

PHILIPPINE BIDDING DOCUMENTS

Procurement of SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF BRAND-NEW PASSENGER LIFT (RE- BID)

Government of the Republic of the Philippines

Sixth Edition
July 2020

Preface

These Philippine Bidding Documents (PBDs) for the procurement of Infrastructure Projects (hereinafter referred to also as the “Works”) through Competitive Bidding have been prepared by the Government of the Philippines for use by all branches, agencies, departments, bureaus, offices, or instrumentalities of the government, including government-owned and/or -controlled corporations, government financial institutions, state universities and colleges, local government units, and autonomous regional government. The procedures and practices presented in this document have been developed through broad experience, and are for mandatory use in projects that are financed in whole or in part by the Government of the Philippines or any foreign government/foreign or international financing institution in accordance with the provisions of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

The PBDs are intended as a model for admeasurements (unit prices or unit rates in a bill of quantities) types of contract, which are the most common in Works contracting.

The Bidding Documents shall clearly and adequately define, among others: (i) the objectives, scope, and expected outputs and/or results of the proposed contract; (ii) the eligibility requirements of Bidders; (iii) the expected contract duration; and (iv) the obligations, duties, and/or functions of the winning Bidder.

Care should be taken to check the relevance of the provisions of the PBDs against the requirements of the specific Works to be procured. If duplication of a subject is inevitable in other sections of the document prepared by the Procuring Entity, care must be exercised to avoid contradictions between clauses dealing with the same matter.

Moreover, each section is prepared with notes intended only as information for the Procuring Entity or the person drafting the Bidding Documents. They shall not be included in the final documents. The following general directions should be observed when using the documents:

- a. All the documents listed in the Table of Contents are normally required for the procurement of Infrastructure Projects. However, they should be adapted as necessary to the circumstances of the particular Project.
- b. Specific details, such as the “*name of the Procuring Entity*” and “*address for bid submission*,” should be furnished in the Instructions to Bidders, Bid Data Sheet, and Special Conditions of Contract. The final documents should contain neither blank spaces nor options.
- c. This Preface and the footnotes or notes in italics included in the Invitation to Bid, BDS, General Conditions of Contract, Special Conditions of Contract, Specifications, Drawings, and Bill of Quantities are not part of the text of the final document, although they contain instructions that the Procuring Entity should strictly follow.

- d. The cover should be modified as required to identify the Bidding Documents as to the names of the Project, Contract, and Procuring Entity, in addition to date of issue.
- e. Modifications for specific Procurement Project details should be provided in the Special Conditions of Contract as amendments to the Conditions of Contract. For easy completion, whenever reference has to be made to specific clauses in the Bid Data Sheet or Special Conditions of Contract, these terms shall be printed in bold typeface on Sections I (Instructions to Bidders) and III (General Conditions of Contract), respectively.
- f. For guidelines on the use of Bidding Forms and the procurement of Foreign-Assisted Projects, these will be covered by a separate issuance of the Government Procurement Policy Board.

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Glossary of Terms, Abbreviations, and Acronyms

ABC – Approved Budget for the Contract.

ARCC – Allowable Range of Contract Cost.

BAC – Bids and Awards Committee.

Bid – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

Bidder – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

Bidding Documents – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

BIR – Bureau of Internal Revenue.

BSP – Bangko Sentral ng Pilipinas.

CDA – Cooperative Development Authority.

Consulting Services – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

Contract – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

Contractor – is a natural or juridical entity whose proposal was accepted by the Procuring Entity and to whom the Contract to execute the Work was awarded. Contractor as used in these Bidding Documents may likewise refer to a supplier, distributor, manufacturer, or consultant.

CPI – Consumer Price Index.

DOLE – Department of Labor and Employment.

DTI – Department of Trade and Industry.

Foreign-funded Procurement or Foreign-Assisted Project – Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

GFI – Government Financial Institution.

GOCC – Government-owned and/or –controlled corporation.

Goods – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term “related” or “analogous services” shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

GOP – Government of the Philippines.

Infrastructure Projects – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

LGUs – Local Government Units.

NFCC – Net Financial Contracting Capacity.

NGA – National Government Agency.

PCAB – Philippine Contractors Accreditation Board.

PhilGEPS - Philippine Government Electronic Procurement System.

Procurement Project – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

PSA – Philippine Statistics Authority.

SEC – Securities and Exchange Commission.

SLCC – Single Largest Completed Contract.

UN – United Nations.

Section I. Invitation to Bid

Notes on the Invitation to Bid

The Invitation to Bid (IB) provides information that enables potential Bidders to decide whether to participate in the procurement at hand. The IB shall be posted in accordance with Section 21.2 of the 2016 revised IRR of RA No. 9184.

Apart from the essential items listed in the Bidding Documents, the IB should also indicate the following:

- a. The date of availability of the Bidding Documents, which shall be from the time the IB is first advertised/posted until the deadline for the submission and receipt of bids;
- b. The place where the Bidding Documents may be acquired or the website where it may be downloaded;
- c. The deadline for the submission and receipt of bids; and
- d. Any important bid evaluation criteria.

The IB should be incorporated into the Bidding Documents. The information contained in the IB must conform to the Bidding Documents and in particular to the relevant information in the Bid Data Sheet.



Santa Maria WATER DISTRICT

INVITATION TO RE-BID FOR THE SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF BRAND-NEW PASSENGER LIFT

1. The Santa Maria Water District, through the *Corporate Operating Budget for the Year 2022 approved by the Board of Directors* intends to apply the sum of Two Million Two Hundred Thousand Pesos (Php2,200,000.00) being the Approved Budget for the Contract (ABC) to payments under the contract for the Re-bid of Supply, Delivery, Installation, Testing and Commissioning of Brand-New Passenger Lift with Identification No. PB2022-SMWD-IF-01-001. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *Santa Maria Water District* now invites bids for the above Procurement Project. Completion of the Works is required within one hundred fifty (150) calendar days from receipt of the Notice to Proceed. Bidders should have completed, within three (3) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
4. Interested bidders may obtain further information from the Santa Maria Water District, the Procuring Entity, and view and inspect the Bidding Documents in PhilGEPs and Santa Maria Water District’s website at www.smwdbulacan.gov.ph
5. A complete set of Bidding Documents may be acquired by interested bidders on *January 4-24, 2021* from the given address below and downloadable from Philgeps and our website at www.smwdbulacan.gov.ph. Only soft copies will be issued by the Procuring Entity. The amount of the bidding documents is Five Thousand Pesos (Php5,000.00) in pursuant to the latest guidelines issued by the GPPB. The amount shall be paid by the prospective bidder to the SMWD’s cashier prior to bid submission. The proof of payment, official receipt, shall be presented to the BAC Secretariat upon submission of bidding documents or send through electronic means prior to bid submission.

