



# Santa Maria WATER DISTRICT

**BAC Resolution No.** PROC-BCR-2023-12-156  
**Date** 12/19/2023  
**Name of Project** **SUPPLY AND DELIVERY OF VARIOUS CONSTRUCTION SUPPLIES**

### BAC RESOLUTION RECOMMENDING AWARD OF CONTRACT FOR THE ABOVE STATED PROJECT

WHEREAS, The Purchase/Work Request (PR/WR) was received by the procurement with the following details:

PR /WR Nos.	ENGG-2023-12-012
Division/Section	ENGINEERING DIVISION
Purpose	Purchased of materials for the conduct of water meter calibration
Total ABC	₱239,485.00

WHEREAS, the project was included in the Annual Procurement Plan for the fiscal year 2023. The total Approved Budget for the Contract (ABC) stated above to be procured pursuant to the 2016 Revised Implementing Rules and Regulations (IRR) of Republic ACT (RA) 9184

Mode Of Procurement	SMALL VALUE PROCUREMENT
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WHEREAS, The Purchase/Work Requests (PR/WR) was approved by the Head of the Procuring Entity (HOPE) and the procurement activity thereby started;

WHEREAS, the Request for Quotation (RFQ) was published in the Philgeps and in the website of the Procuring Entity as stated in RA 9184.

Ads/ Posting Date	12/15/2023
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WHEREAS, the suppliers of known qualifications have responded and submitted the quotations. All quotations were considered and verified if in compliance with specifications and have submitted the documentary requirements needed.

Abstract of Quotation No.	A2023-278
Date	12/19/2023

NOW, THEREFORE, with the foregoing findings, we the members of the BAC, hereby RESOLVED, as it is hereby RESOLVED, to recommend to the Head of Procuring Entity (HOPE) the award of the project with the following details as the,

#### Lowest and responsive quotation

Supplier	<b>CRUZ COCO LUMBER &amp; HARDWARE</b> ✓
Contract Cost	₱154,640.00 ✓
Payment Terms	30 DAYS UPON RECEIPT OF THE ITEMS ✓

RESOLVED FINALLY, at the Santa Maria Water District's Office, Santa Maria, Bulacan this 19th day of December Year 2023

Sgd.

Maria Leonora S. Romarate  
BAC - Chairperson

Sgd.

Atty. Joshua Bautista  
BAC Member - Legal

Sgd.

Mary Diana S. Dela Cruz  
BAC Member - Financial

Sgd.

Mark Lackie D.J Porciuncula  
BAC End-User

Sgd.

Engr. Edgardo E. dela Torre, Jr.  
BAC Member - Technical

Approved by:

Sgd.

Engr. Carlos N. Santos Jr.  
General Manager



# Santa Maria

WATER DISTRICT

## NOTICE OF AWARD

NOA-2024-01-006

January 22, 2024

Ma. Veronica C. Toloza  
Proprietor  
CRUZ COCO LUMBER & HARDWARE  
By-Pass Rd., Bagbaguin, Santa Maria, Bulacan

### SUPPLY AND DELIVERY OF VARIOUS CONSTRUCTION SUPPLIES

PR/WR: ENGG-2023-12-012

We are happy to inform you that the project stated above is hereby awarded in favor of your company with the following details:

**BAC Resolution No.** : PROC-BCR-2023-12-156  
**Contract Cost** : ₱154,640.00  
**Amount in Words** : One Hundred Fifty Four Thousand Six Hundred Forty Pesos  
**Purchase/Work Order No.** : B202401-0005  
**Date Issued** : 01/12/2024

You are to sign or confirm this Notice of Award and to deliver the goods/services or implement the project based on the schedule of delivery/implementation stated in the Purchase/Work Order. The Procuring Entity shall be notified within two (2) days prior to delivery or implementation.

Very truly yours,

Sgd.  
**ENGR. CARLOS N. SANTOS, JR.**  
General Manager

**Conforme:**

Printed Name: Cherry C. Ornopia  
Signature: Sgd.  
Date : \_\_\_\_\_



# Santa Maria

WATER DISTRICT

## NOTICE TO PROCEED

NTP-2024-01-009

January 24, 2024

Ma. Veronica C. Toloza  
Proprietor  
CRUZ COCO LUMBER & HARDWARE  
By-Pass Rd., Bagbaguin, Santa Maria, Bulacan

This is to inform you that Purchase/Work Order stated below has been approved. You may now proceed with the implementation of the project effective upon the receipt of this notice.

**Project Name** : SUPPLY AND DELIVERY OF VARIOUS CONSTRUCTION SUPPLIES  
**Purchase/Work Order No.** : B202401-0005  
**Date Approved** : 01/24/2024  
**Contract Cost** : ₱154,640.00  
**Amount in Words** : One Hundred Fifty Four Thousand Six Hundred Forty Pesos

Very truly yours,

Sgd.  
**ENGR. CARLOS N. SANTOS, JR.**  
*General Manager*

**I acknowledge receipt of this Notice on:**

Printed Name: Cherry C. Ornopia  
Signature: Sgd.  
Date: \_\_\_\_\_



PURCHASE ORDER

Supplier: CRUZ COCO LUMBER & HARDWARE  
 Address: By-Pass Rd., Bagbaguin, Santa Maria, Bulacan  
 TIN: 216-105-812-000  VAT  NON-VAT  
 Philgeps Ref. No.: 10426788  
 Mode of Procurement: Negotiated Procurement - Small Value Procurement

P.O. No.: B202401-0005  
 Date: 01/12/2024  
 P.R. No.: ENGG-2023-12-012  
 Date: 12/06/23  
 AOQ No.: A2023-278  
 Date: 12/19/2023

Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: GS Farmacia Emilia Dulong Bayan, Sta. Maria, Bulacan  
 Date of Delivery: \_\_\_\_\_  
 Warranty: \_\_\_\_\_

Delivery Term: 7 days upon receipt of P.O  
 Payment Term: 30 Days  
 Form of Payment: Check Payment

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
4A-AB2	PC	ANGLE BAR 50MM X 50MM X 3MM X 6M	67.0	640.00	42,880.00
4A-DR10	PC	DEFORMED ROUND BAR 10mm	552.0	155.00	85,560.00
4L-FB2	PC	FLAT BAR 50MM X 3MM X 6M	72.0	350.00	25,200.00
4B-ACWR	KL	WELDING ROD	5.0	200.00	1,000.00
*** NOTHING FOLLOWS ***					

(Total Amount in Words) One Hundred Fifty Four Thousand Six Hundred Forty Pesos Only P4,640.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on undelivered item/s.

Conforme:  
 Sgd.  
Cherry C. Ornopia  
 Signature over Printed Name of Supplier

Very truly yours,  
 Sgd.  
**ENGR. CARLOS M. SANTOS JR.**  
 General Manager

Date: \_\_\_\_\_  
 Sgd.

Date: 1/24/24

Fund Cluster : Jovita I. Dalmacio MOOE  
 Funds Available : Department Manager B  
1/24/24

ORS/BURS No. : 24-01-0006  
 Date of the ORS/BURS: 01/19/24  
 Amount : 154,640.00