

February 22, 2024  
PROC-BCR2024-02-033

**BAC RESOLUTION RECOMMENDING AWARD FOR THE PROJECT:  
SUPPLY AND DELIVERY OF BRASS AIR RELEASE VALVES AND D.I GATE VALVES REQUIREMENT OF THE  
SMWD FOR CY 2024  
Reference No. PB2024-SMWD-G-01-003**

WHEREAS, the Santa Maria Water District BAC secretariat published In PhilGeps and SMWD’s website an invitation to Bid for the above stated project for the period January 26 to February 1, 2024. The same invitation was sent to three (3) observers such as Commission on Audit (COA), Soroptomist International of Santa Maria, and Bulacan Chamber of Commerce and Industry. The invitation was also posted in conspicuous premise of the Santa Maria Water District’s office on the same period;

WHEREAS, in response to the said invitation, only one manufacturer of Air Release valves and gate valves purchased bidding documents and submitted the same on February 14, 2024 at 1:17 PM, prior to bid opening at 3:00 PM of the same day. Mr. Ruldan Cumba and Mr. Alex Bangkok, both representative of AVK Philippines, Inc. submitted the bidding documents;

WHEREAS, the BAC started opening the bidding documents of the sole bidder, AVK Philippines, Inc., at exactly 3:00 P.M February 14, 2024. The BAC checked and examined the technical envelope which contain the eligibility, technical and financial documents. All the required documents were all present and in order. The mayor’s/business permit was still in the process of renewal, a proof was submitted and the parties agreed to submit the renewed license/permit during the post qualification stage. A duly notarized Bid Securing Declaration was the form of bid security posted which is an acceptable form as stated in the bidding documents. After concluding the eligibility of the bidder, the BAC commenced in the opening of the financial documents where it has passed the preliminary examination of bids;

Name of Bidder	Bid Amount (As Read)	% Variance from ABC
AVK PHILIPPINES, INC.	P1,093,869.75	1.90%
***nothing follows***		

WHEREAS, Bid Evaluation was done on February 15, 2024 on the bid submitted by the bidder and found no discrepancy on the detailed bid against the total bid amount:

Name of Bidder	Bid Amount (As Calculated)	% Variance from ABC
AVK PHILIPPINES, INC.	P1,093,869.75	1.90%
***nothing follows***		

WHEREAS, post-qualification was conducted on February 20, 2024 and careful examination, validation and verification of all the original eligibility, technical and financial components submitted by the sole bidder was done by the BAC. Hydro testing for the gate valves was also conducted which resulted in a positive outcome. After thorough examination, the bidder AVK Philippines, Inc was certified as legally, technically and financially capable to implement the project and was declared “Responsive” by the BAC;

NOW, THEREFORE, We, the Members of the Bids and Awards Committee, hereby RESOLVED as it is hereby

RESOLVED:

- a) To declare **AVK PHILIPPINES, INC.**, the sole bidder, with office address at No. 70 West Avenue, Brgy. West Triangle, Quezon City as the Bidder whose bid is the Single Calculated and Responsive Bid for the project, **Supply and Delivery of Brass Air Release Valves and D.I Gate Valves Requirement of the SMWD for CY 2024**. And to recommend the contract award in the amount of **One Million Ninety-Three Thousand Eight Hundred Sixty-Nine Pesos and Seventy-Five Centavos (P1,093,869.75)**
- b) To recommend for approval by the General Manager of the Santa Maria Water District the foregoing findings.

RESOLVED, at the Santa Maria Water District's Office, Santa Maria, Bulacan, this 22nd day of February 2024.

Sgd.  
**Maria Leonora S. Romarate**  
BAC Chairperson

Sgd.  
Mary Diana S. Dela Cruz, CPA  
BAC Member- Financial

Sgd.  
Atty. Joshua A. Bautista  
BAC Member- Legal

Sgd. *22 FEB 2024*  
Engr. Edgardo E. Dela Torre, Jr.  
BAC Member- Technical

Sgd. *22 FEB 2024*  
Engr. Angelo A. Reyes  
BAC Member-End User

Approved by:

Sgd.  
**Engr. Carlos N. Santos, Jr.**  
General Manager

Date approved: 2/22/24





NOTICE OF AWARD  
NOA-PB-2024-02-002

February 22, 2024

Ms. MA. LOURDES M. GOTERA  
Finance and Administration Head  
AVK Philippines, Inc.  
No. 70 West Avenue  
Brgy. West Triangle  
Quezon City

