



Santa Maria WATER DISTRICT

BAC Resolution No. PROC-BCR-2024-02-031
Date 02/22/2024
Name of Project SUPPLY AND DELIVERY OF THERMAL TAPE

BAC RESOLUTION RECOMMENDING AWARD OF CONTRACT FOR THE ABOVE STATED PROJECT

WHEREAS, The Purchase/Work Request (PR/WR) was received by the procurement with the following details:

PR /WR Nos.	PR#GS-2024-01-003
Division/Section	GENERAL SERVICES DIVISION
Purpose	To provide thermal tape for billing notices
Total ABC	₱147,000.00 ✓

WHEREAS, the project was included in the Annual Procurement Plan for the fiscal year 2024. The total Approved Budget for the Contract (ABC) stated above to be procured pursuant to the 2016 Revised Implementing Rules and Regulations (IRR) of Republic ACT (RA) 9184

Mode Of Procurement	SMALL VALUE PROCUREMENT
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WHEREAS, The Purchase/Work Requests (PR/WR) was approved by the Head of the Procuring Entity (HOPE) and the procurement activity thereby started;

WHEREAS, the Request for Quotation (RFQ) was published in the Philgeps and in the website of the Procuring Entity as stated in RA 9184.

Ads/ Posting Date	N/A
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WHEREAS, the suppliers of known qualifications have responded and submitted the quotations. All quotations were considered and verified if in compliance with specifications and have submitted the documentary requirements needed.

Abstract of Quotation No.	A2024-02-045
Date	02/21/2024

NOW, THEREFORE, with the foregoing findings, we the members of the BAC, hereby RESOLVED, as it is hereby RESOLVED, to recommend to the Head of Procuring Entity (HOPE) the award of the project with the following details as the,

LOWEST AND RESPONSIVE QUOTATION

Supplier	MOSTACO MARKETING ✓
Contract Cost	₱70,500.00 ✓
Payment Terms	WITHIN 30 DAYS UPON RECEIPT OF THE ITEMS

RESOLVED FINALLY, at the Santa Maria Water District's Office, Santa Maria, Bulacan this 22nd day of February Year 2024

Sgd.

Maria Leonora S. Romarate
 BAC - Chairperson

Sgd.

 Mary Diana S. Dela Cruz
 BAC Member - Financial

Sgd.

 Engr. Edgardo E. dela Torre, Jr.
 BAC Member - Technical

Sgd.

 Atty. Joshua Bautista
 BAC Member - Legal

Sgd.

 Mark Lackie D.J Porciuncula
 BAC End-User

Approved by:

Sgd.

Engr. Carlos N. Santos Jr.
 General Manager

YOUR WATER. OUR OBLIGATION
 YOUR CONVENIENCE. OUR SERVICE™





Santa Maria

WATER DISTRICT

NOTICE TO PROCEED

NTP-2024-03-040

March 20, 2024

Alma Mae Nuñez
Sales Person
MOSTACO MARKETING
68A Lalaine Bennet St., BF Resort Village, Las Pinas City, Manila

This is to inform you that Purchase/Work Order stated below has been approved. You may now proceed with the implementation of the project effective upon the receipt of this notice.

Project Name : SUPPLY AND DELIVERY OF THERMAL TAPE
Purchase/Work Order No. : B202403-0050
Date Approved : 03/14/2024
Contract Cost : ₱70,500.00
Amount in Words : Seventy Thousand Five Hundred Pesos

Very truly yours,

Sgd.

ENGR. CARLOS N. SANTOS, JR.

General Manager

3/21/24

I acknowledge receipt of this Notice on: _____

Printed Name: JOJIE R. VELINA Sgd.

Signature: JOJIE R. VELINA

Date: 3/25/24

mf 03/20/24



Santa Maria

WATER DISTRICT

NOTICE OF AWARD

NOA-2024-03-033

March 08, 2024

Alma Mae Nuñez
Sales Person
MOSTACO MARKETING
68A Lalaine Bennet St., BF Resort Village, Las Pinas City, Manila

SUPPLY AND DELIVERY OF THERMAL TAPE

PR/WR: GS-2024-01-003

We are happy to inform you that the project stated above is hereby awarded in favor of your company with the following details:

BAC Resolution No. : PROC-BCR-2024-02-031
Contract Cost : ₱70,500.00
Amount in Words : Seventy Thousand Five Hundred Pesos
Purchase/Work Order No. : B202403-0050
Date Issued : 03/06/2024

You are to sign or confirm this Notice of Award and to deliver the goods/services or implement the project based on the schedule of delivery/implementation stated in the Purchase/Work Order. The Procuring Entity shall be notified within two (2) days prior to delivery or implementation.

Very truly yours.

Sgd.

ENGR. CARLOS N. SANTOS, JR. ^v
General Manager

Conforme:

Printed Name: _____ Sgd.
Signature: JOSE R. VELINA
Date: 3/25/24



Santa Maria
WATER DISTRICT

03/06/24

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PURCHASE ORDER

Supplier: MOSTACO MARKETING	P.O. No.: B202403-0050
Address: 68A Lalaine Bennet St., BF Resort Village, Las Pinas City, Manila	Date: 03/06/2024
TIN: 915-524-116-000 <input checked="" type="checkbox"/> VAT <input type="checkbox"/> NON-VAT	P.R. No.: GS-2024-01-003
Philgeps Ref. No.: 10556774	Date: 01/04/24
Mode of Procurement: Negotiated Procurement - Small Value Procurement	AOQ No.: A2024-02-045
	Date: 02/21/2024

Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: GS Farmacia Emilia Dulong Bayan, Sta. Maria, Bulacan	Delivery Term: 7-15 days upon receipt of F
Date of Delivery:	Payment Term: 30 Days
Warranty:	Form of Payment: Check Payment

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
A-PPRTT	PC	THERMAL TAPE 55gsm, 57mm x 15m, coreless, white *** NOTHING FOLLOWS ***	6,000.0	11.75	70,500.00

(Total Amount in Words) Seventy Thousand Five Hundred Pesos Only P 70,500.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on undelivered item/s.

Conforme:

Sgd.
JOJIE R. VELINA

Signature over Printed Name of Supplier

Very truly yours.

Sgd.
ENGR. CARLOS N. SANTOS JR.
General Manager

Date: 3/14/24

Date: 3/25/24

Sgd.

Fund Cluster : Jovita I. Dalmacio MOOE

Funds Available : Department Manager B

3/25/24

ORS/BURS No. : 24-03-0052

Date of the ORS/BURS: 03/07/2024

Amount : 70,500.00