



Santa Maria WATER DISTRICT

BAC Resolution No. PROC-BCR-2023-03-037
Date 03/23/2023
Name of Project SUPPLY AND DELIVERY OF COFFEE, CREAMER, SUGAR AND POWDERED CHOCO

BAC RESOLUTION RECOMMENDING AWARD OF CONTRACT FOR THE ABOVE STATED PROJECT

WHEREAS, The Purchase/Work Request (PR/WR) was received by the procurement with the following details:

PR /WR Nos.	GS-2023-02-014
Division/Section	GENERAL SERVICES DIVISION
Purpose	To purchase various supplies for employees' consumption
Total ABC	₱58,277.00

WHEREAS, the project was included in the Annual Procurement Plan for the fiscal year 2022. The total Approved Budget for the Contract (ABC) stated above to be procured pursuant to the 2016 Revised Implementing Rules and Regulations (IRR) of Republic ACT (RA) 9184

Mode Of Procurement	SHOPPING
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WHEREAS, The Purchase/Work Requests (PR/WR) was approved by the Head of the Procuring Entity (HOPE) and the procurement activity thereby started;

WHEREAS, the Request for Quotation (RFQ) was published in the Philgeps and in the website of the Procuring Entity as stated in RA 9184.

Ads/ Posting Date	03/03/2023
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WHEREAS, the suppliers of known qualifications have responded and submitted the quotations. All quotations were considered and verified if in compliance with specifications and have the submitted documentary requirements needed.

Abstract of Quotation No.	A2023-059
Date	03/22/2023

NOW, THEREFORE, with the foregoing findings, we the members of the BAC, hereby RESOLVED, as it is hereby RESOLVED, to recommend to the Head of Procuring Entity (HOPE) the award of the project with

the following details as the	MOST ADVANTAGEOUS OFFER TO THE AGENCY
Supplier	REBY'S STORE ✓
Contract Cost	₱6,936.00 ✓
Payment Terms	15 days upon receipt of the items ✓

RESOLVED FINALLY, at the Santa Maria Water District's Office, Santa Maria, Bulacan this 23rd day of March Year 2023

Sgd.

Maria Leonora S. Romarate
 BAC - Chairperson

Sgd.

 Mark Lackie D.J Porciuncula
 BAC Member - Financial

Sgd.

 Angelo G. Rosillas
 BAC End-User

Sgd.

 Mary Diana S. Dela Cruz
 BAC Member - Legal

Sgd.

 Engr. Edgardo E. dela Torre, Jr.
 BAC Member - Technical

Approved by:
 Sgd.

Engr. Carlos N. Santos Jr.
 General Manager



NOTICE OF AWARD

NOA-2023-04-037

April 18, 2023

Maria Reby DR. San Luis
Proprietor
REBY'S STORE
De Jesus St. Brgy. Poblacion Santa Maria Bulacan

SUPPLY AND DELIVERY OF COFFEE, CREAMER, SUGAR AND POWDERED CHOCO

PR/WR: GS-2023-02-014

We are happy to inform you that the project stated above is hereby awarded in favor of your company with the following details:

BAC Resolution No. : PROC-BCR-2023-03-037
Contract Cost : ₱6,936.00
Amount in Words : Six Thousand Nine Hundred Thirty Six Pesos
Purchase/Work Order No. : B202303-0075
Date Issued : 03/31/2023

You are to sign or confirm this Notice of Award and to deliver the goods/services or implement the project based on the schedule of delivery/implementation stated in the Purchase/Work Order. The Procuring Entity shall be notified within two (2) days prior to delivery or implementation.

Very truly yours,

Sgd.
ENGR. CARLOS N. SANTOS, JR.
General Manager

Conforme:

Printed Name: Maria Reby DR. San Luis
Signature: Sgd.
Date : _____

"YOUR WATER, OUR OBLIGATION
YOUR CONVENIENCE, OUR SERVICE"





NOTICE TO PROCEED
NTP-2023-04-036

April 20, 2023

Maria Reby DR. San Luis
Proprietor
REBY'S STORE
De Jesus St. Brgy. Poblacion Santa Maria Bulacan

This is to inform you that Purchase/Work Order stated below has been approved. You may now proceed with the implementation of the project effective upon the receipt of this notice.

Project Name : SUPPLY AND DELIVERY OF COFFEE, CREAMER, SUGAR AND POWDERED CHOCO
Purchase/Work Order No. : B202303-0075
Date Approved : 04/19/2023
Contract Cost : ₱6,936.00
Amount in Words : Six Thousand Nine Hundred Thirty Six Pesos

Very truly yours,

Sgd.
ENGR. CARLOS N. SANTOS, JR.
General Manager

I acknowledge receipt of this Notice on:

Printed Name: Maria Reby DR. San Luis
Signature: Sgd.
Date: _____



PURCHASE ORDER

Supplier: REBY'S STORE	P.O. No.: B202303-0075
Address: De Jesus St. Brgy. Poblacion Santa Maria Bulacan	Date: 03/31/2023
TIN: 249-997-000 <input checked="" type="checkbox"/> VAT <input type="checkbox"/> NON-VAT	P.R. No.: GS-2023-02-014
Philgeps Ref. No.:	Date: 02/14/23
Mode of Procurement: Shopping	AOQ No.: A2023-059
	Date: 03/22/2023

Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: GS Farmacia Emilia Dulong Bayan, Sta. Maria, Bulacan	Delivery Term: 7 days upon receipt of P.O
Date of Delivery:	Payment Term: 15 Days
Warranty:	Form of Payment: Check Payment

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
A-OSCF	PACK	COFFEE Instant, powder/granules, 100 gram	64.0	84.00	5,376.00
A-OS3N1C	SACHE	COFFEE 3in1	130.0	12.00	1,560.00
*** NOTHING FOLLOWS ***					

(Total Amount in Words) Six Thousand Nine Hundred Thirty Six Pesos Only P 6,936.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on undelivered item/s.

Conforme:

Sgd. Maria Reby DR. San Luis
Signature over Printed Name of Supplier

Sgd. ENGR. CARLOS N. SANTOS JR.
General Manager

Date: 4/12/23

Fund Cluster : Jovita I. Dalmacio	ORS/BURS No. :
Funds Available : Department Manager B	Date of the ORS/BURS:
4/18/23	Amount :