

June 19, 2023

P-RFQ No. 2023-050

REQUEST FOR QUOTATION

LABOR PAKYAW CONTRACT FOR PIPELAYING PROJECTS OF 2023

The Santa Maria Water District (SMWD) hereinafter referred to as “the Purchaser”, through its Bids and Awards Committee (BAC), invite interested parties to submit price quotation for the project, “**LABOR PAKYAW CONTRACT FOR PIPELAYING PROJECTS OF 2023**” through Small Value Procurement (Sec. 53.9 of R.A. No. 9184) with Approved Budget for the Contract (ABC) of Five Hundred Twenty Five Thousand Eight Hundred Sixty Seven and Seventy Eight Only (**₱525,867.78**).

	Description	Qty	Unit	Unit Cost	Total Amount
1	PIPE EXCAVATION (100 CM)	1,213	LM		
2	INTERCONNECTION/BOV BOX (100 CM)	189	LM		
	with: Sand Bedding Backfilling and Compaction Clearing and Cleaning				
	*** nothing follows ***				

The Terms of Reference (TOR) has been attached hereto and shall form part of the Contract Agreement. The project coverage, scope of work, payment rate and schedule, responsibilities of project facilitator, responsibilities of Santa Maria Water District and general conditions are stated therein. Any stipulations in the general condition shall be complied with.

Procurement procedures will be conducted in accordance with the provisions of the Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (Government Procurement Reform Act). It is the intent of the Procuring Entity to evaluate the quotation/proposal for the project and award will be made to the quotation/proposal resulting in the overall lowest cost.

Likewise, in accordance with Section 6.1.2 of Annex “A” (Guidelines for the Conduct of Community Participation in Procurement) of the IRR of RA No. 9184, the contractor shall provide the following documentary requirements as a **condition for award** of the contract. The documents shall be attached together with the quotations.

1. A photocopy of the government-issued ID of the officers or members of the Unorganized CSG showing that they are residents of the target community, or nearby and other communities, if allowed by the PE.
2. A sworn affidavit (Appendix “1”) executed by the head or authorized representative that:



- a. none of its organizers, officers or members is an agent or related by consanguinity or affinity up to the third (3rd) civil degree to the HOPE, a member of the BAC, the TWG or the Secretariat, or other official authorized to process and/or approve the proposal, contract, and release of funds; and
 - b. commitment of the Unorganized CSG that it shall perform and deliver all the obligations and undertakings under the contract covering the procurement at and if no performance or warranty security is required by the PE.
3. List of completed work experiences of the members of the Unorganized CSG that meet or satisfy the workmanship and skill set requirements, which shows the capacity to perform the required labor component for the delivery of Goods or implementation of Simple Infrastructure Project.
 4. Photocopy or scanned copy of the bank account under the name of any of its officers or members with the complete bank account information; or proof that it maintains books of accounts such as cash receipts journal, general journal, and general ledger.

Your prices must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid and other incidental charges for the implementation of the contract if awarded.

All quotations may be typewritten or handwritten and may be placed in sealed envelope marked "**LABOR PAKYAW CONTRACT FOR PIPELAYING PROJECTS OF 2023**" (RFQ No. 2023-050) and must be submitted on or before **June 23, 2023, 11:00AM** at the SMWD main office. It may also be sent thru email on our official email address at smwdbulacan@yahoo.com on the specified time stated above and address to the General Manager, Engr. Carlos N. Santos Jr.

Quotations shall be valid for thirty (30) calendar days from the deadline of submission of the same. The contractor should inform the PE at least three (3) days before the implementation of the project.

PROJECT SITE: P.G. Salazar St. to E.V. Ignacio St., Brgy. Sto. Tomas
E.V. Ignacio St. to J.S. Mendoza St., Brgy. Sto. Tomas
J.S. Mendoza St. to P.R. Ramos St., Brgy. Sto. Tomas
(P2P Terminal) Brgy. Sta. Clara
Matang Tubig, Brgy. Guyong
(Belmont Subdivision) Brgy. Cay Pombo

The prospective contractor shall submit the duly accomplished Quotation/Proposal Form and Other Documents that will be required by the Procuring Entity.

The Santa Maria Water District reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to Contract award, without thereby incurring any liability to the affected supplier or suppliers. SMWD also reserves the right to waive any required formality in the proposals received, and select the proposal which it determines to be the most advantageous to the government.



Santa Maria

WATER DISTRICT

Prepared by:

Sgd.

Romel P. Lazaga
Procurement Assistant

Noted by:

Sgd.

Maria Leonora S. Romarate
BAC Chairperson



Santa Maria

WATER DISTRICT

AMENDED TERMS OF REFERENCE FOR THE LABOR PAKYAW CONTRACT FOR PIPELAYING PROJECTS OF 2023

I. OBJECTIVE

The Santa Maria Water District (SMWD) intends to engage the service of a Supplier/Bidder with the necessary expertise, experience and capacity to provide the needs of SMWD for the pipelaying projects of 2023.

II. PROJECT COVERAGE

1. Brgy. Sto. Tomas Sidestreet Extension Project (P.G. Salazar St. to E.V. Ignacio St.)
2. Brgy. Sto. Tomas Sidestreet Extension Project (E.V. Ignacio St. to J.S. Mendoza St.)
3. Brgy. Sto. Tomas Sidestreet Extension Project (J.S. Mendoza St. to P.R. Ramos St.)

III. SCOPE OF WORK

1. Excavation

Shall include the removal of materials of whatever nature encountered, including all obstructions present that will interfere with the pipelaying projects and should be executed prior with the guidance of SMWD and complied with the corresponding standards and specifications.

2. Sand Bedding

White sand shall be provided by the SMWD but shall be applied as backfill materials by the contractor at a certain depth. Sand bedding should be spread over the trench complying with SMWD Standards and Specifications.

3. Backfilling and Compaction

Pipeline trenches shall be backfilled with selected materials obtained from excavation; Provided if, in the Engineer's opinion, said materials is unsuitable for backfill purposes. Water, if present, must be removed first from the trench before backfilling and no objects shall be seen that are prone to damage the pipelines

4. Surface Clearing

Shall include clearing and cleaning of the excess excavated materials within the area of work assigned for each laborer. Excess excavated materials shall be removed and dispose on adjacent area where backfilling is still needed or haul it with Santa Maria Water District's Hauling Contractor.



Santa Maria

WATER DISTRICT

IV. PAYMENT RATE AND SCHEDULE

1. The Project Facilitator (PF) shall be able submit it's report to the Engineer of the Santa Maria Water District on the schedule below:

Cut off	Period Covered	Particulars
1 st	8 AM Wednesday 5 PM Tuesday	Accomplishment Report verified by Engineer must be Submitted to Accounting at 8 AM of Wednesday

2. The Santa Maria Water District shall pay the salary base on output of the pakyaw labor, through Project Facilitator (PF) via check payment, on the following schedule.

Cut off	Period Covered	Particulars
1 st	Wednesday Tuesday	Check to be released by Friday at 1 PM

V. RESPONSIBILITIES OF PROJECT FACILITATOR

1. That all work shall conform with the design, specifications and standard of Santa Maria Water District.
2. To replace, at the facilitator's expense, any material which will be found to be damaged by my self or any of my personnel due to negligence.
3. To provide for labor and necessary tools and equipment to finish and complete the works as agreed upon or maybe assigned by the Santa Maria Water District.
4. To be responsible for the proper disposal of all debris/excess materials found inexpedient for the execution of the project as designated within the limit or work.
5. To be responsible to any incident that may occur during the conduct of our duty whether involves personnel directly involved and engaged in the project or not.
6. To comply with all existing laws, executive and administrative orders, rules and regulations issued or to be issued by competent authorities as well as implanting rules and regulations governing the personnel of the Santa Maria Water District.
7. To closely coordinate with the Santa Maria Water District to assure the effective implementation of the labor contract.
8. To secure the work area, at all times with early warning devices, barricades and fences provided by the Santa Maria Water District.



Santa Maria WATER DISTRICT

VI. RESPONSIBILITIES OF SANTA MARIA WATER DISTRICT

1. That the materials (Pipes, Fittings, etc.) shall be provided by Santa Maria Water District as specified in the respective design and method.
2. That all materials which, upon confirmation by authorized SMWD personnel, are found to be defective shall be returned to storekeeping and replaced with a new one.
3. That concrete mixture to be used for the surface restoration shall conform with the standard specifications as specified on the National Building Code.
4. Shall provide adequate early warning devices and fences, it is the responsibility of the laborer to enclosed his area with these barricades and fences.
5. To closely coordinate with the local police, municipal engineer's office and local barangay officials to assure the effective implementation of the project.

VII. GENERAL CONDITIONS

1. This Terms of Reference shall be deemed an integral part of the bid.
2. There shall be annual renewal of this contract upon mutual agreement of both party at the Santa Maria Water District's office.
3. Any dispute or disagreement in the interpretation or implementation of this contract shall be settled thru arbitration in accordance with the existing laws.
4. That the Santa Maria Water District reserves the right to terminate the service of the appointed Project Facilitator (PF) at any time prior the end of the contract period.
5. The SMWD reserves the right to reject any or all quotations/bid, to annul the procurement process, to reject all quotations/bids at any time prior to contract award, without hereby incurring any liability to the affected bidder(s), and to accept only the offer that is most advantageous to the government.

Prepared by:

Sgd.

Engr. John Julius Xavier G. Tatad
Engineer

Check and Verified by:

Sgd.

Engr. Angelo A. Reyes
Senior Engineer

Approved by:

Sgd.

Engr. Carlos N. Santos, Jr.
General Manager



Santa Maria

WATER DISTRICT

AMENDED TERMS OF REFERENCE FOR THE LABOR PAKYAW CONTRACT FOR PIPELAYING PROJECTS OF 2023

I. OBJECTIVE

The Santa Maria Water District (SMWD) intends to engage the service of a Supplier/Bidder with the necessary expertise, experience and capacity to provide the needs of SMWD for the pipelaying projects of 2023.

II. PROJECT COVERAGE

1. Brgy. Guyong Matang Tubig
2. Proposed Extension of 150mm Dia. Mainline in Brgy. Sta. Clara (P2P Terminal)

III. SCOPE OF WORK

1. Excavation

Shall include the removal of materials of whatever nature encountered, including all obstructions present that will interfere with the pipelaying projects and should be executed prior with the guidance of SMWD and complied with the corresponding standards and specifications.

2. Sand Bedding

White sand shall be provided by the SMWD but shall be applied as backfill materials by the contractor at a certain depth. Sand bedding should be spread over the trench complying with SMWD Standards and Specifications.

3. Backfilling and Compaction

Pipeline trenches shall be backfilled with selected materials obtained from excavation; Provided if, in the Engineer's opinion, said materials is unsuitable for backfill purposes. Water, if present, must be removed first from the trench before backfilling and no objects shall be seen that are prone to damage the pipelines

4. Surface Clearing

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Santa Maria

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3. To provide for labor and necessary tools and equipment to finish and complete the works as agreed upon or maybe assigned by the Santa Maria Water District.
4. To be responsible for the proper disposal of all debris/excess materials found inexpedient for the execution of the project as designated within the limit or work.
5. To be responsible to any incident that may occur during the conduct of our duty whether involves personnel directly involved and engaged in the project or not.
6. To comply with all existing laws, executive and administrative orders, rules and regulations issued or to be issued by competent authorities as well as implanting rules and regulations governing the personnel of the Santa Maria Water District.
7. To closely coordinate with the Santa Maria Water District to assure the effective implementation of the labor contract.
8. To secure the work area, at all times with early warning devices, barricades and fences provided by the Santa Maria Water District.



Santa Maria WATER DISTRICT

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II. PROJECT COVERAGE

1. Brgy. Caypombo Mainline Extension Project (Belmont Subdivision)

III. SCOPE OF WORK

1. Excavation

Shall include the removal of materials of whatever nature encountered, including all obstructions present that will interfere with the pipelaying projects and should be executed prior with the guidance of SMWD and complied with the corresponding standards and specifications.

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