



Santa Maria WATER DISTRICT

BAC Resolution No. PROC-BCR-2023-05-071
Date 05/16/2023
Name of Project **PROCUREMENT FOR AIRLINE TICKET OF PARTICIPANTS TO SEMINAR AT CORON, PALAWAN**

BAC RESOLUTION RECOMMENDING AWARD OF CONTRACT FOR THE ABOVE STATED PROJECT

WHEREAS, The Purchase/Work Request (PR/WR) was received by the procurement with the following details:

PR /WR Nos.	F-2023-05-004
Division/Section	FINANCE DIVISION
Purpose	To attend PWWA seminar on May 24-26, 2023 at Coron, Palawan
Total ABC	₱125,000.00

WHEREAS, the project was included in the Annual Procurement Plan for the fiscal year 2022. The total Approved Budget for the Contract (ABC) stated above to be procured pursuant to the 2016 Revised Implementing Rules and Regulations (IRR) of Republic ACT (RA) 9184

Mode Of Procurement	DIRECT RETAIL PURCHASE OF AIRLINE TICKET
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WHEREAS, The Purchase/Work Requests (PR/WR) was approved by the Head of the Procuring Entity (HOPE) and the procurement activity thereby started;

WHEREAS, the Request for Quotation (RFQ) was published in the Philgeps and in the website of the Procuring Entity as stated in RA 9184.

Ads/ Posting Date	N/A
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WHEREAS, the suppliers of known qualifications have responded and submitted the quotations. All quotations were considered and verified if in compliance with specifications and have the submitted documentary requirements needed.

Abstract of Quotation No.	N/A
Date	N/A

NOW, THEREFORE, with the foregoing findings, we the members of the BAC, hereby RESOLVED, as it is hereby RESOLVED, to recommend to the Head of Procuring Entity (HOPE) the award of the project with

the following details as the SINGLE AND RESPONSIVE QUOTATION

Supplier	SANTRAVEL TOURS & SERVICES ✓
Contract Cost	₱115,500.00 ✓
Payment Terms	within seven (7) days upon receipt of tickets of

RESOVED FINALLY, at the Santa Maria Water District's Office, Santa Maria, Bulacan this 10th day of May Year 2023

Sgd.

Maria Leonora S. Romarate
BAC - Chairperson

Sgd.

Mark Lackie D.J Porciuncula
BAC Member - Financial

Sgd.

Mary Diana S. Dela Cruz
BAC Member - Legal

Sgd.

Ma. Angela G. Cruz
BAC End-User

Sgd.

Engr. Edgardo E. dela Torre, Jr.
BAC Member - Technical

Approved by:

Sgd.

Engr. Carlos N. Santos Jr.
General Manager



Santa Maria

WATER DISTRICT

NOTICE OF AWARD

NOA-2023-05-044

May 17, 2023

Sir Carlo or Ma'am Editha
Authorized Representative
SANTRAVEL TOURS & SERVICES
62 J. Corazon De Jesus St. Poblacion, Sta. Maria, Bulacan

PROCUREMENT FOR AIRLINE TICKET OF PARTICIPANTS TO SEMINAR AT CORON, PALAWAN

PR/WR: F-2023-05-004

We are happy to inform you that the project stated above is hereby awarded in favor of your company with the following details:

BAC Resolution No. : PROC-BCR-2023-05-071
Contract Cost : ₱115,500.00
Amount in Words : One Hundred Fifteen Thousand Five Hundred Pesos
Purchase/Work Order No. : 2023-05-0035
Date Issued : 05/16/2023

You are to sign or confirm this Notice of Award and to deliver the goods/services or implement the project based on the schedule of delivery/implementation stated in the Purchase/Work Order. The Procuring Entity shall be notified within two (2) days prior to delivery or implementation.

Very truly yours,

Sgd.
ENGR. CARLOS N. SANTOS, JR.
General Manager

Conforme:

Printed Name: Timothy Santiago

Signature: Sgd.

Date : _____



Santa Maria

WATER DISTRICT

NOTICE TO PROCEED

NTP-2023-05-044

May 22, 2023

Sir Carlo or Ma'am Editha
Authorized Representative
SANTRAVEL TOURS & SERVICES
62 J. Corazon De Jesus St. Poblacion, Sta. Maria, Bulacan

This is to inform you that Purchase/Work Order stated below has been approved. You may now proceed with the implementation of the project effective upon the receipt of this notice.

Project Name	:	PROCUREMENT FOR AIRLINE TICKET OF PARTICIPANTS TO SEMINAR AT CORON. PALAWAN
Purchase/Work Order No.	:	2023-05-0035
Date Approved	:	05/22/2023
Contract Cost	:	₱115,500.00
Amount in Words	:	One Hundred Fifteen Thousand Five Hundred Pesos

Very truly yours,

Sgd.

ENGR. CARLOS N. SANTOS, JR.

General Manager

I acknowledge receipt of this Notice on:

Printed Name: Timothy Santiago

Signature: Sgd.

Date: _____

“YOUR WATER, OUR OBLIGATION
YOUR CONVENIENCE, OUR SERVICE”

**PROCUREMENT
PRIORITY**



WORK ORDER

WR No.: F-2023-05-004 Date: 05/10/23 WO No.: 2023-05-0035
 AOQ No.: _____ Date: _____ Philgeps Reference No. _____ Date: 05/16/23

The Work Order is hereby awarded to **SANTRAVEL TOURS & SERVICES** with business address at 62 J. Corazon De Jesus St.Poblacion,Sta.Maria,Bulacan for work items as described below:

TIN: 277-690-761-000 VAT NON-VAT Mode of Procurement Retail Purchase of Airline Tickets Payment Term: Check Payment

No.	Work Items	Quantity	Unit	Amount	Condition
1	To provide airfare for the 6 participants of PWWA seminar on May 24-26, 2023 at Coron, Palawan Airfare for 6 participants of Philippine Water Works Association (PWWA) - Bridge the Digital Divide: New Online Technologies for Water Districts seminar on May 24-26, 2023 at Coron, Palawan. Rate: 18,550 x 4=P74,200 20,650 x 2=P41,300	1	LOT	115,500.00	Payment shall be based on the actual quantity completed and accepted. The SMWD reserves the right to change portion or part of this Work Order. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on undelivered services

Total Agreed Price: ₱ 115,500.00

Prepared by: Sgd. Marichu Y. Ferrer Procurement Assistant
 Checked and Verified by: Sgd. Ma. Angela G. Cruz End-User/Implementing Unit
 Certified Funds Available: Sgd. Jovita I. Dalmacio Department Manager B - AFGS
 Approved for Implementation: Sgd. Engr. Carlos N. Santos Jr. General Manager
 Conforme: Sgd. Timothy Santiago Supplier/Contractor

Fund Cluster: M00E BUR No. 23-05-004 Date: 5/16/23
 Funds Available: 115,500.00 Amount: 115,500.00