



Santa Maria WATER DISTRICT

BAC Resolution No. PROC-BCR-2022-04-048
Date 04/28/2022
Project PROCUREMENT OF CUSTOMIZED THUMBLERS

BAC RESOLUTION RECOMMENDING AWARD OF CONTRACT FOR THE ABOVE STATED PROJECT

WHEREAS, The Purchase/Work Request (PR/WR) was received by the procurement with the following details:

PR /WR Nos.	A-2022-03-013 ✓
Division/Section	Administrative Division
Purpose	To provide birthday tokens to SMWD employees for the year 2022
Total ABC	₱51,600.00 ✓

WHEREAS, the project was included in the Annual Procurement Plan for the fiscal year 2022. The total Approved Budget for the Contract (ABC) stated above to be procured pursuant to the 2016 Revised Implementing Rules and Regulations (IRR) of Republic ACT (RA) 9184

Mode Of Procurement	Small Value Procurement
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WHEREAS, The Purchase/Work Requests (PR/WR) was approved by the Head of the Procuring Entity (HOPE) and the procurement activity thereby started;

WHEREAS, the Request for Quotation (RFQ) was published in the Philgeps and in the website of the Procuring Entity as stated in RA 9184.

Ads/ Posting Date	04/21/2022
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WHEREAS, the suppliers of known qualifications have responded and submitted the quotations. All quotations were considered and verified if in compliance with specifications and have the submitted documentary requirements needed.

Abstract of Quotation No.	A2022-113
Date	04/25/2022

NOW, THEREFORE, with the foregoing findings, we the members of the BAC, hereby RESOLVED, as it is hereby RESOLVED, to recommend to the Head of Procuring Entity (HOPE) the award of the project with

the following details as the	Lowest calculated and responsive quotation
Supplier	FOUR M'S PRINTING SERVICES ✓
Contract Cost	₱43,000.00 ✓
Name of Project	PROCUREMENT OF CUSTOMIZED THUMBLERS ✓

RESOLVED FINALLY, at the Santa Maria Water District's Office, Santa Maria, Bulacan this 28th day of April Year 2022

Sgd.

 Maria Leonora S. Romarate
 BAC - Chairperson

Sgd.

 Engr. Gerson L. Francisco
 BAC Member - Admin

Sgd.

 Mary Diana S. Dela Cruz
 BAC Member - Legal

Sgd.

 Jasmin L. Jose
 BAC Member - End User

Sgd.

 Engr. Edgardo E. dela Torre, Jr.
 BAC Member - Technical

Approved by:

Sgd.

 Engr. Carlos N. Santos Jr.
 General Manager



Santa Maria

WATER DISTRICT

NOTICE OF AWARD

NOA-2022-04-038 ✓

April 28, 2022 ✓

Ma. Cecilia Fernando
Proprietor
FOUR M'S PRINTING SERVICES
Narra St. Sta. Clara Santa Maria, Bulacan

PROCUREMENT OF CUSTOMIZED THUMBLERS

We are happy to inform you that the project stated above is hereby awarded in favor of your company with the following details:

BAC Resolution No. : PROC-BCR-2022-04-048
Contract Cost : ₱43,000.00 ✓
Amount in Words : FORTY THREE THOUSAND PESOS ✓
Purchase/Work Order No. : B202204-143
Date Issued : 04/28/2022

You are to sign or confirm this Notice of Award and deliver the goods/services or implement the project based on the schedule of delivery/implementation stated in the Purchase/Work Order. The Procuring Entity shall be notified within two (2) days prior to delivery or implementation.

Very truly yours,

Sgd.

ENGR. CARLOS N. SANTOS, JR.
General Manager

Received By: _____
Printed Name: MA. CECILIA FERNANDO
Signature: Sgd.

"YOUR WATER. OUR OBLIGATION
YOUR CONVENIENCE. OUR SERVICE"



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Santa Maria

WATER DISTRICT

NOTICE TO PROCEED

NTP-2022-04-038 ✓

May 01, 2022

Ma. Cecilia Fernando
Proprietor
FOUR M'S PRINTING SERVICES
Narra St. Sta.Clara Santa Maria,Bulacan

This is to inform you that Purchase/Work Order stated below has been approved. You may now proceed with the implementation of the project effective upon the receipt of this notice.

Project Name : PROCUREMENT OF CUSTOMIZED THUMBLERS ✓
Purchase/Work Order No. : B202204-143
Date Approved : 01-May-22
Contract Cost : ₱43,000.00 ✓
Amount in Words : FORTY THREE THOUSAND PESOS ✓

Very truly yours,

Sgd.

ENGR. CARLOS N. SANTOS, JR.

General Manager

Received By: _____

Printed Name: MA. CECILIA FERNANDO

Signature: Sgd.



Santa Maria
WATER DISTRICT

04/28/2022

Page 1 of 1

PURCHASE ORDER

Supplier: FOUR M'S PRINTING SERVICES ✓	P.O. No.: B202204-0143
Address: Narra St. Sta. Clara Santa Maria, Bulacan	Date: 04/28/2022
TIN: 740-658-806-000 <input type="checkbox"/> VAT <input checked="" type="checkbox"/> NON-VAT	P.R. No.: A-2022-03-013
Mode of Procurement: Negotiated Procurement - Small Value Procurement	Date: 03/31/2022
	AOQ No.: A2022-113
	Date: 04/25/2022

Gentlemen: Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: GS Farmacia Emilia Dulong Bayan, Sta. Maria, Bulacan	Delivery Term: Staggered Delivery
Date of Delivery:	Payment Term: 5 days upon receipt of items

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
A-OSGA	PC	GIVEAWAYS 500ml. Black. Stainless steel vacuum	172.0	250.00	43,000.00 ✓
		*** NOTHING FOLLOWS ***			
		Note: Staggered Delivery and Payment			

(Total Amount in Words) Forty Three Thousand Pesos Only P 43,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on undelivered item/s.

Conforme: Very truly yours,

Sgd. Sgd.
Ma. Cecilia Fernando ENGR. CARLOS N. SANTOS JR.
Signature over Printed Name of Supplier General Manager

Date: _____ Date: 5/01/22

Fund Cluster: MOOE	ORS/BURS No. : 22-00-151
Funds Available: 43,000 -	Date of the ORS/BURS: 4/28/22
Jovita I. Dalmacio Sgd. 4/28/22 Department Manager B	Amount: P 43,000 -