

April 27, 2023

P-RFQ No. 2023-037

**REQUEST FOR QUOTATION**

**SUPPLY OF LABOR AND MATERIALS FOR THE TOTAL REHABILITATION OF DISCHARGE LINE IN GREEN VALLEY PUMP STATION**

The Santa Maria Water District (SMWD) hereinafter referred to as "the Purchaser", through its Bids and Awards Committee (BAC), invite interested parties to submit price quotation for the project, "**SUPPLY OF LABOR AND MATERIALS FOR THE TOTAL REHABILITATION OF DISCHARGE LINE IN GREEN VALLEY PUMP STATION**" through Small Value Procurement (Sec. 53.9 of R.A. No. 9184) with Approved Budget for the Contract (ABC) of Three Hundred Twenty Five Thousand Three Hundred Thirty Four and Eighty Five Centavos Only (**P325,334.85**).

	Description	Qty	Unit	Unit Cost	Total Amount
1	<b>DISCHARGE LINE</b>				
	100mm STC (Cast Steel Coupling) with Harness Assembly	1	SET		
	Brass Air Release Valve 1	1	PC		
	CI Check Valve FF 100mm Wafer Type	1	UNIT		
	CI Lever Butterfly Valve FF 100mm w/ BNG	2	PC		
	DI Adaptor RF 150mm w/ BNG	1	PC		
	CI Adaptor Red FF 150mm x 100mm w/ BNG	1	PC		
	CI Tee FF 100mm w/ BNG	1	PC		
	BI Elbow 100mm x 45 Deg	2	PC		
	BI Elbow 100mm x 90 Deg	2	PC		
	CI Weldable Flange 100mm w/ BNG	13	PC		
	Stainless Steel 100mm w/ Flange & BNG for Injection of Chlorine	1	SET		
	SS Coupling 1/2 (with inside thread)	2	PC		
	SS Nipple 1/2 x 2	1	PC		
	Brass Ball Valve Lever Type 1/2	1	PC		

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	Teflon	5	PC		
2	<b>EARTHWORKS</b>				
	Excavation	3	CU.M.		
	Backfilling and Compaction	3	CU.M.		
	Portland Cement	18	BAG		
	White sand	1	CU.M.		
	Gravel 3/4	1.5	CU.M.		
3	<b>PAINTING (FLOOR)</b>				
	Accrex Rubberize Paint (Aqua Blue)	3	GAL		
	Paint Lacquer QDE (Aqua Blue)	12	L		
	Paint Brush 1	2	PC		
	Paint Brush 2	3	PC		
	Paint Brush 4	2	PC		
	Sand Paper No.120	5	M		
	Paint Thinner Acrylic	1	L		
	Paint Thinner Lacquer	1	GAL		
	*** nothing follows ***				

The Terms of Reference (TOR) has been attached hereto and shall form part of the Contract Agreement. The project coverage, scope of work, payment rate and schedule and general conditions are stated therein. Any stipulations in the general condition shall be complied with.

Procurement procedures will be conducted in accordance with the provisions of the Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (Government Procurement Reform Act). It is the intent of the Procuring Entity to evaluate the quotation/proposal for the project and award will be made to the proposal/quotation resulting in the overall lowest cost.

Likewise, in accordance with Section 54.6 and Appendix A of Annex "H" (Consolidated Guidelines for the Alternative Methods of Procurement) of the IRR of RA No. 9184, the supplier shall provide the following documentary requirements as a **condition for award** of the contract. The documents shall be attached together with the quotations.





## Santa Maria WATER DISTRICT

1. PhilGEPS Registration Number
2. Mayor's/Business Permit
3. Photo Copy of Sample Official Receipt (OR)
4. Certificate of Registration (BIR FORM 2303); and
5. Duly Notarized Omnibus Sworn Statement.

Your prices must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid and other incidental charges for the implementation of the contract if awarded.

All quotations may be typewritten or handwritten and may be placed in sealed envelope marked "**SUPPLY OF LABOR AND MATERIALS FOR THE TOTAL REHABILITATION OF DISCHARGE LINE IN GREEN VALLEY PUMP STATION**" (RFQ No. 2023-037) and must be submitted on or before **May 8, 2023, 11:00AM** at the SMWD main office. It may also be sent thru email on our official email address at [smwdbulacan@yahoo.com](mailto:smwdbulacan@yahoo.com) on the specified time stated above and address to the General Manager, Engr. Carlos N. Santos Jr.

Quotations shall be valid for thirty (30) calendar days from the deadline of submission of the same. The contractor should inform the PE at least three (3) days before the implementation of the project.

PROJECT SITE: Green Valley Pump Station, Pulong Buhangin, Santa Maria, Bulacan

The prospective contractor shall submit the duly accomplished Quotation/Proposal Form and Other Documents that will be required by the Procuring Entity.

The Santa Maria Water District reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to Contract award, without thereby incurring any liability to the affected supplier or suppliers. SMWD also reserves the right to waive any required formality in the proposals received, and select the proposal which it determines to be the most advantageous to the government.

