



# Santa Maria WATER DISTRICT

**BAC Resolution No.** PROC-BCR-2022-12-143  
**Date** 12/15/2022  
**Project** **PROCUREMENT OF CHRISTMAS GIVEAWAYS FOR SMWD EMPLOYEES AND OUTSOURCE PERSONNEL**

## BAC RESOLUTION RECOMMENDING AWARD OF CONTRACT FOR THE ABOVE STATED PROJECT

WHEREAS, The Purchase/Work Request (PR/WR) was received by the procurement with the following details:

PR /WR Nos.	A-2022-11-027 t0 028
Division/Section	Administrative Division
Purpose	To provide Christmas giveaways to SMWD employees and outsource personnel
Total ABC	₱386,000.00

WHEREAS, the project was included in the Annual Procurement Plan for the fiscal year 2022. The total Approved Budget for the Contract (ABC) stated above to be procured pursuant to the 2016 Revised Implementing Rules and Regulations (IRR) of Republic ACT (RA) 9184

Mode Of Procurement	Small Value Procurement
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WHEREAS, The Purchase/Work Requests (PR/WR) was approved by the Head of the Procuring Entity (HOPE) and the procurement activity thereby started;

WHEREAS, the Request for Quotation (RFQ) was published in the Philgeps and in the website of the Procuring Entity as stated in RA 9184.

Ads/ Posting Date	11/16/2022
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WHEREAS, the suppliers of known qualifications have responded and submitted the quotations. All quotations were considered and verified if in compliance with specifications and have the submitted documentary requirements needed.

Abstract of Quotation No.	A2022-306
Date	12/15/2022

NOW, THEREFORE, with the foregoing findings, we the members of the BAC, hereby RESOLVED, as it is hereby RESOLVED, to recommend to the Head of Procuring Entity (HOPE) the award of the project with

the following details as the	Lowest Calculated and Responsive Quotation
Supplier	WALTERMART SUPERMARKET, INC.
Contract Cost	₱282,970.00 ✓
Name of Project	PROCUREMENT OF CHRISTMAS GIVEAWAYS FOR SMWD EMPLOYEES AND OUTSOURCE PERSONNEL ✓

RESOLVED FINALLY, at the Santa Maria Water District's Office, Santa Maria, Bulacan this 15th day of December Year 2022

Sgd.  
 \_\_\_\_\_  
 Mark Lackie D.J Porciuncula  
 BAC Member - Financial

Sgd.  
 \_\_\_\_\_  
 Maria Leonora S. Romarate  
 BAC - Chairperson

Sgd.  
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 Mary Diana S. Dela Cruz  
 BAC Member - Legal

Sgd.  
 \_\_\_\_\_  
 Jasmin L. Jose  
 BAC End-User

Sgd.  
 \_\_\_\_\_  
 Engr. Edgardo E. dela Torre, Jr.  
 BAC Member - Technical

Approved by:  
 Sgd.  
 \_\_\_\_\_  
 Engr. Carlos N. Santos Jr.  
 General Manager



## NOTICE OF AWARD

NOA-2022-12-117

December 15, 2022

Rona Dizon  
Corporate Officer  
WALTERMART SUPERMARKET, INC.  
Sta. Clara Sta. Maria Bulacan

### PROCUREMENT OF CHRISTMAS GIVEAWAYS FOR SMWD EMPLOYEES AND OUTSOURCE PERSONNI

PR/WR: A-2022-11-028

We are happy to inform you that the project stated above is hereby awarded in favor of your company with the following details:

**BAC Resolution No.** : PROC-BCR-2022-12-143 ✓  
**Contract Cost** : ₱9,970.00 ✓  
**Amount in Words** : Nine Thousand Nine Hundred Seventy Pesos ✓  
**Purchase/Work Order No.** : B202212-0354  
**Date Issued** : 12/15/2022

You are to sign or confirm this Notice of Award and to deliver the goods/services or implement the project based on the schedule of delivery/implementation stated in the Purchase/Work Order. The Procuring Entity shall be notified within two (2) days prior to delivery or implementation.

Very truly yours,

Sgd.  
**ENGR. CARLOS N. SANTOS, JR.**  
General Manager

**Conforme:**

Printed Name: Rioh Ariraya  
Signature: Sgd.  
Date : \_\_\_\_\_

"YOUR WATER, OUR OBLIGATION  
YOUR CONVENIENCE, OUR SERVICE"





**NOTICE TO PROCEED**  
NTP-2022-12-117

December 21, 2022

Rona Dizon  
Corporate Officer  
WALTERMART SUPERMARKET, INC.  
Sta. Clara Sta. Maria Bulacan

This is to inform you that Purchase/Work Order stated below has been approved. You may now proceed with the implementation of the project effective upon the receipt of this notice.