6. The Santa Maria Water District will hold a Pre-Bid Conference which will be open to all prospective bidders on January 12, 2022 at 10:00 AM thru ZOOM application. The link can be requested by the bidders from the BAC Secretariat at cellphone no. 0917-138-8683 or 0998-247-9190 prior to Pre-Bid Conference.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before 12:00PM on January 24, 2022. The official time shall be the one reflected in our biometrics located in guard's place. Late bids shall not be accepted.
8. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 16.
9. Bid opening shall be on January 24, 2022 1:00 PM at the given address below. Bid opening shall be face to face, participants shall observe health protocols with face mask. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The Santa Maria Water District reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised Implementing Rules and Regulations (IRR) of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

Charito S. Fernando
BAC Secretariat
J.P Rizal St., Poblacion,
Santa Maria, Bulacan
CP# 0917-138-8683 or 0998-247-9190
Email Address: smwdbulacan@yahoo.com
Website: smwdbulacan.gov.ph

January 4, 2022

Sgd. _____
Maria Leonora S. Romarate
Chairperson – Bids and Awards Committee

Section II. Instructions to Bidders

1. Scope of Bid

The Procuring Entity, Santa Maria Water District invites Bids for the Re-Bid of the *Procurement Project, "Supply, Delivery, Installation, Testing and Commissioning of Brand-New Passenger Lift, with Project Identification Number PB2022-SMWD-IF-01-001*

The Procurement Project (referred to herein as "Project") is for the construction of Works, as described in Section VI (Specifications).

2. Funding Information

2.1. The GOP through the source of funding as indicated below for the year 2022 in the amount of Two Million Two Hundred Thousand Pesos (Php2,200,000.00).

2.2. The source of funding is:

GOCC and GFIs, the proposed Corporate Operating Budget.

3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manual and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or invitation to bid by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have inspected the site, determined the general characteristics of the contracted Works and the conditions for this Project, such as the location and the nature of the work; (b) climatic conditions; (c) transportation facilities; (c) nature and condition of the terrain, geological conditions at the site communication facilities, requirements, location and availability of construction aggregates and other materials, labor, water, electric power and access roads; and (d) other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

4. Corrupt, Fraudulent, Collusive, Coercive, and Obstructive Practices

The Procuring Entity, as well as the Bidders and Contractors, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex “I” of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

5. Eligible Bidders

- 5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.
- 5.2. The Bidder must have an experience of having completed a Single Largest Completed Contract (SLCC) that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC adjusted, if necessary, by the Bidder to current prices using the PSA’s CPI, except under conditions provided for in Section 23.4.2.4 of the 2016 revised IRR of RA No. 9184.

A contract is considered to be “similar” to the contract to be bid if it has the major categories of work stated in the **BDS**.

- 5.3. For Foreign-funded Procurement, the Procuring Entity and the foreign government/foreign or international financing institution may agree on another track record requirement, as specified in the Bidding Document prepared for this purpose.
- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.2 of the 2016 IRR of RA No. 9184.

6. Origin of Associated Goods

There is no restriction on the origin of Goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN.

7. Subcontracts

- 7.1. The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than fifty percent (50%) of the Project.

The Procuring Entity has prescribed that:
[*Select one, delete other/s*]

- a. Subcontracting is allowed. The portions of Project and the maximum percentage allowed to be subcontracted are indicated in the **BDS**, which shall not exceed fifty percent (50%) of the contracted Works.
- b. Subcontracting is not allowed.

- 7.1. *[If Procuring Entity has determined that subcontracting is allowed during the bidding , state:]* The Bidder must submit together with its Bid the documentary requirements of the subcontractor(s) complying with the eligibility criterion stated in **ITB** Clause 5 in accordance with Section 23.4 of the 2016 revised IRR of RA No. 9184 pursuant to Section 23.1 thereof.
- 7.2. *[If subcontracting is allowed during the contract implementation stage, state:]* The Supplier may identify its subcontractor during the contract implementation stage. Subcontractors identified during the bidding may be changed during the implementation of this Contract. Subcontractors must submit the documentary requirements under Section 23.1 of the 2016 revised IRR of RA No. 9184 and comply with the eligibility criteria specified in **ITB** Clause 5 to the implementing or end-user unit.
- 7.3. Subcontracting of any portion of the Project does not relieve the Contractor of any liability or obligation under the Contract. The Supplier will be responsible for the acts, defaults, and negligence of any subcontractor, its agents, servants, or workmen as fully as if these were the Contractor's own acts, defaults, or negligence, or those of its agents, servants, or workmen.

8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address *{[insert if applicable]}* and/or through videoconferencing/webcasting} as indicated in paragraph 6 of the **IB**.

9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

10. Documents Comprising the Bid: Eligibility and Technical Components

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section IX. Checklist of Technical and Financial Documents**.
- 10.2. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. For Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to

GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

- 10.3. A valid PCAB License is required, and in case of joint ventures, a valid special PCAB License, and registration for the type and cost of the contract for this Project. Any additional type of Contractor license or permit shall be indicated in the **BDS**.
- 10.4. A List of Contractor's key personnel (e.g., Project Manager, Project Engineers, Materials Engineers, and Foremen) assigned to the contract to be bid, with their complete qualification and experience data shall be provided. These key personnel must meet the required minimum years of experience set in the **BDS**.
- 10.5. A List of Contractor's major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership, certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be, must meet the minimum requirements for the contract set in the **BDS**.

11. Documents Comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section IX. Checklist of Technical and Financial Documents**.
- 11.2. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.3. For Foreign-funded procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

12. Alternative Bids

Bidders shall submit offers that comply with the requirements of the Bidding Documents, including the basic technical design as indicated in the drawings and specifications. Unless there is a value engineering clause in the **BDS**, alternative Bids shall not be accepted.

13. Bid Prices

All bid prices for the given scope of work in the Project as awarded shall be considered as fixed prices, and therefore not subject to price escalation during contract implementation, except under extraordinary circumstances as determined by the NEDA and approved by the GPPB pursuant to the revised Guidelines for Contract Price Escalation guidelines.

