

May 31, 2024

P-RFQ No. 2024-065

REQUEST FOR QUOTATION

RE-APPLICATION OF WATERPROOF LINING 1,000 CU.M GLASS FUSED TO STEEL TANK PATAG (WR-2024-05-004)

The Santa Maria Water District (SMWD) hereinafter referred to as “the Purchaser”, through its Bids and Awards Committee (BAC), invite interested parties to submit price quotation for the project, “**RE-APPLICATION OF WATERPROOF LINING 1,000 CU.M GLASS FUSED TO STEEL TANK PATAG**” through Small Value Procurement (Sec. 53.9 of R.A. No. 9184) with Approved Budget for the Contract (ABC) of Five Hundred Fifty-Eight Thousand Pesos Only (**₱558,000.00**).

	Description	Qty	Unit	Unit Cost	Total Amount
1	1. Project Planning and Preparation 2. Safety and Compliance 3. Materials and Equipment Preparation 4. Surface Preparation 5. Application and Waterproof Lining 6. Lining Application 7. Curing and Inspection 8. Quality Assurance and Testing 9. Please see the attached Program of Works for further details	1	LOT		
	*** nothing follows ***				

The Terms of Reference (TOR) has been attached hereto and shall form part of the Contract Agreement. The project coverage, scope of work, terms of payment and general conditions are stated therein. Any stipulations in the general condition shall be complied with.

Procurement procedures will be conducted in accordance with the provisions of the Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (Government Procurement Reform Act).

It is the intent of the Procuring Entity to evaluate the quotation/proposal for the project and award will be made to the proposal/quotation resulting in the overall lowest cost, meeting purchaser’s technical specifications.

Likewise, in accordance with Section 54.6 and Appendix A of Annex "H" (Consolidated Guidelines for the Alternative Methods of Procurement) of the IRR of RA No. 9184, the supplier shall provide the following documentary requirements as a **condition for award** of the contract. The documents shall be attached together with the quotations.



1. PhilGEPS Registration Number
2. Mayor's/Business Permit
3. Photo Copy of Sample Official Receipt (OR)
4. Certificate of Registration (BIR FORM 2303)
5. Duly Notarized Omnibus Sworn Statement
6. PCAB License; and
7. Income/Business Tax Return.

Your prices must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid and other incidental cost to the delivery site if the contract is awarded.

Payment shall be through check and advance payment is not allowed. Payment shall only be made upon completion of delivery of all items.

All quotations may be typewritten or handwritten and may be placed in sealed envelope marked "**RE-APPLICATION OF WATERPROOF LINING 1,000 CU.M GLASS FUSED TO STEEL TANK PATAG**" (RFQ No. 2024-065) and must be submitted on or before **June 7, 2024, 11:00AM** at the SMWD main office. It may also be sent thru email on our official email address at smwdbulacan@yahoo.com on the specified time stated above and address to the **BAC Chairperson, Maria Leonora S. Romarate**.

Quotations shall be valid for thirty (30) calendar days from the deadline of submission of the same.

PROJECT SITE: Patag Pump Station, Brgy. San Jose Patag, Santa Maria, Bulacan

The prospective contractor shall submit the duly accomplished Quotation/Proposal Form and Other Documents that will be required by the Procuring Entity.

The Santa Maria Water District reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to Contract award, without thereby incurring any liability to the affected supplier or suppliers. SMWD also reserves the right to waive any required formality in the proposals received, and select the proposal which it determines to be the most advantageous to the government.

Prepared by:

Sgd.

Romel P. Lazaga
Procurement Assistant

Noted by:

Sgd.

