



# Santa Maria WATER DISTRICT

**BAC Resolution No.** PROC-BCR-2023-12-154  
**Date** 12/18/2023  
**Name of Project** **SUPPLY AND DELIVERY OF VARIOUS ELECTROMECHANICAL COMPONENTS**

### BAC RESOLUTION RECOMMENDING AWARD OF CONTRACT FOR THE ABOVE STATED PROJECT

WHEREAS, The Purchase/Work Request (PR/WR) was received by the procurement with the following details:

PR /WR Nos.	WR-2023-10-025
Division/Section	WATER RESOURCE DIVISION
Purpose	For replacement or standby unit in case of emergency case
Total ABC	₱636,403.00

WHEREAS, the project was included in the Annual Procurement Plan for the fiscal year 2023. The total Approved Budget for the Contract (ABC) stated above to be procured pursuant to the 2016 Revised Implementing Rules and Regulations (IRR) of Republic ACT (RA) 9184

Mode Of Procurement	SMALL VALUE PROCUREMENT
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WHEREAS, The Purchase/Work Requests (PR/WR) was approved by the Head of the Procuring Entity (HOPE) and the procurement activity thereby started;

WHEREAS, the Request for Quotation (RFQ) was published in the Philgeps and in the website of the Procuring Entity as stated in RA 9184.

Ads/ Posting Date	10/18/2023
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WHEREAS, the suppliers of known qualifications have responded and submitted the quotations. All quotations were considered and verified if in compliance with specifications and have submitted the documentary requirements needed.

Abstract of Quotation No.	A2023-277
Date	12/14/2023

NOW, THEREFORE, with the foregoing findings, we the members of the BAC, hereby RESOLVED, as it is hereby RESOLVED, to recommend to the Head of Procuring Entity (HOPE) the award of the project with the following details as the,

#### Lowest and Responsive offer

Supplier	<b>EESI MATERIAL AND CONTROLS CORP.</b> ✓
Contract Cost	₱165,156.00 ✓
Payment Terms	30 DAYS UPON RECEIPT OF THE ITEMS

RESOLVED FINALLY, at the Santa Maria Water District's Office, Santa Maria, Bulacan this 18th day of December Year 2023

Sgd.

\_\_\_\_\_  
**Maria Leonora S. Romarate**  
 BAC - Chairperson

Sgd.

\_\_\_\_\_  
 Atty. Joshua Bautista  
 BAC Member - Legal

Sgd.

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 Mary Diana S. Dela Cruz  
 BAC Member - Financial

Sgd.

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 Engr. Mac Daniel C. Alejandro  
 BAC End-User

Sgd.

\_\_\_\_\_  
 Engr. Edgardo E. dela Torre, Jr.  
 BAC Member - Technical

Approved by:

Sgd.

\_\_\_\_\_  
**Engr. Carlos N. Santos Jr.**  
 General Manager

"YOUR WATER, OUR OBLIGATION  
 YOUR CONVENIENCE, OUR SERVICE"





# Santa Maria

WATER DISTRICT

## NOTICE OF AWARD

NOA-2024-01-007

January 22, 2024

Katrina S. Bugtong  
Project Proposal Lead Engineer  
EESI MATERIAL AND CONTROLS CORP.  
A. N. Manapat St. Poblacion Arayat Pampanga

### SUPPLY AND DELIVERY OF VARIOUS ELECTROMECHANICAL COMPONENTS

PR/WR: WR-2023-10-025

We are happy to inform you that the project stated above is hereby awarded in favor of your company with the following details:

**BAC Resolution No.** : PROC-BCR-2023-12-154  
**Contract Cost** : ₱165,156.00  
**Amount in Words** : One Hundred Sixty Five Thousand One Hundred Fifty Six Pesos  
**Purchase/Work Order No.** : B202401-0003  
**Date Issued** : 01/03/2024

You are to sign or confirm this Notice of Award and to deliver the goods/services or implement the project based on the schedule of delivery/implementation stated in the Purchase/Work Order. The Procuring Entity shall be notified within two (2) days prior to delivery or implementation.

Very truly yours,

Sgd.

**ENGR. CARLOS N. SANTOS, JR.**  
*General Manager*

**Conforme:**

Printed Name: Katrina S. Bugtong  
Signature: Sgd.  
Date : \_\_\_\_\_



# Santa Maria

WATER DISTRICT

## NOTICE TO PROCEED

NTP-2024-01-008

January 24, 2024

Katrina S. Bugtong  
Project Proposal Lead Engineer  
EESI MATERIAL AND CONTROLS CORP.  
A. N. Manapat St. Poblacion Arayat Pampanga

This is to inform you that Purchase/Work Order stated below has been approved. You may now proceed with the implementation of the project effective upon the receipt of this notice.

**Project Name** : SUPPLY AND DELIVERY OF VARIOUS ELECTROMECHANICAL COMPONENTS  
**Purchase/Work Order No.** : B202401-0003  
**Date Approved** : 01/24/2024  
**Contract Cost** : ₱165,156.00  
**Amount in Words** : One Hundred Sixty Five Thousand One Hundred Fifty Six Pesos

Very truly yours,

Sgd.  
**ENGR. CARLOS N. SANTOS, JR.**  
*General Manager*

**I acknowledge receipt of this Notice on:**

Printed Name: Katrina S. Bugtong  
Signature: Sgd.  
Date: \_\_\_\_\_





**Santa Maria**  
WATER DISTRICT

01/03/24

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**PURCHASE ORDER**

**Supplier:** EESI MATERIAL AND CONTROLS CORP.  
**Address:** A. N. Manapat St. Poblacion Arayat Pampanga  
**TIN:** 008-271-432-000       **VAT**       **NON-VAT**  
**Philgeps Ref. No.:** 10254984  
**Mode of Procurement:** Negotiated Procurement - Small Value Procurement

**P.O. No.:** B202401-0003  
**Date:** 01/03/2024  
**P.R. No.:** WR-2023-10-025  
**Date:** 10/10/23  
**AOQ No.:** A2023-277  
**Date:** 12/14/2023

**Gentlemen:** Please furnish this Office the following articles subject to the terms and conditions contained herein:

**Place of Delivery:** GS Farmacia Emilia Dulong Bayan, Sta. Maria, Bulacan  
**Date of Delivery:** \_\_\_\_\_  
**Warranty:** \_\_\_\_\_

**Delivery Term:** 12-16 weeks upon receipt  
**Payment Term:** 30 Days  
**Form of Payment:** Check Payment

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
7K-EF	UNIT	ELECTROMAGNETIC FLOWTUBE	1.0	78,428.00	78,428.00
7K-FMD	UNIT	FLOW METER DISPLAY	1.0	86,728.00	86,728.00
*** NOTHING FOLLOWS ***					

**(Total Amount in Words)** One Hundred Sixty Five Thousand One Hundred Fifty Six Pesos Only      ₱5,156.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on undelivered item/s.

**Conforme:**  
 Sgd.  
Katrina S. Bugtong  
 Signature over Printed Name of Supplier  
 Date: \_\_\_\_\_ Sgd.

**Very truly yours,**  
 Sgd.  
ENGR. CARLOS N. SANTOS JR.  
 General Manager  
 Date: 1/24/24

**Fund Cluster :** Jovita I. Dalmacio      CAPEX  
**Funds Available :** Department Manager B  
1/22/24

**ORS/BURS No. :** 24-01-0007  
**Date of the ORS/BURS:** 01/19/24  
**Amount :** 165,156.00