



Santa Maria WATER DISTRICT

BAC Resolution No. PROC-BCR-2024-04-086
Date 04/25/2024
Name of Project PREVENTIVE MAINTENANCE SERVICE OF AIR CONDITIONING UNITS OF THE SMWD MAIN BUILDING

BAC RESOLUTION RECOMMENDING AWARD OF CONTRACT FOR THE ABOVE STATED PROJECT

WHEREAS, The Purchase/Work Request (PR/WR) was received by the procurement with the following details:

PR /WR Nos.	GS-2024-03-020
Division/Section	GENERAL SERVICES DIVISION
Purpose	For preventive maintenance service of all airconditioning units of SMWD
Total ABC	₱800,000.00

WHEREAS, the project was included in the Annual Procurement Plan for the fiscal year 2024. The total Approved Budget for the Contract (ABC) stated above to be procured pursuant to the 2016 Revised Implementing Rules and Regulations (IRR) of Republic ACT (RA) 9184

Mode Of Procurement	SMALL VALUE PROCUREMENT
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WHEREAS, The Purchase/Work Requests (PR/WR) was approved by the Head of the Procuring Entity (HOPE) and the procurement activity thereby started;

WHEREAS, the Request for Quotation (RFQ) was published in the Philgeps and in the website of the Procuring Entity as stated in RA 9184.

Ads/ Posting Date	04/20/2024
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WHEREAS, the suppliers of known qualifications have responded and submitted the quotations. All quotations were considered and verified if in compliance with specifications and have submitted the documentary requirements needed.

Abstract of Quotation No.	A2024-04-105
Date	04/01/2024

NOW, THEREFORE, with the foregoing findings, we the members of the BAC, hereby RESOLVED, as it is hereby RESOLVED, to recommend to the Head of Procuring Entity (HOPE) the award of the project with the following details as the,

LOWEST AND RESPONSIVE QUOTATION

Supplier	EXTREME COOL REF & AIRCONDITIONING SERVICES & TRADING ✓
Contract Cost	₱431,852.00 ✓
Payment Terms	30 WORKING DAYS UPON RECEIPT OF BILLING NOTICE ✓

RESOLVED FINALLY, at the Santa Maria Water District's Office, Santa Maria, Bulacan this 25th day of April Year 2024

Sgd. *5/13/2024*
MARIA LEONORA S. ROMARATE
 BAC- Chairperson

Sgd.
 Mary Disha S. Dela Cruz, CPA
 BAC Member -Financial

Sgd. *05-09/2024*
 Atty. Joshua E. Bautista
 BAC Member -Legal

Sgd. *5/21/2024*
 Engr. Edgardo E. dela Torre, Jr.
 BAC Member - Technical

Approved by:

Sgd. *5/17/24*
Engr. Carlos N. Santos Jr.
 General Manager

*YOUR WATER, OUR OBLIGATION
 YOUR CONVENIENCE, OUR SERVICE*





Santa Maria

WATER DISTRICT

NOTICE TO PROCEED

NTP-2024-05-070

May 23, 2024

Ms. Ellaine D. Esguerra
Sales Manager
EXTREME COOL REF AND AIRCONDITIONING SERVICES AND TRADING
Mc Arthur Highway, Brgy. San Vicente, Apalit, Pampanga

This is to inform you that Purchase/Work Order stated below has been approved. You may now proceed with the implementation of the project effective upon the receipt of this notice.

Project Name	:	PREVENTIVE MAINTENANCE SEVICE OF AIR-CONDITIONING UNITS AT THE SMWD MAIN BUILDING
Purchase/Work Order No.	:	2024-05-0066
Date Approved	:	05/22/2024
Contract Cost	:	₱431,852.00
Amount in Words	:	Four Hundred Thirty One Thousand Eight Hundred Fifty Two Pesos

Very truly yours,

Sgd.
ENGR. CARLOS N. SANTOS, JR.
General Manager

I acknowledge receipt of this Notice on:

Printed Name: Ellaine D. Esguerra
Signature: Sgd.
Date: May 23, 2024



Santa Maria

WATER DISTRICT

NOTICE OF AWARD

NOA-2024-05-071

May 21, 2024

Ms. Ellaine D. Esguerra
Sales Manager
EXTREME COOL REF AND AIRCONDITIONING SERVICES AND TRADING
Mc Arthur Highway, Brgy. San Vicente, Apalit, Pampanga

PREVENTIVE MAINTENANCE SERVICE OF AIR-CONDITIONING UNITS AT THE SMWD MAIN BUILDING

PR/WR: GS-2024-03-020

We are happy to inform you that the project stated above is hereby awarded in favor of your company with the following details:

BAC Resolution No. : PROC-BCR-2024-04-086
Contract Cost : ₱431,852.00
Amount in Words : Four Hundred Thirty One Thousand Eight Hundred Fifty Two Pesos
Purchase/Work Order No. : 2024-05-0066
Date Issued : 05/21/2024

You are to sign or confirm this Notice of Award and to deliver the goods/services or implement the project based on the schedule of delivery/implementation stated in the Purchase/Work Order. The Procuring Entity shall be notified within two (2) days prior to delivery or implementation.

Very truly yours,

Sgd.

ENGR. CARLOS N. SANTOS, JR.
General Manager

Conforme:
Printed Name: Ellaine D. Esguerra
Signature: Sgd.
Date: May 21, 2024



WORK ORDER

WR No.: GS-2024-03-020 Date: 03/12/24 WO No.: 2024-05-0066
 AOQ No.: A2024-04-105 Date: 05/21/24 Philgeps Reference No. 10663499 Date: 05/21/24

The Work Order is hereby awarded to **EXTREME COOL REF AND AIRCONDITIONING SERVICES AND TRADING** with business address at: Mc Arthur Highway, Brgy. San Vicente, Apalit, Pampanga for work items as described below.

TIN: _____ VAT NON-VAT Mode of Procurement Negotiated Procurement - Small Value Procurement Payment Term: 30 working days upon receipt of billing notice w

No.	Work Items	Quantity	Unit	Amount	Condition
1	Preventive Maintenance Services of Air Condition Units at SMWD Main Building from April 1 2024 to March 31 2025 Quarterly maintenance of 44 Aircon units located at SMWD main building: 37 units split type - cassette and 7 units split type wall mounted	1	LOT	431,852.00	Payment shall be based on the actual quantity completed and accepted. The SMWD reserves the right to change portion or part of this Work Order. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on undelivered services

Total Agreed Price: **P 431,852.00**

Prepared by: Marichu Y. Ferrer Checked and Verified by: Engr. Edgardo E. Dela Torre Jr. Certified Funds Available: _____ Approved for Implementation: _____ Conforms: _____
 Sgd. Sgd. Sgd. Sgd. Sgd.
 Procurement Assistant End-User/Implementing Unit Department Manager B - AFGS General Manager Supplier/Contractor
 Date: 05/21/24 Date: _____ Date: 5/21/24 Date: 5/22/24 Date: 05-27-24

Fund Cluster: MODE BUR No. 14-05-0491 Date: 05/21/24
 Funds Available: _____ Amount: 431,852.00

AGS-PR-010
 Jan 2024
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