



Santa Maria WATER DISTRICT

BAC Resolution No. PROC-BCR-2023-08-118-A
Date 08/29/2023
Name of Project AIRFARE OF FIVE (5) PARTICIPANTS IN THE 29TH PWWA INTERNATIONAL CONFERENCE AT BOHOL

BAC RESOLUTION RECOMMENDING AWARD OF CONTRACT FOR THE ABOVE STATED PROJECT

WHEREAS, The Purchase/Work Request (PR/WR) was received by the procurement with the following details:

PR /WR Nos.	WR#F-2023-08-008
Division/Section	FINANCE DIVISION
Purpose	To provide airfare of participants in the 29th PWWA International Conference at Bohol
Total ABC	₱73,000.00

WHEREAS, the project was included in the Annual Procurement Plan for the fiscal year 2023. The total Approved Budget for the Contract (ABC) stated above to be procured pursuant to the 2016 Revised Implementing Rules and Regulations (IRR) of Republic ACT (RA) 9184

Mode Of Procurement	DIRECT RETAIL PURCHASE OF POL PRODUCTS AND AIRLINE TICKETS
---------------------	--

WHEREAS, The Purchase/Work Requests (PR/WR) was approved by the Head of the Procuring Entity (HOPE) and the procurement activity thereby started;

WHEREAS, the Request for Quotation (RFQ) was published in the Philgeps and in the website of the Procuring Entity as stated in RA 9184.

Ads/ Posting Date	N/A
-------------------	-----

WHEREAS, the suppliers of known qualifications have responded and submitted the quotations. All quotations were considered and verified if in compliance with specifications and have submitted the documentary requirements needed.

Abstract of Quotation No.	N/A
Date	N/A

NOW, THEREFORE, with the foregoing findings, we the members of the BAC, hereby RESOLVED, as it is hereby RESOLVED, to recommend to the Head of Procuring Entity (HOPE) the award of the project with the following details as the,

ONE OF THE MOST RELIABLE TRAVEL AGENCY IN SANTA MARIA, BULACAN

Supplier	SANTRAVEL TOURS & SERVICES ✓
Contract Cost	₱72,740.00 ✓
Payment Terms	Full payment thru bank deposit ✓

RESOLVED FINALLY, at the Santa Maria Water, District's Office, Santa Maria, Bulacan this 29th day of August Year 2023

Sgd.

Maria Leonora S. Romarate
BAC - Chairperson

Sgd.

Atty. Joshua Bautista
BAC Member - Legal

Sgd.

Mary Diana S. Dela Cruz
BAC Member - Financial

Sgd.

Jasmin L. Jose
BAC End-User

Sgd.

Engr. Edgardo E. dela Torre, Jr.
BAC Member - Technical

Approved by:

Sgd.

Engr. Carlos N. Santos Jr.
General Manager



Santa Maria

WATER DISTRICT

NOTICE OF AWARD

NOA-2023-10-098

October 24, 2023

Ms. Editha Santiago
Authorized Representative
SANTRAVEL TOURS & SERVICES
62 J. Corazon De Jesus St. Poblacion, Sta. Maria, Bulacan

AIRFARE OF FIVE (5) PARTICIPANTS IN THE 29TH PWWA INT'L. CONFERENCE AT BOHOL

PR/WR: F-2023-08-008

We are happy to inform you that the project stated above is hereby awarded in favor of your company with the following details:

BAC Resolution No. : PROC-BCR-2023-08-118-A
Contract Cost : ₱72,740.00
Amount in Words : Seventy Two Thousand Seven Hundred Forty Pesos
Purchase/Work Order No. : 2023-08-0071
Date Issued : 08/29/2023

You are to sign or confirm this Notice of Award and to deliver the goods/services or implement the project based on the schedule of delivery/implementation stated in the Purchase/Work Order. The Procuring Entity shall be notified within two (2) days prior to delivery or implementation.

Very truly yours,

Sgd.

ENGR. CARLOS N. SANTOS, JR.
General Manager

Conforme:

Printed Name: Editha Santiago
Signature: Sgd.
Date : _____

"YOUR WATER. OUR OBLIGATION
YOUR CONVENIENCE. OUR SERVICE."



Santa Maria

WATER DISTRICT

NOTICE TO PROCEED

NTP-2023-10-094

October 24, 2023

Ms. Editha Santiago
Authorized Representative
SANTRAVEL TOURS & SERVICES
62 J. Corazon De Jesus St. Poblacion, Sta. Maria, Bulacan

This is to inform you that Purchase/Work Order stated below has been approved. You may now proceed with the implementation of the project effective upon the receipt of this notice.

Project Name	:	AIRFARE OF FIVE (5) PARTICIPANTS IN THE 29TH PWVA INT'L. CONFERENCE AT BOHOL
Purchase/Work Order No.	:	2023-08-0071
Date Approved	:	09/05/2023
Contract Cost	:	₱72,740.00
Amount in Words	:	Seventy Two Thousand Seven Hundred Forty Pesos

Very truly yours,

Sgd.
ENGR. CARLOS N. SANTOS, JR.
General Manager

I acknowledge receipt of this Notice on:

Printed Name: Editha Santiago
Signature: Sgd.
Date: _____

**WORK ORDER**

WR No.: F-2023-08-008

Date: 08/23/23

WO No.: 2023-08-0071

AOQ No.:

Date:

Philgeps Reference No.

Date: 08/29/23

The Work Order is hereby awarded to **SANTRAVEL TOURS & SERVICES** with business address at 62 J. Corazon De Jesus St.Poblacion,Sta.Maria,Bulacan for work items as described below:

TIN: 277-690-761-000



VAT



NON-VAT

Mode of Procurement

Direct Retail Purchase of POL Products & Airline Tickets

Payment Term: Thru Bank Deposit

No.	Work Items	Quantity	Unit	Amount	Condition
1	<p>Airfare for the participants in the 29th PWWA International Conference Exhibition</p> <p>Airfare for the five (5) participants in the 29th PWWA International Conference Exhibition - Overcoming Global Challenges in Water & Wastewater on October 4-6, 2023 at Hennan Resort & Convention Center Bohol, Philippines.</p> <p>Participants:</p> <ol style="list-style-type: none"> 1. Teodora J. Catiis - BOD 2. Carmelita T. Francisco - BOD 3. Catalina M. Hallii - BOD 4. Roxanne C. Espiritu - Secretary 5. Nervina C. Quiogue - Minutes/Agenda Officer (3 BOD X P14,200=P42,600.00) (2 Adult X P 15,070=P30,140.00) 	1	LOT	72,740.00	Payment shall be based on the actual quantity completed and accepted. The SMWD reserves the right to change portion or part of this Work Order. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on undelivered services

Total Agreed Price:

P

72,740.00

Prepared by:

Sgd.

Marichu Y. Ferrer
Procurement Assistant

Checked and Verified by:

Sgd.

Ma. Angela G. Cruz
End-User/Implementing Unit

Certified Funds Available:

Sgd.

Jovita I. Dalmacio
Department Manager B -
AFGS

Approved for Implementation: Conforms:

Sgd.

Engr. Carlos N. Santos Jr.
General Manager

Sgd.

Timothy Santiago

Supplier/Contractor

Fund Cluster:

PASE

BUR No.

Date:

8/29/23

Funds Available:

Amount:

72,740.00