

BAC Resolution No.

PROC-BCR-2022-04-044

Date

04/22/2022

Project

SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES

BAC RESOLUTION RECOMMENDING AWARD OF CONTRACT FOR THE ABOVE STATED PROJECT

WHEREAS, The Purchase/Work Request (PR/WR) was received by the procurement with the following details:

PR /WR Nos.

A-2022-02-007/010, CSD-2022-02-005

Division/Section

Administrative and Customer Service Division

Purpose

To purchase various office supplies to replenished stocks

Total ABC

₱98,725.30 ~

WHEREAS, the project was included in the Annual Procurement Plan for the fiscal year 2022. The total Approved Budget for the Contract (ABC) stated above to be procured pursuant to the 2016 Revised Implementing Rules and Regulations (IRR) of Republic ACT (RA) 9184

Mode Of Procurement

Shopping

WHEREAS, The Purchase/Work Requests (PR/WR) was approved by the Head of the Procuring Entity (HOPE) and the procurement activity thereby started;

WHEREAS, the Request for Quotation (RFQ) was published in the Philgeps and in the website of the Procuring Entity as stated in RA 9184.

Ads/ Posting Date

03/30/2022

WHEREAS, the suppliers of known qualifications have responded and submitted the quotations. All quotations were considered and verified if in compliance with specifications and have the submitted documentary requirements needed.

Abstract of Quotation No.

A2022-091

Date

04/05/2022

NOW, THEREFORE, with the foregoing findings, we the members of the BAC, hereby RESOLVED, as it is hereby RESOLVED, to recommend to the Head of Procuring Entity (HOPE) the award of the project with

the following details as the

Complete and most responsive quotation

Supplier

D3JC OFFICE AND SCHOOL SUPPLIES TRADING

Contract Cost

₱82,897.00

Name of Project

SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES

RESOVED FINALLY, at the Santa Maria Water District's Office, Santa Maria, Bulacan this 22nd day of of April Year 2022

Sgd.
Maria Leonora S. Romarate
BAC - Chairperson

Sgd.

Engr. Gerson L. Francisco BAC Member - Admin

Sgd.

Angelo Rosillas BAC Member - End User Sgd.

Mary Diana S. Dela Cruz BAC Member - Legal

Sgd.

Engr. Edgardo E. dela Torre, Jr. BAC Member - Technical

Approved by:

Sgd. Engr. Carlos N. Santos Jr.

General Manager





NOTICE OF AWARD

NOA-2022-04-034 -

April 22, 2022 -

Jenny San Juan Mata
Proprietor
D3JC OFFICE AND SCHOOL SUPPLIES TRADING
Biñang 2nd, Bocaue, Bulacan

SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES

We are happy to inform you that the project stated above is hereby awarded in favor of your company with the following details:

BAC Resolution No.

: PROC-BCR-2022-04-044

Contract Cost

: ₱82,897.00

Amount in Words

EIGHTY TWO THOUSAND EIGHT HUNDRED NINETY SEVEN PESOS

Purchase/Work Order No.

: B202204-136

Date Issued

Very truly yours

: 04/22/2022

You are to sign or confirm this Notice of Award and deliver the goods/services or implement the project based on the schedule of delivery/implementation stated in the Purchase/Work Order. The Procuring Entity shall be notified within two (2) days prior to delivery or implementation.

Sgd.
ENGR. CARLOS N. SANTOS, JR.
General Manager
Received By:

Sgd.





Signature:

Printed Name: Desiree M. Baltazar



NOTICE TO PROCEED

NTP-2022-04-034

May 01, 2022

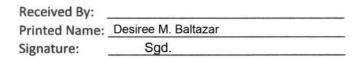
Jenny San Juan Mata Proprietor D3JC OFFICE AND SCHOOL SUPPLIES TRADING / Biñang 2nd, Bocaue, Bulacan

This is to inform you that Purchase/Work Order stated below has been approved. You may now proceed with the implementation of the project effective upon the receipt of this notice.