**Prepared by:**

Sgd.

**Romél P. Lazaga**  
Procurement Assistant

**Noted by:**

Sgd.

**María Leñora S. Romarate**  
BAC Chairperson



TERMS OF REFERENCE FOR THE  
TOTAL REHABILITATION OF DISCHARGE LINE IN GREEN VALLEY PUMP STATION  
AND LABANOS PUMP STATION

**i. OBJECTIVE**

The Santa Maria Water District (SMWD) intends to engage the services of a Contractor with the necessary expertise, experience and capacity to provide the needs of SMWD for the total rehabilitation of discharge line in Green Valley Pump Station and Labanos Pump Station.

**ii. PROJECT COVERAGE**

1. Green Valley Pump Station #9
2. Labanos Pump Station#16

**iii. SCOPE OF WORK**

1. Please see attached Program of Works

**iv. PAYMENT RATE AND SCHEDULE**

1. Contractor, may request an advanced payment equivalent to ten (10%) percent of the contract prices for each project. Balance on the contract amount shall be paid upon certification of the completed works.
2. The Santa Maria Water District shall pay the Contractor via check payment, within thirty (30) working days upon receipt of billing notice with reference to the progress report.

**v. GENERAL CONDITIONS**

1. The cost of mobilization and demobilization at the job site shall be at the account of the contractor.
2. All workers shall wear personal protective equipment at all times including facemasks.
3. Exercise every precaution at all times for the prevention of accidents. Provide such machinery guards, nets, harnesses and restraining devices, safe walkways, ladders, bridges, warning lights, barricades, fencing signs, and other safety devices as may be required to protect employees and the public from injury and property damage.
4. To be responsible to any incident that may occur during the conduct of our duty whether involves personnel directly involved and engaged in the project or not.
5. In case of discrepancies, on-site modifications, and other project related concerns, the Contractor shall coordinate with SMWD representative prior execution of work.
6. Other consumables which are necessary to complete the project shall be at the expense of the Contractor.





7. All damage to surfaces resulting from the work shall be cleaned, repaired, or refinished to the satisfaction of the Engineer at no cost to the Owner.
8. The Contractor shall be aware that keeping the project site in a neat and orderly condition is considered an integral part of the contracted work and as such shall be considered subsidiary to the appropriate bid items. Clean up work shall be done as directed by the Engineer or Inspector as the work progresses or as needed. If, in the opinion of the Engineer it is necessary, clean-up shall be done on a daily basis. Clean up work shall include, but not be limited to:
  - a. Removing the trash, paper, rubbish, and debris resulting from operations
  - b. Sweeping streets clean of dirt or debris
  - c. Alleviating any dust nuisance in the work area
  - d. Storing excess material in appropriate and organized manner
  - e. Keeping trash of any kind off of residents' property
9. Upon completion of the work and before final acceptance and final payment shall be made, the Contractor shall completely clean and remove from the site of the work all equipment, construction materials, surplus and discarded materials, temporary structures and debris of every kind. Contractor shall leave the site of the work in a neat and orderly condition equal to the originally existed, or as called for in the Contract documents. Surplus and waste materials removed from the site shall be disposed of at locations satisfactory to the Engineer, and at the Contractor's sole cost.
10. The contractor shall closely coordinate with the Santa Maria Water District.
11. To comply with all existing laws, executive and administrative orders, rules and regulations issued or to be issued by competent authorities as well as implanting rules and regulations governing the personnel of the Santa Maria Water District.
12. To closely coordinate with the Santa Maria Water District to assure the effective implementation of the labor contract.
13. To secure the work area, at all times with early warning devices, barricades and fences provided by the Santa Maria Water District. Ensure security of the area during work hours. Shall also ensure gates are locked upon leaving the work site. Work site shall be clean and free from debris after each work day.
14. In case of a "no work" day due to issues/concerns arising from within the Supplier/Contractor, SMWD or its representative shall be informed immediately. In which case, Supplier/Contractor shall make up for the lost day of work to accomplish the project on time.
15. This Terms of Reference shall be deemed an integral part of the bid.
16. Any dispute or disagreement in the interpretation or implementation of this contract shall be settled thru an arbitration in accordance with the existing laws.



17. That the Santa Maria Water District reserves the right to terminate the service of the contractor at any time prior the end of the contract period.
18. The Santa Maria Water District reserves the right to reject any or all quotations/bids, to annul the procurement process, to reject all quotations/bids at any time prior to contract award, without hereby incurring any liability to the affected bidder(s), and to accept only the offer that is most advantageous to the government.

Prepared by:

Sgd.

Engr. Romano David S. Perez  
Senior Engineer A - Water Resource

Sgd.

Engr. Mac Daniel E. Alejandro  
Senior Engineer A - Water Resource

Check and Verified by:

Sgd.

Engr. John Michael B. Lapig  
Senior Engineer A - Engineering

Approved by:

Sgd.

Engr. Carlos N. Santos, Jr.  
General Manager