Re: **SUPPLY AND DELIVERY OF BRASS AIR RELEASE VALVES AND D.I GATE VALVES REQUIREMENT OF THE SMWD  
FOR CY 2024**  
PB2024-SMWD-G-01-003

Dear Ms. Gotera,

We are happy to inform you of the award in favor of **AVK PHILIPPINES, INC.** for the project stated above per SMWD BOD Resolution No. 13, Series of 2024, dated February 22, 2024 in the amount of Pesos: **ONE MILLION NINETY THREE THOUSAND EIGHT HUNDRED SIXTY- NINE PESOS AND SEVENTY-FIVE CENTAVOS (Php 1,093,869.75).**

Accordingly, to guarantee your faithful performance under the contract, please submit to us within a maximum period of ten (10) calendar days from receipt of this Notice of Award (NOA), a performance security posted in favor of the Santa Maria Water District in accordance with the following schedule:

Form of Performance Security	Amount of Performance Security
Cash or Cashier's/Manager's Check	5% of the Contract Price
Bank draft/guarantee or irrevocable letter of credit	5% of the Contract Price
Surety Bond	30% of the Contract Price

Within the same ten (10) calendar-day period from receipt of this NOA and upon submission of the performance security, you or your duly authorized representative (covered with such authority) is also to sign and date the attached contract and return it to the Santa Maria Water District Office. The posting of the performance security shall in no case later than the signing of the contract.

Failure to comply with the abovementioned requirement shall constitute sufficient ground for the annulment of this award and forfeiture of your bid security.

An official Notice to Proceed will be issued within seven (7) calendar days from signing of the Contract.

Very truly yours.

Sgd.  
**ENGR. CARLOS N. SANTOS, JR.**  
General Manager

Received By:

Printed Name: Ms. MA. LOURDES M. GOTERA  
Signature: \_\_\_\_\_ Sgd.  
Date and Time: \_\_\_\_\_ 02/23/24



NOTICE TO PROCEED  
NTP-PB-2024-03-002

March 7, 2024

Ms. MA. LOURDES M. GOTERA  
Finance and Administrative Head  
AVK Philippines, Inc.  
No. 70 West Avenue  
Brgy. West Triangle  
Quezon City

Dear Ms. Gotera,

The attached Contract Agreement having been approved, notice is hereby given to **AVK PHILIPPINES, INC.**, that the work may commence on the project, **"SUPPLY AND DELIVERY OF BRASS AIR RELEASE VALVES AND D.I GATE VALVES REQUIREMENT OF THE SMWD FOR CY 2024"** effective upon the receipt of this Notice.

Moreover, you shall be responsible for the execution and completion of the project under the terms and conditions of our Contract.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the SMWD BAC.

Very truly yours,

Sgd.  
**ENGR. CARLOS N. SANTOS, JR.**  
General Manager

I acknowledge receipt of this Notice on:  
Name of the Representative of the Bidder:  
Authorized Signature:

\_\_\_\_\_  
Ms. MA. LOURDES M. GOTERA  
\_\_\_\_\_  
Sgd.





## CONTRACT AGREEMENT

No. CA-2024-03-006

### PROJECT: SUPPLY AND DELIVERY OF BRASS AIR RELEASE VALVES AND D.I GATE VALVES REQUIREMENT OF THE SMWD FOR CY 2024

THIS AGREEMENT, made this 5<sup>th</sup> day of March, 2024 between **SANTA MARIA WATER DISTRICT** and **AVK PHILIPPINES, INC.**

#### KNOW ALL MEN BY THESE PRESENTS:

**SANTA MARIA WATER DISTRICT**, a Government Owned and Controlled Corporation (GOCC) duly organized and existing under and by virtue of Presidential Decree No. 198, as amended, with principal office address at No. 302 J.P. Rizal St., Poblacion, Santa Maria, Bulacan, represented by its General Manager, **ENGR. CARLOS N. SANTOS, JR.**, duly authorized for this purpose, hereinafter called the **ENTITY**.