Project Name		SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES
Purchase/Work Order No.	:	B202204-136
Date Approved	:	01-May-22 /
Contract Cost	:	₱82,897.00 /
Amount in Words	:	

EIGHTY TWO THOUSAND EIGHT HUNDRED NINETY SEVEN PESOS

Very to	ruly yours,
	Sgd.
ENGR.	CARLOS N. SANTOS, JR.
Gener	al Manager









			PURCHA	SE ORDER						
Supplier:	D3JC	OFFICE A	ND SCHOOL SUPPLIES TRADING	P.O. No.: B	202204-0136					
Address:	Binan	g 2nd,Boca	aue, Bulacan		4/22/2022					
					A	-2022-02-007, A-202 SD-2022-02-005	2-02-010,			
TIN:	601-6	91-475-000	OOO VAT	ION-VAT	Date:	4/22/2022, 02/23/	2022			
Mode of Pr	ocureme	ent:			AOQ No.: A	2022-091				
	Shop	ping			Date: 0	4/05/2022				
Gentlemen										
		Control of the Contro	s office the following articles subject to	NOTE THE THE PROPERTY OF THE PROPERTY OF THE PARTY OF THE		7 14 do n	n receipt of P.O			
Place of Delivery: GS Farmacia Emilia Dulong Bayan, Sta. Maria, Bulacan Date of Delivery:				Delivery Terr	n	irreceipt of P.O				
		11.11			Payment Ter					
Stock N		Unit	Description		Quantity	Unit Cost	Amount			
A-PE		PC	BALLPEN BLACK - retractable		290.0	4.50	1,305.00			
A-PE		PC	BALLPEN BLUE - refractable		22.0	4.50	99.00			
A-PE		PC	BALLPEN RED - refractable		14.0	4.50	63.00 ′			
A-BA		PC	BATTERY AAA Gry cell, alkaline	, AAA	48.0	40.00	1,920.00			
A-EL	PBL	PC	BROWN ENVELOPE LONG Size: Long, Mail	terial: Kraft	158.0	5.00	790.00			
E-CL		PC	CALCULATOR	20	375.00	750.00 -				
A-BD	RCBS	BOX	CLIP BACKFOLD SMALL - au motal; 19 mm		10.0	15.00	150.00			
A-BD	RCBM	BOX	CLIP BACKFOLD MEDIUM Material: All Mel	tal, 32mm (2"), 12 p	15.0	28,00	420.00			
A-05	SCT	PC	CORRECTION TAFE	tr (min), White Opac	28.0	26.00	728.00			
A BD	REP	BOX	FASTENER PLASTIC	urk Green - 190 pcs	5.0	38.00	190.00			
A-FD	RAFL	PG		215.0	15.00	3,225.00				
	-			lue - 25 pcs						
(Total Amo	unt in W	ords)			<u> </u>		P			
In case of to imposed on Conforme:	undelive		I delivery within the time specified above,	a penalty of one-ten	th (1/10) of on		lay of delay shall be			
	Cianatur	Sg Desiree M			ENGR.	Sgd.	S JR.			
Date:	Signatui	e over Fillitet	r Name of Supplier		Date:	General Manager				
	Fund Cluster: Funds Available: Sgd.				ORS/BURS No. : Date of the ORS/BURS:					
Jovita I. Dalmacio Department Manager B										



04/26/2022



			PURCHASE ORD	ER				
Supplier:	D3JC	OFFICE AN	ND SCHOOL SUPPLIES TRADING		P.O. No.:	B202	2204-0136	
Address:	Binan	g 2nd,Boca	ue, Bulacan	Date:		2/2022		
Audi 000.					P.R. No.:		2-02-007, A-2022- 2022-02-005	02-010,
TIN:	601-6	91-475-000	00 VAT NON-VAT	_	Date:	04/2	2/2022, 02/23/20	022
Mode of Procurement:						A202	22-091	
	Shop	ping			Date:	04/0	5/2022	
Gentlemen	:							
			office the following articles subject to the terms a		tions contai	ned h		7
Place of Delivery: GS Farmacia Emilia Dulong Bayan, Sta. Maria, Bulacan Date of Delivery:			an_	Delivery Te		7-14 days upon	receipt of P.O	
					Payment T	erm:	15 Days	-
Stock N	lo.	Unit	Description		Quantity	1	Unit Cost	Amount
A-EL	PLL	PC	LETTER ENVELOPE LONG - white , togsm ,	4X7 in.	113	.0	1.00	113.00
A-TP	PEMT2	ROLL	MASKING TAPE 2 "	- 1	1.	0	49.00	49.00 /
E-MI	TC	PC	METAL DESK TRAY 3 LAYERS		7.	0	765.00	5,355.00
A-TP	EPT	PC	PACKAGING TAPE 2"		19	0	39.00	741.00
A-05	SPE	PC	PENCIL ERASER rubber		10	0	7.00	70.00
A-PF	ENP	PC	PENCIL - Lead w/ eraser, hardness: H	1B or 2	29	0	7.00	203.00
A-FI	PPL	PC	PLASTIC ENVELOPE Transparent, Button Lock		65	0	10.00	650.00
E-PF	2	PC	PUNCHER ~ Heavy Outy		1	0	146.00	146.00
A-TE	EST	PC	SCOTCH TAPE		30	0	14.00	420.00
A-PE	ENS	PC	SIGN PEN - Black		43	0	25.00	1,075.00
A-PE	NSR	PC	SIGN PEN REFILL - Black	g	14	0	19.00	266.00 ,
(Total Amo	unt in W	ords)					F	
In case of f imposed on Conforme:	undelive		delivery within the time specified above, a penalty o	of one-tent	th (1/10) of		LPC.	of delay shall be
Comprime.		Com			very daily	yours		
	Cianatur	Sg Desiree M	. Baltazar		ENG	R. CAI	Sgd. RLOS W. SANTOS	JR.
Date:	oignatur	e over Printed	Name of Supplier		Date:	Ge	neral Manager	
Fund Clust	ter:		0	RS/BUI	RS No. :			
Funds Ava	ilable:		0 1		ne ORS/BU	JRS:		
			Dalmacio t Manager B	mount:				