Maria Leonora S. Romarate
BAC Chairperson



Santa Maria
WATER DISTRICT

PROGRAM OF WORK

Infrastructure

POW No. 202401-008

Name of Project:

RE-APPLICATION OF WATERPROOF LINING 1,000 cu.m GLASS-FUSED-TO-STEEL-TANK-PATAG

Brief Description:

Project is intended to preserve the integrity of the Glass Fused To Steel Tank of Patag Pump Station

Source of Funds:

Item	Description of Work	Unit	Qty.	Unit Cost (P)	Total Cost (P)
	DIRECT COST				
	Re-application of Waterproof Lining of Glass-Fused-to-Steel-Tank with Dimension of 11.95m x 9.873m				
A.	Mobilization/Demobilization	lot	1.00		
B.	Temporary Facilities	lot	1.00		
C.	Use of Service Vehicles	lot	1.00		
D.	Project Supervision	lot	1.00		
E.	Labor, Materials & Equipment	lot	1.00		
F.	Leak Testing (water for testing not included)	lot	1.00		
E.	Disinfection Works	lot	1.00		
F.	Personal Protective Equipment	lot	1.00		
	GRAND TOTAL				

Prepared by:

Sgd.

Engr. Romano David S. Perez
Senior Engineer A - Water Resource

Checked by:

Sgd.

Engr. Edgardo E. Dela Torre Jr.
Administrative/General Services Officer A - General Service

Verified by:

Sgd.

Engr. John Michael B. Lapig
Senior Engineer A - Engineering

Verified by:

Sgd.

Ms. Jovita I. Dalmacio
Department Manager B

Approved by:

Sgd.

Engr. Carlos N. Santos, Jr.
General Manager



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TERMS OF REFERENCE FOR THE RE-APPLICATION OF WATERPROOF LINING 1,000 cu.m GLASS FUSED TO STEEL TANK PATAG

I. OBJECTIVE

The Santa Maria Water District (SMWD) intends to engage the services of a Supplier/Contractor with the necessary expertise, experience and capacity to provide the needs of SMWD for its re-application of waterproof lining for the 1,000 cu.m glass fused to steel tank in San Jose Patag.

II. APPROVED BUDGET FOR THE CONTRACT (ABC)

The approved budget for the contract is Five Hundred Fifty Eight Thousand Pesos Only. (₱ 558,000.00).

III. PROJECT COVERAGE

1. Glass Fused to Steel Tank Patag (1,000 cu.m)

IV. SCOPE OF WORK

1. **Project Planning and Preparation:** Conduct a detailed inspection of the tank to assess the condition of the existing lining. Identify and document any areas of damage, corrosion, or wear that need special attention.
2. **Safety and Compliance:** Ensure all personnel are trained in safety protocols and the use of personal protective equipment (PPE).
3. **Material and Equipment Preparation:** Procure necessary materials, including the new waterproof lining, primers, and adhesives. Prepare all necessary equipment, including scaffolding, cleaning tools, and application devices.
4. **Surface Preparation:** Conduct abrasive blasting to remove the existing lining and prepare the surface for the new lining. This may involve sandblasting or using other abrasive methods to achieve the necessary surface profile. Inspect the tank for any structural damage or corrosion uncovered during the cleaning process and perform necessary repairs.
5. **Application of Waterproof Lining:** Apply a suitable primer to the prepared surface to ensure optimal adhesion of the new lining.
6. **Lining Application:** Apply the new glass-fused waterproof lining according to manufacturer specifications. This may involve multiple layers, with each layer allowed to cure appropriately. Ensure uniform application to prevent weak spots or gaps in the lining.
7. **Curing and Inspection:** Allow sufficient time for the lining to cure as per manufacturer guidelines. Conduct a thorough inspection of the newly applied lining to ensure there are no defects, bubbles, or missed areas.



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8. **Quality Assurance and Testing:** Perform a leak test to ensure the integrity of the new lining. This can involve filling the tank with water and checking for leaks
9. **Please see the attached Program of Works for further details.**

V. TERMS OF PAYMENT

1. The Santa Maria Water District shall pay the Contractor via check payment, within thirty (30) working days upon receipt of billing notice with reference to the progress report.
2. The district shall deduct seven (7%) percent from the total billing amount to cover withholding tax and expanded value-added taxes to be remitted to the Bureau of Internal Revenue (BIR).

