



# Santa Maria WATER DISTRICT

**BAC Resolution No.** PROC-BCR-2024-05-101  
**Date** 05/20/2024  
**Name of Project** SUPPLY AND DELIVERY OF VARIOUS TOOLS AND MATERIALS

### BAC RESOLUTION RECOMMENDING AWARD OF CONTRACT FOR THE ABOVE STATED PROJECT

WHEREAS, The Purchase/Work Request (PR/WR) was received by the procurement with the following details:

PR /WR Nos.	PR#GS-2024-04-031 & 036/WR-2023-12-036/WR-2024-02-020 & WR-2024-02-022
Division/Section	GENERAL SERVICES & WATER RESOURCE DIVISION
Purpose	To provide additional tools and supplies for refurbishing of fittings, repair & bldg. maintenance.
Total ABC	₱93,210.80

WHEREAS, the project was included in the Annual Procurement Plan for the fiscal year 2024. The total Approved Budget for the Contract (ABC) stated above to be procured pursuant to the 2016 Revised Implementing Rules and Regulations (IRR) of Republic ACT (RA) 9184

Mode Of Procurement	SMALL VALUE PROCUREMENT
---------------------	-------------------------

WHEREAS, The Purchase/Work Requests (PR/WR) was approved by the Head of the Procuring Entity (HOPE) and the procurement activity thereby started;

WHEREAS, the Request for Quotation (RFQ) was published in the Philgeps and in the website of the Procuring Entity as stated in RA 9184.

Ads/ Posting Date	05/08/2024
-------------------	------------

WHEREAS, the suppliers of known qualifications have responded and submitted the quotations. All quotations were considered and verified if in compliance with specifications and have submitted the documentary requirements needed.

Abstract of Quotation No.	A2024-05-161
Date	05/17/2024

NOW, THEREFORE, with the foregoing findings, we the members of the BAC, hereby RESOLVED, as it is hereby RESOLVED, to recommend to the Head of Procuring Entity (HOPE) the award of the project with the following details as the,

#### ITEMIZED AWARD TO RESPONSIVE & LOWEST QUOTATION

Supplier	AR SQUARE TRADING AND CONSTRUCTION ✓
Contract Cost	₱67,334.00 ✓
Payment Terms	WITHIN 15 DAYS UPON RECEIPT OF THE ITEMS ✓

RESOLVED FINALLY, at the Santa Maria Water District's Office, Santa Maria, Bulacan this 20th day of May Year 2024

Sgd.

Maria Leonora S. Romarate  
BAC - Chairperson

Sgd.

Mary Diana S. Dela Cruz  
BAC Member - Financial

Sgd.

Engr. Edgardo E. dela Torre, Jr.  
BAC Member - Technical

Sgd.

Atty. Joshua Bautista  
BAC Member - Legal

Sgd.

Mark Lackie D.J Porciuncula  
BAC End-User

Approved by:

Sgd.

Engr. Carlos N. Santos Jr.  
General Manager



# Santa Maria WATER DISTRICT

## NOTICE OF AWARD

NOA-2024-05-077

May 27, 2024

Rina Vergara  
Authorized Representative  
AR SQUARE TRADING AND CONSTRUCTION  
865 Lorenzo Subd.San Vicente,Santa Maria,Bulacan

### SUPPLY AND DELIVERY OF VARIOUS TOOLS AND MATERIALS

PR/WR: WR-2023-12-036, WR-2024-02-020, WR-2024-02-022, GS-2024-04-036, GS-2024-04-031

We are happy to inform you that the project stated above is hereby awarded in favor of your company with the following details:

**BAC Resolution No.** : PROC-BCR-2024-05-101  
**Contract Cost** : ₱67,334.00  
**Amount in Words** : Sixty Seven Thousand Three Hundred Thirty Four Pesos  
**Purchase/Work Order No.** : B202405-0162  
**Date Issued** : 05/22/2024

You are to sign or confirm this Notice of Award and to deliver the goods/services or implement the project based on the schedule of delivery/implementation stated in the Purchase/Work Order. The Procuring Entity shall be notified within two (2) days prior to delivery or implementation.

Very truly yours,

Sgd.  
**ENGR. CARLOS N. SANTOS, JR.**  
General Manager

**Conforme:**

Printed Name: RINA S. VERGARA  
Signature: Sgd.  
Date: 05/27/2024

of 05/27/24



# Santa Maria

WATER DISTRICT

## NOTICE TO PROCEED

NTP-2024-05-073

May 27, 2024

Rina Vergara  
Authorized Representative  
AR SQUARE TRADING AND CONSTRUCTION  
865 Lorenzo Subd. San Vicente, Santa Maria, Bulacan

This is to inform you that Purchase/Work Order stated below has been approved. You may now proceed with the implementation of the project effective upon the receipt of this notice.