			PURCHA	SE ORDER					
Supplier:	D3JC (OFFICE A	ND SCHOOL SUPPLIES TRADIN	G	P.O. No.:	B202204-0136			
Address:	Binang	2nd,Boca	aue, Bulacan		Date: 0	4/22/2022			
Audicoo.				A	-2022-02-007, A-2022 SD-2022-02-005	02-010,			
TIN:				NON-VAT		4/22/2022, 02/23/20	022		
Mode of Procurement:			AOQ No.: A	2022-091					
	Shoppi	ing			Date: 04/05/2022				
Gentlemen:							T DECEMBER		
	Please		s office the following articles subject to		tions containe	Alternative Control of the Control o	3		
Place of Delivery: Output GS Farmacia Emilia Dulong Bayan, Sta. Maria, Bulacan Date of Delivery:			Delivery Terr	The state of the s	receipt of P.O				
				Payment Ter	m: 15 Days				
Stock No		Unit	Description		Quantity	Unit Cost	Amount		
A-INF	(SPB	BTL	STAMP PAD INK BLUE 50ml (min), blu	e, bottle	8.0	21.00	168.00		
E-S3	5	PC	STAPLER 35 - Heavy Duty		2.0	52.00	104.00		
E-MP	H	PC	MOUSE PAD HEAVY DUTY - W/ 9	el wrist support	13.0	225.00	2,925.00 <		
A-BD	RPC30	BOX	PAPER CLIP 30mm Vinyl Coated;	100pes per bex/pack	37.0	15.00	555.00		
A-BD	RPC50	BOX	PAPER CLIP 50mm Vinyl Coated;	00pcs per box/pack	5.0	27.00	135.00		
A-PC	В	PC	PAPER CUTTER BLADE - large		5.0	55.00	275.00		
A-INK	SPR	BTL	STAMP PAD INK RED 50ml (min), RED, bottle		1.0	21.00	21.00		
A-INK	(EB	BTL	INK BLACK EPSON ECO TANK 003		14.0	250.00	3,500.00		
A-OS	DS	PC	DATER STAMP		6.0	62.50	375.00		
5F-FC	032	PC	FLASH DRIVE 32GB		8.0	380.00	3,040.00		
A-FD	RL-C	PC	FOLDER LONG COLORED - 9rec	155.0	7.00	1,085.00			
	-	1 1	Pin	k so pcs.					
(Total Amou	ınt in Wor	rde)		Q		P			
(Total Alliot	ant in wor	usj				,			
			delivery within the time specified above	, a penalty of one-ten	th (1/10) of on	e percent for every day	of delay shall be		
imposed on i	undelivere	d item/s.							
Conforme:					Very truly yo	ours,			
			gd.			Sgd.			
	0' - '		M. Baltazar		ENGR.	CARLOS N. SANTOS J	R.		
AC- 01	Signature	over Printed	Name of Supplier			General Manager			
Date:		Tel.	25 35000 30		Date:	2/61/28			
Fund Cluste	er:			ORS/BU	RS No.:				
Funds Avail	lable:	Imade 1	Sgd.		ne ORS/BUF	RS:			
	De		Dalmacio Manager B	Amount:		-			





