



# Santa Maria WATER DISTRICT

Date: February 19, 2024  
PROC-BCR-2024-02-025

**BAC RESOLUTION RECOMMENDING AWARD FOR THE PROJECT:  
SUPPLY AND DELIVERY OF CLASS "B" WATER METERS REQUIREMENT OF THE SMWD FOR CY 2024  
Reference No. PB2024-SMWD-G-01-002**

WHEREAS, the Santa Maria Water District BAC secretariat published In PhilGEPS and SMWD’s website an invitation to Bid for the above stated projects for the period January 26 to February 1, 2024. The same invitations were sent to three (3) observers and were also posted at conspicuous premise of the Santa Maria Water District’s office on the same period;

WHEREAS, on February 6, 2024, Supplemental/Bid Bulletin No. 2024-001 was issued and posted in Philgeps and SMWD website to inform the prospective bidders of clarifications made in the bidding documents, specifically in the Special Conditions of contract GCC Clause 1 which requires an additional provision of training for the dismantling, repair and reassembly of water meter subjected to calibration ;

WHEREAS, in response to the said invitation, only one (1) prospective bidder purchased and submitted bidding documents prior to Bid Opening on February 14, 2024 at 1:00PM. The bidding documents were submitted by Mr. Ryan Astrero and Ms. Maricar D. Guelas of Aluminates Metering Supply Co., Inc. on February 14, 2024 at 10:30 AM. They also submitted sample cut-aways of water meter as instructed in the bidding documents;

WHEREAS, on the same day, February 14, 2024 at 1:00 PM, the eligibility documents of the bidder, were opened and passed the preliminary examination of bids. The SMWD BAC after thoroughly checked and verified all the documents, eligibility, technical and financial documents, declared **Aluminates Metering Supply Co., Inc.** eligible to bid, and thus the BAC proceeded in opening the Financial Envelope;

Name of Bidder	Approved Budget for the Contract (ABC)	Bid Amount (As Read)	% Variance from ABC
ALUMINATES METERING SUPPLY CO., INC.	3,460,000.00	3,457,529.60	.0071%
***nothing follows***			

WHEREAS, Bid Evaluation was made on February 15, 2024 on the bid submitted by the bidder. There’s no discrepancy on the bid as read and calculated of Aluminates Metering Supply Co., Inc.;

Name of Bidder	Bid Amount (As Read)	Bid Amount (As Calculated)
ALUMINATES METERING SUPPLY CO., INC.	3,457,529.60	3,457,529.60
***nothing follows***		

WHEREAS, post-qualification was conducted on the same day, February 15, 2024 to all the eligibility, technical and financial documents submitted by the bidder wherein careful examination, validation and verification were done by the BAC. The office, warehouse and the calibrating room of the bidder were visited and inspected and the BAC were convinced that the bidder/supplier is reliable and has production capabilities;



# Santa Maria WATER DISTRICT

WHEREAS, **ALUMINATES METERING SUPPLY CO. INC.**, was found to have complied in all aspects and it was declared to have the capacity legally, technically and financially to implement the project. The SMWD BAC hence declared this bidder as **responsive**;

NOW, THEREFORE, We, the Members of the Bids and Awards Committee, hereby **RESOLVED** as it is hereby **RESOLVED**:

1. To declare **ALUMINATES METERING SUPPLY CO., INC.** with office address at No. 4A Malaya Street, Malanday, Marikina City as the Bidder who is the Single Calculated and Responsive Bid for the project, **SUPPLY AND DELIVERY OF CLASS "B" WATER METERS REQUIREMENT OF THE SMWD FOR CY 2024**. And to recommend the contract award in the amount of **THREE MILLION FOUR HUNDRED FIFTY-SEVEN THOUSAND FIVE HUNDRED TWENTY-NINE PESOS AND SIXTY CENTAVOS (P3,457,529.60)**.
2. To recommend for approval by the General Manager of the Santa Maria Water District the foregoing findings.

RESOLVED, at the Santa Maria Water District's Office, Santa Maria, Bulacan, this 19th day of February 2024.

Sgd. *2/19/2024*

Maria Leonora S. Romarate  
BAC Chairperson

Sgd. *02/21/2024*

Mary Diana S. Dela Cruz, CPA  
BAC Member- Financial

Sgd. *02/19/2024*

Atty. Joshua A. Bautista  
BAC Member- Legal

Sgd.

