

Date: January 8, 2021
BAC Resolution No. 2021-001

Project: Supply of Labor and Materials for the Repairs and Preventive Maintenance of Service Vehicles of the Santa Maria Water District

BAC RESOLUTION RECOMMENDING AWARD OF THE PROJECT

WHEREAS, Section 48, Rule XVI of the Revised IRR of RA 9184, otherwise known as the Government Procurement Reform Act provides that in order to promote economy and efficiency, the procuring entity may resort to any of the alternative methods of procurement;

WHEREAS, SMWD Indicative Annual Procurement Plan for CY 2021 indicates that procurement for the repair and maintenance of the districts vehicles shall be thru NEGOTIATED PROCUREMENT via SMALL VALUE PROCUREMENT;

WHEREAS, the Procurement Section have received four (4) Work Requests from General Services Division, requesting service providers/contractors for the repair and maintenance of SMWD's Service Vehicles. The Work Requests indicate the following details:

GS-2020-11-017	Repair and Maintenance of Suzuki APV Pick up and Super Carry	For the following vehicles with plate nos.: Plate Nos.- Pick-up: AAN 4555, AAN 4506, SLG523 and SKR 881. Super Carry: GO T810, GO R703, GO T811 and GO T748
GS-2020-11-018	Repair and Maintenance of Service Vehicles	For the following vehicles with plate nos.: Toyota Fortuner TXI 261, Innova ALA 1080 , Revo SGR 613 and Hi-ace Van P5B809
GS-2020-11-019	Repair and Maintenance of Service Vehicles	For the following vehicles with plate nos.: SFY 561, SGK 388, SGR 924, SGR 935, SKR 924, SJM 190 and SJM 192
GS-2020-11-020	Repair and Maintenance of Service Motor Vehicles	For the following vehicles with plate nos.: SG 2675, SK 9105, SG 2617, SG 8489, SG 1251, SG 1252, SL 8941, SH 4151, SL 8978, SL 8979, SG 1258, SG 8611, SG 8614, SG 8613, SG 8615, SG 8617, SG 8516, MV 34, SH 4184, SH 4185, SM 2632, SL 9637, SL 9636, MV 40, MV 41, MV 42, MV 43, MV 48, MV 49,



Santa Maria WATER DISTRICT

MV 50 & MV 51

WHEREAS, Terms of Reference for each Work Request has been prepared and approved as a guidebook of both the contracting entity and the contractor/provider. Stated in the TOR's are the objectives, Project Coverage, Scopes of Work, obligations of the contractor/provider, documentary requirements, Manpower/Equipment and Additional requirements, project duration/frequency of services and terms of payments;

WHEREAS, in pertinent compliance to RA 9184, a Request for Quotation for each work requests have been posted in PhilGEPS and the Procuring Entity's website from December 11 to 16, 2020;

WHEREAS, only one contractor/service provider responded to each Request for Quotation posted in PhilGEPS website. The quotations were submitted prior to the closing of the Request for Quotations. The following were the contractors who responded to the RFQ:

1. **MATRIX MOTORS CORPORATION** (Suzuki Caloocan Branch) responded to RFQ No. 2020-038 for the project, Repair and Maintenance of Suzuki APV Pick Up and Super Carry reference no. GS-2020-11-017. The quoted price is **One Hundred Thousand Six Hundred Ninety Five Pesos (PhP100,695.00)** intended for the whole duration of the project.
2. **TOYOTA BALINTAWAK, INC.** responded to RFQ No. 2020-039 for the project, Repair and Maintenance of Service Vehicles reference WR No. GS-2020-11-018. The quoted price is One Hundred Fifteen Thousand Pesos (PhP115,000) intended for the whole duration of the project
3. **POWER THREAD SERVICES, INC.** responded to RFQ No. 2020-040 for the project, Repairs and Maintenance of SMWD Service Vehicles reference WR No. GS-2020-11-019. The quoted price is **Two Hundred Thousand One Hundred Forty Five Pesos (PhP200,145.00)** intended for the whole duration of the project.
4. **STIBIS MOTOR AND REPAIR SHOP** responded to RFQ No. 2020-041 for the project, Repairs and maintenance of SMWD's vehicles. Motorcycles and sidecars reference WR no. GS2020-11-020. The quoted price is **Four Hundred Eighty Seven Thousand Eighty Pesos (PhP487,080.00)** intended for the whole duration of the project.

