



# Santa Maria WATER DISTRICT

**BAC Resolution No.** PROC-BCR-2022-10-115-A  
**Date** 10/18/2022  
**Project** **PROCUREMENT OF HAND TOOLS FOR THE ENGINEERING AND CONSTRUCTION & MAINTENANCE DIVISION**  
**BAC RESOLUTION RECOMMENDING AWARD OF CONTRACT FOR THE ABOVE STATED PROJECT**

WHEREAS, The Purchase/Work Request (PR/WR) was received by the procurement with the following details:

PR /WR Nos.	CM-2022-09-029, ENGG-2022-09-011
Division/Section	Construction & Maintenance and Engineering Division
Purpose	To provide necessary tools for the conduct of work by field personnel of Engg. & Const. & Maint. Division
Total ABC	₱168,192.00

WHEREAS, the project was included in the Annual Procurement Plan for the fiscal year 2022. The total Approved Budget for the Contract (ABC) stated above to be procured pursuant to the 2016 Revised Implementing Rules and Regulations (IRR) of Republic ACT (RA) 9184

Mode Of Procurement	Shopping
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WHEREAS, The Purchase/Work Requests (PR/WR) was approved by the Head of the Procuring Entity (HOPE) and the procurement activity thereby started;

WHEREAS, the Request for Quotation (RFQ) was published in the Philgeps and in the website of the Procuring Entity as stated in RA 9184.

Ads/ Posting Date	10/11/2022
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WHEREAS, the suppliers of known qualifications have responded and submitted the quotations. All quotations were considered and verified if in compliance with specifications and have the submitted documentary requirements needed.

Abstract of Quotation No.	A2022-258
Date	10/18/2022

NOW, THEREFORE, with the foregoing findings, we the members of the BAC, hereby RESOLVED, as it is hereby RESOLVED, to recommend to the Head of Procuring Entity (HOPE) the award of the project with

the following details as the	Lowest Calculated and Responsive Quotation
Supplier	<b>AR SQUARE TRADING AND CONSTRUCTION</b>
Contract Cost	<b>₱131,695.00</b>
Name of Project	<b>PROCUREMENT OF HAND TOOLS FOR THE ENGINEERING AND CONSTRUCTION &amp; MAINTENANCE DIVISION</b>

RESOLVED FINALLY, at the Santa Maria Water District's Office, Santa Maria, Bulacan this 18th day of Oct. Year 2022

Sgd.

Maria Leonora S. Romarate  
BAC - Chairperson

Sgd.

Mark Lackie D.J Porciuncula  
BAC Member - Financial

Sgd.

Mary Diana S. Dela Cruz  
BAC Member - Legal

Sgd.

Rodel R. Pangan  
BAC End-User

Sgd.

Engr. Edgardo E. dela Torre, Jr.  
BAC Member - Technical

Approved by:

Sgd.

Engr. Carlos N. Santos Jr.  
General Manager



# Santa Maria WATER DISTRICT

## NOTICE OF AWARD

NOA-2022-11-096

November 03, 2022

Rina S. Vergara  
Proprietress  
AR SQUARE TRADING AND CONSTRUCTION  
865 Lorenzo Subdivision, San Vicente, Santa Maria, Bulacan

### PROCUREMENT OF VARIOUS HAND TOOLS

We are happy to inform you that the project stated above is hereby awarded in favor of your company with the following details:

**BAC Resolution No.** : PROC-BCR-2022-10-115-A  
**Contract Cost** : ₱131,695.00  
**Amount in Words** : ONE HUNDRED THIRTY ONE THOUSAND SIX HUNDRED NINETY FIVE PESOS  
**Purchase/Work Order No.** : B202211-0308  
**Date Issued** : 11/03/2022

You are to sign or confirm this Notice of Award and to deliver the goods/services or implement the project based on the schedule of delivery/implementation stated in the Purchase/Work Order. The Procuring Entity shall be notified within two (2) days prior to delivery or implementation.

Very truly yours,

Sgd.  
**ENGR. CARLOS N. SANTOS, JR.**  
General Manager

**Conforme:**  
Printed Name: Rina Vergara  
Signature: Sgd.  
Date : \_\_\_\_\_

"YOUR WATER, OUR OBLIGATION  
YOUR CONVENIENCE, OUR SERVICE"





# Santa Maria

WATER DISTRICT

## NOTICE TO PROCEED

NTP-2022-11-096

November 03, 2022

Rina S. Vergara  
Proprietress  
AR SQUARE TRADING AND CONSTRUCTION  
865 Lorenzo Subdivision, San Vicente,  
Santa Maria, Bulacan

This is to inform you that Purchase/Work Order stated below has been approved. You may now proceed with the implementation of the project effective upon the receipt of this notice.

