

**BAC Resolution No.** 

PROC-BCR-2022-03-023

Date

03/09/2022

**Project** 

PROCUREMENT OF VARIOUS OFFICE SUPPLIES

#### BAC RESOLUTION RECOMMENDING AWARD OF CONTRACT FOR THE ABOVE STATED PROJECT

WHEREAS, The Purchase/Work Request (PR/WR) was received by the procurement with the following details:

PR /WR Nos.

CM-2022-02-005, ENGG-2022-02-001, GS-2022-01-002 & WR-2022-01-001

Division/Section

CONS. MAINT., ENG'G., GEN. SERVICES, WR-2022-01-001

Purpose

TO PROVIDE OFFICE SUPPLIES FOR EMPLOYEES

Total ABC

₱78,125.25

WHEREAS, the project was included in the Annual Procurement Plan for the fiscal year 2022. The total Approved Budget for the Contract (ABC) stated above to be procured pursuant to the 2016 Revised Implementing Rules and Regulations (IRR) of Republic ACT (RA) 9184

Mode Of Procurement

SHOPPING

WHEREAS, The Purchase/Work Requests (PR/WR) was approved by the Head of the Procuring Entity (HOPE) and the procurement activity thereby started;

WHEREAS, the Request for Quotation (RFQ) was published in the Philgeps and in the website of the Procuring Entity as stated in RA 9184.

Ads/ Posting Date

02/22/2022

WHEREAS, the suppliers of known qualifications have responded and submitted the quotations. All quotations were considered and verified if in compliance with specifications and have the submitted documentary requirements needed.

Abstract of Quotation No.

A2022-047

Date

02/28/2022

NOW, THEREFORE, with the foregoing findings, we the members of the BAC, hereby RESOLVED, as it is hereby RESOLVED, to recommend to the Head of Procuring Entity (HOPE) the award of the project with

the following details as the

Lowest Calculated and Responsive Quotation

Supplier

DLBB PAPEL LAPIS AT IBA PA

**Contract Cost** 

<del>\$</del>63,888.75

Name of Project

PROCUREMENT OF VARIOUS OFFICE SUPPLIES

RESOVED FINALLY, at the Santa Maria Water District's Office, Santa Maria, Bulacan this 9th day of of March Year 2022

Sgd.

Maria Leonora S. Romarate
BAC - Chairperson

Sgd.

Engr. Gerson L. Francisco BAC Member - Admin

Sgd.

Angelo Rosillas BAC Member - End User Sgd.

Mary Diana S. Dela Cruz BAC Member - Legal

Sgd.

Engr. Edgardo E. dela Torre, Jr. BAC Member - Technical

Approved by:

Sgd.
Engr. Carlos N. Santos Jr.
General Manager







### NOTICE OF AWARD

NOA-2022-03-018

March 09, 2022

Luzviminda V. Caluag Sales Representative DLBB PAPEL LAPIS AT IBA PA Poblacion San Vicente City of Malolos, Bulacan

#### PROCUREMENT OF VARIOUS OFFICE SUPPLIES

We are happy to inform you that the project stated above is hereby awarded in favor of your company with the following details:

**BAC Resolution No.** 

: PROC-BCR2022-03-023

**Contract Cost** 

: ₱63,888.75 /

Amount in Words

SIXTY THREE THOUSAND EIGHT HUNDRED EIGHTY EIGHT THOUSAND

AND SEVENTY FIVE CENTAVOS

Purchase/Work Order No.

: B202203-0068 /

**Date Issued** 

: 03/09/2022 /

You are to sign or confirm this Notice of Award and deliver the goods/services or implement the project based on the schedule of delivery/implementation stated in the Purchase/Work Order. The Procuring Entity shall be notified within two (2) days prior to delivery or implementation.

Very truly yours,

Sgd.

**ENGR. CARLOS N. SANTOS, JR** 

General Manager

Received By:
Printed Name: Beverlyn Grace C Buccat
Signature: Sgd.





