



Santa Maria WATER DISTRICT

SUPPLEMENTAL/ BID BULLETIN SBB2022-005

For the Project:
SUPPLY OF SECURITY SERVICES IN VARIOUS SMWD OFFICE FOR THE YEAR 2022
Reference No. PB2022-SMWD-G-02-007

This supplemental/Bid Bulletin is issued to all prospective bidders to clarify, modify and/or amend items in the Bidding Documents as discussed and agreed during the Pre-bid Conference held on March 4, 2022 for the above stated project.

This shall form an integral part of the bidding documents.

Clarification and Addendum on the Bidding Documents:

- Clarification on number of guards and deployment area:
 - BAC clarified that the agency required the following security guards as stated in the Invitation to Bid.**
 - Two (2) Security Guards (6 days contract, 12 hrs. a day)
 - Six (6) Security Guards (7 days contract, 12 hrs. a day)
 - The guards will be deployed in various SMWD offices, please refer to Terms of Reference Article II – Area of Responsibility (AOR)
- For TOR VII **Qualification of Security Agency, Item No. 7.6 for valid DOLE Registration.** If there's a proof that the document, DOLE Registration, is still in process by other agency, the proof will be accepted provided that the subject document shall be submitted during the post qualification stage on March 18, 2022. The bidder is subject for disqualification in case of non-submission during the post qualification stage.
- In case of Holidays that will be paid on top of the regular payment, the following are the official Regular and Special Non-Working Holidays in the Philippines for the year 2022. Should the government announced another holiday in addition to the already listed, then it will be credited and paid.

EVENT	DATE
Araw ng Kagitingan	April 9
Maundy Thursday	April 14
Good Friday	April 15
Black Saturday	April 16
Labor Day	May 1
Independence Day	June 12
Ninoy Aquino Day	August 21
National Heroes Day	August 29
All Saints Day	November 1
Bonifacio Day	November 30
Feast of the Immaculate Concepcion	December 8
Christmas Day	December 25
Rizal Day	December 30
Eid al-Fitr	unsure of date
Eid al-Adha (Ramadan)	unsure of date

- Clarification on BDS 10.1, Item No. 13 & 14 - Certification from PNP-SOSIA.

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- Certification from PNP – SOSIA that the Agency has no derogatory record.
- Certification from PNP – SOSIA on non-inclusion in the list of “Suspended” or “Blacklisted” security service provider;

The BAC cleared up that the bidder can submit only one (1) certification from PNP – SOSIA provided that the certification states that the agency has no derogatory record and not included in the list of “Suspended” or “Blacklisted” Security Service provider.

5. The Bac made an amendment in the BID DATA SHEET Clause 10.1

BDS 10.1 (ORIGINAL)	BDS 10.1 (AMENDED)
<p><i>The bidder or its duly authorized representative shall submit the following:</i></p> <p>ELIGIBILITY AND TECHNICAL DOCUMENTS</p> <ol style="list-style-type: none"> 1. PhilGEPS Registration Certificate (Platinum Membership) 2. Registration Certificate from Securities and Exchange Commission (SEC) or Department of Trade and Industry (DTI). 3. Mayor’s or Business Permit 4. Tax Clearance per EO No. 398, s 2005, as finally reviewed and approved by The Bureau of Internal Revenue (BIR) 5. Statement of on-going government and private contracts 6. Statement of Single Largest Completed Contract (SLCC) 7. Bid Security in the prescribed form. Surety bond shall be accompanied by a Certificate from the Insurance Commission (CIC) 8. Conformity with Technical Specification (TOR) 9. Omnibus Sworn Statement 10. Audited Financial Statement 11. The prospective bidder’s computation of Net Financial Contracting Capacity. or a committed line of credit from a Universal or Commercial Bank. 12. Valid and Regular (Not Provisional) License to Operate (LTO) issued by the Philippine National Police (PNP) – Supervisory Office for Security and Investigation Agencies (SOSIA), Camp Crame, Quezon City, for the current year; 13. Certification from PNP – SOSIA that the Agency has no derogatory record. 14. Certification from PNP – SOSIA on non-inclusion in the list of “Suspended” or “Blacklisted” security service provider; 15. Certificate of Membership in Good Standing from Philippine Association of Detective and Protective Agency Operators (PADPAO), valid at the time of the Opening of Bid; 16. Certificate of Availability of the required Firearms to be supplied by the Security Agency.; 	<p><i>The bidder or its duly authorized representative shall submit the following:</i></p> <p>ELIGIBILITY AND TECHNICAL DOCUMENTS</p> <ol style="list-style-type: none"> 1. PhilGEPS Registration Certificate (Platinum Membership) 2. Registration Certificate from Securities and Exchange Commission (SEC) or Department of Trade and Industry (DTI). 3. Mayor’s or Business Permit 4. Tax Clearance per EO No. 398, s 2005, as finally reviewed and approved by The Bureau of Internal Revenue (BIR) 5. Statement of on-going government and private contracts 6. Statement of Single Largest Completed Contract (SLCC) 7. Bid Security in the prescribed form. Surety bond shall be accompanied by a Certificate from the Insurance Commission (CIC) 8. Conformity with Technical Specification (TOR) 9. Omnibus Sworn Statement 10. Audited Financial Statement 11. The prospective bidder’s computation of Net Financial Contracting Capacity. or a committed line of credit from a Universal or Commercial Bank. 12. Valid and Regular (Not Provisional) License to Operate (LTO) issued by the Philippine National Police (PNP) – Supervisory Office for Security and Investigation Agencies (SOSIA), Camp Crame, Quezon City, for the current year; 13. Certification from PNP – SOSIA that the Agency has no derogatory record. 14. Certification from PNP – SOSIA on non-inclusion in the list of “Suspended” or “Blacklisted” security service provider; 15. Certificate of Membership in Good Standing from Philippine Association of Detective and Protective Agency Operators (PADPAO), valid at the time of the Opening of Bid;





