

January 30, 2023

P-RFQ No. 2023-004

REQUEST FOR QUOTATION

MICROBIOLOGICAL WATER TEST AND PHYSICAL-CHEMICAL WATER ANALYSIS FOR 2023

The Santa Maria Water District (SMWD) hereinafter referred to as “the Purchaser”, through its Bids and Awards Committee (BAC), invite interested parties to submit price quotation for the project, “**MICROBIOLOGICAL WATER TEST AND PHYSICAL-CHEMICAL WATER ANALYSIS FOR 2023**” through Small Value Procurement (Sec. 53.9 of R.A. No. 9184) with Approved Budget for the Contract (ABC) of Nine Hundred Eighty Eight Thousand Five Hundred Seventy Five Pesos Only (**₱988,575.00**).

	Description	Qty	Unit	Unit Cost	Total Amount
1	<p>Monthly Microbiological Testing for a total of 840 samples for the ff. parameters: Total Fecal Total Coliform Heterotrophic Plate Count Test</p> <p>Annual Physical and Chemical Analysis for a total of 70 samples Required Methodologies: 9215 B Pour Plate Method 9221 Multiple Tube Fermentation Technique 9221 E1 Multiple Tube Fermentation Technique (for Thermotolerant-fecal-Coliforms)</p>	1	LOT		
	*** nothing follows ***				

The Terms of Reference (TOR) has been attached hereto and shall form part of the Contract Agreement. The project coverage, scope of work, payment rate and schedule and general conditions are stated therein. Any stipulations in the general condition shall be complied with.

Procurement procedures will be conducted in accordance with the provisions of the Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (Government Procurement Reform Act).

It is the intent of the Procuring Entity to evaluate the quotation/proposal for the project and award will be made to the proposal/quotation resulting in the overall lowest cost, meeting purchaser’s technical specifications.

Likewise, in accordance with Section 54.6 and Appendix A of Annex "H" (Consolidated Guidelines for the Alternative Methods of Procurement) of the IRR of RA No. 9184, the supplier shall provide the following documentary requirements as a **condition for award** of the contract:

1. PhilGEPS Registration Number
2. Mayor's/Business Permit
3. Photo Copy of Sample Official Receipt (OR)
4. Certificate of Registration (BIR FORM 2303)
5. Income/ Business Tax Return; and
6. Duly Notarized Omnibus Sworn Statement.

Your prices must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid and other incidental cost to the delivery site if the contract is awarded.

All quotations may be typewritten or handwritten and may be placed in sealed envelope marked "**MICROBIOLOGICAL WATER TEST AND PHYSICAL-CHEMICAL WATER ANALYSIS FOR 2023**" (RFQ No. 2023-004) and must be submitted on or before **February 6, 2023, 11:00AM** at the SMWD main office. It may also be sent thru email on our official email address at smwdbulacan@yahoo.com on the specified time stated above and address to the General Manager, Engr. Carlos N. Santos Jr.

Quotations shall be valid for thirty (30) calendar days from the deadline of submission of the same.

The conduct of water sample for microbiological analysis shall be per month as advised, while the physical and chemical analysis will be conducted once as advised. Retesting, if necessary, shall be conducted immediately depending on the result of initial test.

PROJECT SITE: All Pump Stations of Santa Maria Water District.

The prospective supplier shall submit the following:

- a) Duly accomplished Quotation Form; and
- b) Department of Health (DOH) Accreditation.

The Santa Maria Water District reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to Contract award, without thereby incurring any liability to the affected supplier or suppliers. SMWD also reserves the right to waive any required formality in the proposals received, and select the proposal which it determines to be the most advantageous to the government.

Prepared by:

Noted by:

Sgd.

Sgd.

Romel P. Lazaga
Procurement Assistant

Maria Leonora S. Romarate
BAC Chairperson