



# Santa Maria

WATER DISTRICT

**BAC Resolution No.** PROC-BCR-2023-05-083  
**Date** 05/29/2023  
**Name of Project** SUPPLY & DELIVERY OF VARIOUS IT EQUIPMENT

## BAC RESOLUTION RECOMMENDING AWARD OF CONTRACT FOR THE ABOVE STATED PROJECT

WHEREAS, The Purchase/Work Request (PR/WR) was received by the procurement with the following details:

PR /WR Nos.	GS-2023-04-033
Division/Section	GENERAL SERVICES DIVISION
Purpose	To purchase equipment for multimedia and other documentation
Total ABC	₱192,040.00

WHEREAS, the project was included in the Annual Procurement Plan for the fiscal year 2022. The total Approved Budget for the Contract (ABC) stated above to be procured pursuant to the 2016 Revised Implementing Rules and Regulations (IRR) of Republic ACT (RA) 9184

Mode Of Procurement SMALL VALUE PROCUREMENT

WHEREAS, The Purchase/Work Requests (PR/WR) was approved by the Head of the Procuring Entity (HOPE) and the procurement activity thereby started;

WHEREAS, the Request for Quotation (RFQ) was published in the Philgeps and in the website of the Procuring Entity as stated in RA 9184.

Ads/ Posting Date 04/29/2023

WHEREAS, the suppliers of known qualifications have responded and submitted the quotations. All quotations were considered and verified if in compliance with specifications and have the submitted documentary requirements needed.

Abstract of Quotation No. A2023-106  
Date 05/26/2023

NOW, THEREFORE, with the foregoing findings, we the members of the BAC, hereby RESOLVED, as it is hereby RESOLVED, to recommend to the Head of Procuring Entity (HOPE) the award of the project with the following details as the,

### LOWEST AND RESPONSIVE QUOTATION ✓

Supplier	<b>BRIGHTCH COMPUTER TRADING</b> ✓
Contract Cost	₱4,100.00 ✓
Payment Terms	15 days upon receipt of the items ✓

RESOLVED FINALLY, at the Santa Maria Water District's Office, Santa Maria, Bulacan this 26th day of May Year 2023

Sgd.

Maria Leonora S. Romarate  
BAC - Chairperson

Sgd.

Mark Lackie D.J Porciuncula  
BAC Member - Financial

Sgd.

Mary Diana S. Dela Cruz  
BAC Member - Legal

Sgd.

Mimis Kay D. Dayandayan  
BAC End-User

Sgd.

Engr. Edgardo E. dela Torre, Jr.  
BAC Member - Technical

Approved by:

Sgd.

Engr. Carlos N. Santos Jr.  
General Manager

"YOUR WATER. OUR OBLIGATION  
YOUR CONVENIENCE. OUR SERVICE"





# Santa Maria

WATER DISTRICT

## NOTICE OF AWARD

NOA-2023-06-062

June 06, 2023

Angelie Isidro  
Supplier's Representative  
BRIGHTTECH COMPUTER TRADING  
B11 L8 Verde Heights Subd. Brgy. Gaya-gaya, City of San Jose Del Monte Bulacan

### SUPPLY AND DELIVERY OF VARIOUS IT EQUIPMENT

PR/WR: GS-2023-04-033

We are happy to inform you that the project stated above is hereby awarded in favor of your company with the following details:

**BAC Resolution No.** : PROC-BCR-2023-05-083  
**Contract Cost** : ₱4,100.00  
**Amount in Words** : Four Thousand One Hundred Pesos  
**Purchase/Work Order No.** : B202306-0129  
**Date Issued** : 06/05/2023

You are to sign or confirm this Notice of Award and to deliver the goods/services or implement the project based on the schedule of delivery/implementation stated in the Purchase/Work Order. The Procuring Entity shall be notified within two (2) days prior to delivery or implementation.

Very truly yours,

Sgd.  
**ENGR. CARLOS N. SANTOS, JR.**  
*General Manager*

**Conforme:**

Printed Name: Angelie Isidoro

Signature: Sgd.

Date : \_\_\_\_\_



# Santa Maria

WATER DISTRICT

## NOTICE TO PROCEED

NTP-2023-06-057

June 09, 2023

Angelie Isidro  
Supplier's Representative  
BRIGHTECH COMPUTER TRADING  
B11 L8 Verde Heights Subd. Brgy. Gaya-gaya, City of San Jose Del Monte Bulacan

This is to inform you that Purchase/Work Order stated below has been approved. You may now proceed with the implementation of the project effective upon the receipt of this notice.

**Project Name** : SUPPLY AND DELIVERY OF VARIOUS IT EQUIPMENT  
**Purchase/Work Order No.** : B202306-0129  
**Date Approved** : 06/07/2023  
**Contract Cost** : ₱4,100.00  
**Amount in Words** : Four Thousand One Hundred Pesos

Very truly yours,

Sgd.  
**ENGR. CARLOS N. SANTOS, JR.**  
*General Manager*

**I acknowledge receipt of this Notice on:**

Printed Name: Angeli Isidoro  
Signature: Sgd.  
Date: \_\_\_\_\_



PURCHASE ORDER

<b>Supplier:</b> BRIGHTECH COMPUTER TRADING	<b>P.O. No.:</b> B202306-0129
<b>Address:</b> B11L8 Verde Heights Subd. Brgy. Gaya-gaya, City of San Jose Del Monte Bulacan	<b>Date:</b> 06/05/2023
<b>TIN:</b> 482-118-096-000 <input type="checkbox"/> VAT <input checked="" type="checkbox"/> NON-VAT	<b>P.R. No.:</b> GS-2023-04-033
<b>Philgeps Ref. No.:</b> 9743278	<b>Date:</b> 04/11/23
<b>Mode of Procurement:</b> Negotiated Procurement - Small Value Procurement	<b>AOQ No.:</b> A2023-106
	<b>Date:</b> 05/26/2023

Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:

<b>Place of Delivery:</b> GS Farmacia Emilia Dulong Bayan, Sta. Maria, Bulacan	<b>Delivery Term:</b> 2-4 weeks upon receipt of P.O
<b>Date of Delivery:</b>	<b>Payment Term:</b> 15 Days
<b>Warranty:</b>	<b>Form of Payment:</b> Check Payment

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
E-PB	SET	PHOTOSHOOT BACKGROUND 3 x 6m, pure cotton, color: green; 1 x 2 x 2 m *** NOTHING FOLLOWS * green screen backdrop, 4x backdrop clips w/ stand. <i>fl</i>	1.0	4,100.00	4,100.00

(Total Amount in Words) Four Thousand One Hundred Pesos Only P 4,100.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on undelivered item/s.

Conforme:   
 Sgd. Angelie Isidoro   
 Signature over Printed Name of Supplier   
 Date: \_\_\_\_\_ Sgd. \_\_\_\_\_

Very truly yours,   
 Sgd. ENGR. CARLOS N. SANTOS JR.   
 General Manager   
 Date: 6/7/23

<b>Fund Cluster :</b> Jovita I. Dalmacio /NICE	<b>ORS/BURS No. :</b> _____
<b>Funds Available :</b> Department Manager B 6/7/23	<b>Date of the ORS/BURS:</b> _____
	<b>Amount :</b> _____