14. Bid and Payment Currencies

14.1. Bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.

14.2. *Payment of the contract price shall be made in:*

[Select one, delete other/s]

a. Philippine Pesos.

b. *[indicate currency if procurement involves a foreign-denominated bid as allowed by the Procuring Entity, which shall be tradeable or acceptable by the BSP.]*

15. Bid Security

15.1. The Bidder shall submit a Bid Securing Declaration or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.

15.2. The Bid and bid security shall be valid until *[indicate date]*. Any bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

16. Sealing and Marking of Bids

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission to the given website or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

17. Deadline for Submission of Bids

The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the **IB**.

18. Opening and Preliminary Examination of Bids

18.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are

present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

- 18.2. The preliminary examination of Bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

19. Detailed Evaluation and Comparison of Bids

- 19.1. The Procuring Entity's BAC shall immediately conduct a detailed evaluation of all Bids rated "*passed*" using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of 2016 revised IRR of RA No. 9184.
- 19.2. If the Project allows partial bids, all Bids and combinations of Bids as indicated in the **BDS** shall be received by the same deadline and opened and evaluated simultaneously so as to determine the Bid or combination of Bids offering the lowest calculated cost to the Procuring Entity. Bid Security as required by **ITB** Clause 15 shall be submitted for each contract (lot) separately.
- 19.3. In all cases, the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184 must be sufficient for the total of the ABCs for all the lots participated in by the prospective Bidder.

20. Post Qualification

Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS), and other appropriate licenses and permits required by law and stated in the **BDS**.

21. Signing of the Contract

The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

Section III. Bid Data Sheet

Notes on the Bid Data Sheet (BDS)

The Bid Data Sheet (BDS) consists of provisions that supplement, amend, or specify in detail, information, or requirements included in the ITB found in Section II, which are specific to each procurement.

This Section is intended to assist the Procuring Entity in providing the specific information in relation to corresponding clauses in the ITB and has to be prepared for each specific procurement.

The Procuring Entity should specify in the BDS information and requirements specific to the circumstances of the Procuring Entity, the processing of the procurement, and the bid evaluation criteria that will apply to the Bids. In preparing the BDS, the following aspects should be checked:

- a. Information that specifies and complements provisions of the ITB must be incorporated.
- b. Amendments and/or supplements, if any, to provisions of the ITB as necessitated by the circumstances of the specific procurement, must also be incorporated.



Bid Data Sheet

ITB Clause							
5.2	For this purpose, Bidder/s should have completed a Single Largest Completed Contract (SLCC) within three (3) years from the date of submission and receipt of bids a contract similar to the project equivalent to at least fifty percent (50%) of the ABC.						
7.1	<i>Subcontracting is not allowed</i>						
8.1	<i>Pre-Bid Conference will be on January 12, 2022 at 10:00AM thru Zoom Application</i>						
10.1	<p>The bidder or its duly authorized representative shall submit copy of the following documents with signature as part of the ELIGIBILITY and TECHNICAL documents:</p> <ol style="list-style-type: none"> 1. SEC/DTI Registration 2. Valid/Current Mayor's Permit 3. Latest Tax Clearance 4. Audited Financial Statement for the past 2 yrs. Stamped received by the BIR 5. PhilGEPS Registration 6. On-Going Projects 7. Completed Projects 8. Single Largest Completed Contract 9. Bid Security in the Prescribed Form 11. Technical Specifications with Brochures 12. Omnibus Sworn Statement 13. Net Financial Contracting Capacity (NFCC) 14. PCAB License - <p>“Absence of any required documents shall be a ground for outright rejection of the bid.”</p>						
10.3	<p>Must be a licensee of the Philippine Contractors Accreditation Board Classification : Elevator and Escalator Category: C Size Range: The PCAB license must be valid at the time of the deadline for the submission and opening of bids. The submission of a PCAB License with validity period after the date of the opening of bids is a ground for disqualification of the prospective bidders.</p>						
10.4	<p>The key personnel must meet the required minimum years of experience set below:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Key Personnel</u></th> <th style="text-align: left;"><u>General Experience</u></th> <th style="text-align: left;"><u>Relevant Experience</u></th> </tr> </thead> <tbody> <tr> <td>Project-In-Charge</td> <td>Project Management Mechanical/Equipment Installation</td> <td style="text-align: center;">5 years</td> </tr> </tbody> </table> <p style="text-align: center;">“List down other key personnel for the project. “</p>	<u>Key Personnel</u>	<u>General Experience</u>	<u>Relevant Experience</u>	Project-In-Charge	Project Management Mechanical/Equipment Installation	5 years
<u>Key Personnel</u>	<u>General Experience</u>	<u>Relevant Experience</u>					
Project-In-Charge	Project Management Mechanical/Equipment Installation	5 years					



Santa Maria

WATER DISTRICT

10.5	<p>The minimum major equipment requirements are the following:</p> <table border="0"> <tr> <td><u>Equipment</u></td> <td><u>Capacity</u></td> <td><u>Number of Units</u></td> </tr> </table> <p><i>“List down major and minor equipment to be used in the project.</i></p>	<u>Equipment</u>	<u>Capacity</u>	<u>Number of Units</u>
<u>Equipment</u>	<u>Capacity</u>	<u>Number of Units</u>		
11.2	Any bid exceeding the ABC indicated in paragraph 1 of the IB shall not be accepted.			
12	<i>Alternative Bids shall not be accepted</i>			
14.2	<i>Payment of the contract price shall be in Philippine Peso</i>			
15.1	<p>The bid security shall be in the form of a Bid Securing Declaration or any of the following forms and amounts:</p> <ol style="list-style-type: none"> The amount of not less than P44,000.00 <i>[Insert two percent (2%) of ABC]</i>, if bid security is in cash, cashier’s/manager’s check, bank draft/guarantee or irrevocable letter of credit; The amount of not less than P110,000.00 <i>[Insert five percent (5%) of ABC]</i> if bid security is in Surety Bond. 			
17	<p>Bid submission is on January 24, 2022 on or before 12:00 PM. Manual Submission.</p> <p>The address for submission of bid is: Charito S. Fernando/Marichu Y. Ferrer BAC Secretariat Santa Maria Water District J.P. Rizal St., Poblacion Santa Maria, Bulacan</p> <p>Bid opening same date at 1:00 PM face to face. Only one (1) representative of the bidder/company shall be allowed to participate. Venue: SMWD Operation Department Office J.P Rizal St., Poblacion Santa Maria, Bulacan</p>			
19.2	Partial bids are not allowed			
20	<p><i>[List licenses and permits relevant to the Project and the corresponding law requiring it, e.g. Certificate, Certification that the project site is not within a geohazard zone, etc.]</i></p> <p>Mechanical Permit & Permit to Operate</p>			
21	<p><i>[List here any additional contract documents relevant to the Project that may be required by existing laws and/or the Procuring Entity.]</i></p> <ul style="list-style-type: none"> <i>Official Authorization from Owner/manufacturer of equipment/technologies/programs/designs used by the bidder.</i> 			



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- *Certification of Availability of Spare Parts for Major equipment*
- *General Conditions of the contract*
- *Special Conditions of the Contract*

Additional contract documents relevant to the Project that may be required by existing laws and/or the Procuring Entity, such as construction schedule and S-curve, manpower schedule, construction methods, equipment utilization schedule, construction safety and health program approved by the DOLE, and other acceptable tools of project scheduling.