			PURCHASE	ORDER					
Supplier:	D3JC	OFFICE AN	ND SCHOOL SUPPLIES TRADING		P.O. No.:				
Address:	Binar	g 2nd,Boca	ue, Bulacan		Date:	7			
rtuurooor	E IN				7		2-02-007, A-2022-(2022-02-005	92-010,	
TIN:	601-6	91-475-000	OO VAT NON	-VAT	Date:	04/22	2/2022, 02/23/20	22	
Mode of Pr	Mode of Procurement: Shopping				AOQ No.:	A202	2-091		
	Shop	ping			Date: 04/05/2022				
Gentlemen		se furnish this	office the following articles subject to the	terms and con	nditions contain	ed he	rein:	William III	
Place of Delivery: GS Farmacia Emilia Dulong Bayan, Sta. Maria				Delivery Ter	250000000000000000000000000000000000000	7-14 days upon n	eceipt of P.O		
Date of Delivery:				Payment Ter		15 Days			
Stock N	lo.	Unit	Description		Quantity		Unit Cost	Amount	
A-EL	PPLD	PC	PLASTIC ENVELOPE WITH DIVIDER W/ holder, Legal, Pa	9.0		163.00	1,467.00		
A-PF	RRPR	ROLL	RIBBON PRINTER REFILL	106.0		32.00	3,392.00		
A-NE	BKS	PC	STENO Spiral 40 Leaves	6.0		15.00	90.00		
A-PF	PRSN	PAD	STICKY NOTES	36.0		30.00	1,080.00		
A-IN	KTB	BTL	INK BLACK T6641	8.0		250.00	2,000.00		
A-IN	KTC	BTL	INK CYAN T6642	6.0		240.00	1,440.00		
A-IN	KTM	BTL	INK MAGENTA T6643	6.0		240.00	1,440.00		
A-IN	KTY	BTL	INK YELLOW T6644	6.0		240.00	1,440.00		
A-IN	KEC	BTI	INK CYAN EPSON ECO TANK 003	6.0		240.00	1,440.00		
A-IN	KEM	BTL	INK MAGENTA EPSON ECO TANK 003		8.0		240.00	1,920.00	
A IN	KEY	BTL	INK YELLOW EPSON ECO TANK 003		5.(240.00	1,200.00	
(Total Amo	unt in W	ords)					P		
In case of f imposed on Conforme:			delivery within the time specified above, a p	enalty of one-t	enth (1/10) of or Very truly y		cent for every day	of delay shall be	
Sgd. Desiree M. Baltazar Signature over Printed Name of Supplier					Sgd. ENGR. CARLOS N. SANTOS JR. General Manager				
Date:	Oignatui	e over i finted	Name of Supplier		Date:		3/a/28		
Fund Clust	ter:			ORS/B	URS No. :				
Funds Avai	ilable:		Sgd.	Date of	the ORS/BU	RS:			
			Dalmacio : Manager B	Amount:					

04/26/2022



			PURCHASE ORDE	R				
Supplier:	D3J0	OFFICE A	ND SCHOOL SUPPLIES TRADING	P.O. No.:	B20	2204-0136		
Address:	Bina	ng 2nd,Boca	ue, Bulacan		04/2	2/2022		
Addices.				P.R. No.:		22-02-007, A-2022- -2022-02-005	02-010,	
TIN:	601-6	691-475-000	OO VAT THON-VAT	_		04/2	2/2022, 02/23/20	22
Mode of Procurement:						A20	22-091	
Shopping					D-4		5/2022	
Gentlemen:						0 1/0	0,2022	
Contacinion			office the following articles subject to the terms an		tions contain	ed he		
Place of Delivery: GS Farmacia Emilia Dulong Bayan, Sta. Maria, Bulacan					Delivery Ter	m:	7-14 days upon r	eceipt of P.O
Date of Delivery:					Payment Te	rm:	15 Days	
Stock No	D.	Unit	Description		Quantity		Unit Cost	Amount
A-PR	RRC6	PC	RIBBON CARTRIDGE (LQ310) SO15634		4.	9	150.00	600.00
E-S		PC	SCISSORS - Symmetrical, blade length:	70mm	1.	d	55.00	55.00
E-WI	R	PC	STAPLER WITH REMOVER - HEavy Duty	né l	5.	9	390.00	1,950.00
E-TD		PC	TAPE DISPENSER - Table Top . 1.2 kgs , Hea	wy Duty	1.	9	110.00	110.00
A-FD	RCB	PC	CLEARBOOK - Long, spring Type, color:	4.	d	42.00	168.00	
A-FD	RL	PC	FOLDER LONG - W/ tab	51.	d	6.00	306.00	
A-05	SWBE	PC	WHITE BOARD ERASER - felf, 125mm x 45mm x	1.	0	20.00	20.00	
A-PF	NHI	PC	HIGHLIGHTER	13.		20.00	260.00	
A-PE	NPM	PC	PERMANENT MARKER - bullet Type , color !	39	1	23.00	897.00	
A-PP	RA4	REAN	PAPER A4 - 70 gsm, subzo, white, bond	PAPER A4 - 70 gsm, subzo, white, bond			190.00	2 660 00
A-PP	PRL	REAM	PAPERLONG - 70 gsm, subzo, white, bo	md	14. 27.		215.00	5,805.00
		1 0 9		A			270.00	0,000.00
(Total Amou	int in W	ords)					P	
In case of fa imposed on to Conforme:		red item/s.	delivery within the time specified above, a penalty of	one-tent	th (1/10) of o			of delay shall be
	0: 1	Sgo Desiree M.	Baltazar		ENGR		Sgd. RLOS ™ . SANTOS JF	₹.
Date:	Signatur	e over Printed	Name of Supplier		Date:	Gei	neral Manager	
Fund Cluste Funds Avail			Da		RS No. : ne ORS/BU	RS:		



