



Santa Maria WATER DISTRICT

BAC Resolution No. PROC-BCR-2023-09-122
Date 09/19/2023
Name of Project **SUPPLY AND DELIVERY OF 2023 INFLUENZA VACCINE FOR SANTA MARIA WATER DISTRICT EMPLOYEES**

BAC RESOLUTION RECOMMENDING AWARD OF CONTRACT FOR THE ABOVE STATED PROJECT

WHEREAS, The Purchase/Work Request (PR/WR) was received by the procurement with the following details:

PR /WR Nos.	WR#A-2023-08-018
Division/Section	ADMINISTRATIVE DIVISION
Purpose	To provide influenza vaccine to all SMWD employees to reduce spreading of symptoms of flu.
Total ABC	₱160,000.00 ✓

WHEREAS, the project was included in the Annual Procurement Plan for the fiscal year 2023. The total Approved Budget for the Contract (ABC) stated above to be procured pursuant to the 2016 Revised Implementing Rules and Regulations (IRR) of Republic ACT (RA) 9184

Mode Of Procurement	SMALL VALUE PROCUREMENT
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WHEREAS, The Purchase/Work Requests (PR/WR) was approved by the Head of the Procuring Entity (HOPE) and the procurement activity thereby started;

WHEREAS, the Request for Quotation (RFQ) was published in the Philgeps and in the website of the Procuring Entity as stated in RA 9184.

Ads/ Posting Date	09/07/2023
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WHEREAS, the suppliers of known qualifications have responded and submitted the quotations. All quotations were considered and verified if in compliance with specifications and have the submitted documentary requirements needed.

Abstract of Quotation No.	A2023-210
Date	09/19/2023

NOW, THEREFORE, with the foregoing findings, we the members of the BAC, hereby RESOLVED, as it is hereby RESOLVED, to recommend to the Head of Procuring Entity (HOPE) the award of the project with the following details as the,

LOWEST AND RESPONSIVE QUOTATION. POST QUALIFIED ON SEPTEMBER 18, 2023

Supplier	PHARMA QUEST CO. ✓
Contract Cost	₱105,315.00 ✓
Payment Terms	within 15 days upon receipt of Statement of Account (SOA) ✓

RESOLVED FINALLY, at the Santa Maria Water District's Office, Santa Maria, Bulacan this 19th day of September Year 2023

Sgd.

Maria Leonora S. Romarate
BAC - Chairperson

Sgd.

Mark Lackie D.J Porciuncula
BAC Member - Legal

Sgd.

Mary Diana S. Dela Cruz
BAC Member - Financial

Sgd.

Jasmin L. Jose
BAC End-User

Sgd.

Engr. Edgardo E. dela Torre, Jr.
BAC Member - Technical

Approved by:

Sgd.

Engr. Carlos N. Santos Jr.
General Manager



Santa Maria

WATER DISTRICT

NOTICE OF AWARD

NOA-2023-09-088

September 26, 2023

Margery M. Filio
Authorized Representative
PHARMA QUEST CO.
#46A Kalantiaw St., Brgy. Masagana Project 4, Quezon City
1109

SUPPLY AND DELIVERY OF 2023 INFLUENZA VACCINE FOR SANTA MARIA WATER DISTRICT

We are happy to inform you that the project stated above is hereby awarded in favor of your company with the following details:

BAC Resolution No. : PROC-BCR-2023-09-122
Contract Cost : ₱105,315.00
Amount in Words : ONE HUNDRED FIVE THOUSAND THREE HUNDRED FIFTEEN ONLY
Purchase/Work Order No. : WO#2023-09-0080
Date Issued : 09/19/2023

You are to sign or confirm this Notice of Award and to deliver the goods/services or implement the project based on the schedule of delivery/implementation stated in the Purchase/Work Order. The Procuring Entity shall be notified within two (2) days prior to delivery or implementation.

Very truly yours,

Sgd.

ENGR. CARLOS N. SANTOS, JR.

General Manager

Conforme:

Printed Name: Margery M. Filio
Signature: Sgd.
Date : _____



Santa Maria

WATER DISTRICT

NOTICE TO PROCEED

NTP-2023-09-085

September 26, 2023

Margery M. Filio
Authorized Representative
PHARMA QUEST CO.
#46A Kalantiaw St., Brgy. Masagana
Project 4, Quezon City 1109

This is to inform you that Purchase/Work Order stated below has been approved. You may now proceed with the implementation of the project effective upon the receipt of this notice.

Project Name	:	SUPPLY AND DELIVERY OF 2023 INFLUENZA VACCINE FOR SANTA MARIA WATER DISTRICT
Purchase/Work Order No.	:	WO#2023-09-0080
Date Approved	:	26-Sep-23
Contract Cost	:	₱105,315.00
Amount in Words	:	ONE HUNDRED FIVE THOUSAND THREE HUNDRED FIFTEEN ONLY

Very truly yours,

Sgd.
ENGR. CARLOS N. SANTOS, JR.
General Manager

I acknowledge receipt of this Notice on:

Printed Name: Margery M. Filio
Signature: Sgd.
Date: _____



WORK ORDER

WR No.: A-2023-08-018 **Date:** 08/08/23 **WO No.:** 2023-09-0080
AOQ No.: A2023-210 **Date:** 09/19/23 **Philgeps Reference No.** 10104869 **Date:** 09/19/23

The Work Order is hereby awarded to **PHARMA QUEST CO.** with business address at #46A Kalantiaw St., Brgy. Masagana Project 4, Quezon City 1109 for work items as described below:

TIN: 211-444-884-00000 **VAT** **NON-VAT** **Mode of Procurement** Negotiated Procurement - Small Value Procurement **Payment Term:** 15 Days

No.	Work Items	Quantity	Unit	Amount	Condition
1	To provide all Employees of SMWD with influenza vaccine on the celebration of SMWD Anniversary Schedule of Influenza vaccination to all SMWD on the celebration of SMWD Anniversary on September 2023. Total Employees as of 08/07/2023: Regular: 104 / Casual: 29 / Job Order: 42 / BOD: 5 additional employees: 2 182 (pre-filled syringe)-Quadrivalent Influenza Vaccine (dosage:0.5ml in a single dose pre-filled syringe)	1	LOT	108,290.00	Payment shall be based on the actual quantity completed and accepted. The SMWD reserves the right to change portion or part of this Work Order. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on undelivered services

Total Agreed Price: ₱ 108,290.00

Prepared by:
 Sgd.
 Marichu Y. Ferrer
Procurement Assistant

Checked and Verified by:
 Sgd.
 Jasmin L. Jose
End-User/Implementing Unit

Certified Funds Available:
 Sgd.
 Jovita I. Dalmacio
Department Manager B - AFGS

Approved for Implementation: Conforme:
 Sgd.
 Engr. Carlos N. Santos Jr.
General Manager

Supplier/Contractor

Fund Cluster: MWF **BUR No.** 23-09-0893 **Date:** 9/20/23
Funds Available: _____ **Amount:** 108,290.00