Section IV. General Conditions of Contract

Notes on the General Conditions of Contract

The General Conditions of Contract (GCC) in this Section, read in conjunction with the Special Conditions of Contract in Section V and other documents listed therein, should be a complete document expressing all the rights and obligations of the parties.

Matters governing performance of the Contractor, payments under the contract, or matters affecting the risks, rights, and obligations of the parties under the contract are included in the GCC and Special Conditions of Contract.

Any complementary information, which may be needed, shall be introduced only through the Special Conditions of Contract.

1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

2. Sectional Completion of Works

If sectional completion is specified in the **Special Conditions of Contract (SCC)**, references in the Conditions of Contract to the Works, the Completion Date, and the Intended Completion Date shall apply to any Section of the Works (other than references to the Completion Date and Intended Completion Date for the whole of the Works).

3. Possession of Site

3.1 The Procuring Entity shall give possession of all or parts of the Site to the Contractor based on the schedule of delivery indicated in the **SCC**, which corresponds to the execution of the Works. If the Contractor suffers delay or incurs cost from failure on the part of the Procuring Entity to give possession in accordance with the terms of this clause, the Procuring Entity's Representative shall give the Contractor a Contract Time Extension and certify such sum as fair to cover the cost incurred, which sum shall be paid by Procuring Entity.

3.2 If possession of a portion is not given by the above date, the Procuring Entity will be deemed to have delayed the start of the relevant activities. The resulting adjustments in contract time to address such delay may be addressed through contract extension provided under Annex "E" of the 2016 revised IRR of RA No. 9184.

4. The Contractor's Obligations

The Contractor shall employ the key personnel named in the Schedule of Key Personnel indicating their designation, in accordance with **ITB** Clause 10.3 and specified in the **BDS**, to carry out the supervision of the Works.

The Procuring Entity will approve any proposed replacement of key personnel only if their relevant qualifications and abilities are equal to or better than those of the personnel listed in the Schedule.

5. Performance Security

- 5.1. Within ten (10) calendar days from receipt of the Notice of Award from the Procuring Entity but in no case later than the signing of the contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR.
- 5.2. The Contractor, by entering into the Contract with the Procuring Entity, acknowledges the right of the Procuring Entity to institute action pursuant to RA No. 3688 against any subcontractor be they an individual, firm, partnership, corporation, or association supplying the Contractor with labor, materials and/or equipment for the performance of this Contract.

6. Site Investigation Reports

The Contractor, in preparing the Bid, shall rely on any Site Investigation Reports referred to in the SCC supplemented by any information obtained by the Contractor.

7. Warranty

- 7.1. In case the Contractor fails to undertake the repair works under Section 62.2.2 of the 2016 revised IRR, the Procuring Entity shall forfeit its performance security, subject its property(ies) to attachment or garnishment proceedings, and perpetually disqualify it from participating in any public bidding. All payables of the GOP in his favor shall be offset to recover the costs.
- 7.2. The warranty against Structural Defects/Failures, except that occasioned-on force majeure, shall cover the period from the date of issuance of the Certificate of Final Acceptance by the Procuring Entity. Specific duration of the warranty is found in the SCC.

8. Liability of the Contractor

Subject to additional provisions, if any, set forth in the SCC, the Contractor's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Contractor is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

9. Termination for Other Causes

Contract termination shall be initiated in case it is determined *prima facie* by the Procuring Entity that the Contractor has engaged, before, or during the implementation of the contract, in unlawful deeds and behaviors relative to contract acquisition and implementation, such as, but not limited to corrupt, fraudulent, collusive, coercive, and obstructive practices as stated in ITB Clause 4.

10. Dayworks

Subject to the guidelines on Variation Order in Annex “E” of the 2016 revised IRR of RA No. 9184, and if applicable as indicated in the SCC, the Dayworks rates in the Contractor’s Bid shall be used for small additional amounts of work only when the Procuring Entity’s Representative has given written instructions in advance for additional work to be paid for in that way.

11. Program of Work

11.1. The Contractor shall submit to the Procuring Entity’s Representative for approval the said Program of Work showing the general methods, arrangements, order, and timing for all the activities in the Works. The submissions of the Program of Work are indicated in the SCC.

11.2. The Contractor shall submit to the Procuring Entity’s Representative for approval an updated Program of Work at intervals no longer than the period stated in the SCC. If the Contractor does not submit an updated Program of Work within this period, the Procuring Entity’s Representative may withhold the amount stated in the SCC from the next payment certificate and continue to withhold this amount until the next payment after the date on which the overdue Program of Work has been submitted.

12. Instructions, Inspections and Audits

The Contractor shall permit the GOP or the Procuring Entity to inspect the Contractor’s accounts and records relating to the performance of the Contractor and to have them audited by auditors of the GOP or the Procuring Entity, as may be required.

13. Advance Payment

The Procuring Entity shall, upon a written request of the Contractor which shall be submitted as a Contract document, make an advance payment to the Contractor in an amount not exceeding fifteen percent (15%) of the total contract price, to be made in lump sum, or at the most two installments according to a schedule specified in the SCC, subject to the requirements in Annex “E” of the 2016 revised IRR of RA No. 9184.

14. Progress Payments

The Contractor may submit a request for payment for Work accomplished. Such requests for payment shall be verified and certified by the Procuring Entity’s Representative/Project Engineer. Except as otherwise stipulated in the SCC, materials and equipment delivered on the site but not completely put in place shall not be included for payment.

15. Operating and Maintenance Manuals

- 15.1. If required, the Contractor will provide “as built” Drawings and/or operating and maintenance manuals as specified in the **SCC**.
- 15.2. If the Contractor does not provide the Drawings and/or manuals by the dates stated above, or they do not receive the Procuring Entity’s Representative’s approval, the Procuring Entity’s Representative may withhold the amount stated in the **SCC** from payments due to the Contractor.