And -

**AVK PHILIPPINES, INC.**, a duly organized and existing entity under and by virtue of the laws of the Republic of the Philippines, with principal office address at No. 70 West Avenue, Brgy. West Triangle, Quezon City represented by its Finance and Administrative Head, **MA. LOURDES M. GOTERA**, hereinafter called the **SUPPLIER**.

#### WITNESSETH:

WHEREAS, in response to the **ENTITY's** Invitation to Bid, the **SUPPLIER** submitted its bid to the Procuring Entity to implement the project, **SUPPLY AND DELIVERY OF BRASS AIR RELEASE VALVES AND D.I GATE VALVES REQUIREMENT OF THE SMWD FOR CY 2024**;

WHEREAS, the bid of the **SUPPLIER** is the **Single Calculated and Responsive Bid**;

WHEREAS, the Entity is desirous that the Supplier execute the project, **"SUPPLY AND DELIVERY OF BRASS AIR RELEASE VALVES AND D.I GATE VALVES REQUIREMENT OF THE SMWD FOR CY 2024"** (hereinafter called "the Goods") and the Entity has accepted the Bid for **ONE MILLION NINETY-THREE THOUSAND EIGHT HUNDRED SIXTY-NINE PESOS AND SEVENTY-FIVE CENTAVOS (P1,093,869.75)** inclusive of taxes by the Supplier for the supply and delivery of such Goods and the remedying of any defects therein.

#### NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents as required by 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
  - i. Philippine Bidding Documents (PBDs);
    - i. Schedule of Requirements;
    - ii. Technical Specifications;

- iii. General and Special Conditions of Contract; and
  - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;
- Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
- iii. Performance Security;
  - iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
  - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**
3. In consideration for the sum of One Million Ninety-Three Thousand Eight Hundred Sixty-Nine Pesos and Seventy-Five Pesos (P1,093,869.75) or such other sums as may be ascertained, AVK PHILIPPINES, INC., agrees to provide the brass air release valves and D.I gate valves requirements of Santa Maria Water District for CY 2024 in accordance with his/her/its Bid.
4. The SANTA MARIA WATER DISTRICT agrees to pay the above-mentioned sum in accordance with the terms of the bidding.
5. This Contract Agreement shall take effect upon signing and sealing by both parties until the issuance of Certificate of Completion by the Procuring Entity.

IN WITNESS whereof the parties thereto have caused this Agreement to be executed the day and year first before written.

PROCURING ENTITY

**SANTA MARIA WATER DISTRICT**

By:

Sgd.  
**ENGR. CARLOS N. SANTOS, JR.**  
General Manager

SUPPLIER

**AVK PHILIPPINES, INC**

By:

Sgd.  
**Ms. MA. LOURDES M. GOTERA**  
Finance and Administrative Head



SIGNED IN THE PRESENCE OF:

Sgd.  
**Ms. AMELIA S/DE JESUS,**  
Chairperson, SMWD Board of Directors

Sgd.  
**MS. MARIA LEONORA S. ROMARATE**  
Chairperson, SMWD Bids and Awards Committee

REPUBLIC OF THE PHILIPPINES)  
PROVINCE OF BULACAN ) S.S.  
MUNICIPALITY OF SANTA MARIA)

BEFORE ME, this **MAR 14 2024** day of March 2024, personally appeared:

Name	ID
MA. LOURDES M. GOTERA	TIN NO. 202-375-247-000
ENGR. CARLOS N. SANTOS JR.	TIN NO. 163-672-791-000

Who made known to me that they are the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free and voluntary act and deed as well as that of the entities they respectively represent.

This instrument refers to a CONTRACT OF AGREEMENT, consisting of three (3) pages including this page, each of which is duly signed by the parties to the instrument and those of the witnesses and sealed with the notarial seal.

WITNESS MY HAND AND SEAL on the day, year and place first above written.

Doc. No. 8  
Page No. 3  
Book No. 5  
Series of 2024

**ATTY. DOMINGO B. PAGUIA**  
NOTARY PUBLIC  
UNTIL DECEMBER 31, 2025  
3RD UNIT, 2ND FLOOR, MAXFEL BLDG.,  
J.C. DE JESUS ST., POBLACION,  
SANTA MARIA, BULACAN  
PTR NO. 1169203/01-02-2024  
IBP NO. 878958/12-28-2023  
ROLL NO. 33761  
MCLE COMPLIANCE NO. VII-0011714/03-01-2027  
PNC-102-MB-2023