				P	URCHASE	ORDER				
	D3JC OFFICE AND SCHOOL SUPPLIES TRADING							B202	2204-0136	
Supplier: _	Binang	2nd,Boca	ue, Bulacan	-			P.O. No.:		2/2022	
Address: _		-	100.00				Date:		22-02-007, A-202 2022-02-005	2-02-010,
	601-69	1-475-000	100 F	٦=	-X		P.R. No.: Date:		2/2022, 02/23/	2022
TIN:	l: VATNON-VAT de of Procurement:							4.000	30.004	
Mode of Procurement: Shopping							AOQ No.:		22-091	
	Chopp	iiig			4-15-17		Date:	04/0	5/2022	
Gentlemen:	Please					terms and condi	tions contai	ned he	erein:	
Place of Delivery: GS Farmacia Emilia Dulong Bayan, Sta. Maria, Bulacan						Delivery Te	rm:	7-14 days upo	n receipt of P.O	
Date of Delivery:						Payment T		15 Days		
Stock No.		Unit			ription		Quantity		Unit Cost	Amount
A-BO)	MFB	PC	MAGAZINE FI	ILE BOX Chi	pboard Material	I, Leatherette Par	3	.d	120.00	360.00
A-OSF	PP	вох	PUSH PINS	100 Re	n box		3	.d	22.00	66.00
A-PPF	RA480	REAM	PAPER A4 80	gsm 80c	ism , Sub 20 ,	white, Bond	35	.d	245.00	8,575.00
A-PPF	RL80	REAM	PAPER LONG	80gsm 80	GSM, sub 20	, white , Bond	47	.0	275.00	12,925.00
A-FDF	CBF	PC	CLEARBOOK	Fixed not	refillable, li	egal size	2	0	160.00	320.00
		TRAIT -	* * * NO	THING FO	LLOWS * * *	blor: Black	l			Barrier A
		*								
							1 10213			v 1.50
	- 6									
		20 70 70	1							
										The state of the s
(Total Amour	it in Wo	rds) Eight	y Two Thousa	nd Eight H	undred Nine	ty Seven Peso	s Only			P 82,897.00
In case of fai	ure to m	nake the full	delivery within th	e time speci	fied above, a r	penalty of one-ten	th (1/10) of	one pe	ercent for every d	ay of delay shall be
imposed on u										,,
Conforme:							Very truly	vours	570-6	
							, ,	, care,		
		Sg Desiree M	ga. 1. Baltazar				ENC	D CAF	Sgd.	. ID
S	ignature	over Printed	Name of Supplier	r			ENG	Ge.	RLOS N. SANTOS neral Manager	JK.
Date:							Date:		5/01/27	
Fund Cluster		ħ	100T			ORS/BU	PS No :	-	22- 02	1-0143
Funds Availa			1,897.00	8		A COLUMN TO A COLU	he ORS/BU	JRS:	4/2	
		Jovita I. I	Dalmacio	Sgd.		Amount:	0110/10/		ps 82,	897,00
	D	epartment	t Manager B	4271.	22				J	
				, ,						ADM-PR 004