Section V. Special Conditions of Contract

Notes on the Special Conditions of Contract

Similar to the BDS, the clauses in this Section are intended to assist the Procuring Entity in providing contract-specific information in relation to corresponding clauses in the GCC found in Section IV.

The Special Conditions of Contract (SCC) complement the GCC, specifying contractual requirements linked to the special circumstances of the Procuring Entity, the Procuring Entity's country, the sector, and the Works procured. In preparing this Section, the following aspects should be checked:

- a. Information that complements provisions of the GCC must be incorporated.
- b. Amendments and/or supplements to provisions of the GCC as necessitated by the circumstances of the specific purchase, must also be incorporated.

However, no special condition which defeats or negates the general intent and purpose of the provisions of the GCC should be incorporated herein.



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Special Conditions of Contract

GCC Clause	
2	<i>Completion of the project shall be within One Hundred Fifty (150) days</i>
4.1	The Procuring Entity will approve any proposed replacement of key personnel only if their relevant qualifications and abilities are equal to or better than those of the personnel listed in the Schedule.
5.1	<p>The following are the acceptable Forms of Performance Security from which contractor may choose:</p> <ul style="list-style-type: none"> i. Cash, cashier's check, manager's check, bank draft or irrevocable letter of credit in the amount of five percent (5%) of the Contract Price which is _____ ii. Bank guarantee in the form prescribed in Section VII: Sample Forms 9b) in the amount of ten percent (10%) of the Contract Price which is _____ iii. Surety bond in the amount of thirty percent (30%) of the Contract Price which is _____. <p>The performance security posted in favor of the Procuring Entity shall be forfeited in the event it is established that the winning bidder is in default in any of its obligations under the contract.</p> <p>The performance security shall remain valid until issuance by the Procuring Entity of the Certificate of Final Acceptance.</p>
6	Site inspection will be announced during the Pre-bid Conference
7.2	The warranty shall be for a minimum of twelve (12) months after acceptance by SMWD including guarantee against factory defects and faulty workmanship under normal operating condition. Any parts or materials found to be defective within the warranty period, including or attributed to normal wear and tear or incorrect operation, shall be repaired/replaced at no cost to the PE.
10	No dayworks are applicable to the contract.
11.1	The Contractor shall submit the Program of Work to the Procuring Entity's Representative within three (3) days of delivery of the Notice of Award.
11.2	Liquidated Damages (LD) shall be charged to the contractor shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances



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13	The amount of the advance payment is <i>15% of the total contract price and payable within fifteen (15) days upon receipt of Notice to Proceed.</i>
14	For Payment terms, the contractor may submit a statement of work accomplished (SWA) or progress billing and corresponding request for progress payment for work accomplished. The SMWD representative for the project will issue a corresponding Certificate of Completion prior to payments. Retention shall be based on the total amount due to the contractor prior to any deduction and shall be retained from every progress payment until fifty percent (50%) of the value of works, as determined by the procuring entity, are completed. The total "retention money" shall be due for release upon final acceptance of the works.
15.1	The date by which operating and maintenance manuals are required is <i>[date]</i> . <p style="text-align: center;">June 30, 2022 or upon commissioning</p>

Section VI. Specifications



Technical Specifications

Item	Specification	Statement of Compliance (Comply or Not Comply)
01	Elevator	
	(a) No. of Lifts: 1	
	(b) Purpose: Passenger/Service	
	(c) Capacity: 800 kgs. Or 10 persons	
	(d) Speed: One (1) meter per second	
	(e) Travel: 14.40 m	
	(f) Stops: 5 stops, 5 loading points arranged on the main access side.	
02	Standards	
	(a) Shaft size: 2000mm wide x 2000 deep \pm 25mm	
	(b) Shaft Pit Depth: 1220mm	
	(c) Shaft Head Height: 3800mm to underside of the lifting points	
	(d) Shaft Material: Concrete	
03	Mechanical	
	(a) Counterweight: Counterweight sling with sliding guide shoes for balancing out the cage weight and half the useful load. Accessible spaces under the counterweight's passageway are not	



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	permitted without additional safety measures.	
	(b) Guides & Attachments: Guide rails for the cabin and the counterweight made from cold-drawn special profiles with the required guide supports. The guide rail brackets are attached to concrete wall or anchor rails provided by the supplier/manufacturer/distributor and installed on site.	
	(c.) Ropes: Steel hoisting ropes for the cabin and the counterweight in the required quantity and dimension in accordance with official safety standards.	
04	Car:	
	(a) Car Measurements: 1350mm width x 1400mm depth x 2400mm height	
	(b) Construction-Car Interior Car Ceiling & Lighting: CL 191 – Direct Lighting T% and LED Spots	
	(c) Car Walls: ST4 – Silver Brushed StSt	
	(d) Car Floor: G1R – Rose black, granite	
	(e) Handrail: HR64-Tube D38 – Flat with round ends F Asturias Satin	
	(f) Skirting: Silver Brushed	
	(g) Operating Signal Element, Car: KDS 300, MAT_COP_FACE_PLATE_1: ST4, Round	
	(h) Door Measurements: 900mm width x2100mm height	
	(i) Door Type Design: 1C, Two panel center opening, ST4 – Silver Brushed St. St. AISI304. To prevent injury to people by the self-closing doors, the car door is fitted with a closing force limiter. Curtain of light, fix to sill (CF)	



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	(j) Sill Type: Type N Sill without carpet profile	
	(k) Car Door Sill: Extruded Aluminum provide (standard w/o surface treatment)	
	(l) Shaft Door: Narrow Frame, ST4 – Silver Brushed St. ST. AISI304 N, w/o labyrinth, w/o insulation, E-Expander bolt.	
	(m) Sill Type: N1 – Sill w/o carpet trim, in the well.	
	(n) Landing Door Sill: A- Extruded aluminum profile (standard w/o surface treatment)	
	(o) Operating and Signal Elements, Stops: KD300 series signalization, LCS buttons for FC. MAT_LCS_FACE_PLATE: ST4 White in the Wall. None None	
	(p) Landing Doors: ST4 - Silver Brushed St. St. AISI304	
	(q) Control System Accessories: ABE M – Alarm Bell, at main floor CEL E – Car Emergency Lighting, existing light FID BO – Fire Detection, whole building, doors open ISE C – Emergency Intercom Car – machine room – control room PAD C Parking at pre-defined floor, doors closed shaft light, switch and fuse in controller, switch in the shaft pit.	
13	Machinery:	
	(a) Machinery Specification: Gearless, three phase synchronous motor with integrated traction sheave made from abrasion-proof special casting. The electromagnetic dual circuit brake is quietly activated by brake solenoids. Brake Linings – asbestos free material. Manual brake release device for emergency operation.	



