



Santa Maria WATER DISTRICT

BAC Resolution No. PROC-BCR-2023-11-135-A
Date 11/06/2023
Name of Project **CONSULTANCY SERVICES FOR QMS ISO 9001:2015 OF SANTA MARIA WATER DISTRICT**

BAC RESOLUTION RECOMMENDING AWARD OF CONTRACT FOR THE ABOVE STATED PROJECT

WHEREAS, The Purchase/Work Request (PR/WR) was received by the procurement with the following details:

PR /WR Nos.	A-2023-10-026
Division/Section	Administrative Division
Purpose	To provide assistance to the re-certification audit of SMWD's QMS ISO 9001:2015 Certification
Total ABC	₱250,000.00

WHEREAS, the project was included in the Annual Procurement Plan for the fiscal year 2023. The total Approved Budget for the Contract (ABC) stated above to be procured pursuant to the 2016 Revised Implementing Rules and Regulations (IRR) of Republic ACT (RA) 9184

Mode Of Procurement	SCIENTIFIC, SCHOLARLY, ARTISTIC WORK, EXCLUSIVE TECHNOLOGY AND MEDIA SERVICES
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WHEREAS, The Purchase/Work Requests (PR/WR) was approved by the Head of the Procuring Entity (HOPE) and the procurement activity thereby started;

WHEREAS, the Request for Quotation (RFQ) was published in the Philgeps and in the website of the Procuring Entity as stated in RA 9184.

Ads/ Posting Date	N/A
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WHEREAS, the suppliers of known qualifications have responded and submitted the quotations. All quotations were considered and verified if in compliance with specifications and have submitted the documentary requirements needed.

Abstract of Quotation No.	N/A
Date	N/A

NOW, THEREFORE, with the foregoing findings, we the members of the BAC, hereby RESOLVED, as it is hereby RESOLVED, to recommend to the Head of Procuring Entity (HOPE) the award of the project with the following details as the,

TECHNICALLY, LEGALLY AND FINANCIALLY CAPABLE TO UNDERTAKE THE PROJECT

Supplier	FULL FORCE CONSULTANCY SERVICES ✓
Contract Cost	₱250,000.00 ✓
Payment Terms	AS STATED IN THE T.O.R ✓

RESOLVED FINALLY, at the Santa Maria Water District's Office, Santa Maria, Bulacan this 6th day of Nov. Year 2023

Sgd.

Maria Leonora S. Romarate
BAC - Chairperson

Sgd.

Atty. Joshua Bautista
BAC Member - Legal

Sgd.

Jasmin L Jose
BAC End-User

Sgd.

Mary Diana S. Dela Cruz
BAC Member - Financial

Sgd.

Engr. Edgardo E. dela Torre, Jr.
BAC Member - Technical

Approved by:

Sgd.

Engr. Carlos N. Santos Jr.
General Manager



Santa Maria

WATER DISTRICT

NOTICE OF AWARD

NOA-2023-11-106

November 28, 2023

Jennifer M. De Leon
Consultant
FULL FORCE CONSULTANCY SERVICES
#1000 San Pedro Highway, San Pedro Bustos, Bulacan

CONSULTANCY SERVICES FOR QMS ISO 9001:2015 OF SANTA MARIA WATER DISTRICT

PR/WR: A-2023-10-026

We are happy to inform you that the project stated above is hereby awarded in favor of your company with the following details:

BAC Resolution No. : PROC-BCR-2023-11-135-A
Contract Cost : ₱250,000.00 ✓
Amount in Words : Two Hundred Fifty Thousand Pesos
Purchase/Work Order No. : 2023-11-0094
Date Issued : 11/06/2023

You are to sign or confirm this Notice of Award and to deliver the goods/services or implement the project based on the schedule of delivery/implementation stated in the Purchase/Work Order. The Procuring Entity shall be notified within two (2) days prior to delivery or implementation.

Very truly yours,

Sgd.
ENGR. CARLOS N. SANTOS, JR.
General Manager

Conforme:

Printed Name: Jennifer M. De Leon
Signature: Sgd.
Date : _____



Santa Maria

WATER DISTRICT

NOTICE TO PROCEED

NTP-2023-11-103

November 28, 2023

Jennifer M. De Leon
Consultant
FULL FORCE CONSULTANCY SERVICES
#1000 San Pedro Highway, San Pedro Bustos, Bulacan

This is to inform you that Purchase/Work Order stated below has been approved. You may now proceed with the implementation of the project effective upon the receipt of this notice.

Project Name : CONSULTANCY SERVICES FOR QMS ISO 9001:2015 OF SANTA MARIA WATER DISTRICT
Purchase/Work Order No. : 2023-11-0094
Date Approved : 11/10/2023
Contract Cost : ₱250,000.00
Amount in Words : Two Hundred Fifty Thousand Pesos

Very truly yours,

Sgd.
ENGR. CARLOS N. SANTOS, JR.
General Manager

I acknowledge receipt of this Notice on:

Printed Name: Jennifer M. De Leon
Signature: Sgd.
Date: _____



WORK ORDER

WR No.: A-2023-10-026 **Date:** 10/13/23 **WO No.:** 2023-11-0094
AOQ No.: _____ **Date:** _____ **Philgeps Refence No.** _____ **Date:** 11/06/23

The Work Order is hereby awarded to **FULL FORCE CONSULTANCY SEVICES** with business address at #1000 San Pedro Highway, San Pedro Bustos, Bulacan for work items as described below:

TIN: 188-737-478-000 **VAT** **NON-VAT** **Mode of Procurement** Scientific Scholarly Artistic Work, Exclusive Technolgy/ anc **Payment Term:** 15%DP; 50% upon completion of work; 35% upon completion of 2nd step prior to certification

No.	Work Items	Quantity	Unit	Amount	Condition
1	to provide assistance to the Re-certification audit of Santa Maria Water District in their Quality Management System (QMS) aligned with the ISO Standard and meet the ISO requisites Consultancy Services for the re-certification audit of Santa Maira Water District's QMS ISO 9001:2015 Certification Note: Downpayment for ISO Consultancy service will be charged on 2023 Budget while the remaining balance will be charged on 2024 Budget	1	LOT	250,000.00	Payment shall be based on the actual quantity completed and accepted. The SMWD reserves the right to change portion or part of this Work Order. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on undelivered services

Total Agreed Price: ₱ 250,000.00

Prepared by: Sgd. Marichu Y. Ferrer <i>Procurement Assistant</i>	Checked and Verified by: Sgd. Jasmin L Jose <i>End-User/Implementing Unit</i>	Certified Funds Available: Sgd. Jovita I. Dalmacio <i>Department Manager B - AFGS</i>	Approved for Implementation: Sgd. Engr. Carlos N. Santos Jr. <i>General Manager</i>	Conforme: Sgd. Jennifer M. De Leon <hr/> Supplier/Contractor
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Fund Cluster: _____ BUR No. _____ Date: _____
 Funds Available: _____ Amount: _____