

May 21, 2024

P-RFQ No. 2024-061

REQUEST FOR QUOTATION
HEAVY EQUIPMENT RENTAL FOR PIPELAYING PROJECTS OF 2024
(GS-2024-05-042)

The Santa Maria Water District (SMWD) hereinafter referred to as "the Purchaser", through its Bids and Awards Committee (BAC), invite interested parties to submit price quotation for the project, "**HEAVY EQUIPMENT RENTAL FOR PIPELAYING PROJECTS OF 2024**" through Small Value Procurement (Sec. 53.9 of R.A. No. 9184) with Approved Budget for the Contract (ABC) of Six Hundred Eighty-Eight Thousand One Hundred Eighty Pesos Only (**₱688,180.00**).

	Description	Qty	Unit	Unit Cost	Total Amount
1	MINI BACKHOE (for concrete breaking)	298	HR		
2	MINI DUMP TRUCK (for hauling of excess materials) Pipelaying Restoration	277	HR		
		129	HR		
	*** nothing follows ***				

The Terms of Reference (TOR) has been attached hereto and shall form part of the Contract Agreement. The project coverage, scope of work, payment rate and schedule, duration of the project and general conditions are stated therein. Any stipulations in the general condition shall be complied with.

Procurement procedures will be conducted in accordance with the provisions of the Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (Government Procurement Reform Act).

It is the intent of the Procuring Entity to evaluate the quotation/proposal for the project and award will be made to the proposal/quotation resulting in the overall lowest cost.

Likewise, in accordance with Section 54.6 and Appendix A of Annex "H" (Consolidated Guidelines for the Alternative Methods of Procurement) of the IRR of RA No. 9184, the supplier shall provide the following documentary requirements as a **condition for award** of the contract. The documents shall be attached together with the quotations.

1. PhilGEPS Registration Number
2. Mayor's/Business Permit
3. Photo Copy of Sample Official Receipt (OR)
4. Certificate of Registration (BIR FORM 2303)
5. Duly Notarized Omnibus Sworn Statement;
6. Income/Business Tax Return.



Your prices must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid and other incidental cost to the delivery site if the contract is awarded.

Payment shall be through check and advance payment is not allowed. Payment shall only be made upon completion of delivery of all items.

All quotations may be typewritten or handwritten and may be placed in sealed envelope marked "**HEAVY EQUIPMENT RENTAL FOR PIPELAYING PROJECTS OF 2024**" (RFQ No. 2024-061) and must be submitted on or before **May 27, 2024, 11:00AM** at the SMWD main office. It may also be sent thru email on our official email address at smwdbulacan@yahoo.com on the specified time stated above and address to the **BAC Chairperson, Maria Leonora S. Romarate**.

Quotations shall be valid for thirty (30) calendar days from the deadline of submission of the same.

- PROJECT SITE:
1. Kalye 20, Parada, Santa Maria, Bulacan
 2. Pila Rd., Catmon, Santa Maria, Bulacan
 3. Santos Compound, Santa Cruz, Santa Maria, Bulacan
 4. Irene St., Calle Malabon, Caypombo, Santa Maria, Bulacan
 5. Sunrays Subdivision – Poblacion, Santa Maria, Bulacan
 6. Gravador St. – Celestino St. National Road, Guyong, Santa Maria, Bulacan
 7. Other projects that will be implemented during the contract period

The prospective contractor shall submit the duly accomplished Quotation/Proposal Form and Other Documents that will be required by the Procuring Entity.

The Santa Maria Water District reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to Contract award, without thereby incurring any liability to the affected supplier or suppliers. SMWD also reserves the right to waive any required formality in the proposals received, and select the proposal which it determines to be the most advantageous to the government.

Prepared by:

Sgd.

Romel P. Lazaga
Procurement Assistant

Noted by:

Sgd.

Maria Leonora S. Romarate
BAC Chairperson



Santa Maria

WATER DISTRICT

TERMS OF REFERENCE FOR THE HEAVY EQUIPMENT RENTAL FOR PIPELAYING PROJECTS OF 2024

I. OBJECTIVE

The Santa Maria Water District (SMWD) intends to engage the service of a Supplier/Bidder with the necessary expertise, experience and capacity to provide the needs of SMWD for the pipelaying projects of 2024.

II. APPROVED BUDGET FOR THE CONTRACT (HEAVY EQUIPMENT RENTAL)

The approved budget for the contract is Six Hundred Eighty-Eight Thousand One Hundred Eighty Pesos Only (₱ 688,180).

III. PROJECT COVERAGE

1. Brgy. Parada Sidestreet Extension Project (Kalye 20).
2. Brgy. Catmon Sidestreet Extension Project (Pila Rd. Sidestreet along Pila Elem. School).
3. Brgy. Santa Cruz Sidestreet Extension Project (Santos Compound)
4. Brgy. Caypombo Sidestreet Extension Project (Irene Street Extension, Calle Malabon)
5. Sunrays Subdivision – Brgy. Poblacion Santa Maria Bulacan
6. 150mm Pipeline Rehabilitation Project (From Gravador St. To Celestino St., National Road Brgy. Guyong)
7. And any other projects that will be implemented during the contract period.

IV. SCOPE OF WORK

1. The Mini Back hoe shall be used for breaking of the concrete pavements and the Mini Dump Truck shall be used for hauling of the excess backfill materials from the project sites to the designated dumping area.

V. PAYMENT RATE AND SCHEDULE

1. The Contractor shall submit its report to the assigned Engineer of the Santa Maria Water District for the project in a bi-monthly basis in accordance on the progress payment.
2. Rate is based on a daily rate basis with nine service hours with a stand-by time of one hour/day. Excess hours shall be paid with corresponding overtime rate of the contractor.
3. The Santa Maria Water District shall pay the Contractor via check payment, within (30) working days upon receipt of billing notice with reference to progress report.

VI. DURATION OF THE PROJECT



Santa Maria WATER DISTRICT

The scheduled start date of the Project is on June 3, 2024 (Monday) and target completion date is on December 13, 2024 (Friday).

VII. GENERAL CONDITIONS

1. The cost of mobilizing the equipment to and from the job site shall be for the account of the contractor.
2. The driver's wage shall be for the account of the contractor.
3. All consumables including fuels, oils and other expenses are for the account of the contractor.
4. The equipment shall be under the full control and supervision of the contractor.
5. The contractor shall be responsible for the proper disposal of all debris/excess materials found or as a result of the implementation of the project or work.
6. The contractor shall closely coordinate with the Santa Maria Water District with regard to the project or work.
7. Work shall start at 8:00 in the morning and shall end at 5:00 in the afternoon, extension of working hours shall be done when the need arises.
8. This Terms of Reference shall be deemed an integral part of the bid.
9. Any dispute or disagreement in the interpretation or implementation of this contract shall be settled thru arbitration in accordance with the existing laws and regulations.
10. That the Santa Maria Water District reserves the right to terminate the service of the contractor at any time prior the completion of the contract period. Whenever the contractor has failed to comply with the standards and specifications as set by SMWD.
11. SMWD reserves the right to reject any or all quotations/bid, to annul the procurement process, to reject all quotations/bids at any time prior to contract award, without hereby incurring any liability to the affected bidder(s), and to accept only the offer that is most advantageous to the government.



Santa Maria

WATER DISTRICT

Prepared by:

Sgd.

Engr. John Julius Xavier G. Tatad

Senior Engineer A – Mainline Expansion and Maintenance Section

Check and Verified by:

Sgd.

Engr. Angel A. Reyes

Senior Engineer A – Construction and Maintenance Division

Approved by:

Sgd.

Engr. Carlos N, Santos, Jr.

General Manager

CONFORME:

Signature over printed name of the Contractor: _____

Company Represented: _____

Date Received: _____