

BAC Resolution No.

PROC-BCR-2022-04-046

Date

04/25/2022

Project

SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES AND EQUIPMENT

BAC RESOLUTION RECOMMENDING AWARD OF CONTRACT FOR THE ABOVE STATED PROJECT

WHEREAS, The Purchase/Work Request (PR/WR) was received by the procurement with the following details:

PR /WR Nos.

CA-2022-03-001, F-2022-03-001/002

Division/Section

Customer Accounts and Finance Division

Purpose

To purchase various office supplies and equipment for employees' use.

Total ABC

\$80,497.50 /

WHEREAS, the project was included in the Annual Procurement Plan for the fiscal year 2022. The total Approved Budget for the Contract (ABC) stated above to be procured pursuant to the 2016 Revised Implementing Rules and Regulations (IRR) of Republic ACT (RA) 9184

Mode Of Procurement

Shopping

WHEREAS, The Purchase/Work Requests (PR/WR) was approved by the Head of the Procuring Entity (HOPE) and the procurement activity thereby started;

WHEREAS, the Request for Quotation (RFQ) was published in the Philgeps and in the website of the Procuring Entity as stated in RA 9184.

Ads/ Posting Date

04/07/2022

WHEREAS, the suppliers of known qualifications have responded and submitted the quotations. All quotations were considered and verified if in compliance with specifications and have the submitted documentary requirements needed.

Abstract of Quotation No.

A2022-102

Date

04/13/2022

NOW, THEREFORE, with the foregoing findings, we the members of the BAC, hereby RESOLVED, as it is hereby RESOLVED, to recommend to the Head of Procuring Entity (HOPE) the award of the project with

the following details as the

Lowest Calculated and Responsive Quotation

Supplier

D3JC OFFICE AND SCHOOL SUPPLIES TRADING

Contract Cost

₱62,223.00 **/**

Name of Project

SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES AND EQUIPMENT

RESOVED FINALLY, at the Santa Maria Water District's Office, Santa Maria, Bulacan this 25th day of of April Year 2022

Sgd.
Maria Leonora S. Romarate
BAC - Chairperson

Sgd.

Engr. Gerson L. Francisco BAC Member - Admin

Sgd.

Angelo Rosillas BAC Member - End User Sgd

Mary Diana S. Dela Cruz BAC Member - Legal

Sad.

Engr. Edgardo E. dela Torre, Jr. BAC Member - Technical

Approved by:

Sgd.

Engr. Carlos N. Santos Jr. General Manager







NOTICE OF AWARD

NOA-2022-04-036-

April 25, 2022 -

Jenny San Juan Mata Proprietor D3JC OFFICE AND SCHOOL SUPPLIES TRADING Biñang 2nd, Bocaue, Bulacan

SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES AND EQUIPMENT

We are happy to inform you that the project stated above is hereby awarded in favor of your company with the following details:

BAC Resolution No.

: PROC-BCR-2022-04-046

Contract Cost

: ₱62,223.00 **>**

Amount in Words

: SIXTY TWO THOUSAND TWO HUNDRED TWENTY THREE PESOS -

Purchase/Work Order No.

: B202204-140

Date Issued

: 04/25/2022

You are to sign or confirm this Notice of Award and deliver the goods/services or implement the project based on the schedule of delivery/implementation stated in the Purchase/Work Order. The Procuring Entity shall be notified within two (2) days prior to delivery or implementation.

Very truly your	s,	
Sgd		
ENGR. CARLOS	N. SANTOS, JR.	
General Manag	ger	
Received By:		
Printed Name:	Odilon Baltazar	
Signature:	Sgd.	





NOTICE TO PROCEED

NTP-2022-04-036

May 01, 2022

Jenny San Juan Mata Proprietor D3JC OFFICE AND SCHOOL SUPPLIES TRADING / Biñang 2nd, Bocaue, Bulacan

This is to inform you that Purchase/Work Order stated below has been approved. You may now proceed with the implementation of the project effective upon the receipt of this notice.

ENGR. CARLOS N. SANTOS	In .
Sgd.	
Very truly yours,	
Amount in Words	: SIXTY TWO THOUSAND TWO HUNDRED TWENTY THREE PESOS /
	: ₱62,223.00 ✓
Contract Cost	
Date Approved	: 01-May-22
Purchase/Work Order No.	: B202204-140
Project Name	: SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES AND EQUIPMEN

Received By:
Printed Name: Odilon Baltazar
Signature: Sgd.



