of
Payment Term: Check Payment upon de

Table with columns: Stock No., Unit, Description, Quantity, Unit Cost, Amount. Includes entry for DISCONNECTION TAG 3.5" (W) X 2" (H); PVC with quantity 1,500.0 and amount 49,500.00.

(Total Amount in Words) Forty Nine Thousand Five Hundred Pesos Only P 49,500.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on undelivered item/s.

Conforme: Signature over Printed Name of Supplier
Date:

Very truly yours, ENGR. CARLOS N. SANTOS JR. General Manager
Date: 3/10/21

Fund Cluster: M00E
Funds Available: 49,500.00
Jovita I. Dalmacio 3/14/21
Department Manager B

ORS/BURS No.: 21-03-0059
Date of the ORS/BURS: 3/12/21
Amount: P 49,500.00

Philogpe Ref. no. 7475290