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	(b) Machine Output: 4.40 KW	
	(c) Nominal Supply Current: 19.40 A	
	(d) Starting Supply Current: 23.90 A	
	(e) Power Supply – Machinery: 3 x 400 v, 60 Hz	
	(f) Power Supply – Cabin Light: 230 V., 60Hz	
	(g) Arrangement: The sound-insulated drive mechanism is fitted in the shaft head behind the guide rails, on the counterweight side, directly on the guide rails.	
14	Control System:	
	(a) Control System Principle : Full collective, Simplex	
	<p>(b) Maintenance Access Panel: Topmost Floor</p> <p>Operating elements for maintenance of the lift and for possible emergency release are fitted in the maintenance access panel at the top stop.</p> <p>Operating elements locked away – activated by authorized personnel.</p> <p>Maintenance Access Panel - fitted directly to the shaft door floor frame.</p> <p>Maintenance emergency release panel – zinc coated sheet steel prepared for final painting on site.</p>	

Section VII. Drawings

[Insert here a list of Drawings. The actual Drawings, including site plans, should be attached to this section, or annexed in a separate folder.]

ELEVATOR PLANS:

Landing Call And Hit Landing	K3000		
	SHAPE	A LANDING NO	C LANDING NO
L01 Landing Call Indicator (Without Key)		1	-
L23 Landing Call Indicator (Without Key)		2-4	-
L06 Landing Call Indicator (Without Key)		5	-

Floor NO	Service Floor	Floor Mark	Floor Distance (mm)
5	X	5	-
4	X	4	3600
3	X	3	3600
2	X	2	3600
1	M	1	3600

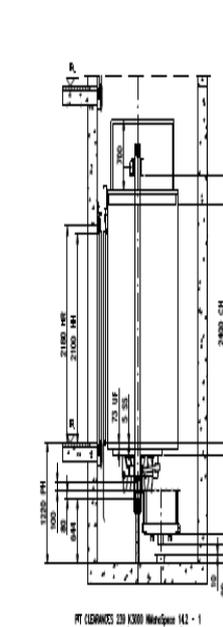
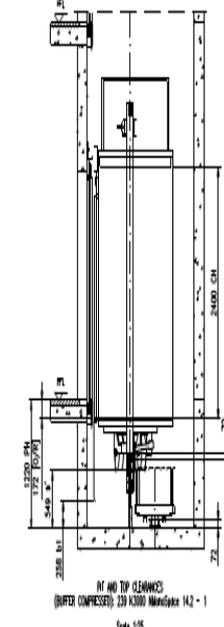
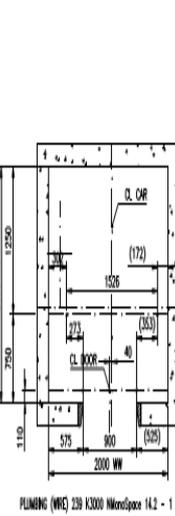
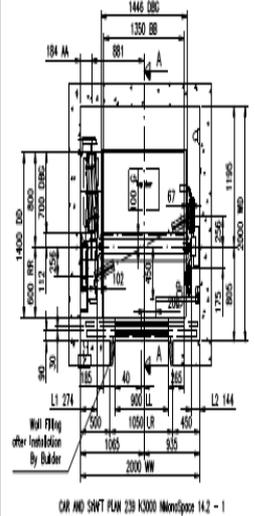
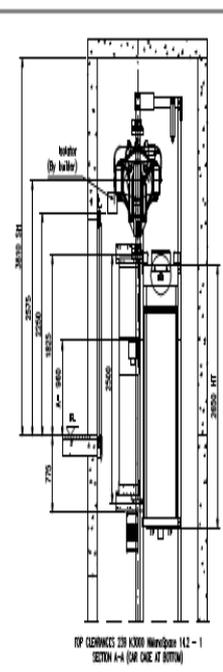
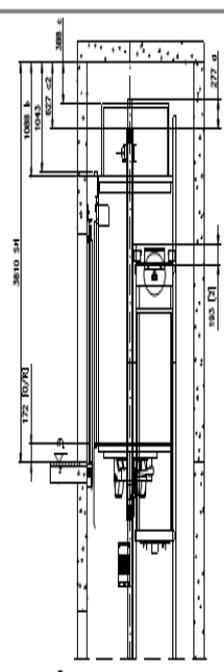
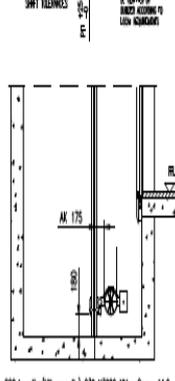
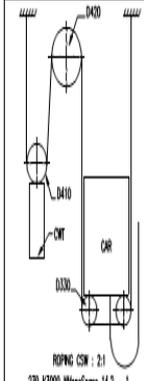
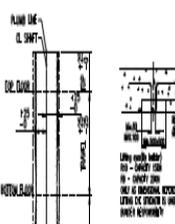
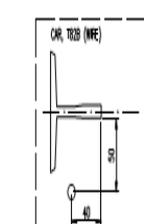
239 K3000 NMonoSpace 14.2 - 1
LEGEND:
M MAIN FLOOR E EMERGENCY DOOR
X SERVED FLOOR N NON-SERVED FLOOR

