



**CONTRACT AGREEMENT
CA-2021-11-030**

**PROCUREMENT FOR ISO CONSULTANCY SERVICES
Reference: WO No. 2021-0052**

KNOW BY ALL MEN THESE PRESENTS

This Contract Agreement is made and entered into this 8th day of November 2021 in Santa Maria, Bulacan, by and between:

SANTA MARIA WATER DISTRICT, a government owned and controlled corporation duly organized and existing under and by virtue of the laws of the Republic of the Philippines, with business address at No. 3 M. de Leon St., Poblacion, Santa Maria, Bulacan, represented herein by its General Manager, **ENGR. CARLOS N. SANTOS, JR.**, hereinafter referred to as the **Entity**.

-and-

FULL FORCE CONSULTANCY SERVICES, with business address at No. 657 Dr. Gonzales St., Sabang, Baliuag, Bulacan, represented herein by **MS. JENNIFER M. DE LEON-VILLAROMAN**, hereinafter referred to as the **Consultant**,

WITNESS

WHEREAS, the **"ENTITY"** conducted procurement for the provision of Consultancy Services under Negotiated Procurement - Highly Technical Consultants with an Approved Budget for the Contract (ABC) of Two Hundred Fifty Thousand Pesos (Php250,000.00) for the full completion of the project;

WHEREAS, the purpose of the project is for the **"CONSULTANT"** to provide assistance to the 1st surveillance audit of the **"ENTITY"** in their Quality Management System (QMS) aligned with the ISO Standard and meet the ISO requisites;

WHEREAS, the **"CONSULTANT"** submitted its proposal of Two Hundred Fifty Thousand Pesos inclusive of taxes for the consultancy services to be rendered in accordance with the stipulations stated in the **TERMS OF REFERENCE**, which form as an integral part of this contract);

WHEREAS, the **CONSULTANT** has offered its services and expertise to provide the needed services to meet the ISO requisites and shall facilitate preparation of departmental objectives, additional procedures/instructions, Manual revision (if necessary), and added assistance essential for the 1st surveillance audit of the **ENTITY** in their Quality Management System;

WHEREAS upon careful evaluation of the proposal submitted by the **CONSULTANT**, the **ENTITY** declared the **CONSULTANT** to be financially, legally and technically capable to implement the project, and thus the **ENTITY** has accepted the offer;

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.

2. The following documents shall be attached, deemed to form, and be read and construed as part of this Contract Agreement, viz:
 - (a) Terms of Reference of Consultancy Services for QMS ISO 9001:2015;
 - (b) Work Order No. 2021-0052;
 - (c) The Entity's Notification of Award, NOA-2021-10-058-A;
 - (d) Other contract documents that may be required by existing laws and/or the Entity
3. For and in consideration of the services rendered by the CONSULTANT to the ENTITY as provided herein, the latter shall pay the former a total of TWO HUNDRED FIFTY THOUSAND PESOS (PhP250,000.00) inclusive of taxes for the full completion of the contract, the details of which is stated in the Terms of Reference;
4. This Agreement shall be enforced and effective within the period of six (6) months. Actual work on the contract shall commenced upon receipt of a Notice to Proceed (NTP) from the SMWD and will end upon issuance of the ISO 9001:2015 Certifications. The contract may be terminated in case either PARTY violates any of the provisions of this Agreement subject to prior notice to the other PARTY. Notice of termination shall be made in writing within thirty (30) calendar days prior the intended date of termination.

IN WITNESS whereof the parties thereto have caused this Agreement to be executed the day and year first before written.

PROCURING ENTITY

SANTA MARIA WATER DISTRICT

By:

Sgd.
ENGR. CARLOS N. SANTOS, JR
General Manager

CONSULTANCY SERVICES

FULL FORCE CONSULTANCY SERVICES

By:

Sgd.
MS. JENNIFER M. DE LEON-VILLAROMAN
Consultant

SIGNED IN THE PRESENCE OF:

Sgd.
TEODORA J. CATIIS
Chairperson-Board of Directors

Sgd.
JOVITA I. DALMACIO
Department Manager B

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES}
MUNICIPALITY OF SANTA MARIA, BULACAN} S.S.

BEFORE ME, a notary public, on this ____ day of NOV 19 2021 2021, personally appeared:

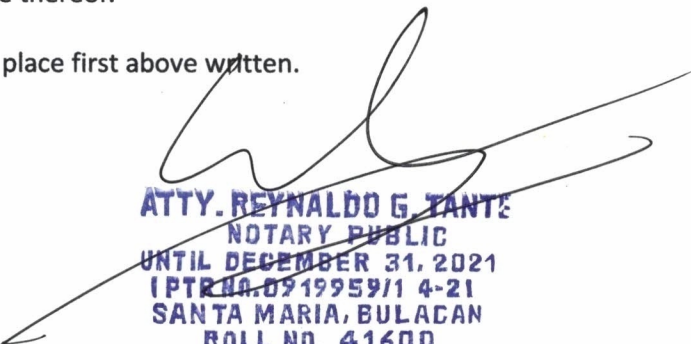
NAME	COMPETENT EVIDENCE OF IDENTITY
Jennifer M. de Leon-Villaroman	TIN : 188-737-478-000
Engr. Carlos N. Santos Jr.	TIN : 163-672-791-000

Known to me and to be the same persons who executed the foregoing Contract Agreement and they acknowledged the same as their own free and voluntary act and deed, as well as the entities herein represented.

This instrument consists of Three (3) pages, including this page in which the Acknowledgement is written, signed by the parties and their witnesses on each and every page thereof.

WITNESS MY HAND AND SEAL on the date and at the place first above written.

Doc. No. 509 ;
Page No. 103 ;
Book No. 12 ;
Series of 2021.


ATTY. REYNALDO G. TANTE
NOTARY PUBLIC
UNTIL DECEMBER 31, 2021
PTR NO. 0919959/1 4-21
SANTA MARIA, BULACAN
ROLL NO. 41600
IBP NO. 132045/11-06-20
MCLE COMPLIANCE NO. VII-0002614/2-29-21
PNC- 53-MB-2019