



Santa Maria

WATER DISTRICT

BAC Resolution No. PROC-BCR-2023-01-003
Date 01/11/2023
Project REPAIRS & PREVENTIVE MAINTENANCE OF SANTA MARIA WATER DISTRICT 4-WHEELED VEHICLES

BAC RESOLUTION RECOMMENDING AWARD OF CONTRACT FOR THE ABOVE STATED PROJECT

WHEREAS, The Purchase/Work Request (PR/WR) was received by the procurement with the following details:

PR /WR Nos.	WR# GS-2022-12-052
Division/Section	GENERAL SERVICES DIVISION
Purpose	TO REPAIR, REPLACE DEFECTIVE PARTS AND PREVENTIVE MAINTENANCE OF 4-WHEELED VEHICLES
Total ABC	₱314,450.00 ✓

WHEREAS, the project was included in the Annual Procurement Plan for the fiscal year 2022. The total Approved Budget for the Contract (ABC) stated above to be procured pursuant to the 2016 Revised Implementing Rules and Regulations (IRR) of Republic ACT (RA) 9184

Mode Of Procurement SMALL VALUE PROCUREMENT

WHEREAS, The Purchase/Work Requests (PR/WR) was approved by the Head of the Procuring Entity (HOPE) and the procurement activity thereby started;

WHEREAS, the Request for Quotation (RFQ) was published in the Philgeps and in the website of the Procuring Entity as stated in RA 9184.

Ads/ Posting Date 01/07/2023

WHEREAS, the suppliers of known qualifications have responded and submitted the quotations. All quotations were considered and verified if in compliance with specifications and have the submitted documentary requirements needed.

Abstract of Quotation No.	A2023-002
Date	01/10/2023

NOW, THEREFORE, with the foregoing findings, we the members of the BAC, hereby RESOLVED, as it is hereby RESOLVED, to recommend to the Head of Procuring Entity (HOPE) the award of the project with

the following details as the

Lowest Calculated and Responsive Quotation	
Supplier	AFG AUTO REPAIR SHOP ✓
Contract Cost	₱314,450.00 ✓
Name of Project	REPAIRS & PREVENTIVE MAINTENANCE OF SANTA MARIA WATER DISTRICT 4-WHEELED VEHICLES

RESOLVED FINALLY, at the Santa Maria Water District's Office, Santa Maria, Bulacan this 16th day of December Year 2023

Sgd.

Maria Leonora S. Romarate
BAC - Chairperson

Sgd.

Mark Lackie D.J Porciuncula
BAC Member - Financial

Sgd.

Mary Diana S. Dela Cruz
BAC Member - Legal

Sgd.

Ginabelle G. Datolayta
BAC End-User

Sgd.

Engr. Edgardo E. dela Torre, Jr.
BAC Member - Technical

Approved by:

Sgd.

Engr. Carlos N. Santos Jr.
General Manager



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NOTICE OF AWARD NOA-AMP-2023-01-003

January 16, 2023

Mr. John Aeron E. Gener
Proprietor
AFG AUTO REPAIR SHOP
Fatima St., Bagbaguin
Santa Maria, Bulacan

Re: Repairs and Preventive Maintenance of Santa Maria Water District 4-wheeled Vehicles

Dear Mr. Gener:

Please be informed that the above stated project is hereby awarded to **AFG AUTO REPAIR SHOP** under Small Value Procurement modality. The service contract shall be for a period of one (1) year retroactively effective on January 1, 2023 and will end on December 31, 2023. For scope of work, obligation of the contractor, project duration, terms of payment and other concern, the Terms of Reference (TOR) shall govern.

The total amount of the contract is Three Hundred Fourteen Thousand Four Hundred Fifty Pesos (Php314,450.00) which is intended for the whole duration of the contract. Payment shall be based on the actual works performed and completed (Ref. TOR Article VIII – Payment Terms)

Accordingly, you are requested or your duly authorized representative (covered with such authority) to sign the Contract upon advise from the Santa Maria Water District.

We appreciate your interest in this opportunity and we look forward to your satisfactory performance of your obligations stipulated in the Contract Agreement.

Very truly yours,

Sgd.