WHEREAS, the contractors were all verified to have the capacity legally, technically and financially to implement the projects with the Santa Maria Water District with regards repair and maintenance of service vehicles. The contractors were all proven to be reliable and dependable and their performances have been attested as consistently good and no reported slippage on the works previously implemented with the SMWD;

WHEREAS, submission of one (1) quotation is sufficient to proceed with the evaluation thereof as stated in the guidelines of RA 9184 for Small Value Procurement;

NOW THEREFORE, for and in consideration of the foregoing premises, WE, the Members of the Bids and Awards Committee resolves as it is hereby RESOLVED:

1. To declare **MATRIX MOTORS CORPORATION**, as the Single Calculated and Responsive Bid/Quote with office address at No. 198 EDSA cor. Tandang Sora St., Caloocan City for the project, "Repairs and Maintenance of all Suzuki APV Pick Up & Suzuki Super Carry Service Vehicles (AAN 4555, AAN 4506, SLG 523, SKR 881, GO T810, GO R703, GO T811 and GO T748 with a total contract price of **One Hundred Thousand Six Hundred Ninety Five Pesos (PhP100,695.00)** for the whole duration of the contract.



Santa Maria WATER DISTRICT

2. To declare **TOYOTA BALINTAWAK, INC.**, as the Single Calculated Responsive Bid/Quote with office address at EDSA cor. V. Ang and General Evangelista St., 136, Caloocan City for the project, "Repairs and Maintenance of SMWD Service Vehicles, Toyota Fortuner TXI 261, Toyota Innova and Toyota Revo SGR 613 with a total contract price of **One Hundred Fifteen Thousand Pesos (Php115,000.00)** for the whole duration of the contract.
3. To declare **POWER THREAD SERVICES, INC.**, as the Single Calculated and Responsive Bid/Quote with office address at No. 928 By-Pass Road, Sta. Cruz Village, Santa Maria, Bulacan for the project, "Repairs and Maintenance of SMWD Service Vehicles, SFY 561, SGK 388, SGR 924, SGR 935, SKR 924, SJM 190, and SJM 192 with a total contract price of **Two Hundred Thousand One Hundred Forty Five Pesos (Php200,145.00)** for the whole duration of the contract.
5. To declare **STIBI'S MOTOR & REPAIR SHOP** as the Single Calculated and Responsive Bid/Quote with office address at No. 455 Brgy. Tumana, Santa Maria, Bulacan for the project, Repairs and maintenance of SMWD's vehicles. Motorcycles and sidecars with a total contract price of **Four Hundred Eighty Seven Thousand Eighty Pesos (Php487,080.00)** for the whole duration of the contract.
4. To recommend for approval by the General Manager of the Santa Maria Water District the foregoing findings.

RESOLVED FINALLY, at the Santa Maria Water District Office, Santa Maria, Bulacan, this 8th day of January 2021.

Recommended By:

Engr. Gerson L. Francisco
BAC Member-Admin

Engr. Edgardo E. Dela Torre Jr.
BAC Member-Technical

Mary Diana S. dela Cruz, CPA
BAC Member-Legal

Ginabelle G. Datolayta
BAC Member-End User

Maria Leonora S. Romarate
BAC Chairman

Approved By:
ENGR. CARLOS N. SANTOS JR.
General Manager
Date Approved: 1/12/21



Santa Maria WATER DISTRICT

CONTRACT AGREEMENT CA-2021-01-008

For the Project: Repair and Maintenance of SMWD Service Vehicles, SFY 561, SGK 388, SGR 924, SGR 935, SKR 924, SJM 190 and SJM 192

KNOW ALL MEN BY THESE PRESENTS:

This Agreement made and executed this 13th day of January 2021 at Santa Maria, Bulacan by and between:

SANTA MARIA WATER DISTRICT, a government owned and controlled corporation duly organized and existing under and by virtue of the laws of the Republic of the Philippines, with business address at # 3 de Leon St., Poblacion, Santa Maria, Bulacan, represented herein by its General Manager, **ENGR. CARLOS N. SANTOS, JR.**, hereinafter referred to as the "**Client**"

-and-

POWER THREAD SERVICES, INC., a private company organized and existing and licensed under Philippine laws with business address at 928 Bypass Road, Sta. Cruz Village, Santa Maria, Bulacan, represented by its Administrative Head, Ms. JOSIE A. MAURICIO, hereinafter referred to as the "**Contractor**".

WITNESSETH:

WHEREAS, the **Client** is desirous that the **Contractor** perform the Repairs and Maintenance Services hereinafter called "**the Works**" and the Client have to pay the Contractor for the actual cost of the Repairs and Maintenance executed and performed by the Contractor in the completion of such works and the remedying of any defects therein.

NOW, THEREFORE, THE PARTIES hereby agree as follows:

1. The Contractor shall perform the Services, the scope of work and other concern as specified in the "Terms of Reference," which was made as an integral part of this Contract
2. The Contractor shall perform the Services stipulated in the TOR during the period commencing January 1, 2021 and continuing through December 31, 2021, or any other period as maybe subsequently agreed upon by the parties in writing.
3. In consideration of the payments to be made by the Client to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Client to provide the Services and to remedy defects therein in conformity in all respects with the provisions of the Contract and Terms of Reference.
4. The Client hereby covenants to pay the Contractor in consideration of the provision of the Works that will be satisfactorily performed the sum as may become payable under the provisions of this Contract at the time and in the manner prescribed in the Terms of Reference.
5. The following documents shall be attached, deemed to form, and be read and construed as part of this Agreement, viz:

- (a) the Quotation form submitted by the contractor;

(044) 815-3363 / (044) 815-3238
smwdbulacan@yahoo.com
www.smwdbulacan.gov.ph
#3 M. De Leon St., Poblacion, Santa Maria, Bulacan

YOUR WATER. OUR OBLIGATION.
YOUR CONVENIENCE. OUR SERVICE.



WHEREAS, the SMWD BAC further recommends the designation of ENGR. EMMANUEL ENRICO A. DE VERA as Head of the TWG for the procurement of other components related to the construction of the Santa Maria Water District 4-storey office building.

WHEREAS, as stated in Section 12.1 of the Revised IRR of RA 9184, the TWG shall assist the SMWD BAC in the following:

- 1) Review of the Technical Specifications, Scope of Work, and Terms of Reference;
- 2) Review of Bidding Documents;
- 3) Shortlisting of Consultants;
- 4) Eligibility Screening;
- 5) Evaluation of Bids;
- 6) Post Qualification; and
- 7) Resolution of Request for Reconsideration

NOW THEREFORE, be it RESOLVED, as it is hereby RESOLVED, to recommend to the Head of Procuring Entity the amendment of SMWD BAC Resolution No. 2018-060 dated November 15, 2018 and appointing the following personnel to compose the Technical Working Group:

- Ms. Marilou Gravador – Financial Aspect
- Engr. John Michael Lapig – Technical Aspect
- Engr. Edgar Crissanti dela Cruz – Technical Aspect
- Engr. Mac Daniel Alejandro – Technical Aspect


RESOLVED FURTHER, to recommend to the Head of the procuring entity the designation of ENGR. EMMANUEL ENRICO A. DE VERA as Head of the Technical Working Group for the procurement of other components related to the construction of the Santa Maria Water District 4-storey office building.

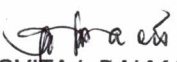
RESOLVED FINALLY, at the Santa Maria Water District Office, Santa Maria, Bulacan, this 15th day of February, 2021.


MARIA LEONORA S. ROMARATE
BAC Chairperson

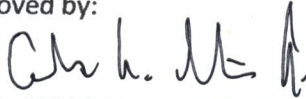

ENGR. GERSON FRANCISCO
BAC Member

DL
MARY DIANA S. DELA CRUZ
BAC Member


ENGR. EDGARDO E. DELA TORRE, JR.
BAC Member


JOVITA I. DALMACIO
BAC Member - End User

Approved by:


ENGR. CARLOS N. SANTOS JR.
General Manager

Date Approved: 2/16/21



Santa Maria WATER DISTRICT

- (b) the approved Abstract of Quotation No.2020-151;
- (c) the Terms of Reference;
- (d) the Client's Notification of Award;

IN WITNESS whereof the parties thereto have caused this Agreement to be executed the day and year first before written.

CLIENT:

SANTA MARIA WATER DISTRICT

By:

Carlos N. Santos, Jr.

ENGR. CARLOS N. SANTOS, JR.
General Manager

CONTRACTOR:

POWER THREAD SERVICES, INC.

By:

Josie A. Mauricio
Ms. JOSIE A. MAURICIO
Administrative Head

SIGNED IN THE PRESENCE OF:

Teodora J. Catilis
MS. TEODORA J. CATILIS
Chairperson, BOD

Maria Leonora S. Romarate
Ms. MARIA LEONORA S. ROMARATE
Chairperson, BAC

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
PROVINCE OF BULACAN) S.S.
MUNICIPALITY OF STA. MARIA)

BEFORE ME, this JAN 19 2021 day of _____, 2021 personally appeared:

Name	ID
Ms. JOSIE MAURICIO	TIN: 004-105-787-000
ENGR. CARLOS N. SANTOS JR.	TIN: 163-672-791-000

Who made known to me that they are the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free and voluntary act and deed as well as that of the entities they respectively represent.

This instrument refers to a CONTRACT AGREEMENT, consisting of two (2) pages including this page, each of which is duly signed by the parties to the instrument and those of the witnesses and sealed with the notarial seal.

WITNESS MY HAND AND SEAL on the day, year and place first above written.

Doc. No. 480
Page No. 97
Book No. 7
Series of 2021

Reynaldo G. Tante
ATTY. REYNALDO G. TANTE
NOTARY PUBLIC

UNTIL DECEMBER 31, 2021

IPTR NO. D919959/1 4-21

SANTA MARIA, BULACAN

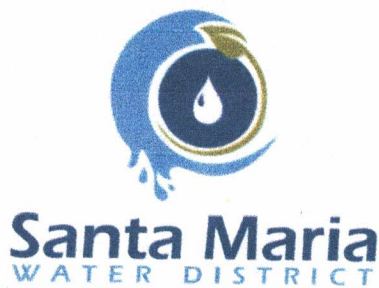
ROLL NO. 41600

IBP NO. 132045/11-06-20

MCLE COMPLIANCE NO. VII-0002614/2-29-20

"YOUR WATER. OUR PROJECTIONS."
"YOUR CONVENIENCE. OUR SERVICE."





NOTICE OF AWARD

NOA-2021-01-008

January 11, 2021

Ms. Josie Mauricio
Administrative Head
POWER THREAD SERVICES, INC.
928 Bypass Road, Sta. Cruz Village
Santa Maria, Bulacan

Re: Repairs and Maintenance of SMWD Service Vehicles, SFY 561, SGK 388, SGR 924, SGR 935, SKR 924, SJM 190, and SJM 192

Dear Ms. Mauricio:

Please be informed that the above stated project under Abstract of Quotation (AOQ) 2020-151 is hereby awarded to **POWER THREAD SERVICES, INC.** as the Single Calculated and Responsive Bid/Quotation. The service contract shall be for a period of one (1) year commencing on January 1, 2021 and will end on December 31, 2021. For scope of work, obligation of the contractor, project duration, payment terms and other concern the TOR shall govern. Payment shall only be made on the actual repairs and maintenance cost provided by the contractor.

Accordingly, you are requested or your duly authorized representative (covered with such authority) to sign the Contract upon advise from the Santa Maria Water District.

We appreciate your interest in this opportunity and we look forward to your satisfactory performance of your obligations stipulated in the Contract Agreement.

Very truly yours,

ENGR. CARLOS N. SANTOS, JR.

General Manager

Received By: 1-11-2021
Printed Name: Josie Mauricio
Signature: [Signature]



Santa Maria

WATER DISTRICT

NOTICE TO PROCEED NTP-2021-01-008

January 15, 2021

Ms. Josie A. Mauricio
Administrative Head
POWER THREAD SERVICES, INC.
928 Bypass Road, Sta. Cruz Village
Santa Maria, Bulacan

Dear Ms. Mauricio,

The attached Contract Agreement having been approved, notice is hereby given to POWER THREAD SERVICES, INC., that the work may commence on the project, "Repairs and Maintenance of SMWD Service Vehicles, SFY 561, SGK 388, SGR 935, SKR 924, SJM 190, and SJM 192 effective upon the receipt of this Notice to Proceed.

Thus, you shall be responsible in performing the services under the terms and conditions of the Contract Agreement.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Santa Maria Water District.

Very truly yours,


ENGR. CARLOS N. SANTOS, JR.
General Manager

I acknowledge receipt of this Notice on:
Name of the Representative of the Bidder:
Authorized Signature:

1-15-2021
JOSIE A MAURICIO