**Project Name** : SUPPLY AND DELIVERY OF VARIOUS TOOLS AND MATERIALS  
**Purchase/Work Order No.** : B202405-0162  
**Date Approved** : 05/26/2024  
**Contract Cost** : ₱67,334.00  
**Amount in Words** : Sixty Seven Thousand Three Hundred Thirty Four Pesos

Very truly yours,

Sgd.  
**ENGR. CARLOS N. SANTOS, JR.**  
General Manager

I acknowledge receipt of this Notice on:

Printed Name: RINA S. VERGARA  
Signature: Sgd.  
Date: 05/27/2024

at 05/27/24



05/22/24

PURCHASE ORDER

Supplier: AR SQUARE TRADING AND CONSTRUCTION P.O. No.: B202405-0162  
 Address: 865 Lorenzo Subd. San Vicente, Santa Maria, Bulacan Date: 05/22/2024  
 TIN: 277-075-079-000  VAT  NON-VAT P.R. No.: WR-2023-12-036, WR-2024-02-02  
 Philgeps Ref. No.: 10828602 Date: 12/22/23, 02/22/24, 04/19/24  
 Mode of Procurement: Negotiated Procurement - Small Value Procurement AOQ No.: A2024-05-161  
 Date: 05/17/2024

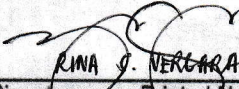
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:


Place of Delivery: GS Farmacia Emilia-Dulong Bayan, Sta. Maria, Bulacan Delivery Term: 7-15 days upon receipt of  
 Date of Delivery: \_\_\_\_\_ Payment Term: 15 Days  
 Warranty: \_\_\_\_\_ Form of Payment: Check Payment

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
4L-FR	PC	FLASHLIGHT RECHARGEABLE	20.0	1,800.00	36,000.00
4I-H	PC	HOOK	52.0	12.00	624.00
7B-EPD	UNIT	PORTABLE DRILLER	1.0	12,150.00	12,150.00
4L-SIS	SET	SOLDERING IRON SET Adjustable Temperature: 60-80w 22	1.0	715.00	715.00
4A-MS2	pc	METAL SCREW NO. 10 No. 10 x 1 Phillip drive Full thread	700.0	2.00	1,400.00
4A-MS1	pc	METAL SCREW NO. 5 No. 5 x 1 Phillip drive Full thread	700.0	1.15	805.00
4A-PNP	pc	PURE NICKLE PLATE 100 x 100mm	4.0	750.00	3,000.00
4L-BV4	PC	BENCH VISE 4"	1.0	1,185.00	1,185.00
2WF	PC	WATER FAUCET 1/2 brass	10.0	370.00	3,700.00
4C-SC14	PC	SOLDERLESS CONNECTOR 14mm	10.0	110.00	1,100.00

(Total Amount in Words)

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on undelivered item/s.

Conforme:  
  
 Signature over Printed Name of Supplier  
 Date: 05/31/2024

Very truly yours  
  
 ENGR. CARLOS N. SANTOS JR.  
 General Manager  
 Date: 5/26/24

Fund Cluster : Divita L. Jimacin MOCE  
 Funds Available : Department Manager B

ORS/BURS No. : 24-05-070  
 Date of the ORS/BURS: 05/23/2024  
 Amount : 67,334.00



PURCHASE ORDER

Supplier: AR SQUARE TRADING AND CONSTRUCTION
Address: 865 Lorenzo Subd. San Vicente, Santa Maria, Bulacan
TIN: 277-075-079-000
Philgeps Ref. No.: 10828602
Mode of Procurement: Negotiated Procurement - Small Value Procurement

P.O. No.: B202405-0162
Date: 05/22/2024
P.R. No.: WR-2023-12-036, WR-2024-02-02
Date: 12/22/23, 02/22/24, 04/19/24
AOQ No.: A2024-05-161
Date: 05/17/2024

Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: GS Farmacia Emilia Dulong Bayan, Sta. Maria, Bulacan
Date of Delivery:
Warranty:
Delivery Term: 7-15 days upon receipt of F
Payment Term: 15 Days
Form of Payment: Check Payment

Table with 6 columns: Stock No., Unit, Description, Quantity, Unit Cost, Amount. Rows include items like SOLDERLESS CONNECTOR, RING TERMINAL, GUN TACKER, and ELECTRIC GRINDER.

(Total Amount in Words) Sixty Seven Thousand Three Hundred Thirty Four Pesos Only 67,334.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on undelivered item/s.

Conforme:

Very truly yours,

Signature of RINA S. VERGARA

ENGR. CARLOS N. SANTOS JR. General Manager

Date: 05/31/2024

Date: 5/26/24

Fund Cluster:
Funds Available: Department Manager B

ORS/BURS No.:
Date of the ORS/BURS:
Amount: