



Santa Maria

WATER DISTRICT

August 7, 2023
PROC-BCR-2023-08-111

**BAC RESOLUTION RECOMMENDING AWARD FOR THE PROJECT:
SUPPLY AND DELIVERY OF DESKTOP COMPUTERS, LAPTOP, PRINTERS AND OTHER COMPUTER
PERIPHERALS FOR THE SANTA MARIA WATER DISTRICT STAFF (RE-BID)
Reference No. SMWD-PB2023-G-07-009**

WHEREAS, the Santa Maria Water District BAC secretariat has published In PhilGeps and SMWD's website an invitation to Bid for the above stated project for the period July 5-11, 2023. The same invitation was also sent to three (3) observers such as Commission on Audit (COA), Soroptomist International of Santa Maria, and Bulacan Chamber of Commerce and Industry. The invitation was also posted in the Digital Bulletin Board of the Santa Maria Water District's office on the same period;

WHEREAS, in response to the said invitation, two (2) prospective bidders bought and submitted bidding documents. Upon opening the eligibility and technical component envelope, the bidders were proclaimed to be eligible and the BAC proceeded in opening the financial component envelope of the bidders and the bid prices were read out as follows:

Bidder Identification/Name	Bid as Read Amount (₱)
MTEKNIK INFORMATION TECHNOLOGY SOLUTIONS	₱1,214,988.00
AGILE TECHFRONTIER CORPORATION	1,493,110.00
nothing follows	

WHEREAS, Bid Evaluation was executed on July 26, 2023 on the bid submitted by the bidder and found no discrepancy on the detailed bid against the total bid amount.

WHEREAS, on July 31, 2023, being the lowest calculated bidder, MTEKNIK INFORMATION TECHNOLOGY SOLUTIONS, has undergone Post Qualification process. Careful examination, validation and verification of all the original eligibility, technical and financial documents were done by the BAC. Intense checking of technical specifications was also tendered by the bac member-end user to validate if the bidder has met or complied with technical specifications required in the bidding documents;

WHEREAS, MTEKNIK INFORMATION TECHNOLOGY SOLUTIONS was declared to have passed the Post Qualification stage and was certified to be legally, technically and financially capable to deliver the computers, laptop, printers and other computer peripherals described in the Schedule of Requirements of the bidding documents;

NOW, THEREFORE, We, the Members of the Bids and Awards Committee, hereby RESOLVED as it is hereby RESOLVED:

- a) To declare **MTEKNIK INFORMATION TECHNOLOGY SOLUTIONS** with new business address at B2 L12 Progressive Village, 12 Molino 3 Bacoor, Cavite as the Bidder whose bid is the Lowest Calculated and Responsive Bid for the project, Supply and Delivery of Desktop Computers, Laptop,



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Printers and other Computer Peripherals for the Santa Maria Water District Staff (Re-Bid) and to recommend the contract award in the amount of **One Million Two Hundred Fourteen Thousand Nine Hundred Eighty-Eight Pesos (₱1,214,988.00)**.

- b) To recommend for approval by the General Manager of the Santa Maria Water District the foregoing findings.

RESOLVED, at the Santa Maria Water District's Office, Santa Maria, Bulacan, this 7th day of August 2023.

Sgd.
Maria Leonora S. Romarate
BAC Chairman

Sgd.
Engr. Edgardo E. Dela Torre Jr.
BAC Member-Technical

Sgd.
Mary Diana S. Dela Cruz, CPA
Bac Member

Sgd.
Mark Lackie D.J Porciuncula
BAC Member-Financial

Sgd.
Mimis Kay D. Dayandayan
BAC Member-End User

Approved by:

Sgd.
Engr. Carlos N. Santos, Jr.
General Manager

Date approved: 8/8/23

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/csf



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NOTICE OF AWARD
NOA-PB-2023-08-012

August 8, 2023

MR. TRISTRAM ANSAY CADA
CEO/Owner
MTEKNIK INFORMATION TECHNOLOGY SOLUTIONS
B2 L12 Progressive Village
12 Molino 3 Bacoor, Cavite

Re: SUPPLY AND DELIVERY OF DESKTOP COMPUTERS, LAPTOP, PRINTERS AND OTHER COMPUTER PERIPHERALS
FOR THE SANTA MARIA WATER DISTRICT STAFF (RE-BID)

Reference No. SMWD-PB2023-G-07-009

Dear Mr. Cada,

We are happy to inform you of the award in favor of **MTEKNIK INFORMATION TECHNOLOGY SOLUTIONS** for the project stated above per SMWD BOD Resolution No. 59, Series of 2023, dated August 8, 2023 in the amount of Pesos: **ONE MILLION TWO HUNDRED FOURTEEN THOUSAND NINE EIGHTY-EIGHT PESOS (PhP1,214,988.00)**.

Accordingly, to guarantee your faithful performance under the contract, please submit to us within a maximum period of ten (10) calendar days from receipt of this Notice of Award (NOA), a performance security posted in favor of the Santa Maria Water District in accordance with the following schedule:

Form of Performance Security	Amount of Performance Security
Cash or Cashier's/Manager's Check	5% of the Contract Price
Bank draft/guarantee or irrevocable letter of credit	5% of the Contract Price
Surety Bond	30% of the Contract Price

Within the same ten (10) calendar-day period from receipt of this NOA and upon submission of the performance security, you or your duly authorized representative (covered with such authority) is also to sign and date the attached contract and return it to the Santa Maria Water District Office. The posting of the performance security shall in no case later than the signing of the contract.

Failure to comply with the abovementioned requirement shall constitute sufficient ground for the annulment of this award and forfeiture of your bid security.

An official Notice to Proceed will be issued within seven (7) calendar days from signing of the Contract.

Very truly yours,

Sgd.
ENGR. CARLOS N. SANTOS, JR.
General Manager

Received By:

Printed Name: Mr. Tristram Ansay Cada
Signature: Sgd.
Date and Time: August 10, 2023



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NOTICE TO PROCEED
NTP-PB-2023-08-012

August 16, 2023

MR. TRISTRAM ANSAY CADA
CEO/Owner
MTEKNIK INFORMATION TECHNOLOGY SOLUTIONS
B2 L12 Progressive Village
12 Molino 3 Bacoor, Cavite

Dear Mr. Cada,

The attached Contract Agreement having been approved, notice is hereby given to **MTEKNIK INFORMATION TECHNOLOGY SOLUTIONS** that the work may commence for the project, **“SUPPLY AND DELIVERY OF DESKTOP COMPUTERS, LAPTOP, PRINTERS AND OTHER COMPUTER PERIPHERALS FOR THE SANTA MARIA WATER DISTRICT STAFF (RE-BID)”** effective upon the receipt of this Notice.

Moreover, you shall be responsible for the execution and completion of the project under the terms and conditions of our Contract.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the SMWD BAC.

Very truly yours,

Sgd.
ENGR. CARLOS N. SANTOS, JR.
General Manager

I acknowledge receipt of this Notice on: August 16, 2023
Name of the Representative of the Bidder: Mr. Tristram Ansay Cada
Authorized Signature: Sgd.



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CONTRACT AGREEMENT

CA-2023-08-015

PROJECT: SUPPLY AND DELIVERY OF DESKTOP COMPUTERS, LAPTOP, PRINTERS AND OTHER COMPUTER PERIPHERALS FOR THE SANTA MARIA WATER DISTRICT STAFF (RE-BID)

THIS AGREEMENT, made this 16th day of August 2023 between **SANTA MARIA WATER DISTRICT** and **MTEKNIK INFORMATION TECHNOLOGY SOLUTIONS**

KNOW ALL MEN BY THESE PRESENTS:

SANTA MARIA WATER DISTRICT, a Government Owned and Controlled Corporation (GOCC) duly organized and existing under and by virtue of Presidential Decree No. 198, as amended, with principal office address at No. 302 J.P Rizal St., Poblacion, Santa Maria, Bulacan, represented by its General Manager, **ENGR. CARLOS N. SANTOS, JR.**, duly authorized for this purpose, hereinafter called the **ENTITY**.

And -

MTEKNIK INFORMATION TECHNOLOGY SOLUTIONS a duly organized and existing entity under and by virtue of the laws of the Republic of the Philippines, with principal office address at B2 L12 Progressive Village, 12 Molino 3 Bacoor, Cavite represented by its CEO/Owner, **TRISTRAM ANSAY CADA**, hereinafter called the **SUPPLIER**.

WITNESSETH:

WHEREAS, in response to the **ENTITY**'s Invitation to Bid, the **SUPPLIER** submitted its bid to the Procuring Entity to deliver **DESKTOP COMPUTERS, LAPTOP, PRINTERS AND OTHER COMPUTER PERIPHERALS** for **SANTA MARIA WATER DISTRICT**;

WHEREAS, the bid of the **SUPPLIER** is the **Lowest Calculated and Responsive Bid**;

WHEREAS, the Entity is desirous that the Supplier execute the project, "**SUPPLY AND DELIVERY OF DESKTOP COMPUTERS, LAPTOP, PRINTERS AND OTHER COMPUTER PERIPHERALS FOR THE SANTA MARIA WATER DISTRICT STAFF (RE-BID)**" (hereinafter called "the Goods") and the Entity has accepted the Bid and award the contract for **ONE MILLION TWO HUNDRED FOURTEEN THOUSAND NINE HUNDRED EIGHTY-EIGHT PESOS (₱1,214,988.00)** inclusive of taxes by the Supplier for the supply and delivery of such Goods and the remedying of any defects therein.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents shall be attached, deemed to form, and be read and construed as part of this Agreement, viz:
 - i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any

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YOUR CONVENIENCE, OUR SERVICE™



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- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

3. In consideration for the sum of One Million Two Hundred Fourteen Thousand Nine Hundred Eighty-Eight Pesos (₱1,214,988.00) or such other sums as may be ascertained, MTEKNIK INFORMATION TECHNOLOGY SOLUTIONS agrees to provide the Desktop Computers, Laptop, Printers and other Computer Peripherals in accordance with his/her/its Bid.
4. The SANTA MARIA WATER DISTRICT agrees to pay the above-mentioned sum in accordance with the terms of the bidding.
5. This Contract Agreement shall take effect upon signing and sealed by both parties until the Issuance of Certificate of Completion by the Procuring Entity.

IN WITNESS whereof the parties thereto have caused this Agreement to be executed the day and year first before written.

PROCURING ENTITY

SUPPLIER

SANTA MARIA WATER DISTRICT

MTEKNIK INFORMATION TECHNOLOGY SOLUTIONS

By:

By:

Sgd.
ENGR. CARLOS N. SANTOS, JR.
General Manager

Sgd.
MS. TRISTRAM ANSAY CADA
CEO/Owner

SIGNED IN THE PRESENCE OF:

Sgd.
Ms. AMELIA S. DE JESUS
Chairperson, SMWD Board of Directors

Sgd.
Ms. MARIA LEONORA S. ROMARATE
Chairperson, SMWD Bids and Awards Committee



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REPUBLIC OF THE PHILIPPINES)
PROVINCE OF BULACAN) S.S.
MUNICIPALITY OF STA. MARIA)

BEFORE ME, ~~THIS~~ 18 day of August, 2023 personally appeared:

Name	ID
MR. TRISTRAM ANSAY CADA	TIN NO. 298-785-788-000
ENGR. CARLOS N. SANTOS JR.	TIN NO. 163-672-791-000

Who made known to me that they are the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free and voluntary act and deed as well as that of the entities they respectively represent.

This instrument refers to a CONTRACT AGREEMENT, consisting of three (3) pages including this page, each of which is duly signed by the parties to the instrument and those of the witnesses and sealed with the notarial seal.

WITNESS MY HAND AND SEAL on the day, year and place first above written.

Doc. No. 243
Page No. 50
Book No. 16
Series of 2023

[Handwritten Signature]
ATTY. REYNALDO G. TANTI
 NOTARY PUBLIC
 UNTIL DECEMBER 31, 2025
 3RD UNIT 2ND FLOOR MAXFEEL BLDG.
 J. C DE JESUS STREET, POBLACION,
 SANTA MARIA, BULACAN
 PTR NO. 0061098005 01-03-2023
 IBP NO. 155640 01-29-21
 ROLL NO. 41600
 MCI E COMPLIANCE VII NO. 0002641 02-29-21
 PNC 64 - MR - 2021

[Addendum showing the corrections, if any, made during the Bid evaluation should be attached with this agreement]