## NOTICE TO PROCEED

NTP-2022-03-018

March 17, 2022

Luzviminda V. Caluag Sales Representative DLBB PAPEL LAPIS AT IBA PA Poblacion San Vicente City of Malolos, Bulacan

This is to inform you that Purchase/Work Order stated below has been approved. You may now proceed with the implementation of the project effective upon the receipt of this notice.

<b>ENGR. CARLOS N. SANTOS, JR</b>	
Sgd.	_
Very truly yours,	
Amount in Words	SIXTY THREE THOUSAND EIGHT HUNDRED EIGHTY EIGHT PESOS AND SEVENT FIVE CENTAVOS
Contract Cost	÷ ₱63,888.75 /
Date Approved	: 17-Mar-22
	: B202203-0068 /
Project Name	PROCUREMENT OF VARIOUS OFFICE SUPPLIES /

Received By: Printed Name: Beverlyn Grace C Buccat Sgd. Signature:



General Manager





			PURCHASE OF	DER					
Supplier:	DLBE	B PAPEL LA	PIS AT IBA PA		P.O. No.:	B202203-0068			
Address:	Pobla	acion San Vi	cente City of Malolos, Bulacan	Date:		9/2022			
TIN:	169-8	371-199-000	VAT NON-VAT		P.R. No.: Date:	GS-2	<del>!022-02-005, ENG</del> !022-01-002, WR-: 3/2022, 07/07/19 8/1900	2022-01-001,	
Mode of Procurement:					AOQ No.:	A20	22-047		
. wi re	Shop	ping			Date:	02/2	8/2022		
Gentlemen:		a formula h ébla	office the fellowing outlides subject to the town		itiana aantair	and be			
Place of Del			office the following articles subject to the term acia Emilia Dulong Bayan, Sta. Maria, Bu		Delivery Te		7-15 days upon	receipt	
Date of Deli					Payment Te		15 Days		
Stock No	o.	Unit	Description		Quantity		Unit Cost	Amount	
A-FC	DRAFL	PC	ADJUSTABLE FOLDER LONG ON ACCORDING	N)	155	.0	18.50	2,867.50	
A-PE	EN1	PC	BALLPEN BLACK Retractable	LIDAL XALSAL	307	.0	6.00	1,842.00	
A-PE	EN2	PC	BALLPEN BLUE retractable		24	.ф	6.00	144.00	
A-PE	EN3	PC	BALLPEN RED Retractable		55		6.00	330.00	
A-BA	AT2A	PC	BATTERY AA dry cell, alkaline, AA		24		22.50	540.00	
A-EL	PBL	PC	BROWN ENVELOPE LONG Size: Long, Material: K	raft	75		3.25	243.75	
A-05	SCT	PC	CORRECTION TAPE  Gear Type, 8 mit (min)		43	•	27.50	1,182.50	
A-TE	PEDAT	PC	DOUBLE ADHESIVE TAPE	voince Opac	3	•	36 50	109.50	
A-BI	ORFR	вох	FASTENER PLASTIC		5	•	49.00	245.00	
SF-F	D16	PC	FLASH DRIVE 16GB		1		238.00	238.00	
A-FC	ORL	PC	FOLDER LONG - ORDINARY WHITE OR W/ tab, Long	CREAM	45		4.50	202.50	
(Total Amou	unt in W	ords)					1	•	
In case of fa imposed on Conforme:		red item/s.	delivery within the time specified above, a penal	ty of one-ter	Very truly	yours		of delay shall be	
		Beverly Gra	ace C. Buccat		ENGF		RLOS(N. SANTOS .	JR.	
Date:	Signatur	e over Printed I	Name of Supplier		Date:	Ge	neral Manager 3 17 X		
Fund Clusto Funds Avai			NOOL	ORS/BURS No.:  Date of the ORS/BURS:  Amount:  2022-03-00  3/9/22  63,888-76					
			Dalmacio Sgd.  t Manager B S/15/22						