Engr. Edgardo E. Dela Torre, Jr.  
BAC Member- Technical

Sgd. *02/19/24*

Engr. Angelo A. Reyes  
BAC Member-End User

Approved by:

Sgd.

**Engr. Carlos N. Santos, Jr.**  
**General Manager**

Date approved: 2/22/24

*page 2 of 2*



# Santa Maria WATER DISTRICT

## NOTICE OF AWARD NOA-PB-2024-02-001

February 22, 2024

Ms. Gloria B. Bertumen  
General Manager  
Aluminates Metering Supply Co., Inc.  
4A Malaya Street  
Brgy. Malanday, Marikina City

**Re: SUPPLY AND DELIVERY OF CLASS "B" WATER METERS REQUIREMENT OF THE SMWD FOR CY 2024**  
Reference No. PB2024-SMWD-G-01-002

Dear Ms. Bertumen:

We are happy to inform you of the award in favor of **ALUMINATES METERING SUPPLY CO., INC.** for the project stated above per SMWD BOD Resolution No. 2024- 12, Series of 2024, dated February 22, 2024 in the amount of Pesos: **THREE MILLION FOUR HUNDRED FIFTY-SEVEN THOUSAND FIVE HUNDRED TWENTY-NINE PESOS AND SIXTY CENTAVOS (P3,457,529.60)**

Accordingly, to guarantee your faithful performance under the contract, please submit to us within a maximum period of ten (10) calendar days from receipt of this Notice of Award (NOA), a performance security posted in favor of the Santa Maria Water District in accordance with the following schedule:

Form of Performance Security	Amount of Performance Security
Cash or Cashier's/Manager's Check	5% of the contract price
Bank draft/guarantee or irrevocable letter of credit	5% of the contract price
Surety Bond	30% of the contract price

Within the same ten (10) calendar-day period from receipt of this NOA and upon submission of the performance security, you or your duly authorized representative (covered with such authority) is also to sign and date the attached contract and return it to the Santa Maria Water District Office. The posting of the performance security shall in no case later than the signing of the contract.

Failure to comply with the abovementioned requirement shall constitute sufficient ground for the annulment of this award and forfeiture of your bid security.

An official Notice to Proceed will be issued within seven (7) calendar days from signing of the Contract.

Very truly yours..

Sgd.

**ENGR. CARLOS N. SANTOS, JR.**

General Manager

**Received By:**

Printed Name: Ms. Gloria B. Bertumen

Signature: Sgd.

Date and Time: 24 FEB 2024



# Santa Maria

WATER DISTRICT

**NOTICE TO PROCEED**  
**NTP-PB-2024-03-001**

March 11, 2024

MS. GLORIA B. BERTUMEN  
General Manager  
Aluminates Metering Supply Co., Inc.  
4A Malaya Street  
Brgy. Malanday, Marikina City

Dear Ms. Bertumen:

The attached Contract Agreement having been approved, notice is hereby given to **ALUMINATES METERING SUPPLY COMPANY, INC.**, that the work may commence for the project, **"SUPPLY AND DELIVERY OF CLASS "B" WATER METERS REQUIREMENT OF THE SMWD FOR CY 2024"** effective upon the receipt of this Notice.

Moreover, you are responsible for delivering the goods under the terms and conditions of the Contract Agreement and in accordance with the implementing schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the SMWD BAC.

Very truly yours,

Sgd.  
**ENGR. CARLOS N. SANTOS, JR.**  
General Manager

I acknowledge receipt of this Notice on:  
Name of the Representative of the Bidder:  
Authorized Signature:

11 1 MAR 2024  
Ms. Gloria B. Bertumen  
Sgd.



**CONTRACT AGREEMENT**

**CA-2024-03-005**

**PROJECT: SUPPLY AND DELIVERY OF CLASS "B" WATER METERS REQUIREMENT OF THE SMWD FOR CY 2024**

**Reference No. SMWD-PB2024-G-01-002**

**11 MAR 2024**

THIS AGREEMENT, made this \_\_\_\_\_ day of March 2024 between **SANTA MARIA WATER DISTRICT** and **ALUMINATES METERING SUPPLY CO., INC.**

**KNOW ALL MEN BY THESE PRESENTS:**

**SANTA MARIA WATER DISTRICT**, a Government Owned and Controlled Corporation (GOCC) duly organized and existing under and by virtue of Presidential Decree No. 198, as amended, with principal office address at No. 302 J.P. Rizal St., Poblacion, Santa Maria, Bulacan, represented by its General Manager, **ENGR. CARLOS N. SANTOS, JR.**, duly authorized for this purpose, hereinafter called the **ENTITY**.

