



Santa Maria

WATER DISTRICT

BAC Resolution No. PROC-BCR-2023-03-033
Date 03/16/2023
Name of Project SUPPLY AND DELIVERY OF VARIOUS PAPER MATERIALS FOR OFFICE USE

BAC RESOLUTION RECOMMENDING AWARD OF CONTRACT FOR THE ABOVE STATED PROJECT

WHEREAS, The Purchase/Work Request (PR/WR) was received by the procurement with the following details:

PR /WR Nos.	GS-2023-02-015
Division/Section	GENERAL SERVICES DIVISION
Purpose	To purchase various paper materials for office use
Total ABC	₱143,850.00

WHEREAS, the project was included in the Annual Procurement Plan for the fiscal year 2022. The total Approved Budget for the Contract (ABC) stated above to be procured pursuant to the 2016 Revised Implementing Rules and Regulations (IRR) of Republic ACT (RA) 9184

Mode Of Procurement SHOPPING

WHEREAS, The Purchase/Work Requests (PR/WR) was approved by the Head of the Procuring Entity (HOPE) and the procurement activity thereby started;

WHEREAS, the Request for Quotation (RFQ) was published in the Philgeps and in the website of the Procuring Entity as stated in RA 9184.

Ads/ Posting Date 03/08/2023

WHEREAS, the suppliers of known qualifications have responded and submitted the quotations. All quotations were considered and verified if in compliance with specifications and have the submitted documentary requirements needed.

Abstract of Quotation No.	A2023-053
Date	03/16/2023

NOW, THEREFORE, with the foregoing findings, we the members of the BAC, hereby RESOLVED, as it is hereby RESOLVED, to recommend to the Head of Procuring Entity (HOPE) the award of the project with

the following details as the LOWEST RESPONSIVE QUOTATION

Supplier	ATARDAR-TRIPLE 7 PRINTING PRESS ✓
Contract Cost	₱73,400.00 ✓
Payment Terms	15 days upon receipt of the items ✓

RESOLVED FINALLY, at the Santa Maria Water District's Office, Santa Maria, Bulacan this 16th day of March Year 2023

Sgd.

Maria Leonora S. Romarate
BAC - Chairperson

Sgd.

Mark Lackie D.J Porciuncula
BAC Member - Financial

Sgd.

Mary Diana S. Dela Cruz
BAC Member - Legal

Sgd.

Angelo G. Rosillas
BAC End-User

Sgd.

Engr. Edgardo E. dela Torre, Jr.
BAC Member - Technical

Approved by:

Sgd.

Engr. Carlos N. Santos Jr.
General Manager

NOTICE OF AWARD

NOA-2023-03-024

March 30, 2023

Mr. Nestor Prepotente
Proprietor
ATARDAR-TRIPLE 7 PRINTING PRESS ENTERPRISES
Bagbaguin St. Sta. Maria Bulacan

SUPPLY AND DELIVERY OF VARIOUS PAPER MATERIALS FOR OFFICE USE

PR/WR: GS-2023-02-015

We are happy to inform you that the project stated above is hereby awarded in favor of your company with the following details:

BAC Resolution No. : PROC-BCR-2023-03-033
Contract Cost : ₱73,400.00
Amount in Words : Seventy Three Thousand Four Hundred Pesos
Purchase/Work Order No. : B202303-0060
Date Issued : 03/27/2023

You are to sign or confirm this Notice of Award and to deliver the goods/services or implement the project based on the schedule of delivery/implementation stated in the Purchase/Work Order. The Procuring Entity shall be notified within two (2) days prior to delivery or implementation.

Very truly yours,

Sgd.
ENGR. CARLOS N. SANTOS, JR.
General Manager

Conforme:

Printed Name: Nelson D. Prepotente
Signature: Sgd.
Date : _____



NOTICE TO PROCEED
NTP-2023-03-024

March 31, 2023

Mr. Nestor Prepotente
Proprietor
ATARDAR-TRIPLE 7 PRINTING PRESS ENTERPRISES
Bagbaguin St. Sta. Maria Bulacan

This is to inform you that Purchase/Work Order stated below has been approved. You may now proceed with the implementation of the project effective upon the receipt of this notice.

Project Name : SUPPLY AND DELIVERY OF VARIOUS PAPER MATERIALS FOR OFFICE USE
Purchase/Work Order No. : B202303-0060
Date Approved : 03/31/2023
Contract Cost : ₱73,400.00
Amount in Words : Seventy Three Thousand Four Hundred Pesos

Very truly yours,

Sgd.
ENGR. CARLOS N. SANTOS, JR.
General Manager

I acknowledge receipt of this Notice on:

Printed Name: Nelson D. Prepotente
Signature: Sgd.
Date: _____

“YOUR WATER. OUR OBLIGATION
YOUR CONVENIENCE. OUR SERVICE.”





Santa Maria WATER DISTRICT

03/27/23

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PURCHASE ORDER

Supplier: ATARDAR-TRIPLE 7 PRINTING PRESS ENTERPRISES
Address: Bagbaguin St. Sta. Maria Bulacan
TIN: 222-223-640-000 VAT NON-VAT
Philgeps Ref. No.: 0543816
Mode of Procurement: Shopping

P.O. No.: B202303-0060
Date: 03/27/2023
P.R. No.: GS-2023-02-015
Date: 02/14/23
AOQ No.: A2023-053
Date: 03/16/2023

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: GS Farmacia Emilia Dulong Bayan, Sta. Maria, Bulacan **Delivery Term:** 7-15 days upon receipt of F
Date of Delivery: _____ **Payment Term:** 15 Days
Warranty: _____ **Form of Payment:** Check Payment

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
C-BC	PC	BINCARD 135mm X 210mm, Tag Board 14pts	1,000.0	7.50	7,500.00
C-BUS	PAD	BUDGET UTILIZATION SLIP 172mm x 213mm, carbonless, triplic	100.0	110.00	11,000.00
C-CV	PAD	CASH VOUCHER 165mm x 215mm, carbonless, dupli	50.0	95.00	4,750.00
C-DV	PAD	DISBURSEMENT VOUCHER 215mm x 178mm, carbonless, dupli	50.0	105.00	5,250.00
C-IAR	PAD	INSPECTION & ACCEPTANCE REPORT 213mm x 279mm, carbonless, triplic	24.0	350.00	8,400.00
C-RMS	PAD	RETURNED MATERIAL SLIP 219mm x 175mm, carbonless, triplic	100.0	110.00	11,000.00
C-SAC	PC	SERVICE APPLICATION CARD 165mm x 215mm, vellum, 120lbs	4,000.0	5.00	20,000.00
C-SO	PAD	SERVICE ORDER 213mm x 168mm, carbonless, triplic	50.0	110.00	5,500.00
*** NOTHING FOLLOWS ***					

(Total Amount in Words) Seventy Three Thousand Four Hundred Pesos Only **P** 73,400.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on undelivered item/s.

Conforme:
 Sgd.
Nelson D. Prepotente
 Signature over Printed Name of Supplier
 Date: _____

Very truly yours,
 Sgd.
ENGR. CARLOS N. SANTOS JR.
 General Manager
 Date: 3/31/23

Fund Cluster : Jovita I. Dalmacio MLRF
Funds Available : Department Manager B
3/20/23

ORS/BURS No. : 23-03-0064
Date of the ORS/BURS: 3-29-23
Amount : 73,400.00