<b>Project Name</b>	:	PROCUREMENT OF VARIOUS HAND TOOLS
<b>Purchase/Work Order No.</b>	:	B202211-0308
<b>Date Approved</b>	:	11/___/2022
<b>Contract Cost</b>	:	₱131,695.00
<b>Amount in Words</b>	:	ONE HUNDRED THIRTY ONE THOUSAND SIX HUNDRED NINETY FIVE PESOS

Very truly yours,

Sgd.  
**ENGR. CARLOS N. SANTOS, JR.**  
*General Manager*

**I acknowledge receipt of this Notice on:**

Printed Name: Rina Vergara  
Signature: Sgd.  
Date: \_\_\_\_\_

"YOUR WATER, OUR OBLIGATION  
YOUR CONVENIENCE, OUR SERVICE"



Management  
System  
ISO 9001:2015

www.tuv.com  
ID 9109645660



**Santa Maria**  
WATER DISTRICT

**PROCUREMENT**  
**PRIORITY**

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11/03/22

**PURCHASE ORDER**

**Supplier:** AR SQUARE TRADING AND CONSTRUCTION  
**Address:** 865 Lorenzo Subd. San Vicente, Santa Maria, Bulacan  
**TIN:** 277-075-079-000  VAT  NON-VAT  
**Philgeps Ref. No.:** \_\_\_\_\_  
**Mode of Procurement:** Shopping

**P.O. No.:** B202211-0308  
**Date:** 11/03/2022  
**P.R. No.:** CM-2022-09-029, ENGG-2022-09-  
**Date:** 09/27/22, 09/21/22  
**AOQ No.:** A2022-258  
**Date:** 10/18/2022

**Gentlemen:** Please furnish this Office the following articles subject to the terms and conditions contained herein:

**Place of Delivery:** GS Farmacia Emilia Dulong Bayan, Sta. Maria, Bulacan  
**Date of Delivery:** \_\_\_\_\_  
**Warranty:** \_\_\_\_\_

**Delivery Term:** 15 days upon receipt of P.C  
**Payment Term:** 15 Days  
**Form of Payment:** Check Payment

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
4L-AW12	PC	ADJUSTABLE WRENCH 12	5.0	3,351.00	16,755.00
4L-AW6	PAIR	ADJUSTABLE WRENCH 6	9.0	1,620.00	14,580.00
4L-CW17	PC	COMBINATION WRENCH 17	5.0	349.50	1,747.50
4L-CW19	PC	COMBINATION WRENCH 19	3.0	409.50	1,228.50
4L-CW21	PC	COMBINATION WRENCH 21	4.0	454.50	1,818.00
4L-CW22	PC	COMBINATION WRENCH 22	4.0	459.00	1,836.00
4L-CW23	PC	COMBINATION WRENCH 23	1.0	477.00	477.00
4L-CW24	PC	COMBINATION WRENCH 24	4.0	642.00	2,568.00
4L-CW27	PC	COMBINATION WRENCH 27	4.0	822.00	3,288.00
4L-CW29	PC	COMBINATION WRENCH 29	5.0	927.00	4,635.00

**(Total Amount in Words)**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on undelivered item/s.

**Conforme:**  
 Sgd.  
 Rina Vergara  
 Signature over Printed Name of Supplier  
 Date: \_\_\_\_\_

**Very truly yours,**  
 Sgd.  
 ENGR. CARLOS N. SANTOS JR.  
 General Manager  
 Date: \_\_\_\_\_

**Fund Cluster :** Jovita I. Dalmacio Sgd. *11/03/22*  
**Funds Available:** Department Manager B *11/03/22*

**ORS/BURS No. :** 22-11-0353  
**Date of the ORS/BURS:** 11/4/2022  
**Amount :** ₱ 131,695.00



**PURCHASE ORDER**

**Supplier:** AR SQUARE TRADING AND CONSTRUCTION  
**Address:** 865 Lorenzo Subd.San Vicente,Santa Maria,Bulacan  
**TIN:** 277-075-079-000  VAT  NON-VAT  
**Philgeps Ref. No.:** \_\_\_\_\_  
**Mode of Procurement:** Shopping