**Project Name** : PROCUREMENT OF CHRISTMAS GIVEAWAYS FOR SMWD EMPLOYEES AND OUTSOURCE PERSONNEL  
**Purchase/Work Order No.** : B202212-0354  
**Date Approved** : 12/21/2022  
**Contract Cost** : ₱9,970.00  
**Amount in Words** : Nine Thousand Nine Hundred Seventy Pesos

Very truly yours,

Sgd.  
**ENGR. CARLOS N. SANTOS, JR.**  
General Manager

**I acknowledge receipt of this Notice on:**

Printed Name: Rioh Ariraya  
Signature: Sgd.  
Date: \_\_\_\_\_

"YOUR WATER, OUR OBLIGATION  
YOUR CONVENIENCE, OUR SERVICE"









# Santa Maria

WATER DISTRICT

## NOTICE TO PROCEED

NTP-2022-12-116

December 21, 2022

Rona Dizon  
Corporate Officer  
WALTERMART SUPERMARKET, INC.  
Sta. Clara Sta. Maria Bulacan

This is to inform you that Purchase/Work Order stated below has been approved. You may now proceed with the implementation of the project effective upon the receipt of this notice.

**Project Name** : PROCUREMENT OF CHRISTMAS GIVEAWAYS FOR SMWD EMPLOYEES AND OUTSOURCE PERSONNEL  
**Purchase/Work Order No.** : B202212-0353  
**Date Approved** : 12/21/2022  
**Contract Cost** : ₱273,000.00  
**Amount in Words** : Two Hundred Seventy Three Thousand Pesos

Very truly yours,

Sgd.  
**ENGR. CARLOS N. SANTOS, JR.**  
*General Manager*

**I acknowledge receipt of this Notice on:**

Printed Name: Rioh Ariraya  
Signature: Sgd.  
Date: \_\_\_\_\_

“YOUR WATER, OUR OBLIGATION  
YOUR CONVENIENCE, OUR SERVICE”







Santa Maria WATER DISTRICT

PROCUREMENT PRIORITY

12/15/22

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PURCHASE ORDER

Supplier: WALTERMART SUPERMARKET, INC.
Address: Sta. Clara Sta. Maria Bulacan
TIN: 003-501-787-00009
Philgeps Ref. No.:
Mode of Procurement: Negotiated Procurement - Small Value Procurement

P.O. No.: B202212-0354
Date: 12/15/2022
P.R. No.: A-2022-11-028
Date: 11/07/22
AOQ No.: A2022-306
Date: 12/15/2022

Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: GS Farmacia Emilia Dulong Bayan, Sta. Maria, Bulacan
Date of Delivery:
Warranty:

Delivery Term:
Payment Term: Manager's Check (1-2 days)
Form of Payment: Check Payment

Table with 5 columns: Stock No., Unit, Description, Quantity, Unit Cost, Amount. Row 1: A-OSGA, PC, GIVEAWAYS Christmas Basket, 20.0, 498.50, 9,970.00

(Total Amount in Words) Nine Thousand Nine Hundred Seventy Pesos Only P 9,970.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on undelivered item/s.

Conforme: Sgd. Rioh Ariraya
Signature over Printed Name of Supplier
Date: Sgd.

Very truly yours, Sgd. ENGR. CARLOS N. SANTOS JR.
General Manager
Date: 12/15/22

Fund Cluster: Jovita I. Dalmacio
Funds Available: Department Manager B

ORS/BURS No.:
Date of the ORS/BURS:
Amount:





Santa Maria WATER DISTRICT

PROCUREMENT PRIORITY

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12/15/22

PURCHASE ORDER

Supplier: WALTERMART SUPERMARKET, INC.
Address: Sta. Clara Sta. Maria Bulacan
TIN: 003-501-787-00009
Philgeps Ref. No.:
Mode of Procurement: Negotiated Procurement - Small Value Procurement

P.O. No.: B202212-0353
Date: 12/15/2022
P.R. No.: A-2022-11-027
Date: 11/07/22
AOQ No.: A2022-306
Date: 12/15/2022

Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: GS Farmacia Emilia Dulong Bayan, Sta. Maria, Bulacan
Date of Delivery:
Warranty:

Delivery Term: 7 days upon receipt of P.O
Payment Term: Manager's Check (1-2 days)
Form of Payment: Check Payment

Table with 5 columns: Stock No., Unit, Description, Quantity, Unit Cost, Amount. Row 1: A-OSGA, PC, GIVEAWAYS Gift Certificate, 182.0, 1,500.00, 273,000.00

(Total Amount in Words) Two Hundred Seventy Three Thousand Pesos Only 273,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on undelivered item/s.

Conforme: Sgd. Riah Ariraya
Signature over Printed Name of Supplier
Date: Sgd.

Very truly yours, Sgd. ENGR. CARLOS N. SANTOS JR.
General Manager
Date: 12/21/22

Fund Cluster: Jovita I. Dalmacio
Funds Available: Department Manager B
12-16-22

ORS/BURS No.:
Date of the ORS/BURS:
Amount: