



# Santa Maria WATER DISTRICT

**BAC Resolution No.** PROC-BCR2021-027-A  
**Date** 04/12/2021 *of SERVICES*  
**Project** **PROCUREMENT FOR THE PREVENTIVE MAINTENANCE OF GENERATOR SET**

## BAC RESOLUTION RECOMMENDING AWARD OF CONTRACT FOR THE ABOVE STATED PROJECT

WHEREAS, The Purchase/Work Request (PR/WR) was received by the procurement with the following details:

PR /WR Nos.	GSPS-2021-02-003
Division/Section	General Services
Purpose	To check and to prevent genset from failures, to maintain its good operation.
Total ABC	₱53,390.00

WHEREAS, the project was included in the Annual Procurement Plan for the fiscal year 2021. The total Approved Budget for the Contract (ABC) stated above to be procured pursuant to the 2016 Revised Implementing Rules and Regulations (IRR) of Republic ACT (RA) 9184

Mode Of Procurement	NP-Emergency Cases
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WHEREAS, The Purchase/Work Requests (PR/WR) was approved by the Head of the Procuring Entity (HOPE) and the procurement activity thereby started;

WHEREAS, the Request for Quotation (RFQ) was published in the Philgeps and in the website of the Procuring Entity as stated in RA 9184.

Ads/ Posting Date	N/A
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WHEREAS, the suppliers of known qualifications have responded and submitted the quotations. All quotations were considered and verified if in compliance with specifications and have the submitted documentary requirements needed.

Abstract of Quotation No.	N/A
Date	N/A

NOW, THEREFORE, with the foregoing findings, we the members of the BAC, hereby RESOLVED, as it is hereby RESOLVED, to recommend to the Head of Procuring Entity (HOPE) the award of the project with

the following details as the financially, legally, and technically capable supplier

Supplier	CASTLE POWER SOLUTIONS PHILIPPINES, INC.
Contract Cost	₱53,390.00
Name of Project	PROCUREMENT FOR THE PREVENTIVE MAINTENANCE OF GENERATOR SET

RESOLVED FINALLY, at the Santa Maria Water District's Office, Santa Maria, Bulacan this 4th day of April Year 2021

Sgd.

\_\_\_\_\_  
 Maria Leonora S. Romarate  
 BAC - Chairperson

Sgd.

\_\_\_\_\_  
 Engr. Gerson L. Francisco  
 BAC Member - Admin

Sgd.

\_\_\_\_\_  
 Mary Diana S. Dela Cruz  
 BAC Member - Legal

Sgd.

\_\_\_\_\_  
 Rodel pangan  
 BAC Member - End User

Sgd.

\_\_\_\_\_  
 Engr. Edgardo E. dela Torre, Jr.  
 BAC Member - Technical

Approved by:

Sgd.

\_\_\_\_\_  
 Engr. Carlos N. Santos Jr.  
 General Manager



# Santa Maria WATER DISTRICT

## NOTICE OF AWARD

NOA- 2021-04-027-A

February 12, 2021

Anna Mae F. Fabregas  
Authorized Representative  
CASTLE POWER SOLUTIONS PHILIPPINES, INC.  
The Gallery Building, 80 E. Rodriguez Jr. Ave., Libis, Quezon City

### PROCUREMENT OF SERVICES FOR THE PREVENTIVE MAINTENANCE OF GENERATOR SET

We are happy to inform you that the project stated above is hereby awarded in favor of your company with the following details:

**BAC Resolution No.** : PROC-BCR2021-027-A  
**Contract Cost** : P53,390.00  
**Amount in Words** : Fifty Three Thousand Three Hundred Ninety Pesos  
**Purchase/Work Order No.** : WO# 2021-0020  
**Date Issued** : 04/12/2021

You are to sign or confirm this Notice of Award and deliver the goods/services or implement the project based on the schedule of delivery/implementation stated in the Purchase/Work Order. The Procuring Entity shall be notified within two (2) days prior to delivery or implementation.

Very truly yours,

Sgd.

**ENGR. CARLOS N. SANTOS, JR.**  
*General Manager*

Received By: \_\_\_\_\_  
Printed Name: ANNA MAE F. FABREGAS  
Signature: Sgd. \_\_\_\_\_



# Santa Maria

WATER DISTRICT

## NOTICE TO PROCEED

NTP- 2021-04-027-A

April 12, 2021

Anna Mae F. Fabregas  
Authorized Representative  
CASTLE POWER SOLUTIONS PHILIPPINES, INC.  
The Gallery Building, 80 E. Rodriguez Jr. Ave., Libis, Quezon City

This is to inform you that Purchase/Work Order stated below has been approved. You may now proceed with the implementation of the project effective upon the receipt of this notice.

<b>Project Name</b>	PROCUREMENT OF SERVICES FOR THE PREVENTIVE MAINTENANCE OF
	: GENERATOR SET
<b>Purchase/Work Order No.</b>	: WO# 2021-0020
<b>Date Approved</b>	: 12-Apr-21
<b>Contract Cost</b>	: P53,390.00
<b>Amount in Words</b>	: Fifty Three Thousand Three Hundred Ninety Pesos

Very truly yours,

Sgd.

**ENGR. CARLOS N. SANTOS, JR.**  
*General Manager*

Received By: \_\_\_\_\_  
Printed Name: ANNA MAE F. FABREGAS  
Signature: Sgd. \_\_\_\_\_



Santa Maria  
WATER DISTRICT

**WORK ORDER**

WR No. GSPS-2021-03-005 Date: 03-25-2021  
AOQ No. \_\_\_\_\_ Date: \_\_\_\_\_

WO No.: 2021-0020  
Date: 04-12-2021

The Work Order is hereby awarded to CASTLE POWER SOLUTIONS PHILIPPINES, INC. with business address at The Gallery Building, 80 E. Rodriguez Jr. Avenue, Libis C for work items as described below:

TIN: 008-124-952-000  VAT  NON-VAT

No.	Work Items	Quantity	Unit	Amount	Condition
	Preventive Maintenance schedule of Generator Set model number PEP03,S/N:FGWPEP03D0A04633; Manufacture 2002; Rated Power-Standby 93.8 KVA  Scope of Work: Oil filter=P980,Fuel Filter=P1,390,Air filter element=P3,455, Fanbelt=P2,360, Engine oil 15W40(10ltrs.)=P5,000, Head Gasket=P4,300, Joint=P3,935,Radiator Coolant (20ltrs)=P10,000, Meter Gauge=P3,970 and Service labor for change oil/valve adjustment including Mob/ Demob=P18,000.  Terms of Payment: Collect upon Completion	1	Lot	P53,390.00	Payment shall be based on the actual quantity completed and accepted. The Water District reserves the right to change portion or part of this Work Order

Total Agreed Price P53,390.00

Prepared by:  
Sgd.  
Marichu Y. Ferrer  
Procurement Assistant

Checked and Verified by:  
Sgd.  
Maria Leonora S. Romarate  
Division Manager

Certified Funds Available:  
Sgd.  
Jovita I. Dalmacio  
Department Manager

Approved for Implementation:  
Sgd.  
Engr. Carlos N. Santos Jr.  
General Manager

Conforme: Sgd.  
Anna Mae F. Fabregas  
Authorized Representative  
CASTLE POWER SOLUTIONS  
PHILIPPINES, INC.

Fund Cluster: M00E BUR No: 21-04-0255 Date: 4/12/21  
Funds Available: ₱ 53,390.00 Amount: ₱ 53,390.00