



# Santa Maria WATER DISTRICT

**BAC Resolution No.** PROC-BCR-2024-03-045  
**Date** 03/05/2024  
**Name of Project** SUPPLY AND DELIVERY OF TABLE FOLDABLE, STEEL RACK AND FILING CABINET STEEL

### BAC RESOLUTION RECOMMENDING AWARD OF CONTRACT FOR THE ABOVE STATED PROJECT

WHEREAS, The Purchase/Work Request (PR/WR) was received by the procurement with the following details:

PR /WR Nos.	GS-2024-01-005
Division/Section	GENERAL SERVICES DIVISION
Purpose	To purchase office furniture/equipment for additional requirement of records section, finance & admin division
Total ABC	₱294,980.00

WHEREAS, the project was included in the Annual Procurement Plan for the fiscal year 2024. The total Approved Budget for the Contract (ABC) stated above to be procured pursuant to the 2016 Revised Implementing Rules and Regulations (IRR) of Republic ACT (RA) 9184

Mode Of Procurement	SMALL VALUE PROCUREMENT
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WHEREAS, The Purchase/Work Requests (PR/WR) was approved by the Head of the Procuring Entity (HOPE) and the procurement activity thereby started;

WHEREAS, the Request for Quotation (RFQ) was published in the Philgeps and in the website of the Procuring Entity as stated in RA 9184.

Ads/ Posting Date	02/29/2024
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WHEREAS, the suppliers of known qualifications have responded and submitted the quotations. All quotations were considered and verified if in compliance with specifications and have submitted the documentary requirements needed.

Abstract of Quotation No.	A2024-02-066
Date	03/05/2024

NOW, THEREFORE, with the foregoing findings, we the members of the BAC, hereby RESOLVED, as it is hereby RESOLVED, to recommend to the Head of Procuring Entity (HOPE) the award of the project with the following details as the,

#### FINANCIALLY, TECHNICALLY & LEGALLY CAPABLE OF IMPLEMENTING THE PROJECT

Supplier	C.P PAR-LAY INTERNATIONAL CORP.
Contract Cost	₱196,588.00
Payment Terms	WITHIN 30 DAYS UPON RECEIPT OF THE ITEMS

RESOLVED FINALLY, at the Santa Maria Water District's Office, Santa Maria, Bulacan this 6th day of March Year 2024

Sgd.  
 \_\_\_\_\_  
 Maria Leonora S. Romarate  
 BAC - Chairperson

Sgd.  
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 Mary Diana S. Dela Cruz, CPA  
 BAC Member - Financial

Sgd.  
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 Engr. Edgardo E. dela Torre, Jr.  
 BAC Member - Technical

Sgd.  
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 Atty. Joshua Bautista  
 BAC Member - Legal

Sgd.  
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 Mark Lackie D.J. Porciuncula  
 BAC End-User

Approved by: Sgd.  
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 Engr. Carlos N. Santos Jr.  
 General Manager

"YOUR WATER, OUR OBLIGATION  
YOUR CONVENIENCE, OUR SERVICE"





# Santa Maria

WATER DISTRICT

## NOTICE TO PROCEED

NTP-2024-03-039

March 20, 2024

Anna Mesa  
Sales Manager  
CP PAR-LAY INTERNATIONAL CORP  
1sT Avenue, Santa Maria Industrial Estate, Garde cor. Franco Drive Bagumbayan, Taguig Metro Manila

This is to inform you that Purchase/Work Order stated below has been approved. You may now proceed with the implementation of the project effective upon the receipt of this notice.

**Project Name** : SUPPLY AND DELIVERY OF TABLE FOLDABLE AND STEEL RACK  
**Purchase/Work Order No.** : B202403-0071  
**Date Approved** : 03/14/2024  
**Contract Cost** : ₱196,588.00  
**Amount in Words** : One Hundred Ninety Six Thousand Five Hundred Eighty Eight Pesos

Very truly yours,

Sgd.  
**ENGR. CARLOS N. SANTOS, JR.**  
*General Manager*

**I acknowledge receipt of this Notice on:**

Printed Name: ANALYN B. MESA  
Signature: Sgd.  
Date: 5/21/24



# Santa Maria

WATER DISTRICT

## NOTICE OF AWARD

NOA-2024-03-040

March 20, 2024

Anna Mesa  
Sales Manager  
CP PAR-LAY INTERNATIONAL CORP  
1sT Avenue, Santa Maria Industrial Estate, Garde cor. Franco Drive Bagumbayan, Taguig Metro Manila

### SUPPLY AND DELIVERY OF TABLE FOLDABLE AND STEEL RACK

PR/WR: GS-2024-01-005

We are happy to inform you that the project stated above is hereby awarded in favor of your company with the following details:

**BAC Resolution No.** : PROC-BCR-2024-03-045  
**Contract Cost** : ₱196,588.00  
**Amount in Words** : One Hundred Ninety Six Thousand Five Hundred Eighty Eight Pesos  
**Purchase/Work Order No.** : B202403-0071  
**Date Issued** : 03/13/2024

You are to sign or confirm this Notice of Award and to deliver the goods/services or implement the project based on the schedule of delivery/implementation stated in the Purchase/Work Order. The Procuring Entity shall be notified within two (2) days prior to delivery or implementation.

Very truly yours,

Sgd.

**ENGR. CARLOS N. SANTOS, JR.**

*General Manager*

**Conforme:**

Printed Name: ANALYN B. MESA

Signature: Sgd.

Date : 5/21/24





Santa Maria WATER DISTRICT

PROCUREMENT PRIORITY

03/13/24

Page 1 of 1

PURCHASE ORDER

Supplier: CP PAR-LAY INTERNATIONAL CORP
Address: 1sT Avenue, Santa Maria Industrial Estate, Garde cor. Franco Drive Bagumbayan, Taguig Metro Manila
TIN: 006-332-377-00000
Philgeps Ref. No.: 10608722
Mode of Procurement: Negotiated Procurement - Small Value Procurement

P.O. No.: B202403-0071
Date: 03/13/2024
P.R. No.: GS-2024-01-005
Date: 01/10/24
AOQ No.: A2024-02-066
Date: 03/05/2024

Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: GS Farmacia Emilia Dulong Bayan, Sta. Maria, Bulacan
Date of Delivery:
Warranty:

Delivery Term: 30 days upon receipt of P.C
Payment Term: 30 Days
Form of Payment: Check Payment

Table with 6 columns: Stock No., Unit, Description, Quantity, Unit Cost, Amount. Rows include 5E-FCSV, 5E-SRM, and 5E-TF with detailed descriptions and handwritten notes.

(Total Amount in Words) ONE HUNDRED NINETY SIX THOUSAND FIVE HUNDRED EIGHTY EIGHT PESOS ONLY. P 196,588.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on undelivered item/s.

Conforme: Sgd. ANALYN B. MESA
Signature over Printed Name of Supplier
Date: 3/18/24

Very truly yours! Sgd. ENGR. CARLOS N. SANTOS JR.
General Manager
Date: 3/14/24

Fund Cluster:
Funds Available: Department Manager B
3/13/24

ORS/BURS No.: 24-03-0015
Date of the ORS/BURS: 3-13-24
Amount: P 230,000.00