General Manager



			PURCH	ASE ORDER					
Supplier:	D3JC OFFICE AND SCHOOL SUPPLIES TRADING /					B202204-0140			
Address:	Binar	Pinang 2nd Pageus Bulgain					5/2022		
				Date: P.R. No.:	F-20	022-03-001, F-2022 22-03-002	2-03-001,		
TIN:	601-6	891-475-000	000 VAT	NON-VAT	Date:	03/0	1/2022		
Mode of Pro		-			AOQ No.:	A20	22-102		
	Shop	ping			Date:	04/1	3/2022		
Gentlemen:		ee furnish this	s office the following articles subject t	to the terms and condi	tions contai	nod b	orolos		
Diago of Do			acia Emilia Dulong Bayan, Sta. N	And the first the south the second to the second the second the second to the second the			7-14 days upon r	eceipt of P.O	
Place of De Date of Deli					Delivery Te Payment Te		15 Days		
Stock No		Unit	Description		Quantity	T	Unit Cost	Amount	
E-CL		PC	CALCULATOR - 12 digits, cap.	, a-way power source	2	0	375.00	750.00	
E-CH	ID D	PC	CUTTER HEAVY DUTY - W/ anti-	slip grip	1		218.00	218.00	
E-PS		PC	PENCIL SHARPENER - Table mou	out, Single Cultur Head	1.	.0	437.00	437.00	
E-PR		PC	PUNCHER - Heavy duty, 2.	-hole guide	2	0	146.00	292.00	
E-WF	R	PC	STAPLER WITH REMOVER - Head	oy buty, no.35	3	0	360.00	1 080 00	
E-TD		PC	TAPE DISPENSER - Table Top	, 1.2 kgs - Heavy dut	9 1	0	188.00	188.00	
A-BD	REM	вох	FASTENER METAL - HOMM , Non	- sharp edges	4	0	50.00	200.00	
A-OS	RBB	вох	RUBBER BAND BIG - flat brow	on, 350g	4.	0	163.00	652.00	
A-OS	SW	вох	STAPLE WIRE 35		84.	0	52.00	4,368.00	
A-PE	N1	PC	BALLPENBLACK - tetractable		130.	0	6.00	780.00	
A PE	NHL	PC	HIGHLIGHTER - barrel flat	19.	0	26.00	494:00 <		
				8		+			
(Total Amou	unt in W	ords)	- 10 10 10 10 10 10 10 10 10 10 10 10 10			1	P		
In case of fa imposed on Conforme:		red item/s.		e, a penalty of one-ten	th (1/10) of o		,	of delay shall be	
Date:	Signatur	Odilon Bare over Printed	Name of Supplier		ENGI		Sgd. RLOB N. SANTOS J eneral Manager SON 28	R.	
Fund Clusto Funds Avai	lable:		Dalmacio Sgd. t Manager B	ORS/BUI Date of th Amount:	RS No. : ne ORS/BU	JRS:			



04/25/2022



			PURCHASE ORDE	R						
Supplier:	D3JC	OFFICE AN	ND SCHOOL SUPPLIES TRADING		P.O. No.:	B202204-0140				
Address:	Binan	Binang 2nd, Bocaue, Bulacan					04/25/2022 GA 2022 03 001, F 2022 03 001,			
						F-202	2-03-002	22 03 001,		
TIN:	601-6	91-475-000	00 VAT NON-VAT		Date:	J3/U	1/2022			
Mode of Pr	ocureme	ent:		_	AOQ No.:	A202	22-102			
	Shopp	oing			Date:	04/13	3/2022	138		
Gentlemen		se furnish this	s office the following articles subject to the terms and	l condit	tions contain	ned h	erein:			
Place of De	100000000000000000000000000000000000000		acia Emilia Dulong Bayan, Sta. Maria, Bulacan		Delivery Te		7-14 days upon	receipt of P.O		
Date of Del	-				Payment Te		15 Days			
Stock N	lo.	Unit	Description		Quantity	T	Unit Cost	Amount		
A-PE	EN3	PC	BALLPEN RED - tetractable		30.0	0	6.00	180.00 /		
A-PE	ENP	PC	PENCIL - Hardness: HO or 2, lead w/ ex	aser	12.0	0	7.00	84.00 /		
A-TP	EPT	PC	PACKAGING TAPE - lugth 50mm; width: 1		4.0	0	39.00	156.00		
A-INI	KEB1	BTL	INK BLACK 001 ink for epson L1415		10.0	0	250.00	2,500.00		
A-INI	KEC1	BTL	INK CYAN 001		8.0	0	240.00	1,920.00 /		
A-INI	KEM1	BTL	INK MAGENTA 001		8.0	0	240.00	1,920.00		
A-INI	KEY1	BTI	INK YELLOW 001		8.0	0	240.00	1,920.00		
A-INI	KRPM	BTL	PERMANENT MARKER INK REFILL		2.0		117.00	234.00 /		
A-PF	RPR	ROLL	RIBBON PRINTER REFILL		180.0		32.00	5,760.00		
E-MF	Н	PC	MOUSE PAD HEAVY DUTY - w/ padded gel ,	wrist	12.0		225.00	2,700.00 2		
A-FD	RL	PG	FOLDERLONG - w/ tab	8	90.0	-	6.00	540.00		
(Total Amo	unt in W	ords)						P		
In case of fimposed on Conforme:			delivery within the time specified above, a penalty of o	one-tent	h (1/10) of o			ay of delay shall be		
in the same		Odilon B	altazar		ENGR	. CAF	Sgd. RLOB N. SANTOS	JR.		
Date:	Signature	e over Printed	Name of Supplier		Date:	Ge	neral Manager			
Fund Clust Funds Avai		Dat		RS No. : e ORS/BU	RS:					