ENGR. CARLOS N. SANTOS, JR.
General Manager

Received By:

Printed Name: Mr. John Aeron E. Gener
Signature: _____ Sgd.
Date and Time: January 16, 2023



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**NOTICE TO PROCEED
NTP-AMP-2023-01-003**

January 18, 2023

Mr. John Aeron E. Gener
Proprietor
AFG AUTO REPAIR SHOP
Fatima St., Bagbaguin
Santa Maria, Bulacan

Dear Ms. Gener:

The attached Contract Agreement having been approved, notice is hereby given to AFG AUTO REPAIR SHOP, that the work may commence on the project, "Repairs and Preventive Maintenance of all 4-wheeled Vehicles of Santa Maria Water District for the year 2023."

Thus, you shall be responsible in performing the services under the terms and conditions of the Contract Agreement.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Santa Maria Water District.

Very truly yours,

Sgd.

ENGR. CARLOS N. SANTOS, JR.
General Manager

I acknowledge receipt of this Notice on:

Name of the Representative of the Bidder: Mr. John Aeron E. Gener

Authorized Signature: Sgd.

**PROCUREMENT
PRIORITY**



WORK ORDER

WR No.: GS-2022-12-052 Date: 12/21/22 WO No.: 2023-01-0009
AOQ No.: A2023-002 Date: 01/10/23 Philgeps Refence No. 9392290 Date: 01/13/23

The Work Order is hereby awarded to **AFG AUTO REPAIR SHOP** with business address at Santa Cruz, Santa Maria, Bulacan for work items as described below:

TIN: 74-660-643-000 VAT **NON-VAT** Mode of Procurement Negotiated Procurement - Small Value Procurement Payment Term: 15 working days upon receipt of SOA with sales

No.	Work Items	Quantity	Unit	Amount	Condition
1	To repair, replace defective parts and preventive maintenance schedule of 4 wheeled service vehicles Repair Replacement of defective parts Preventive maintenance schedule	1	LOT	314,450.00	Payment shall be based on the actual quantity completed and accepted. The SMWD reserves the right to change portion or part of this Work Order. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on undelivered services

Total Agreed Price: ₱ 314,450.00

Prepared by:
Sgd.
Marichu Y. Ferrer
Procurement Assistant

Checked and Verified by:
Sgd.
Ginabelle G. Datolayta
End-User/Implementing Unit

Certified Funds Available:
Sgd.
Jovita I. Dalmacio
Department Manager B -
AFGS

Approved for Implementation: Conformer:
Sgd.
Engr. Carlos N. Santos Jr.
General Manager

Sgd.
John Aeron E. Gener
Supplier/Contractor

Fund Cluster: MOE BUR No. 23-01-02 Date: 1/13/23
Funds Available: 314,450.00



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CONTRACT AGREEMENT CA-2023-01-003

For the Project: Repairs and Preventive Maintenance of all 4-wheeled Vehicles of Santa Maria Water District for the year 2023

KNOW ALL MEN BY THESE PRESENTS:

This Agreement made and executed this 17th day of January 2023 at Santa Maria, Bulacan by and between:

SANTA MARIA WATER DISTRICT, a government owned and controlled corporation duly organized and existing under and by virtue of the laws of the Republic of the Philippines, with business address at No. 302 J.P. Rizal St., Poblacion, Santa Maria, Bulacan, represented herein by its General Manager, **ENGR. CARLOS N. SANTOS, JR.**, hereinafter referred to as the "**Client**"

-and-

AFG AUTO REPAIR SHOP, a private company organized and existing and licensed under Philippine laws with business address at Fatima St., Bagbaguin, Santa Maria, Bulacan, represented by its Proprietor, Mr. JOHN AERON E. GENER, hereinafter referred to as the "**Contractor**".

WITNESSETH:

WHEREAS, the **Client** is desirous that the **Contractor** perform the **Repairs and Maintenance Services** hereinafter called "**the Works**" and the Client have to pay the Contractor for the actual cost of the Repairs and Maintenance executed and performed by the Contractor in the completion of such works and the remedying of any defects therein.

WHEREAS, the **Contractor**, offered a price of Three Hundred Fourteen Thousand Four Hundred Fifty Pesos (Php 314,450.00) for the whole duration of the contract, however, the contract price may exceed as needed by the client based on the actual works performed and completed by the contractor all throughout the duration of the contract provided that the client will update the budget for the exceeded amount.