**P.O. No.:** B202211-0308  
**Date:** 11/03/2022  
**P.R. No.:** CM-2022-09-029, ENGG-2022-09-  
**Date:** 09/27/22, 09/21/22  
**AOQ No.:** A2022-258  
**Date:** 10/18/2022

**Gentlemen:**  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

**Place of Delivery:** GS Farmacia Emilia Dulong Bayan, Sta. Maria, Bulacan  
**Date of Delivery:** \_\_\_\_\_  
**Warranty:** \_\_\_\_\_

**Delivery Term:** 15 days upon receipt of P.C  
**Payment Term:** 15 Days  
**Form of Payment:** Check Payment

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
4L-CW34	PC	COMBINATION WRENCH 34	6.0	1,137.00	6,822.00
4L-FR	PC	FLASHLIGHT RECHARGEABLE	18.0	780.00	14,040.00
4L-HSH	PC	HACKSAW HANDLE	8.0	300.00	2,400.00
4L-HMSF	PC	HALF MOON STEEL FILE	2.0	910.50	1,821.00
4L-HB	PC	HAMMER BALL	7.0	592.50	4,147.50
4L-IB	PC	IRON BAR	6.0	892.50	5,355.00
4L-MST	PC	MEASURING STEEL TAPE	6.0	262.50	1,575.00
4L-PW10	PC	PIPE WRENCH 10	2.0	2,950.00	5,900.00
4L-PW12	PC	PIPE WRENCH 12	2.0	3,100.00	6,200.00
4L-PW14	PC	PIPE WRENCH 14	1.0	3,400.00	3,400.00

**(Total Amount in Words)**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on undelivered item/s.

**Conforme:**  
 \_\_\_\_\_  
 Signature over Printed Name of Supplier  
 Date: \_\_\_\_\_

**Very truly yours,**  
 Sgd.  
**ENGR. CARLOS N. SANTOS JR.**  
 General Manager  
 Date: \_\_\_\_\_

**Fund Cluster :** Jovita I. Dalmacio  
**Funds Available :** Department Manager B

**ORS/BURS No. :** \_\_\_\_\_  
**Date of the ORS/BURS:** \_\_\_\_\_  
**Amount :** \_\_\_\_\_



**Santa Maria**  
WATER DISTRICT



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11/03/22

**PURCHASE ORDER**

**Supplier:** AR SQUARE TRADING AND CONSTRUCTION  
**Address:** 865 Lorenzo Subd. San Vicente, Santa Maria, Bulacan  
**TIN:** 277-075-079-000     **VAT**     **NON-VAT**  
**Philgeps Ref. No.:** 9601210 &  
**Mode of Procurement:** Shopping

**P.O. No.:** B202211-0308  
**Date:** 11/03/2022  
**P.R. No.:** CM-2022-09-029, ENGG-2022-09-  
**Date:** 09/27/22, 09/21/22  
**AOQ No.:** A2022-258  
**Date:** 10/18/2022

**Gentlemen:**  
**Please furnish this Office the following articles subject to the terms and conditions contained herein:**

**Place of Delivery:** GS Farmacia Emilia Dulong Bayan, Sta. Maria, Bulacan  
**Date of Delivery:** \_\_\_\_\_  
**Warranty:** \_\_\_\_\_

**Delivery Term:** 15 days upon receipt of P.C  
**Payment Term:** 15 Days  
**Form of Payment:** Check Payment

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
4L-SP	PC	SHOVEL POINTED	5.0	927.00	4,635.00
4L-SW34	PAIR	SOCKET WRENCH 34	13.0	980.00	12,740.00
4L-SWST	SET	SOCKET WRENCH TOOL SET	2.0	6,000.00	12,000.00
4L-VG10	PC	WISE GRIP CR 10	1.0	1,083.00	1,083.00
4L-CTR	PAIR	CEMENT TROWEL RECTANGLE	3.0	214.50	643.50
*** NOTHING FOLLOWS ***					

**(Total Amount in Words)** One Hundred Thirty One Thousand Six Hundred Ninety Five Pesos Only    31,695.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on undelivered item/s.

**Conforme:**  
 \_\_\_\_\_  
 Signature over Printed Name of Supplier  
 Date: \_\_\_\_\_

**Very truly yours,**  
 Sgd.  
**ENGR. CARLOS M. SANTOS JR.**  
 General Manager  
 Date: 11/16/22

**Fund Cluster :** Jovita I. Dalmacio  
**Funds Available :** Department Manager B

**ORS/BURS No. :** \_\_\_\_\_  
**Date of the ORS/BURS:** \_\_\_\_\_  
**Amount :** \_\_\_\_\_