# 03/09/2022



			PU	JRCHASE ORI	DER					
Supplier:	DLBE	B PAPEL LA	PIS AT IBA PA			P.O. No.:	B202203-0068			
Address:	Pobla	acion San Vi	cente City of Malolos, Bul	acan		Date:	03/09/2022			
Address.	112			11 1 1 1 1 1		+	<del>SM-2022-02-005, ENG</del> SS-2022-01-002, WR-			
TIN:	169-8	9-871-199-000 X VAT NON VAT						900,		
Mode of Procurement:						3	12022-047			
	Shop	ping		The state of the state of			02/28/2022			
Gentlemen:		se furnish this	office the following articles s	subject to the terms	and condi	tions containe	ed herein:			
Place of De	Total Control		acia Emilia Dulong Bayar	T-15		Delivery Terr	7-15 days upo	n receipt		
Date of Deli	71 (L) ( 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1					Payment Ter	CALL STREET, S			
Stock No	0.	Unit	Descri	ption		Quantity	Unit Cost	Amount		
A-PE	ENHL	PC	HIGHLIGHTER 5 gr	een 5 vellow		10.0	36.50	365.00		
A-IN	KEB	BTL	INK BLACK EPSON ECO TA			9.0	298.00	2,682.00		
A-IN	KEC	BTL	INK CYAN EPSON ECO TANK 003			7.0	298.00	2,086.00		
A-IN	KEM	BTL	INK MAGENTA EPSON ECO TANK 003			7.0	298.00	2,086.00		
A-IN	KEY	BTL	INK YELLOW EPSON ECO TANK 003			7.0	298.00	2,086.00		
5F-N	1VV	PC	MOUSE WIRELESS			1.0	350.00	350.00		
A-PF	PRA4 REAM PAPER A4 70 GSM				41.0	208.00	8,528.00			
A-PF	PRL	REAM	PAPER LONG 70 G		2.9	31.0	232 00	7,192.00		
A-PF	ENP	PC	PENCIL	27.200.0	UD AFT	62.0	8.00	496.00		
A-05	SPE	PC	PENCIL ERASER	w/ eraser,hardiness:	.HD UI Z	3.0	15.00	45.003		
A-PE	ENPM	PC	PERMANENT MARKER felt.k	oullet type;color:black		65.0	38.50	2,502.50\		
	11									
(Total Amou	unt in W	ords)						P		
In case of fa imposed on Conforme:			delivery within the time specifi	ed above, a penalty	of one-ten			ay of delay shall be		
Comornie.						Very truly yo	ours,			
		Sgd Beverly Grace	C. Buccat			ENGR.	Sgd. CARLOS N. SANTOS	JR.		
	Signatur	e over Printed I	Name of Supplier				General Manager			
Date:						Date:				
Fund Cluste	er:				ORS/BU	RS No. :	The Line is			
Funds Avai	lable:				Date of the	ne ORS/BUI	RS:			
		Jovita I. [ Department			Amount:					





