



April 27, 2023

P-RFQ No. 2023-036

### REQUEST FOR QUOTATION

#### SUPPLY OF LABOR AND MATERIALS FOR INSTALLATION OF 250MM BI PIPE BRIDGE CROSSING AND RELATED CIVIL WORKS

The Santa Maria Water District (SMWD) hereinafter referred to as "the Purchaser", through its Bids and Awards Committee (BAC), invite interested parties to submit price quotation for the project, "**SUPPLY OF LABOR AND MATERIALS FOR INSTALLATION OF 250MM BI PIPE BRIDGE CROSSING AND RELATED CIVIL WORKS**" through Small Value Procurement (Sec. 53.9 of R.A. No. 9184) with Approved Budget for the Contract (ABC) of Five Hundred Fifty Three Thousand Six Hundred Seventy Eight and Thirty Eight Centavos Only (**P553,678.38**).

	Description	Qty	Unit	Unit Cost	Total Amount
	<b>SUPPLY OF LABOR AND MATERIALS FOR CIVIL AND RELATED WORKS</b> (Materials and Labor will be supplied by the Contractor)				
	<b>EXCAVATION</b>				
	Pipe Excavation (100cm)	20	L.M		
	Interconnection (120cm)	54	L.M		
	Portland Cement	46	BAG		
	White Sand	5.5	CU.M.		
1	Gravel 3/4 Crushed	6	CU.M.		
	10mmØ Deformed round bar	14	PC		
	12mmØ Deformed round bar	6	PC		
	G.I. Wire #16	2	KG		
	Hacksaw Blade	5	PC		
	Phenolic Board 3/4	2	PC		
	2" x 3" x 12' Coco Lumber	5	PC		
	CWN 3"	1	KG		

	Concrete Nail 3"	1	KG		
	Laquer Paint (QDE) Blue	16	L		
	Laquer Thinner	1	GAL		
	Paint Roller Brush	2	PC		
	5/8" Plain Rebar (Threaded – 6mts. Length	6	PC		
	Flat Bar 2" x 1/4" – 6mts. Length	5	PC		
	Bolts & Nuts – 5/8 x 3	68	SET		
	Welding Rod	6	KG		
	Base Plate 1/2" thk.	0.20	SQ.M.		
2	<b>SUPPLY OF LABOR FOR INSTALLATION OF 250MM DIA. BI PIPES AND RELATED APPURTENANCES</b> (Materials will be supplied by SMWD while the labor component will be supplied by the contractor)	1	LOT		
	*** nothing follows ***				

The Terms of Reference (TOR) has been attached hereto and shall form part of the Contract Agreement. The project coverage, scope of work, payment rate and schedule, responsibilities of Project Facilitator, responsibilities of Santa Maria Water District and general conditions are stated therein. Any stipulations in the general condition shall be complied with.

Procurement procedures will be conducted in accordance with the provisions of the Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (Government Procurement Reform Act). It is the intent of the Procuring Entity to evaluate the quotation/proposal for the project and award will be made to the proposal/quotation resulting in the overall lowest cost.

Likewise, in accordance with Section 54.6 and Appendix A of Annex "H" (Consolidated Guidelines for the Alternative Methods of Procurement) of the IRR of RA No. 9184, the supplier shall provide the following documentary requirements as a **condition for award** of the contract. The documents shall be attached together with the quotations.

1. PhilGEPS Registration Number
2. Mayor's/Business Permit
3. Photo Copy of Sample Official Receipt (OR)
4. Certificate of Registration (BIR FORM 2303)
5. Income/Business Tax Return; and
6. Duly Notarized Omnibus Sworn Statement.



Your prices must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid and other incidental charges for the implementation of the contract if awarded.

All quotations may be typewritten or handwritten and may be placed in sealed envelope marked **"SUPPLY OF LABOR AND MATERIALS FOR INSTALLATION OF 250MM BI PIPE BRIDGE CROSSING AND RELATED CIVIL WORKS"** (RFQ No. 2023-036) and must be submitted on or before **May 8, 2023, 11:00AM** at the SMWD main office. It may also be sent thru email on our official email address at [smwdbulacan@yahoo.com](mailto:smwdbulacan@yahoo.com) on the specified time stated above and address to the General Manager, Engr. Carlos N. Santos Jr.