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<p><i>*(For firearms not yet available or under purchase agreement, attach Letter of Commitment from supplier to supply the firearms if awarded the contract).</i></p> <p>17. Certificate of Availability of the required Communication Equipment to be supplied by the Security Agency;</p> <p><i>*(For communication equipment not yet available or under purchase agreement, attach Letter of Commitment from supplier to supply the communication equipment if awarded the contract).</i></p> <p>18. Certificate of Availability of the required Transportation/Vehicle to be supplied by the Security Agency. (Refer to Sample Form);</p> <p>19. Certificate of Availability of the required Other Equipment/Paraphernalia to be supplied by the Security Agency. (Refer to Sample Form);</p> <p>20. Certificate of Availability of the required Office Equipment to be supplied by the Security Agency. (Refer to Sample Form);</p> <p>21. Certificate of Availability of the required Office Supplies to be supplied by the Security Agency. (Refer to Sample Form);</p> <p><i>The BAC shall check the submitted documents of each Bidder against the Eligibility/Technical checklist to ascertain if they are all present, using a non-discretionary "pass/fail" criterion pursuant to Section 30 of the 2016 revised IRR of RA No. 9184.</i></p>	<p>17. Valid DOLE Registration</p> <p>18. Membership in Social Security Services (SSS), PAG-IBIG Fund and the Philippine Health Insurance Corporation (Philhealth)</p> <p>18. Certification that the security agency is not blacklisted in any government or private entity.</p>
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6. The BAC also amended BDS 21.2 (List of Additional Documents Required by the Procuring Entity).

BDS 21.2 (ORIGINAL)	BDS 21.2 (AMENDED)
<p><i>[List here any additional contract documents relevant to the Project that may be required by existing laws and/or the Procuring Entity.]</i></p> <p><i>General Condition and Special Condition of the contract duly signed by the bidder.</i></p>	<p><i>[List here any additional contract documents relevant to the Project that may be required by existing laws and/or the Procuring Entity.]</i></p> <ol style="list-style-type: none"> 1. General Condition 2. Special Condition of the contract duly signed by the bidder. 3. Certificate of Availability of the required Firearms to be supplied by the Security Agency.; <p><i>*(For firearms not yet available or under purchase agreement, attach Letter of Commitment from supplier to supply the firearms if awarded the contract).</i></p>



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	<p>4. <i>Certificate of Availability of the required Communication Equipment to be supplied by the Security Agency;</i> <i>*(For communication equipment not yet available or under purchase agreement, attach Letter of Commitment from supplier to supply the communication equipment if awarded the contract.</i></p> <p>5. <i>Certificate of Availability of the required Other Equipment/Paraphernalia to be supplied by the Security Agency. (Refer to Sample Form);</i></p> <p>6. <i>Certificate of Availability of the required Office Equipment to be supplied by the Security Agency. (Refer to Sample Form);</i></p> <p>7. <i>Certificate of Availability of the required Office Supplies to be supplied by the Security Agency. (Refer to Sample Form);</i></p>
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- 7 The BAC made it clear that it is the obligation of the Agency to set or compute the wage rate of the Security Guards as long as their bid price will not exceed the Approved Budget for the Contract and that the salaries and benefits of Security Guards are not compromised.
- 8 The Philhealth (PHIC) and Provident Fund contribution is already included in the computation of Security Guards' wage rate.
- 9 For TOR VII Qualification of Security Agency No. 7.9:

ORIGINAL 7.9	AMENDED 7.9
The Security Agency must have at least five (5) years' experience in security services, with an office in Santa Maria, Bulacan employed with functional staff and office equipment (computer, telephone, fax machines, etc.) and mini-armory.	The Security Agency must have at least five (5) years' experience in security services with an office in Bulacan, employed with functional staff and office equipment (computer, telephone, fax machines, etc.) and mini-armory.

Non-conformity in this Supplemental/Bid Bulletin thereof, may consider the bid as non-responsive to the bidding policies. Consequently, the same may result in the disqualification and/or rejection of the prospective bidder's Bid.

This SUPPLEMENTAL/BID BULLETIN, was issued this 8st day of March 2022 as clarification/addendum to the bidding documents.
 For information and guidance of all concerned.

Sgd. 03/08/2022

MARIA LEONORA S. ROMARATE
 Chairperson-SMWD Bids and Awards Committee