**And-**

**ALUMINATES METERING SUPPLY CO., INC.**, a duly organized and existing entity under and by virtue of the laws of the Republic of the Philippines, with principal office address at No. 4A Malaya Street, Brgy. Malanday, Marikina City represented by its General Manager, **GLORIA B. BERTUMEN**, hereinafter called the **SUPPLIER**.

**WITNESSETH:**

WHEREAS, in response to the ENTITY's Invitation to Bid, the **SUPPLIER** submitted its bid to the Procuring Entity to implement the project, **SUPPLY AND DELIVERY OF CLASS "B" WATER METERS REQUIREMENT OF THE SMWD FOR CY 2024;**

WHEREAS, the bid of the SUPPLIER is the **Single Calculated and Responsive Bid;**

WHEREAS, the Entity is desirous that the Supplier execute the project, "**SUPPLY AND DELIVERY OF CLASS "B" WATER METERS REQUIREMENT OF THE SMWD FOR CY 2024**" (hereinafter called "the Goods") and the Entity has accepted the Bid for **THREE MILLION FOUR HUNDRED FIFTY-SEVEN THOUSAND FIVE HUNDRED TWENTY-NINE PESOS AND SIXTY CENTAVOS (PHP3,457,529.60)** by the Supplier for the supply and delivery of such Goods and the remedying of any defects therein.

**NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:**

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this agreement, viz:
  - i. Philippine Bidding Documents (PBDs);



# Santa Maria

WATER DISTRICT

- i. Schedule of Requirements;
- ii. Technical Specifications;
- iii. General and Special Conditions of Contract; and
- iv. Supplemental or Bid Bulletins, if any

- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

- 3. In consideration for the sum of Three Million Four Hundred Fifty-Seven Thousand Five Hundred Twenty-Nine Pesos and Sixty Centavos (₱3,457,529.60) or such other sums as may be ascertained, ALUMINATES METERING SUPPLY COMPANY, INC., agrees to provide the water meters requirement of Santa Maria Water District (SMWD) for CY 2024 in accordance with his/her/its Bid.
- 4. The SANTA MARIA WATER DISTRICT agrees to pay the above-mentioned sum in accordance with the terms of the bidding.
- 5. This Contract Agreement shall take effect upon signing and sealing by both parties until the issuance of Certificate of Completion by the Procuring Entity.

IN WITNESS whereof the parties thereto have caused this Agreement to be executed the day and year first before written.

PROCURING ENTITY

SUPPLIER

**SANTA MARIA WATER DISTRICT**

**ALUMINATES METERING SUPPLY CO., INC.**

By:

By:

Sgd.  
ENGR. CARLOS N. SANTOS, JR.  
General Manager

Sgd.  
Ms. Gloria B. Bertumen  
General Manager



# Santa Maria

WATER DISTRICT

SIGNED IN THE PRESENCE OF:

Sgd.  
Ms. Amelia S. De Jesus  
*Chairperson, BOD*

Sgd. 2/21/2024  
Ms. Maria Leonora S. Romarate  
*Chairperson- Bids and Awards Committee*

REPUBLIC OF THE PHILIPPINES)  
PROVINCE OF BULACAN ) S.S.  
MUNICIPALITY OF SANTA MARIA

**QUEZON CITY**  
**MAR 13 2024**

BEFORE ME, this \_\_\_\_\_ day of March 2024 personally appeared:

Name	ID
MS. GLORIA S. BERTUMEN	TIN NO. 205-748-325-000
ENGR. CARLOS N. SANTOS JR.	TIN NO. 163-672-791-000

Who made known to me that they are the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free and voluntary act and deed as well as that of the entities they respectively represent.

This instrument refers to a CONTRACT AGREEMENT, consisting of three (3) pages including this page, each of which is duly signed by the parties to the instrument and those of the witnesses and sealed with the notarial seal.

WITNESS MY HAND AND SEAL on the day, year and place first above written.

Doc. No. 1842  
Page No. 75  
Book No. 11  
Series of 2024

**ATTY. HILARIO A. UNTAYAO**  
Not. Com. Expires 31 December 2025  
Roll No. 83825 - IBP No. 360061 (2024)  
PTR No. 5561573 (2024-Quezon City)  
MCLE No. VIII-0000996 (Until 2025)  
26 Columbia St., Cubao, Quezon City