Quotations shall be valid for thirty (30) calendar days from the deadline of submission of the same. The contractor should inform the PE at least three (3) days before the implementation of the project.

PROJECT SITE: Cay Pombo – Pulong Buhangin Bridge, Cay Pombo, Santa Maria, Bulacan

The prospective contractor shall submit the duly accomplished Quotation/Proposal Form and Other Documents that will be required by the Procuring Entity.

The Santa Maria Water District reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to Contract award, without thereby incurring any liability to the affected supplier or suppliers. SMWD also reserves the right to waive any required formality in the proposals received, and select the proposal which it determines to be the most advantageous to the government.

**Prepared by:**

Sgd.

**Romel P. Lazaga**  
Procurement Assistant

**Noted by:**

Sgd.

**Maria Leonora S. Romarate**  
BAC Chairperson

YOUR WATER. OUR OBLIGATION  
YOUR CONVENIENCE. OUR SERVICE.

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## **TERMS OF REFERENCE FOR THE BRIDGE REHABILITATION PROJECTS OF 2023**

### **I. OBJECTIVE**

The Santa Maria Water District (SMWD) intends to engage the service of a Supplier/Bidder with the necessary expertise, experience and capacity to provide the needs of SMWD for the bridge rehabilitation projects of 2023.

### **II. PROJECT COVERAGE**

1. Brgy. Caypombo Pulong Buhangin Bridge Left Side

### **III. SCOPE OF WORK**

#### **1. Excavation**

Shall include the removal of materials of whatever nature encountered, including all obstructions present that will interfere with the bridge rehabilitation projects and should be executed prior with the guidance of SMWD and complied with the corresponding standards and specifications.

#### **2. Sand Bedding**

White sand shall be provided by the contractor and shall be applied as backfill materials by the contractor at a certain depth. Sand bedding should be spread over the trench complying with SMWD Standards and Specifications.

#### **3. Backfilling and Compaction**

Pipeline trenches shall be backfilled with selected materials obtained from excavation; Provided if, in the Engineer's opinion, said materials is unsuitable for backfill purposes. Water, if present, must be removed first from the trench before backfilling and no objects shall be seen that are prone to damage the pipelines

#### **4. Surface Clearing**

Shall include clearing and cleaning of the excess excavated materials within the area of work assigned for each laborer. Excess excavated materials shall be removed and dispose on adjacent area where backfilling is still needed or haul it with Santa Maria Water District's Hauling Contractor.

#### **5. Heavy Equipment and Dump Truck**

The Mini Back hoe shall be used for breaking of concrete pavements, the Mini Dump Truck for hauling of excess backfill materials from projects sites to designated dumping area, and the Boom truck for lifting pipes and fittings.

#### 6. Welding Works

Welding Machine and welding rod shall be provided by the contractor, welding works should be used to join the pipelines and to ensure that there is no gap and welded carefully to avoid contamination and leakages.

#### 7. Painting Works

Paint Brush and Paint shall be provided by the contractor. Make sure to paint all surfaces of the pipes and covered them to avoid gaps before moving on must check if there are missed spots, the contractor should use the color coding of SMWD Laquer Paint (QDE) Blue.

#### 8. Pipe support

Pipe supports shall be provided by the contractor and shall be installed by the contractor to support the load of the pipe to avoid disturbance to the pipeline, and must be installed properly.

#### 9. Pipes and Fittings

Pipes and Fitting shall be provided by the SMWD and shall be installed by the contractor prior to the guidance and complied with the corresponding standards and specifications of SMWD.

### IV. PAYMENT RATE AND SCHEDULE

1. The Project Facilitator (PF) shall be able submit it's report to the Engineer of the Santa Maria Water District on the schedule below:

Cut off	Period Covered		Particulars
1 <sup>st</sup>	8 AM Wednesday	5 PM Tuesday	Accomplishment Report verified by Engineer must be Submitted to Accounting at 8 AM of Wednesday

2. The Santa Maria Water District shall pay the salary base on output of the contractor, through Project Facilitator (PF) via check payment, on the following schedule.

