

June 19, 2023

P-RFQ No. 2023-049

**REQUEST FOR QUOTATION**

**HEAVY EQUIPMENT RENTAL FOR PIPELAYING PROJECTS OF 2023**

The Santa Maria Water District (SMWD) hereinafter referred to as “the Purchaser”, through its Bids and Awards Committee (BAC), invite interested parties to submit price quotation for the project, “**HEAVY EQUIPMENT RENTAL FOR PIPELAYING PROJECTS OF 2023**” through Small Value Procurement (Sec. 53.9 of R.A. No. 9184) with Approved Budget for the Contract (ABC) of Two Hundred Thirty Thousand Two Hundred Twenty Pesos Only (**₱230,220.00**).

	Description	Qty	Unit	Unit Cost	Total Amount
1	<b>MINI BACKHOE</b> (for concrete breaking)	82	HR		
2	<b>MINI DUMP TRUCK</b> (for hauling of excess materials)	117	HR		
	Pipelaying	69	HR		
	Restoration				
	*** nothing follows ***				

The Terms of Reference (TOR) has been attached hereto and shall form part of the Contract Agreement. The project coverage, scope of work, payment rate and schedule and general conditions are stated therein. Any stipulations in the general condition shall be complied with.

Procurement procedures will be conducted in accordance with the provisions of the Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (Government Procurement Reform Act). It is the intent of the Procuring Entity to evaluate the quotation/proposal for the project and award will be made to the quotation/proposal resulting in the overall lowest cost.

Likewise, in accordance with Section 54.6 and Appendix A of Annex "H" (Consolidated Guidelines for the Alternative Methods of Procurement) of the IRR of RA No. 9184, the supplier shall provide the following documentary requirements as a **condition for award** of the contract. The documents shall be attached together with the quotations.

1. PhilGEPS Registration Number
2. Mayor’s/Business Permit
3. Photo Copy of Sample Official Receipt (OR)
4. Certificate of Registration (BIR FORM 2303); and

5. Duly Notarized Omnibus Sworn Statement. (If unable to have the document notarized, you may submit a signed unnotarized Omnibus Sworn Statement, subject to compliance therewith after award of contract but before payment).

Your prices must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid and other incidental charges for the implementation of the contract if awarded.

All quotations may be typewritten or handwritten and may be placed in sealed envelope marked "**HEAVY EQUIPMENT RENTAL FOR PIPELAYING PROJECTS OF 2023**" (RFQ No. 2023-049) and must be submitted on or before **June 23, 2023, 11:00AM** at the SMWD main office. It may also be sent thru email on our official email address at [smwdbulacan@yahoo.com](mailto:smwdbulacan@yahoo.com) on the specified time stated above and address to the General Manager, Engr. Carlos N. Santos Jr.

Quotations shall be valid for thirty (30) calendar days from the deadline of submission of the same. The contractor should inform the PE at least three (3) days before the implementation of the project.

PROJECT SITE: P.G. Salazar St. to E.V. Ignacio St., Brgy. Sto. Tomas  
E.V. Ignacio St. to J.S. Mendoza St., Brgy. Sto. Tomas  
J.S. Mendoza St. to P.R. Ramos St., Brgy. Sto. Tomas

The prospective contractor shall submit the duly accomplished Quotation/Proposal Form and Other Documents that will be required by the Procuring Entity.

The Santa Maria Water District reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to Contract award, without thereby incurring any liability to the affected supplier or suppliers. SMWD also reserves the right to waive any required formality in the proposals received, and select the proposal which it determines to be the most advantageous to the government.

**Prepared by:**

Sgd.

**Romel P. Lazaga**  
Procurement Assistant

**Noted by:**

Sgd.

**Maria Leonora S. Romarate**  
BAC Chairperson

**TERMS OF REFERENCE FOR THE  
HEAVY EQUIPMENT RENTAL FOR PIPELAYING PROJECTS OF 2023**

**I. OBJECTIVE**

The Santa Maria Water District (SMWD) intends to engage the service of a Supplier/Bidder with the necessary expertise, experience and capacity to provide the needs of SMWD for the pipelaying projects of 2023.

**II. PROJECT COVERAGE**

1. Brgy. Sto. Tomas Sidestreet Extension Project (P.G. Salazar St. to E.V. Ignacio St.)
2. Brgy. Sto. Tomas Sidestreet Extension Project (E.V. Ignacio St. to J.S. Mendoza St.)
3. Brgy. Sto. Tomas Sidestreet Extension Project (J.S. Mendoza St. to P.R. Ramos St.)

**III. SCOPE OF WORK**

1. The Mini Back hoe shall be used for breaking of concrete pavements and the Mini Dump Truck for hauling of excess backfill materials from projects sites to designated dumping area.

**IV. PAYMENT RATE AND SCHEDULE**

1. The Contractor shall be able submit its report to the Engineer of the Santa Maria Water District bi-monthly basis base on progress payment.
2. Rate is based on daily rate basis with nine hours service with a stand-by time of one hour/day. Excess hours shall be paid with corresponding overtime rate of the contractor.

**V. GENERAL CONDITIONS**

1. The cost of mobilizing the equipment to the job site shall be at the account of the contractor.
2. The driver's wage shall be at the account of contractor.
3. All consumables including fuels, oils and others are at the expense of the contractor.
4. The equipment shall be under full control and supervision of the contractor.
5. To be responsible for the proper disposal of all debris/excess materials found inexpedient for the execution of the project as designated within the limit or work.
6. The contractor shall closely coordinate with the Santa Maria Water District.
7. The start of works will be from 8:00 AM and 5:00 PM and should extend as need arises.
8. This Terms of Reference shall be deemed an integral part of the bid.



## Santa Maria WATER DISTRICT

9. There shall be annual renewal of this contract upon mutual agreement of both party at the Santa Maria Water District's office.
10. Any dispute or disagreement in the interpretation or implementation of this contract shall be settled thru arbitration in accordance with the existing laws.
11. That the Santa Maria Water District reserves the right to terminate the service of the contractor at any time prior the end of the contract period.
12. The SMWD reserves the right to reject any or all quotations/bid, to annul the procurement process, to reject all quotations/bids at any time prior to contract award, without hereby incurring any liability to the affected bidder(s), and to accept only the offer that is most advantageous to the government.

Prepared by:

Sgd.

Engr. John Julius Xavier G. Tatad  
Engineer

Check and Verified by:

Sgd.

Engr. Angelo A. Reyes  
Senior Engineer

Approved by:

Sgd.

**Engr. Carlos N. Santos, Jr.**  
General Manager