



# Santa Maria WATER DISTRICT

**BAC Resolution No.** PROC-BCR-2023-08-113  
**Date** 08/15/2023  
**Name of Project** HOTEL ACCOMODATION FOR THE PARTICIPANTS OF PAWD CONVERGENCE IN ILOILO CITY

### BAC RESOLUTION RECOMMENDING AWARD OF CONTRACT FOR THE ABOVE STATED PROJECT

WHEREAS, The Purchase/Work Request (PR/WR) was received by the procurement with the following details:

PR /WR Nos.	WR#A-2023-08-016
Division/Section	ADMINISTRATIVE DIVISION
Purpose	To provide accommodation for the participants of PAWD Convergence on Aug. 29-Sept. 1 at Iloilo City
Total ABC	₱125,000.00

WHEREAS, the project was included in the Annual Procurement Plan for the fiscal year 2023. The total Approved Budget for the Contract (ABC) stated above to be procured pursuant to the 2016 Revised Implementing Rules and Regulations (IRR) of Republic ACT (RA) 9184

Mode Of Procurement	LEASE OF REAL PROPERTY OR VENUE
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WHEREAS, The Purchase/Work Requests (PR/WR) was approved by the Head of the Procuring Entity (HOPE) and the procurement activity thereby started;

WHEREAS, the Request for Quotation (RFQ) was published in the Philgeps and in the website of the Procuring Entity as stated in RA 9184.

Ads/ Posting Date	N/A
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WHEREAS, the suppliers of known qualifications have responded and submitted the quotations. All quotations were considered and verified if in compliance with specifications and have the submitted documentary requirements needed.

Abstract of Quotation No.	A2023-173
Date	08/15/2023

NOW, THEREFORE, with the foregoing findings, we the members of the BAC, hereby RESOLVED, as it is hereby RESOLVED, to recommend to the Head of Procuring Entity (HOPE) the award of the project with the following details as the,

#### MOST FAVORABLE & RESPONSIVE VENUE FOR THE PARTICIPANTS

Supplier	<b>PRESTIGE HOTELS &amp; RESORTS INC (RICHMONDE HOTEL ILOILO)</b>
Contract Cost	₱121,500.00 <i>cf</i>
Payment Terms	50% Down Payment/full payment upon arrival

RESOLVED FINALLY, at the Santa Maria Water District's Office, Santa Maria, Bulacan this 15th day of August Year 2023

Sgd.

Maria Leonora S. Romarate  
BAC - Chairperson

Sgd.

Atty. Joshua Bautista  
BAC Member - Legal

Sgd.

Mary Diana S. Dela Cruz  
BAC Member - Financial

Sgd.

Jasmin L. Jose  
BAC End-User

Sgd.

Engr. Edgardo E. dela Torre, Jr.  
BAC Member - Technical

Approved by:

Sgd.

Engr. Carlos N. Santos Jr.  
General Manager



# Santa Maria

WATER DISTRICT

## NOTICE OF AWARD

NOA-2023-09-084

September 04, 2023

Seth G. Palomar  
Sales Account Manager  
PRESTIGE HOTELS & RESORTS INC.  
Megaworld Blvd. Cor. Enterprise Rd. Iloilo Business Park Mandurriao, Iloilo City

### HOTEL ACCOMMODATION OF PARTICIPANTS FOR PAWD CONVERGENCE IN ILOILO CITY

PR/WR: A-2023-08-016

We are happy to inform you that the project stated above is hereby awarded in favor of your company with the following details:

**BAC Resolution No.** : PROC-BCR-2023-08-113  
**Contract Cost** : ₱121,500.00  
**Amount in Words** : One Hundred Twenty One Thousand Five Hundred Pesos  
**Purchase/Work Order No.** : 2023-08-0066  
**Date Issued** : 08/23/2023

You are to sign or confirm this Notice of Award and to deliver the goods/services or implement the project based on the schedule of delivery/implementation stated in the Purchase/Work Order. The Procuring Entity shall be notified within two (2) days prior to delivery or implementation.

Very truly yours,

Sgd.

**ENGR. CARLOS N. SANTOS, JR.**

*General Manager*

**Conforme:**

Printed Name: Kean Adriane Dusaran

Signature: Sgd.

Date : \_\_\_\_\_

“YOUR WATER, OUR OBLIGATION  
YOUR CONVENIENCE, OUR SERVICE”



# Santa Maria

WATER DISTRICT

## NOTICE TO PROCEED

NTP-2023-09-080

September 04, 2023

Seth G. Palomar  
Sales Account Manager  
PRESTIGE HOTELS & RESORTS INC.  
Megaworld Blvd. Cor. Enterprise Rd. Iloilo Business Park Mandurriao, Iloilo City

This is to inform you that Purchase/Work Order stated below has been approved. You may now proceed with the implementation of the project effective upon the receipt of this notice.

**Project Name** : HOTEL ACCOMMODATION OF PARTICIPANTS FOR PAWD  
CONVERGENCE IN ILOILO CITY  
**Purchase/Work Order No.** : 2023-08-0066  
**Date Approved** : 08/24/2023  
**Contract Cost** : ₱121,500.00  
**Amount in Words** : One Hundred Twenty One Thousand Five Hundred Pesos

Very truly yours,

Sgd.  
**ENGR. CARLOS N. SANTOS, JR.**  
*General Manager*

**I acknowledge receipt of this Notice on:**

Printed Name: Kean Adriane Dusaran  
Signature: Sgd.  
Date: \_\_\_\_\_

**PROCUREMENT  
PRIORITY**



SMWD - FINANCE DIVISION  
**RECEIVED**  
 AUG 23 2023  
 BY: F202304-093  
 10:30 AM

**WORK ORDER**

WR No.: A-2023-08-016 Date: 08/07/23 WO No.: 2023-08-0066  
 AOQ No.: A2023-173 Date: 08/15/23 Philgeps Refence No. \_\_\_\_\_ Date: 08/23/23

The Work Order is hereby awarded to **PRESTIGE HOTELS & RESORTS INC.** with business address at Megaworld Blvd.Cor. Enterprise Rd.Iloilo Business Park Mandurriao, Iloilo City for work items as described below:

TIN: 201-888-636-002  VAT  NON-VAT Mode of Procurement Negotiated Procurement - Lease of Real Property or Venue Payment Term: Thru bank deposit

No.	Work Items	Quantity	Unit	Amount	Condition
1	To provide accommodation to the participants of PAWD Convergence in Iloilo City. Nine (9) rooms- Single/Double Occupancy Room for 4days and 3nights (August 29, 2023 to September 01, 2023) 4 BODs and 13 Employees	1	LOT	121,500.00	Payment shall be based on the actual quantity completed and accepted. The SMWD reserves the right to change portion or part of this Work Order. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on undelivered services

Total Agreed Price: ₱ 121,500.00

Prepared by: Sgd. Marichu Y. Ferrer Procurement Assistant Checked and Verified by: Sgd. Jasmin L Jose End-User/Implementing Unit Certified Funds Available: Sgd. Jovita I. Dalmacio Department Manager B - AFGS Approved for Implementation: Sgd. Engr. Carlos N. Santos Jr. General Manager Conformed: Sgd. Ken Adriane Dusaran Supplier/Contractor

Fund Cluster: MSSE BUR No. 23-08-0177 Date: 8/23/23  
 Funds Available: 121,500.00 Amount: 121,500.00