NOW, THEREFORE, THE PARTIES hereby agree as follows:

1. The Contractor shall perform the Services, the scope of work and other concern as specified in the "Terms of Reference," which was made as an integral part of this Contract
2. The Contractor shall perform the Services stipulated in the Terms of Reference (TOR) retroactively from the period January 1, 2023 and continuing through December 31, 2023, or any other period as maybe subsequently agreed upon by the parties in writing.
3. In consideration of the payments to be made by the Client to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Client to provide the Services and to remedy defects therein in conformity in all respects with the provisions of the Contract and Terms of Reference.
4. The Client hereby covenants to pay the Contractor in consideration of the provision of the Works that will be satisfactorily performed the sum as may become payable under the provisions of this Contract at the time and in the manner prescribed in the Terms of Reference.



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5. The services of the Contractor shall be applied to all 4-wheeled vehicles of the Santa Maria Water District which are as follows:

1. Tamaraw FX SFY 561
2. Suzuki Bravo Drop side SGK 388
3. Suzuki Bravo Drop Side SGR 924
4. Isuzu Elf SGR 935
5. Suzuki Bravo SJM 192
6. Suzuki Bravo SJM 190
7. Mitsubishi Fusion SKR 924
8. Toyota Revo SGR 613
9. Toyota Fortuner TXI 261
10. Toyota Innova ALA 1080
11. Toyota Hi-Ace P5B809
12. Suzuki APV Pick Up SKR 881
13. Suzuki APV Pick Up SLG 523
14. Suzuki APV Pick Up AAN 4506
15. Suzuki APV Pick Up AAN 4555
16. Suzuki Super Carry GO T810
17. Suzuki Super Carry GO R703
18. Suzuki Super Carry GO T811
19. Suzuki SUPER Carry GO T748
20. TOYOTA Lite-Ace Pick-up S9 F920
21. TOYOTA Lite-Ace Pick-up S8 Y077
22. TOYOTA Lite-Ace Pick-up S9 B990
23. TOYOTA Lite-Ace Pick-up S9 V033

6. The following documents shall be attached, deemed to form, and be read and construed as part of this Agreement, viz:

- (a) the Quotation form submitted by the contractor;
- (b) the Terms of Reference;
- (c) the Client's Notification of Award;
- (d) the Notice to Proceed
- (e) Documentary and other requirements that may be required by existing laws and/or the Procuring Entity concerned.

IN WITNESS whereof the parties thereto have caused this Agreement to be executed the day and year first before written.

CLIENT:

SANTA MARIA WATER DISTRICT

By:

Sgd.

ENGR. CARLOS N. SANTOS, JR.
General Manager

CONTRACTOR:

AFG AUTO REPAIR SHOP

By:

Sgd.

MR. JOHN AERON E. GENER
After Sales Manager



Santa Maria

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SIGNED IN THE PRESENCE OF:

Sgd.
Ms. AMELIA S. DE JESUS
Chairperson, SMWD Board of Directors

Sgd.
Ms. MARIA LEONORA S. ROMARATE
Chairperson, SMWD Bids and Awards Committee

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
PROVINCE OF BULACAN) S.S.
MUNICIPALITY OF STA. MARIA)

BEFORE ME, this FEB 02 2023 day of January 2023 personally appeared:

Name	ID
MR. JOHN AERON E. GENER	TIN: 774-660-643-000
ENGR. CARLOS N. SANTOS JR.	TIN: 163-672-791-000

Who made known to me that they are the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free and voluntary act and deed as well as that of the entities they respectively represent.

This instrument refers to a CONTRACT AGREEMENT, consisting of three (3) pages including this page, each of which is duly signed by the parties to the instrument and those of the witnesses and sealed with the notarial seal.

WITNESS MY HAND AND SEAL on the day, year and place first above written.

Doc. No. 437
Page No. 89
Book No. 2
Series of 2023

ATTY. REYNALDO G. TANTE
 NOTARY PUBLIC
 UNTIL DECEMBER 31 2023
 3RD UNIT 2ND FLOOR MAXFEL BLDG
 J.C. DE JESUS STREET, POBLACION,
 SANTA MARIA, BULACAN
 PTR NO. 0001098005 01-03-2023
 IBP NO. 155640 01-29-21
 ROLL NO. 41600
 MCLE COMPLIANCE VII NO. 0002641 02-29-20
 PNC 64 - MB - 2021