



Santa Maria WATER DISTRICT

BAC Resolution No. PROC-BCR-2022-06-063
Date 06/06/2022
Project **PROCUREMENT OF ROUND TRIP AIRFARES OF PARTICIPANTS TO PAWD CONVENTION AT CEBU CITY**
BAC RESOLUTION RECOMMENDING AWARD OF CONTRACT FOR THE ABOVE STATED PROJECT

WHEREAS, The Purchase/Work Request (PR/WR) was received by the procurement with the following details:

PR /WR Nos.	A-2022-04-013 and F-2022-04-002
Division/Section	Administrative and Finance Division
Purpose	To attend PAWD Convention to be held on June 16-17 at Waterfront Hotel, Cebu City
Total ABC	₱156,000.00 ✓

WHEREAS, the project was included in the Annual Procurement Plan for the fiscal year 2022. The total Approved Budget for the Contract (ABC) stated above to be procured pursuant to the 2016 Revised Implementing Rules and Regulations (IRR) of Republic ACT (RA) 9184

Mode Of Procurement	Direct Retail Purchase of POL Products and Airline Tickets (Sec. 53.14 IRR of RA 9184) ✓
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WHEREAS, The Purchase/Work Requests (PR/WR) was approved by the Head of the Procuring Entity (HOPE) and the procurement activity thereby started;

WHEREAS, the Request for Quotation (RFQ) was published in the Philgeps and in the website of the Procuring Entity as stated in RA 9184.

Ads/ Posting Date	N/A
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WHEREAS, the suppliers of known qualifications have responded and submitted the quotations. All quotations were considered and verified if in compliance with specifications and have the submitted documentary requirements needed.

Abstract of Quotation No.	N/A
Date	N/A

NOW, THEREFORE, with the foregoing findings, we the members of the BAC, hereby RESOLVED, as it is hereby RESOLVED, to recommend to the Head of Procuring Entity (HOPE) the award of the project with

the following details as the	Single Calculated and responsive quotation
Supplier	SANTRAVEL TOURS AND SERVICES ✓
Contract Cost	₱91,353.00 ✓
Name of Project	PROCUREMENT OF ROUND TRIP AIRFARES OF PARTICIPANTS TO PAWD CONVENTION AT CEBU CITY

RESOLVED FINALLY, at the Santa Maria Water District's Office, Santa Maria, Bulacan this 6th day of June Year 2022

Sgd.

 Maria Leonora S. Romarate
 BAC - Chairperson

Sgd.

 Engr. Gerson L. Francisco
 BAC Member - Admin

Sgd.

 Mary Diana S. Dela Cruz
 BAC Member - Legal

Sgd.

 Jasmin L. Jose
 End-User

Sgd.

 Engr. Edgardo E. dela Torre, Jr.
 BAC Member - Technical

Approved by:

Sgd.

 Engr. Carlos N. Santos Jr.
 General Manager



Santa Maria

WATER DISTRICT

NOTICE OF AWARD

NOA-2022-06-045

June 06, 2022

Editha S. Santiago
General Manager
SANTRAVEL TOURS AND SERVICES ✓
Jose Corazon de Jesus Poblacion Sta. Maria Bulacan

PROCUREMENT OF ROUND TRIP AIRFARES OF PARTICIPANTS TO PAWD CONVENTION AT CEBU CITY

We are happy to inform you that the project stated above is hereby awarded in favor of your company with the following details:

BAC Resolution No. : PROC-BCR-2022-06-063
Contract Cost : ₱91,353.00
Amount in Words : NINETY ONE THOUSAND THREE HUNDRED FIFTY THREE THOUSAND PESOS
Purchase/Work Order No. : WO#2022-029 ✓
Date Issued : 06/06/2022 ✓

You are to sign or confirm this Notice of Award and deliver the goods/services or implement the project based on the schedule of delivery/implementation stated in the Purchase/Work Order. The Procuring Entity shall be notified within two (2) days prior to delivery or implementation.

Very truly yours,

Sgd.

ENGR. CARLOS N. SANTOS, JR.
General Manager

Received By: _____
Printed Name: Editha S. Santiago
Signature: Sgd. _____

"YOUR WATER. OUR OBLIGATION
YOUR CONVENIENCE. OUR SERVICE."



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Santa Maria

WATER DISTRICT

NOTICE TO PROCEED

NTP-2022-06-045

June 09, 2022

Editha S. Santiago
General Manager
SANTRAVEL TOURS AND SERVICES

Jose Corazon de Jesus Poblacion Sta. Maria Bulacan

This is to inform you that Purchase/Work Order stated below has been approved. You may now proceed with the implementation of the project effective upon the receipt of this notice.

Project Name	:	PROCUREMENT OF ROUND TRIP AIRFARES OF PARTICIPANTS TO PAWD CONVENTION AT CEBU CITY
Purchase/Work Order No.	:	WO#2022-029
Date Approved	:	09-Jun-22 ✓
Contract Cost	:	₱91,353.00 ✓
Amount in Words	:	NINETY ONE THOUSAND THREE HUNDRED FIFTY THREE THOUSAND PESOS ✓

Very truly yours,

Sgd.

ENGR. CARLOS N. SANTOS, JR.

General Manager

Received By: _____

Printed Name: Editha S. Santiago

Signature: Sgd.

"YOUR WATER, OUR OBLIGATION
YOUR CONVENIENCE, OUR SERVICE"



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**PROCUREMENT
PRIORITY**



WORK ORDER

WR No. A-2022-04-013,F-2022-04-002 Date: 04-26-2022
AOQ No. _____ Date: _____

WO No.: 2022-0029
Date: 06/06/2022

Philgeps Reference No: _____

The Work Order is hereby awarded to SANTRAVEL TOURS AND SERVICES with business address at Corazon de Jesus St. Poblacion, Sta. Maria Bulacan for work items as described below:

TIN: 277-690-761-000 VAT NON-VAT Mode of Procurement Direct Retail Purchase Payment Term Check Payment

No.	Work Items	Quantity	Unit	Amount	Condition
	To provide airfare for the participants of PAWD Convention on June 16-17,2022 at Waterfront Hotel, Cebu City. Roundtrip airfare for 11 participants to PAWD Convention. 6 adult -P8,065.00/pax and 1 adult (additional)-P11,244.00/pax=Php59,634.00 / 3 senior -P7,465.00/pax and 1 senior (additional)-P9,324.00/pax=Php31,719.00.	1	Lot	₱91,353.00	Payment shall be based on the actual quantity completed and accepted. The Water District reserves the right to change portion or part of this Work Order

Total Agreed Price ₱91,353.00

Prepared by:
Sgd.
Marichu Y. Ferrer
Procurement Assistant

Checked and Verified by:
Sgd. Sgd.
Jasmin L. Jose / Raquel D. Antonio
IRDA-A / Internal Control Officer B

Certified Funds Available:
Sgd.
Jovita I. Dalmacio
Department Manager

Approved for Implementation:
Sgd.
Engr. Carlos N. Santos Jr.
General Manager

Conforme:
Sgd.
Editha S. Santiago
Authorized Representative
SANTRAVEL TOURS AND SERVICES

Fund Cluster: MOOE BUR No: 22-06-0498 Date: 6/6/22
Funds Available: 91,353.00 Amount: 91,353.00