



# Santa Maria WATER DISTRICT

**BAC Resolution No.** PROC-BCR-2022-10-116  
**Date** 10/25/2022  
**Project** **PROCUREMENT OF DISCONNECTION TAG**

### BAC RESOLUTION RECOMMENDING AWARD OF CONTRACT FOR THE ABOVE STATED PROJECT

WHEREAS, The Purchase/Work Request (PR/WR) was received by the procurement with the following details:

PR /WR Nos.	A2022-265
Division/Section	CUSTOMER SERVICES DIVISION
Purpose	To procure materials for disconnection activities of field personnel
Total ABC	₱140,000.00

WHEREAS, the project was included in the Annual Procurement Plan for the fiscal year 2022. The total Approved Budget for the Contract (ABC) stated above to be procured pursuant to the 2016 Revised Implementing Rules and Regulations (IRR) of Republic ACT (RA) 9184

Mode Of Procurement **Small Value Procurement**

WHEREAS, The Purchase/Work Requests (PR/WR) was approved by the Head of the Procuring Entity (HOPE) and the procurement activity thereby started;

WHEREAS, the Request for Quotation (RFQ) was published in the Philgeps and in the website of the Procuring Entity as stated in RA 9184.

Ads/ Posting Date **09/22/2022**

WHEREAS, the suppliers of known qualifications have responded and submitted the quotations. All quotations were considered and verified if in compliance with specifications and have the submitted documentary requirements needed.

Abstract of Quotation No. **A2022-265**  
Date **10/25/2022**

NOW, THEREFORE, with the foregoing findings, we the members of the BAC, hereby **RESOLVED**, as it is hereby **RESOLVED**, to recommend to the Head of Procuring Entity (HOPE) the award of the project with

the following details as the **Lowest Calculated and Responsive Quotation**  
Supplier **JAC ADVERTISING ✓**  
Contract Cost **₱120,000.00 ✓**  
Name of Project **PROCUREMENT OF DISCONNECTION TAG ✓**

RESOVED FINALLY, at the Santa Maria Water District's Office, Santa Maria, Bulacan this 25th day of Oct. Year 2022

Sgd.

Maria Leonora S. Romarate  
BAC - Chairperson

Sgd.

Mark Lackie D.J Porciuncula  
BAC Member - Financial

Sgd.

Mary Diana S. Dela Cruz  
BAC Member - Legal

Sgd.

Angelo G. Rosillas  
BAC End-User

Sgd.

Engr. Edgardo E. dela Torre, Jr.  
BAC Member - Technical

Approved by:

Sgd.

Engr. Carlos N. Santos Jr.  
General Manager



# Santa Maria WATER DISTRICT

## NOTICE OF AWARD

NOA-2022-11-097

November 03, 2022

Alexandra Angeles  
Authorized Representative  
JAC ADVERTISING  
724 Gov. F. Halili Ave., Brgy. Turo, Bocaue, Bulacan

### PROCUREMENT OF DISCONNECTION TAG

We are happy to inform you that the project stated above is hereby awarded in favor of your company with the following details:

**BAC Resolution No.** : PROC-BCR-2022-10-116  
**Contract Cost** : ₱120,000.00  
**Amount in Words** : ONE HUNDRED TWENTY THOUSAND PESOS  
**Purchase/Work Order No.** : B202211-0309  
**Date Issued** : 11/03/2022

You are to sign or confirm this Notice of Award and to deliver the goods/services or implement the project based on the schedule of delivery/implementation stated in the Purchase/Work Order. The Procuring Entity shall be notified within two (2) days prior to delivery or implementation.

Very truly yours,

Sgd.

**ENGR. CARLOS N. SANTOS, JR.**

*General Manager*

**Conforme:**

Printed Name: Richelle B. Santos

Signature: Sgd.

Date : \_\_\_\_\_

"YOUR WATER. OUR OBLIGATION  
YOUR CONVENIENCE. OUR SERVICE."





# Santa Maria

WATER DISTRICT

## NOTICE TO PROCEED

NTP-2022-11-097

November 03, 2022

Alexandra Angeles  
Authorized Representative  
JAC ADVERTISING  
724 Gov. F. Halili Ave., Brgy. Turo,  
Bocaue, Bulacan

This is to inform you that Purchase/Work Order stated below has been approved. You may now proceed with the implementation of the project effective upon the receipt of this notice.

<b>Project Name</b>	:	PROCUREMENT OF DISCONNECTION TAG
<b>Purchase/Work Order No.</b>	:	B202211-0309
<b>Date Approved</b>	:	11/___/2022
<b>Contract Cost</b>	:	₱120,000.00
<b>Amount in Words</b>	:	ONE HUNDRED TWENTY THOUSAND PESOS

Very truly yours,

Sgd.  
**ENGR. CARLOS N. SANTOS, JR.**  
*General Manager*

**I acknowledge receipt of this Notice on:**

Printed Name: Richelle B. Santos

Signature: Sgd.

Date: \_\_\_\_\_

"YOUR WATER. OUR OBLIGATION  
YOUR CONVENIENCE. OUR SERVICE"





# Santa Maria WATER DISTRICT

11/04/22

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## PURCHASE ORDER

<b>Supplier:</b> <u>JAC ADVERTISING</u>	<b>P.O. No.:</b> <u>B202211-0309</u>
<b>Address:</b> <u>0724 Gov. F. Halili Ave. Brgy. Turo Bocaue, Bulacan</u>	<b>Date:</b> <u>11/04/2022</u>
<b>TIN:</b> <u>428-574-873-00000</u> <input checked="" type="checkbox"/> VAT <input type="checkbox"/> NON-VAT	<b>P.R. No.:</b> <u>CSD-2022-09-008</u>
<b>Philgeps Ref. No.:</b> <u>9106207 g</u>	<b>Date:</b> <u>09/01/22</u>
<b>Mode of Procurement:</b> <u>Negotiated Procurement - Small Value Procurement</u>	<b>AOQ No.:</b> <u>A2022-265</u>
	<b>Date:</b> <u>10/25/2022</u>

**Gentlemen:** Please furnish this Office the following articles subject to the terms and conditions contained herein:

<b>Place of Delivery:</b> <u>GS Farmacia Emilia Dulong Bayan, Sta. Maria, Bulacan</u>	<b>Delivery Term:</b> <u>For Pick-up</u>
<b>Date of Delivery:</b> _____	<b>Payment Term:</b> <u>Check Payment upon Pick-</u>
<b>Warranty:</b> _____	<b>Form of Payment:</b> <u>Check Payment</u>

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
A-TAGDT	PC	DISCONNECTION TAG width:86mm ;length:54mm;PVC *** NOTHING FOLLOWS ***	4,000.0	30.00	120,000.00

**(Total Amount in Words)** One Hundred Twenty Thousand Pesos Only P120,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on undelivered item/s.

**Conforme:**

Sgd.  
Richelle B. Santos  
Signature over Printed Name of Supplier

Date: \_\_\_\_\_ Sgd. \_\_\_\_\_

**Very truly yours,**  
Sgd.  
ENGR. CARLOS N. SANTOS JR.  
General Manager  
Date: 11/10/22

<b>Fund Cluster :</b> <u>Jovita I. Dalmacio 11/14/2022</u>	<b>ORS/BURS No. :</b> <u>22-11-0352</u>
<b>Funds Available :</b> <u>Department Manager B</u>	<b>Date of the ORS/BURS:</b> <u>11/4/2022</u>
	<b>Amount :</b> <u>P 120,000.00</u>