04/25/2022



			PURCHASE ORDI	R	lat.			
0	D3JC 0	OFFICE AN	ND SCHOOL SUPPLIES TRADING	lno v	04/25/2022			
Supplier: Address:	Binang	2nd,Boca	ue, Bulacan	P.O. No.:				
Address.				P.R. No.:		022-03-001, F-2022 22-03-002 1/2022	-0.3-001,	
TIN: VAT			OO VAT NON-VAT	Date:	03/0	1/2022		
Mode of Procurement:				AOQ No.:	A202	22-102		
	Shoppi	ng		Date:	04/1:	3/2022		
Gentlemen		a furniah thi	a office the following articles subject to the towns a	nd conditions contr	inad b	analm.		
Dif D-			s office the following articles subject to the terms at acia Emilia Dulong Bayan, Sta. Maria, Bulaca	n		7-14 days upon re	eceipt of P.O	
Place of Del				Delivery 1		15 Days		
Stock N	o.	Unit	Description	Quantity		Unit Cost	Amount	
A-BA	ТЗА	PC	BATTERY AAA dry cell, alkaline, AAA		.0	40.00	160.00	
A-BD	RCBL	вох	CLIP BACKFOLD LARGE Material: All Metal, 51mm (1	1/4"), 1	3.0	65.00	195.00 ,	
A-BD	RCBM	BOX	CLIP BACKFOLD MEDIUM Material: All Metal, 32mm (2"), 12 p	0.0	28.00	560.00	
A-BD	RCBS	вох	CLIP BACKFOLD SMALL Material: All Metal, 19mm (3/	4) 121 20	0.0	15.00	300.00	
A-EL	PBL	PC	BROWN ENVELOPE LONG Material: Kraft	90	0.0	5.00	450.00	
A-FD	RAFL	PC	ADJUSTABLE FOLDER LONG Pressboard, Accordion Pleat	Guesa 71	.0	15.00	1,065.00	
A-INF	KTB	BTL	INK BLACK T6641	3	3.0	250.00	750.00	
A-INF	(TC	BTL	INK CYAN T6642	1	.0	240.00	240.00 -	
A-INE	KTM	BTL	INK MAGENTA T6643		.0	240.00	240.00	
A-INF	CTY	BTL	INK YELLOW T6644		.0	240.00	240.00	
A-IN	KEB	BTL	INK BLACK EPSON ECO TANK 003	6	0.0	240.00	1,440.00	
(Total Amo	unt in Wo	ords)				P		
In case of f imposed on			delivery within the time specified above, a penalty of	one-tenth (1/10) of	one p	ercent for every day	of delay shall be	
Conforme:				Very trul	yours	3,		
		Sc	gd.					
			Baltazar	ENC	R. CA	Sgd. RLOS N. SANTOS J	R.	
Signature over Printed Name of Supplier			100		eneral Manager			
Date:				Date: _		2/01/32		
Fund Clust	ter:		0	RS/BURS No. :				
			Date of the ORS/BURS:					
			Dalmacio Sgd. Ait Manager B	mount:			Will Control	





