



# Santa Maria WATER DISTRICT

**BAC Resolution No.** BCR 2021-046- A  
**Date** 07/05/2021  
**Project**

**Fabrication of Tee Wrench Key of Const. & Maintenance Group**  
**BAC RESOLUTION RECOMMENDING AWARD OF CONTRACT FOR THE ABOVE STATED PROJECT**

WHEREAS, The Purchase/Work Request (PR/WR) was received by the procurement with the following details:

PR /WR Nos.	CM-2021-06-006
Division/Section	Construction and Maintenance Division
Purpose	To fabricate Tee Wrench Key use during tapping of service lines
Total ABC	P62,400.00

WHEREAS, the project was included in the Annual Procurement Plan for the fiscal year 2021. The total Approved Budget for the Contract (ABC) stated above to be procured pursuant to the 2016 Revised Implementing Rules and Regulations (IRR) of Republic ACT (RA) 9184

Mode Of Procurement Small Value Procurement

WHEREAS, The Purchase/Work Requests (PR/WR) was approved by the Head of the Procuring Entity (HOPE) and the procurement activity thereby started;

WHEREAS, the Request for Quotation (RFQ) was published in the Philgeps and in the website of the Procuring Entity as stated in RA 9184.

Ads/ Posting Date 06/24/2021

WHEREAS, the suppliers of known qualifications have responded and submitted the quotations. All quotations were considered and verified if in compliance with specifications and have the submitted documentary requirements needed.

Abstract of Quotation No. A2021-109  
Date 06/29/2021

NOW, THEREFORE, with the foregoing findings, we the members of the BAC, hereby RESOLVED, as it is hereby RESOLVED, to recommend to the Head of Procuring Entity (HOPE) the award of the project with the following details as the Lowest Calculated and Responsice Quotation

Supplier	AR SQUARE TRADING AND CONSTRUCTION
Contract Cost	P29,400.00
Name of Project	Fabrication of Tee Wrench Key of Const. & Maintenance Group

RESOVED FINALLY, at the Santa Maria Water District's Office, Santa Maria, Bulacan this 5<sup>th</sup> of July Year 2016

*Maria Leonora S. Romarate* 8/6/2021  
Maria Leonora S. Romarate  
BAC- Chairperson

*Engr. Gerson L. Francisco* 8/5/21  
ENGR. Gerson L. Francisco  
BAC Member -Admin  
*Mark Jackie D.J Porciuncula* 8/5/21  
Mark Jackie D.J Porciuncula  
BAC Member -End User

*Mary Diana S. Dela Cruz*  
Mary Diana S. Dela Cruz, CPA  
BAC Member -Legal  
*Engr. Edgardo E. dela Torre, Jr.* 05-AUG 2021  
Engr. Edgardo E. dela Torre, Jr.  
BAC Member - Technical

Approved by: *Engr. Carlos N. Santos Jr.*  
Engr. Carlos N. Santos Jr.  
General Manager



# Santa Maria

WATER DISTRICT

## NOTICE OF AWARD

NOA- 2021-07-040-A

July 05, 2021

Rina S. Vergara  
Proprietress  
AR SQUARE TRADING AND CONSTRUCTION  
865 Lorenzo Subdivision, San Vicente, Santa Maria, Bulacan

### FABRICATION OF TEE WRENCH KEY OF CONSTRUCTION AND MAINTENANCE GROUP

We are happy to inform you that the project stated above is hereby awarded in favor of your company with the following details:

**BAC Resolution No.** : BCR 2021-046  
**Contract Cost** : P29,400.00  
**Amount in Words** : Twenty Nine Thousand Four Hundred Pesos  
**Purchase/Work Order No.** : WO 2021-0035  
**Date Issued** : 07/05/2021

You are to sign or confirm this Notice of Award and deliver the goods/services or implement the project based on the schedule of delivery/implementation stated in the Purchase/Work Order. The Procuring Entity shall be notified within two (2) days prior to delivery or implementation.

Very truly yours,

**ENGR. CARLOS N. SANTOS, JR.**

*General Manager*

Received By: \_\_\_\_\_

Printed Name: RINA VERGARA

Signature: \_\_\_\_\_



# Santa Maria

WATER DISTRICT

## NOTICE TO PROCEED

NTP 2021-07-040-A

July 12, 2021

Rina S. Vergara  
Proprietress  
AR SQUARE TRADING AND CONSTRUCTION  
865 Lorenzo Subdivision, San Vicente, Santa Maria, Bulacan

This is to inform you that Purchase/Work Order stated below has been approved. You may now proceed with the implementation of the project effective upon the receipt of this notice.

**Project Name** : FABRICATION OF TEE WRENCH KEY OF CONST. & MAINT. GROUP  
**Purchase/Work Order No.** : WO 2021-0035  
**Date Approved** : 12-Jul-21  
**Contract Cost** : P29,400.00  
**Amount in Words** : Twenty Nine Thousand Four Hundred Pesos

Very truly yours,

**ENGR. CARLOS N. SANTOS, JR.**

*General Manager*

Received By: \_\_\_\_\_

Printed Name: RINA VERGARA

Signature:



**WORK ORDER**

WR No. CM-2021-06-006 Date: 06-16-2021 WO No.: 2021-0035  
 AOQ No. A2021-109 Date: 06-29-2021 Philgeps Reference No: 7790501 Date: 07/05/2021

The Work Order is hereby awarded to AR SQUARE TRADING AND CONSTRUCTION with business address at 865 Lorenzo Subd. San Vicente, Santa Maria, Bulacan for work items as described below:  
 TIN: 277-075-079-000  VAT  NON-VAT Mode of Procurement Small Value Procurement Payment Term Check Payment upon delivery

No.	Work Items	Quantity	Unit	Amount	Condition
	To fabricate tee wrench key used during tapping of supply lines and leak repairs by field personnel of Construction and Maintenance Division and as re-usable tools instead of buying a new one.  Fabrication of <u>12pcs-Tee Wrench Key (Php 2,450.00/pc)</u>	1	Lot	₱29,400.00	Payment shall be based on the actual quantity completed and accepted. The Water District reserves the right to change portion or part of this Work Order

Total Agreed Price ₱29,400.00

Prepared by: Marichu Y. Ferrer Procurement Assistant  
 Checked and Verified by: Engr. Gerson L. Francisco Senior Engineer A  
 Certified Funds Available: Jovita I. Dalmacio Department Manager  
 Approved for Implementation: Engr. Carlos N. Santos Jr. General Manager  
 Conforms: RWA S. VELAZQUEZ Authorized Representative AR SQUARE TRADING AND CONSTRUCTION

Fund Cluster: \_\_\_\_\_ BUR No: \_\_\_\_\_ Date: 7/9/2021  
 Funds Available: \_\_\_\_\_ Amount: \_\_\_\_\_

*MUST BE ISSUED PD*