Cut off	Period Covered		Particulars
1 <sup>st</sup>	Wednesday	Tuesday	Check to be released by Friday at 1 PM

3. The Contractor shall be able submit its report to the Engineer of the Santa Maria Water District bi-monthly basis base on progress payment. (For Heavy Equipment)

4. Rate is based on daily rate basis with nine hours service with a stand-by time of one hour/day. Excess hours shall be paid with corresponding overtime rate of the contractor. (For Heavy Equipment)

## **V. RESPONSIBILITIES OF PROJECT FACILITATOR**

1. That all work shall conform with the design, specifications and standard of Santa Maria Water District.
2. To replace, at the facilitator's expense, any material which will be found to be damaged by my self or any of my personnel due to negligence.
3. To provide for labor and necessary tools and equipment to finish and complete the works as agreed upon or maybe assigned by the Santa Maria Water District.
4. To be responsible for the proper disposal of all debris/excess materials found inexpedient for the execution of the project as designated within the limit or work.
5. To be responsible to any incident that may occur during the conduct of our duty whether involves personnel directly involved and engaged in the project or not.
6. To comply with all existing laws, executive and administrative orders, rules and regulations issued or to be issued by competent authorities as well as implanting rules and regulations governing the personnel of the Santa Maria Water District.
7. To closely coordinate with the Santa Maria Water District to assure the effective implementation of the labor contract.
8. To secure the work area, at all times with early warning devices, barricades and fences provided by the Santa Maria Water District

## **VI. RESPONSIBILITIES OF SANTA MARIA WATER DISTRICT**

1. That the materials (Pipes, Fittings, etc.) shall be provided by Santa Maria Water District as specified in the respective design and method.
2. That all materials which, upon confirmation by authorized SMWD personnel, are found to be defective shall be returned to storekeeping and replaced with a new one.
3. That concrete mixture used for the surface restoration shall conform with the standard specifications specified in the National Building Code.
4. Shall provide adequate early warning devices and fences, it is the responsibility of the laborer to enclosed his area with these barricades and fences.
5. To closely coordinate with the local police, municipal engineer's office and local barangay officials to assure the effective implementation of the project.



## VII. GENERAL CONDITIONS

1. This Terms of Reference shall be deemed an integral part of the bid.
2. There shall be annual renewal of this contract upon mutual agreement of both party at the Santa Maria Water District's office.
3. Any dispute or disagreement in the interpretation or implementation of this contract shall be settled thru arbitration in accordance with the existing laws.
4. That the Santa Maria Water District reserves the right to terminate the service of the appointed Project Facilitator (PF) at any time prior the end of the contract period.
5. The SMWD reserves the right to reject any or all quotations/bid, to annul the procurement process, to reject all quotations/bids at any time prior to contract award, without hereby incurring any liability to the affected bidder(s), and to accept only the offer that is most advantageous to the government.
6. The cost of mobilizing the equipment to the job site shall be at the account of the contractor.
7. The driver's wage shall be at the account of contractor.
8. All consumables including fuels, oils and others are at the expense of the contractor.
9. The equipment shall be under full control and supervision of the contractor.
10. To be responsible for the proper disposal of all debris/excess materials found inexpedient for the execution of the project as designated within the limit or work.
11. The contractor shall closely coordinate with the Santa Maria Water District.
12. The start of works will be from 8:00 AM and 5:00 PM and should extend as need arises.
13. This Terms of Reference shall be deemed an integral part of the bid.

Prepared by:

Sgd. \_\_\_\_\_

Engr. John Julius Xavier G. Tatad  
Engineer

Check and Verified by:

Sgd. \_\_\_\_\_

Engr. Angelo A. Reyes  
Senior Engineer A

Approved by:  
Sgd. \_\_\_\_\_

Engr. Carlos N. Santos, Jr.  
General Manager