



Santa Maria WATER DISTRICT

BAC Resolution No. PROC-BCR-2022-07-075
Date 07/06/2022
Project **PROCUREMENT OF PRINTER ALL IN ONE AND DOCUMENT SCANNER**

BAC RESOLUTION RECOMMENDING AWARD OF CONTRACT FOR THE ABOVE STATED PROJECT

WHEREAS, The Purchase/Work Request (PR/WR) was received by the procurement with the following details:

PR /WR Nos.	F-2022-06-007
Division/Section	Finance Division
Purpose	To purchase additional printer for office use
Total ABC	₱32,120.00

WHEREAS, the project was included in the Annual Procurement Plan for the fiscal year 2022. The total Approved Budget for the Contract (ABC) stated above to be procured pursuant to the 2016 Revised Implementing Rules and Regulations (IRR) of Republic ACT (RA) 9184

Mode Of Procurement Small Value Procurement

WHEREAS, The Purchase/Work Requests (PR/WR) was approved by the Head of the Procuring Entity (HOPE) and the procurement activity thereby started;

WHEREAS, the Request for Quotation (RFQ) was published in the Philgeps and in the website of the Procuring Entity as stated in RA 9184.

Ads/ Posting Date 06/30/2022

WHEREAS, the suppliers of known qualifications have responded and submitted the quotations. All quotations were considered and verified if in compliance with specifications and have the submitted documentary requirements needed.

Abstract of Quotation No.	A2022-171
Date	07/05/2022

NOW, THEREFORE, with the foregoing findings, we the members of the BAC, hereby RESOLVED, as it is hereby RESOLVED, to recommend to the Head of Procuring Entity (HOPE) the award of the project with

the following details as the

Lowest Calculated and Responsive Quotation	
Supplier	BUSINESS MACHINES CORPORATION ✓
Contract Cost	₱28,595.00 ✓
Name of Project	PROCUREMENT OF PRINTER ALL IN ONE AND DOCUMENT SCANNER

RESOLVED FINALLY, at the Santa Maria Water District's Office, Santa Maria, Bulacan this 6th day of July Year 2022

Sgd.

Maria Leonora S. Romarate
BAC - Chairperson

Sgd.

Mary Diana S. Dela Cruz
BAC Member - Legal

BAC Member - Admin

Sgd.

Mimis Kay D. Dayandayan
End-User

Sgd.

Engr. Edgardo E. dela Torre, Jr.
BAC Member - Technical

Approved by:

Sgd.

Engr. Carlos N. Santos Jr.
General Manager



Santa Maria

WATER DISTRICT

NOTICE OF AWARD

NOA-2022-07-062

July 14, 2022

Mylene L. Palalay
Authorized Representative
BUSINESS MACHINES CORPORATION
883 Orense St., Guadalupe Nuevo, Makati City

PROCUREMENT OF PRINTER ALL IN ONE AND DOCUMENT SCANNER

We are happy to inform you that the project stated above is hereby awarded in favor of your company with the following details:

BAC Resolution No. : PROC-BCR-2022-017 - 075
Contract Cost : ₱28,595.00
Amount in Words : TWENTY EIGHT THOUSAND FIVE HUNDRED NINETY FIVE PESOS
Purchase/Work Order No. : B202207-0216
Date Issued : 07//14/2022

You are to sign or confirm this Notice of Award and deliver the goods/services or implement the project based on the schedule of delivery/implementation stated in the Purchase/Work Order. The Procuring Entity shall be notified within two (2) days prior to delivery or implementation.

Very truly yours,

Sgd.

ENGR. CARLOS N. SANTOS, JR.
General Manager

Received By: _____
Printed Name: Mylene L. Palalay
Signature: Sgd. _____

"YOUR WATER. OUR OBLIGATION
YOUR CONVENIENCE. OUR SERVICE"





Santa Maria

WATER DISTRICT

NOTICE TO PROCEED

NTP-2022-07-062

July 14, 2022

Mylene L. Palalay
Authorized Representative
BUSINESS MACHINES CORPORATION
883 Orense St., Guadalupe Nuevo,
Makati City

This is to inform you that Purchase/Work Order stated below has been approved. You may now proceed with the implementation of the project effective upon the receipt of this notice.

Project Name : PROCUREMENT OF PRINTER ALL IN ONE AND DOCUMENT SCANNER
Purchase/Work Order No. : B202207-0216
Date Approved : 07/___/2022
Contract Cost : ₱28,595.00
Amount in Words : TWENTY EIGHT THOUSAND FIVE HUNDRED NINETY FIVE PESOS

Very truly yours,

Sgd.

ENGR. CARLOS N. SANTOS, JR.
General Manager

Received By: _____
Printed Name: Mylene L. Palalay
Signature: Sgd. _____



Santa Maria WATER DISTRICT



07/14/2022

PURCHASE ORDER

Supplier: BUSINESS MACHINES CORPORATION
 Address: 1883 Orense St. Guadalupe Nuevo, Makati City
 TIN: 000-302-982-000 VAT NON-VAT
 Mode of Procurement: Negotiated Procurement - Small Value Procurement

P.O. No.: B202207-0216
 Date: 07/14/2022
 P.R. No.: F-2022-06-007
 Date: 06/20/2022
 AOQ No.: A2022-171
 Date: 07/05/2022

Gentlemen: Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: GS Farmacia Emilia Dulong Bayan, Sta. Maria, Bulacan
 Date of Delivery:

Delivery Term: 15-30 days upon receipt of P.O
 Payment Term: 30 Days

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
5F-PA1	UNIT	PRINTER ALL IN ONE	1.0	28,595.00	28,595.00
		*** NOTHING FOLLOWS ***			

(Total Amount in Words) Twenty Eight Thousand Five Hundred Ninety Five Pesos Only P 28,595.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on undelivered item/s.

Conforme:
 Sgd. Mylene L. Palalay
 Signature over Printed Name of Supplier
 Date: _____

Very truly yours,
 Sgd. ENGR. CARLOS N. SANTOS JR.
 General Manager
 Date: 7/21/22

Fund Cluster: MOBE CAPEX
 Funds Available: _____
 Jovita I. Dalmacio Sgd.
 Department Manager B 7/18/22

ORS/BURS No.: 22-07-229
 Date of the ORS/BURS: 7/14/22
 Amount: P 28,595.00