ELEVATOR PLANS, SECTION, & DETAILS
SCALE: 1/8" = 1'-0" NS

<p>JAME PEREZ ONFOC QUAD IV DEBEN CONCEPTS</p>	<p>DESIGN BY: ARCH. JAME PEREZ ONFOC</p>	<p>PROJECT: PROPOSED FOUR (4)-STOREY OFFICE BUILDING</p>	<p>OWNER: STA. MARIA WATER DISTRICT</p>	<p>OWNERSHIP OF PLANS: ENGR. CARLOS N. SANTOS JR. GENERAL MANAGER</p>	<p>SHEET CONTENT: ELEVATOR PLANS, SECTION, & DETAILS</p>	<p>REVISED DRAWING NO. 002-000817 SHEET NO. 10 OF 20</p>
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SUMMARY OF ACQU UNITS						
LOCATION	UNIT NO.	EQUIPMENT MODEL	TYPE	COOLING CAP (KCAL/H)	HP	QTY
GROUND	AC-SP1 (4)	KOIPMA-APF21 (KONKOU-APF21)	FS	30,000	4.0	2
	AC-SP2 (4)	KOIPMA-APF21 (KONKOU-APF21)	FS	30,000	4.0	2
	AC-SP3 (4)	KOIPMA-APF21 (KONKOU-APF21)	FS	30,000	4.0	2
	AC-SP4 (4)	KOIPMA-APF21 (KONKOU-APF21)	FS	30,000	4.0	2
TOTAL GND FLR. ACQU UNITS						12
SECOND	AC-SP5 (3)	KOIPMA-APF21 (KONKOU-APF21)	FS	30,000	4.0	3
	AC-SP6 (3)	KOIPMA-APF21 (KONKOU-APF21)	FS	30,000	4.0	3
	AC-SP7 (3)	KOIPMA-APF21 (KONKOU-APF21)	FS	30,000	4.0	3
TOTAL 2ND FLR. ACQU UNITS						9
THIRD	AC-SP8 (2)	KOIPMA-APF21 (KONKOU-APF21)	FS	30,000	4.0	2
	AC-SP9 (2)	KOIPMA-APF21 (KONKOU-APF21)	FS	30,000	4.0	2
TOTAL 3RD FLR. ACQU UNITS						4
FOURTH	AC-SP10 (2)	KOIPMA-APF21 (KONKOU-APF21)	FS	30,000	4.0	2
	AC-SP11 (2)	KOIPMA-APF21 (KONKOU-APF21)	FS	30,000	4.0	2
TOTAL 4TH FLR. ACQU UNITS						4
ROOF	AC-ROF1	KOIPMA-APF21 (KONKOU-APF21)	FS	30,000	4.0	1
TOTAL R.OOF ACQU UNITS						1
GRAND TOTAL ACQU UNITS						20

LOCATION	UNIT DESCRIPTION	EQUIPMENT MODEL	TYPE	COOLING CAP (KCAL/H)	HP	QTY
GROUND FLOOR	SP-01	V-1000T5	CC	40,000	5.6	1
GROUND FLOOR	SP-02	V-1000T5	CC	40,000	5.6	1
GROUND FLOOR	SP-03	V-1000T5	CC	40,000	5.6	1
GROUND FLOOR	SP-04	V-1000T5	CC	40,000	5.6	1
GROUND FLOOR	SP-05	V-1000T5	CC	40,000	5.6	1
GROUND FLOOR	SP-06	V-1000T5	CC	40,000	5.6	1
GROUND FLOOR	SP-07	V-1000T5	CC	40,000	5.6	1
GROUND FLOOR	SP-08	V-1000T5	CC	40,000	5.6	1
GROUND FLOOR	SP-09	V-1000T5	CC	40,000	5.6	1
GROUND FLOOR	SP-10	V-1000T5	CC	40,000	5.6	1
GROUND FLOOR	SP-11	V-1000T5	CC	40,000	5.6	1
GROUND FLOOR	SP-12	V-1000T5	CC	40,000	5.6	1
GROUND FLOOR	SP-13	V-1000T5	CC	40,000	5.6	1
GROUND FLOOR	SP-14	V-1000T5	CC	40,000	5.6	1
GROUND FLOOR	SP-15	V-1000T5	CC	40,000	5.6	1
GROUND FLOOR	SP-16	V-1000T5	CC	40,000	5.6	1
GROUND FLOOR	SP-17	V-1000T5	CC	40,000	5.6	1
GROUND FLOOR	SP-18	V-1000T5	CC	40,000	5.6	1
GROUND FLOOR	SP-19	V-1000T5	CC	40,000	5.6	1
GROUND FLOOR	SP-20	V-1000T5	CC	40,000	5.6	1
GROUND FLOOR	SP-21	V-1000T5	CC	40,000	5.6	1
GROUND FLOOR	SP-22	V-1000T5	CC	40,000	5.6	1
GROUND FLOOR	SP-23	V-1000T5	CC	40,000	5.6	1
GROUND FLOOR	SP-24	V-1000T5	CC	40,000	5.6	1
GROUND FLOOR	SP-25	V-1000T5	CC	40,000	5.6	1
GROUND FLOOR	SP-26	V-1000T5	CC	40,000	5.6	1
GROUND FLOOR	SP-27	V-1000T5	CC	40,000	5.6	1
GROUND FLOOR	SP-28	V-1000T5	CC	40,000	5.6	1
GROUND FLOOR	SP-29	V-1000T5	CC	40,000	5.6	1
GROUND FLOOR	SP-30	V-1000T5	CC	40,000	5.6	1
GROUND FLOOR	SP-31	V-1000T5	CC	40,000	5.6	1
GROUND FLOOR	SP-32	V-1000T5	CC	40,000	5.6	1
GROUND FLOOR	SP-33	V-1000T5	CC	40,000	5.6	1
GROUND FLOOR	SP-34	V-1000T5	CC	40,000	5.6	1
GROUND FLOOR	SP-35	V-1000T5	CC	40,000	5.6	1
GROUND FLOOR	SP-36	V-1000T5	CC	40,000	5.6	1
GROUND FLOOR	SP-37	V-1000T5	CC	40,000	5.6	1
GROUND FLOOR	SP-38	V-1000T5	CC	40,000	5.6	1
GROUND FLOOR	SP-39	V-1000T5	CC	40,000	5.6	1
GROUND FLOOR	SP-40	V-1000T5	CC	40,000	5.6	1
GROUND FLOOR	SP-41	V-1000T5	CC	40,000	5.6	1
GROUND FLOOR	SP-42	V-1000T5	CC	40,000	5.6	1
GROUND FLOOR	SP-43	V-1000T5	CC	40,000	5.6	1
GROUND FLOOR	SP-44	V-1000T5	CC	40,000	5.6	1
GROUND FLOOR	SP-45	V-1000T5	CC	40,000	5.6	1
GROUND FLOOR	SP-46	V-1000T5	CC	40,000	5.6	1
GROUND FLOOR	SP-47	V-1000T5	CC	40,000	5.6	1
GROUND FLOOR	SP-48	V-1000T5	CC	40,000	5.6	1
GROUND FLOOR	SP-49	V-1000T5	CC	40,000	5.6	1
GROUND FLOOR	SP-50	V-1000T5	CC	40,000	5.6	1