VI. GENERAL CONDITIONS

1. The cost of mobilization and demobilization at the job site shall be incorporated with the ABC.
2. The project must be completed within sixty (60) calendar days including the delivery of equipment upon receipt of notice to proceed.
3. The contractor shall be aware that keeping the project site in a neat and orderly condition is considered an integral part of the contracted work and as such shall be considered subsidiary to the appropriate bid items. Clean up work shall be done as directed by the SWMD Representative as the work progresses or as needed. Clean-up shall be done on a daily basis. Clean up work shall include, but not be limited to:
 - a. Removing the trash, paper, rubbish, and debris resulting from operations
 - b. Sweeping streets clean of dirt or debris
 - c. Alleviating any dust nuisance in the work area
 - d. Storing excess material in appropriate and organized manner
 - e. Keeping trash of any kind off of residents' property
4. The contractor shall have access to the site every Monday to Friday from 8:00am to 5:00pm starting on the date of receipt of the Notice to Proceed. All works should be coordinated with SMWD on weekly basis and can be revoked or suspended.
5. In case of a "no work" day due to issues/concerns arising from within the Supplier/Contractor, SMWD or its representative shall be informed immediately. In which case, Supplier/Contractor shall make up for the lost day of work to accomplish the project on time.
6. To closely coordinate with the Santa Maria Water District to assure the effective implementation of the labor contract. The contractor shall submit a weekly progress report.
7. The Supplier/Contractor shall ensure that the items delivered are in accordance with the specifications required.



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8. The Supplier/Contractor shall be fully responsible for the safety of his men and clearly understand and agree that no employer – employee relationship shall exist between the Supplier/Contractor’s men and SMWD. Any damaged caused by the Contractor or its personnel to any property of SMWD or injury or death to a third party shall be the sole responsibility of the Supplier/Contractor and the latter shall pay the cost or shoulder the burden thereof.
9. The Santa Maria Water District shall be free from any kind of claims, damages, liabilities or course of action in the event the Supplier/Contractor violates any terms and conditions hereof, including any and all liabilities arising from the Supplier/Contractor’s non – compliance with the requirements of the Workmen’s Compensation, Social Security and other labor laws.
10. One (1) year warranty upon final acceptance of the project. If any of the Office developed trouble and or malfunction within the warranty period the same shall be repair/parts replaced free of charge and its warranty will be extended until such time the contractor completed the repair.
11. In case of discrepancies, on-site modifications, and other project-related concerns, the Supplier/Contractor shall coordinate with SMWD representative before execution of work.
12. Cost of transportation and technicians per diem shall be also to the account of the contractor.
13. Other consumables which are necessary to complete the project shall be at the expense of the Supplier/Contractor.
14. All damage to surfaces resulting from the work shall be cleaned, repaired, or refinished to the satisfaction of the SWMD Representative at no cost to the Owner.
15. Upon completion of the work and before final acceptance and final payment shall be made, the Contractor shall completely clean and remove from the site of work all equipment, construction materials, excess and discarded materials, temporary structures and debris of every kind. Contractor shall leave the site of the work in a neat and orderly condition equal to the originally existed, or as called for in the Contract documents. Surplus and waste materials removed from the site shall be disposed of at locations satisfactory to SMWD, and at the Contractor’s sole cost.
16. This Terms of Reference shall be deemed an integral part of the bid.
17. To comply with all existing laws, executive and administrative orders, rules and regulations issued or to be issued by competent authorities as well as implanting rules and regulations governing the personnel of the Santa Maria Water District.
18. That the Santa Maria Water District reserves the right to terminate the service of the contractor at any time before the end of the contract period if SMWD deems services are not in compliance with these terms of reference and/or not on par with SMWD policies and standards.



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19. The Santa Maria Water District reserves the right to reject any or all quotations/bids, to annul the procurement process, to reject all quotations/bids at any time prior to contract award, without hereby incurring any liability to the affected bidder(s), and to accept only the offer that is most advantageous to the government.

Prepared by:

Sgd. _____

Engr. Romano David S. Perez
Senior Engineer A – Water Resource Division

Approved by:

Sgd. _____

Engr. Carlos N. Santos Jr.
General Manager

CONFORME:

Signature over printed name of the Contractor: _____

Company Represented: _____

Date Received: _____