			PURCHASE ORE	ER				
Supplier:	DLBB	PAPEL LA	PIS AT IBA PA	P.O. No.:	B202203-0068 03/09/2022 <del>CM-2022-02-005, ENGG-2022-02-001,</del>			
Address:	Poblad	cion San Vi	cente City of Malolos, Bulacan	Date				
, tau. 0001					P.R. No.:	GS-2	022-01-002, WR-20	22-01-001
TIN:	169-8	71-199-000	VAT NON-VAT			02/0	3/2022, 01/01/190 3/1900	0,
Mode of Pro	curemen	ıt: _			AOQ No.:	A202	22-047	
Shopping			Date:	02/2	8/2022			
Gentlemen:	Please	furnish this	office the following articles subject to the terms	and condi	tions contain	ed he	erein:	
Place of Del	ivery:	GS Farm	acia Emilia Dulong Bayan, Sta. Maria, Bula	can	Delivery Ter	m:	7-15 days upon re	eceipt
Date of Deliv			ATTURE.		Payment Te		15 Days	
Stock No	).	Unit	Description		Quantity	T	Unit Cost	Amount
A-EL	PPLD	PC	PLASTIC ENVELOPE WITH DIVIDER	k	4.	d	138.00	552.00 \
A-NB	KRBR	PC	RECORD BOOK REGULAR Paper stock shall be white	bond not	17.	d	73.00	1,241.00
A-NB	KRBS	PC	RECORD BOOK SMALL Paper stock shall be white bond, not		11.	d	56.00	616.00
A-TP	EST	PC	SCOTCH TAPE	14.	d	20.00	280.00	
A-PE	NS	PC	SIGN PEN 0.5. black	18.	d	21.75	391.50	
A-OS	SW	вох	STAPLE WIRE 35	1.	9	59.00	59.00	
A-PPRSN PAD STICKY NOTES		STICKY NOTES		5.	d	24.00	120.00	
A-PE	NWM	PC	WHITEBOARD MARKER dry-wipe whiteboard mark	er altımlmı	31		58.50	1,813.50
A-BA	ТЗА	PC	BATTERY AAA  dry cell, alkaline, AAA	or, enarriiria	8		22.50	180.00
A-TPI	EMT1	ROLL	MASKING TAPE 1		21.		54.00	1.134.00
A-EU	PBS	PC	BROWN ENVELOPE SHORT Size: A4, Material: Kraft	BROWN ENVELOPE SHORT Size: A4, Material: Kraft			2.75	57.75
(Total Amou	ınt in Wo	rds)					P	
			The second secon					
In case of fa imposed on u			delivery within the time specified above, a penalty	of one-ten	th (1/10) of o	ne pe	ercent for every day	of delay shall be
Conforme:	undonvore	ou item/s.			Mama touch			
Conforme:					Very truly y	ours,		
	В	Sgo everly Grace	d. e C. Buccat				Sgd.	
			Name of Supplier		ENGR		RLOS N. SANTOS JI neral Manager	₹.
Date:					Date:			
Fund Cluste	er:			ORS/BU	RS No. :			11.02
Funds Avail	lable:	Lande Co.	N-Incomin		he ORS/BU	RS:	T-	311
			Dalmacio : Manager B	Amount:				





				PURCHAS	E ORDER					
Supplier:	DLBB PAPEL LAPIS AT IBA PA						B202203-0068 03/09/2022 CM 2022 02 005, ENGG 2022 02 001,			
Address:	Poblacion San Vicente City of Malolos, Bulacan									
	il in e					Date: P.R. No.:	GS-2	2022-01-002, WR-2	2022-01-001.	
TIN:	169	-87	1-199-000	VAT NO	N-VAT	Date:		3/2022, 01/01/19 8/1900	00,	
Mode of Pro	ocuren	nen	: _		<u> </u>	AOQ No.:	A20	22-047		
Shopping					Date:	02/2	8/2022			
Gentlemen:		ase	furnish this	office the following articles subject to the	e terms and cond	itions contai	ned he	erein:		
Place of De	1110			acia Emilia Dulong Bayan, Sta. Mar		Delivery Te		7-15 days upon	receipt	
Date of Deli	The state of the state of					Payment To		15 Days	The state of the s	
Stock No	о.		Unit	Description		Quantity		Unit Cost	Amount	
A-BO	OXMF	В	PC	MAGAZINE FILE BOX Chiphoard Materi	al Leatherette Par	5	.0	140.00	700.00	
A-TF	PEPT		PC	PACKAGING TAPE 2 inches		24	.0	64.50	1,548.00	
A-08	SSP		PC	STAMP PAD	mension: 60mm v 1	3	.d	31.00	93.00	
A-IN	KSPE	3	BTL	STAMP PAD INK BLUE		1	.0	25.00	25.00	
B-DN	MF		PC	DOORMAT FABRIC 32cm x 50cm	Dutto	26	.0	45.00	1,170.00	
A-BA	AT9V		PC	BATTERY OV	dded mercury or c	3	.0	198.00	594.00	
A-BA	A-BATR3A PC RECHARGEABLE BATTERY AAA  Gry cell; alkaline		add mer dary or o	20	.0	16.75	335.00			
A-BA	ATR2	1	PC	RECHARGEABLE BATTERY AA		20	.0	16.75	335.00	
A-BI	DRCB	M	вох	CLIP BACKFOLD MEDIUM Material: All Meta	1 32mm (2")	1	0	32.50	32.50	
A-BI	DRCB	S	вох	CLIP BACKFOLD SMALL Material: All Meta		1	0	22 50	22 505	
A-TE	PEMT	2	ROLL	MASKING TAPE 2	n, 10mm (0.4)	4	4	87.00	348.00	
(Total Amou	unt in \	Nor	ds)				1,4	f	<b>)</b>	
In case of fa imposed on Conforme:				delivery within the time specified above, a	penalty of one-ten	Very truly			of delay shall be	
				gd. ce C. Buccat		ENG	R. CAF	Sgd. RLOSIN. SANTOS	IR.	
Date:	Signati	ure	over Printed	Name of Supplier		Date:	Ge	neral Manager		
Fund Cluster: Funds Available:					The state of the s	ORS/BURS No. : Date of the ORS/BURS:				
			Jovita I. Dalmacio  epartment Manager B  Amount:						VS No.	