			PURCHASE	ORDER						
Committee	D3JC	OFFICE AN	ID SCHOOL SUPPLIES TRADING		P.O. No.:	B202204-0140				
Supplier: Address:	Binang 2nd,Bocaue, Bulacan						5/2022			
Addiess.)22-03-001, F-202 2-03-002	2-03-001,		
TIN:	601-6	91-475-0000	75-00000 VAT NON-VAT Date:		Date:	03/01/2022				
Mode of Pr	rocureme	nt:			AOQ No.:	A202	2-102			
	Shopp	ping	de	-	Date:	04/13	3/2022	Vy Lynn		
Gentlemen		se furnish this	office the following articles subject to the	terms and cond	litions contai	ned he	erein:			
Place of De			acia Emilia Dulong Bayan, Sta. Maria		T		7-14 days upon	receipt of P.O		
Date of De			-18		Delivery Term: Payment Term:					
Stock N	lo.	Unit	Description		Quantity	T	Unit Cost	Amount		
A-INI	KEC	BTL	INK CYAN EPSON ECO TANK 003		2.	0	240.00	480.00		
A-INI	KEM	BTL	INK MAGENTA EPSON ECO TANK 003		2.	0	240.00	480.00		
A-INI	KEY	BTL	INK YELLOW EPSON ECO TANK 003		2.	0	240.00	480.00		
A-05	SCT	PC	CORRECTION TAPE Gear Type, 8 mtr (r	nin) Mhite Onac	76.	0	26.00	1,976.00		
A-05	SR	PC	RULER Plastic, Transparent		3.	0	15.00	45.00		
A-05	SRB	вох	RUBBER BAND #1 round, Multicolor	7	9.	0	29.00	261.00		
A-PE	NPM	PC	PERMANENT MARKER	, 50 gmi	51.	0	39.00	1,989.00		
A-PF	PRA4	REAM	PAPER A4 70 GSM		25	0	190.00	4,750.00 <		
A-PF	PRL	REAM	PAPER LONG 70 GSM		39	0	215.00	8,385.00		
A-PP	PRS	REAM	PAPER SHORT /U GSM		10.		185.00	1.850.00		
A-PR	RC6	PC	RIBBON CARTRIDGE (LO310) SO15634		40.	0	150.00	6,000.00 ✓		
(Total Amo	ount in W	ords)						P		
In case of imposed on Conforme:	undelive	red item/s.	delivery within the time specified above, a	penalty of one-te	nth (1/10) of Very truly			ay of delay shall be		
	Signatur	Odilon	gd. Baltazar Name of Supplier		ENG	R. CAI	Sgd. RL ØS N. SANTOS eneral Manager	JR.		
Date: _	0.9				Date:		c/01/2x			
Fund Cluster: Funds Available: Jovita I. Dalmacio Sgd. Department Manager B				Department of the	JRS No. : the ORS/BU	JRS:				



			PURCHAS	E ORDER					
Supplier:	D3JC OFFICE AND SCHOOL SUPPLIES TRADING					B202204-0140			
Address:	Binan	g 2nd,Boca	ue, Bulacan	P.O. No.: Date:	04/25/2022				
Addi Coo.					P.R. No.:		022-03-001, F-20. 2-03-002	22-03-001,	
TIN:	601-6	91-475-000	OO VAT N	ON-VAT	Date:		172022		
Mode of Pr	ocureme	nt: _			AOQ No.:	A202	22-102	(-1	
	Shopp	oing			Date:	04/13	3/2022		
Gentlemen		a furnish this	office the following articles subject to t	he terms and condi	itions contai	ned h	aroin:		
Place of De			acia Emilia Dulong Bayan, Sta. Mar		Delivery Te		7-14 days upon	receipt of P.O	
Date of Del						Term:	15 Days		
Stock N	lo.	Unit	Description		Quantity	T	Unit Cost	Amount	
A-TP	EMT1	ROLL	MASKING TAPE 1		62.	0	13.00	806.00 -	
A-TP	EST	PC	SCOTCH TAPE - Wigh : 50mm , with	lfh: 1"	41.	0	13.00	533.00/	
E-S		PC	SCISSORS - symmetrical, blade	length; town	5.	0	45.00	225.00	
E-MC	TC	PC	METAL DESK TRAY 3 LAYERS		1.	0	680.00	680.00	
A-INF	KSPB	BTL	STAMP PAD INK BLUE - 50 mL		2.	0	21.00	42.00	
A-OS	SSP	PC	STAMP PAD - fect, bed dimension	: 60mm x lad mm. Blu	e 3.	0	46.00	138.00	
A-OS	G	BTL	GLUE - 200g	4	1.	0	90.00	90.00	
			* * * NOTHING FOLLOWS * *	*					
						+	- James		
S	- 19					+			
						-			
						+			
/Total Ama	unt in M	anda) Sixty	Two Thousand Two Hundred Twent	T					
(Total Amo	unt in vv	ords) Sixty	Two Triousand Two Hundred Twent	y Three Pesos C	only		10.00	62,223.00	
In case of f	failure to	make the full	delivery within the time specified above,	a penalty of one-ten	th (1/10) of	one pe	ercent for every da	ay of delay shall be	
imposed on	undelive	red item/s.							
Conforme:					Very truly	yours	,		
3.515		Sg					Sgd.		
	01 1	Odilon E			ENG		RLOS N. SANTOS	JR.	
D .	Signatur	e over Printed	Name of Supplier			Ge	neral Manager		
Date:					Date:		2/04/22		
Fund Clust	ter:		000	ORS/BU	RS No. :		22-04-	-0147	
Funds Ava	ilable:		2,223.00	1000	he ORS/BU	JRS:	-64/2	7/20	
40	0	Jovitta I. D Department	3	Amount:			P 62	, 223.00	
			4/27/12				*		
			CONTRACTOR AND	A STATE OF STATE		E 2 W		ADM-PR 004	