ELEVATOR MECHANICAL DETAIL, PLAN & SECTIONS

	DESIGN BY:	PROJECT:	OWNER:	OWNERSHIP OF PLANS:	SHEET CONTENT:	REVISED DRAWING NO. (001-00001) SHEET NO.
	HERMINO C. GARCIA PROFESSIONAL MECHANICAL ENGINEER	PROPOSED FOUR (4) - STOREY OFFICE BUILDING LOCATION: JP RIZAL ST., POBLACION, STA. MARIA, BULACAN	STA. MARIA WATER DISTRICT APPROVED BY: ENGR. CARLOS N. SANTOS JR. GENERAL MANAGER	DEVELOPER AND MAINTENANCE OF SERVICE, AND THE INTELLECTUAL PROPERTY OF THE ARCHITECT UNLESS OTHERWISE SPECIFIED BY THE ARCHITECT.	ELEVATOR MECHANICAL DETAIL, PLAN & SECTIONS	ME-6 5 OF 5

Section VIII. Bill of Quantities

Notes on the Bill of Quantities

Objectives

The objectives of the Bill of Quantities are:

- a. to provide sufficient information on the quantities of Works to be performed to enable Bids to be prepared efficiently and accurately; and
- b. when a Contract has been entered into, to provide a priced Bill of Quantities for use in the periodic valuation of Works executed.

In order to attain these objectives, Works should be itemized in the Bill of Quantities in sufficient detail to distinguish between the different classes of Works, or between Works of the same nature carried out in different locations or in other circumstances which may give rise to different considerations of cost. Consistent with these requirements, the layout and content of the Bill of Quantities should be as simple and brief as possible.

Daywork Schedule

A Daywork Schedule should be included only if the probability of unforeseen work, outside the items included in the Bill of Quantities, is high. To facilitate checking by the Entity of the realism of rates quoted by the Bidders, the Daywork Schedule should normally comprise the following:

- a. A list of the various classes of labor, materials, and Constructional Plant for which basic daywork rates or prices are to be inserted by the Bidder, together with a statement of the conditions under which the Contractor will be paid for work executed on a daywork basis.
- b. Nominal quantities for each item of Daywork, to be priced by each Bidder at Daywork rates as Bid. The rate to be entered by the Bidder against each basic Daywork item should include the Contractor's profit, overheads, supervision, and other charges.

Provisional Sums

A general provision for physical contingencies (quantity overruns) may be made by including a provisional sum in the Summary Bill of Quantities. Similarly, a contingency allowance for possible price increases should be provided as a provisional sum in the Summary Bill of Quantities. The inclusion of such provisional sums often facilitates budgetary approval by avoiding the need to request periodic supplementary approvals as the future need arises. Where such provisional sums or contingency allowances are used, the SCC should state the manner in which they will be used, and under whose authority (usually the Procuring Entity's

Representative's).

The estimated cost of specialized work to be carried out, or of special goods to be supplied, by other contractors should be indicated in the relevant part of the Bill of Quantities as a particular provisional sum with an appropriate brief description. A separate procurement procedure is normally carried out by the Procuring Entity to select such specialized contractors. To provide an element of competition among the Bidders in respect of any facilities, amenities, attendance, etc., to be provided by the successful Bidder as prime Contractor for the use and convenience of the specialist contractors, each related provisional sum should be followed by an item in the Bill of Quantities inviting the Bidder to quote a sum for such amenities, facilities, attendance, etc.

Signature Box

A signature box shall be added at the bottom of each page of the Bill of Quantities where the authorized representative of the Bidder shall affix his signature. Failure of the authorized representative to sign each and every page of the Bill of Quantities shall be a cause for rejection of his bid.

These Notes for Preparing a Bill of Quantities are intended only as information for the Procuring Entity or the person drafting the Bidding Documents. They should not be included in the final documents.



Santa Maria WATER DISTRICT

BILL OF QUANTITIES

PASSENGER LIFT					
MATERIALS AND LABOR					
	DESCRIPTION	Unit	Qty	Unit Cost	Total Cost
01	MRL Type: Machine Room Less 800 kgs, 10-persons Floor/Openings: Five (5) Floors Speed: 60 MPM, 5-stops	lot	1		
	Sub-Total				
02	Importation tax, duties, brokerage fees, delivery and mobilization at site, unloading, etc.	lot	1		
	Sub-Total				
03	Installation, local materials, testing, commissioning and demobilization	lot	1		
	Sub-Total				
04	Locally supplied materials	lot	1		
	Sub-Total				
	TOTAL AMOUNT				

Section IX. Checklist of Technical and Financial Documents

Notes on the Checklist of Technical and Financial Documents

The prescribed documents in the checklist are mandatory to be submitted in the Bid, but shall be subject to the following:

- a. GPPB Resolution No. 09-2020 on the efficient procurement measures during a State of Calamity or other similar issuances that shall allow the use of alternate documents in lieu of the mandated requirements; or
- b. any subsequent GPPB issuances adjusting the documentary requirements after the effectivity of the adoption of the PBDs.

The BAC shall be checking the submitted documents of each Bidder against this checklist to ascertain if they are all present, using a non-discretionary “pass/fail” criterion pursuant to Section 30 of the 2016 revised IRR of RA No. 9184.

Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class “A” Documents

Legal Documents

- (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);
or
- (b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document;
and
- (c) Mayor’s or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;
and
- (e) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

Technical Documents

- (f) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- (g) Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided under the rules;
and
- (h) Philippine Contractors Accreditation Board (PCAB) License;
or
Special PCAB License in case of Joint Ventures;
and registration for the type and cost of the contract to be bid; **and**
- (i) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;
or
Original copy of Notarized Bid Securing Declaration; **and**
- (j) Project Requirements, which shall include the following:
 - a. Organizational chart for the contract to be bid;
 - b. List of contractor’s key personnel (*e.g.*, Project Manager, Project Engineers, Materials Engineers, and Foremen), to be assigned to the contract to be bid, with their complete qualification and experience data;
 - c. List of contractor’s major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership or certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be; **and**
- (k) Original duly signed Omnibus Sworn Statement (OSS);

and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

- (l) The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; **and**
- (m) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC).

Class "B" Documents

- (n) If applicable, duly signed joint venture agreement (JVA) in accordance with RA No. 4566 and its IRR in case the joint venture is already in existence;
or
duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

II. FINANCIAL COMPONENT ENVELOPE

- (o) Original of duly signed and accomplished Financial Bid Form; **and**

Other documentary requirements under RA No. 9184

- (p) Original of duly signed Bid Prices in the Bill of Quantities; **and**
- (q) Duly accomplished Detailed Estimates Form, including a summary sheet indicating the unit prices of construction materials, labor rates, and equipment rentals used in coming up with the Bid; **and**
- (r) Cash Flow by Quarter.