				PURCHASE O	RDER					
Supplier:	DLBB	PAPEL L	APIS AT IBA PA			P.O. No.:	B20	3202203-0068		
Address:	Poblac	ion San V	icente City of Malolo	ty of Malolos,Bulacan			03/09/2022			
	169-871-199-000 X VAT NON-VAT						GS-2	022-02-005, ENG	3-2022-02-001,	
TIN:							GS-2022-01-002_WR-2022-01-001_ 02/03/2022, 01/01/1900,			
Mode of Pro	curement	: _				AOQ No.:		22-047		
	Shoppi	Shopping						02/28/2022		
Gentlemen:	Please	furnish this	s office the following arti	icles subject to the ter	ms and cond	itions contai	ned he	erein:		
Place of Deli	33.		nacia Emilia Dulong E			Delivery Te		7-15 days upon	receipt	
Date of Deliv						Payment To		15 Days		
Stock No		Unit		Description		Quantity		Unit Cost	Amount	
E-PR		PC	PUNCHER	2 hole Heavy duty		4	.0	230.00	920.00	
E-MD	Т	PC	METAL DESK TRAY			5	.d	490.00	2,450.00	
E-WR	2	PC	STAPLER WITH REM	OVER no.35; HD dimensions:	26mm v1.75m	1	.d	414.00	414.00	
E-TD		PC	TAPE DISPENSER	big big	30Hill X123H	1	d	112.00	112.00	
E-WE	3	PC	WHITE BOARD	3ft × 4ft		5	d	1,775.00	8 875 00	
A-BD	RCBRD	PC	CLIP BOARD LONG	Material: Plastic or equ	distribute and war	25	d	59.75	1,493.75	
A-OS	PP	вох	PUSH PINS	100 per box	ivalent, w/ mi	5	d	30.00	150.00	
A-OS	R	PC	RULER			1	0	7.00	7.00	
E-CB		PC	CORK BOARD	Plastic, Transparent, 1	2 or 1 Foot	1	d	1.456.00	1,456.00	
			* * * NOTHING	FOLLOWS * * *					71.0000	
(Total Amou	nt in Word	ds) Sixty Only	Three Thousand Eig	ht Hundred Eighty I	Eight Pesos	And Seve	nty Fi	ve Centavos	63,888.75	
			delivery within the time s	specified above, a pena	alty of one-ter	th (1/10) of (	one pe	rcent for every day	of delay shall be	
imposed on u	ndelivered	d item/s.								
Conforme:						Very truly	yours,			
let III. sa		Sg						Sgd.		
			ce C. Buccat	H.		ENG	R. CAR	RLOSW. SANTOS J	R.	
Date:	signature o	over Printed	Name of Supplier			Date:	Ger 3	neral Manager	×	
Fund Cluste	r:		moot		ORS/BU	RS No ·		22-03-0	07/	
Funds Availa	100					he ORS/BU	JRS:	3/9/	22	
	De		Dalmacio Sgo t Manager B	d.	Amount:			J' 63,88	8.75	
To the Property		-	Sh	1/22						
STREET, STREET,		N. T. S. L. X. S.		Schedulens and the Sold	VISCHA CONTRACTO	STATE OF THE PARTY OF	A LIFE	Articles Property Co.	ADM-PR 004	